

SEP 4 2007

LOS ANGELES FIRE DEPARTMENT



DOUGLAS L. BARRY
FIRE CHIEF

August 27, 2007

BOARD OF FIRE COMMISSIONERS
FILE NO. 07-089

TO: Board of Fire Commissioners
FROM: Douglas L. Barry, Fire Chief *DLB*
SUBJECT: RESOLUTION AUTHORITY TO SIGN FOR FIRE CHIEF

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

Recommendations: That the Board:

1. Approve a resolution authorizing the addition of Douglas Barry and Ed Chua to the approved list of authorized signatories.
2. Adopt the attached revised authorized department signature form, dated August 21, 2007, and that the Board's approval of such resolution supercede all previous authorizations for signature.
3. Direct the Board's Executive Assistant to transmit the revised list to the Controller's Office.

Summary

In the absence of the Fire Chief of the Fire Department, it is necessary to conduct official department business during these absences. This requires an individual or individuals to be authorized to sign requisitions, payrolls, and other official documents of the Fire Department in the absence of the Fire Chief.

Due to the recent appointment of Interim Fire Chief Douglas Barry and several retirements and reassignments, there is a necessity to update our listing of authorized signatories.

This Board report was prepared by Georgia Mattera, Fire Administrator, Administrative Services Bureau.

Attachment