

JUN 5 2007

**LOS ANGELES FIRE DEPARTMENT**



DOUGLAS L. BARRY  
ACTING FIRE CHIEF

May 22, 2007

BOARD OF FIRE COMMISSIONERS  
FILE NO. 07-036

TO: Board of Fire Commissioners

FROM: Douglas L. Barry, Interim Fire Chief *DLB*

SUBJECT: MONTHLY FINANCIAL SUMMARY REPORT FOR MARCH/APRIL 2007

FOR INFORMATION ONLY:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

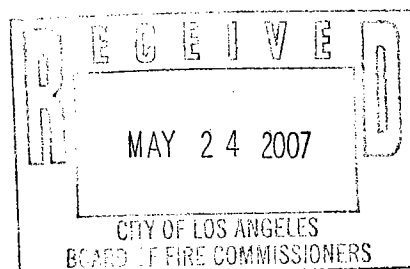
**For Information Only**

Attached for your review is the CAO Monthly Financial Summary Report year-to-date as of April 14, 2007 (covering July through April, Pay Periods 1 - 21).

It is respectfully recommended that the Board of Fire Commissioners receive and file this report as it is being submitted for informational purposes only.

Board report prepared by Sandra Ocon, Sr. Management Analyst II, Administrative Service Bureau.

Attachment



JUN 5 2007

CITY OF LOS ANGELES  
INTER-DEPARTMENTAL CORRESPONDENCE

May 3, 2007

TO: Karen L. Sisson  
City Administrative Officer

ATTN: Robert Kadomatsu, Senior Administrative Analyst II

FROM: Douglas L. Barry, Fire Chief  
Fire Department

SUBJECT: MONTHLY FINANCIAL SUMMARY REPORT – MARCH/APRIL 2007 (YEAR  
END)

**Summary:**

Attached is the CAO Monthly Financial Summary Report year-to-date as of April 14, 2007 (Pay Periods 1-21).

Salary Accounts

Throughout the fiscal year, the Department has evaluated and prioritized expenditures to ensure it remains within its allotted budget to the extent possible.

As previously reported, during the Proposed 06-07 Budget deliberations, the Department raised the concern over starting the new fiscal year with a projected deficit of between \$6 and \$8 million in the Overtime Constant Staffing Account 1093. Our latest projections for Account 1093 indicate a projected year-end deficit of \$3.3 million. The mid-year transfer appropriation of \$2.5 million to Account 1093 helped to mitigate the previous projected deficit of \$6 million. There are numerous variables in this account and a change in one of these variables can increase or decrease the projected deficit each pay period. Salary surpluses from Accounts 1012 and 1098 are requested to be transferred in the year-end to cover the projected deficit in Account 1093. The Sworn Salary accounts are interrelated and adjustments between salary accounts are always necessary.

A transfer of \$96,395 into the Unused Sick Time Account 1050 is also necessary to cover a small projected deficit. This is a result of the increase in payouts due to DROP participants.

Mid-Year adjustments were made to reconcile various other salary accounts for which deficits had been projected. It should be noted that the Sworn Bonuses Account 1030 has had an average shortfall of \$323,000 and the Overtime Sworn Account 1092 has had an average shortfall of \$2.3 million in the past three years. These are built-in structural deficits that the Department has had to mitigate despite budget requests to fully fund these Accounts.

Reimbursement of Loan to Urban Search and Rescue (C.F. 05-0017)

Per Council File No. 05-0017, the Department loaned funds in the amount of \$257,750 from the Sworn Salary Account 1012 to Fund 335/38 to provide necessary funds (to be reimbursed by a FEMA grant) to finance various US&R related administrative expenses, uniforms, supplies and training. It is requested that the uncommitted balance of \$251,021 in Fund 335, Account 006R be transferred back to the Sworn Salary Account 1012 to meet our payroll needs.

Expense Accounts

A Mid-Year adjustment was made in the Field Equipment Expense Account 3090 which enabled the Department to keep pace with the increased cost for and number of auto parts necessary to keep our fleet in service. The Field Equipment Expense Account 3090 continues to be underfunded. This fiscal year the deficit will be \$1.2 million (same as in FY 05-06). The average deficit in this Account in FY 2002-03, 2003-04 and 2004-05 was \$800,000.

A projected surplus in the Contractual Services Account 3040 is due to several contracts not being executed this fiscal year as originally planned.

Facility/Space Issue

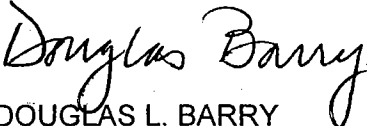
The Department is facing a critical shortage of office space within the three floors allocated in City Hall East. We have been very fortunate in getting an increase of much needed support staff. However, we do not have the office space to support this increase in staff. We have added cubicles in empty spaces, including our mailroom, in an effort to address this problem. There is no more space to accommodate more personnel and this is impacting our ability to fill positions as well. When the restacking for the Fire Department was completed three years ago, a portion of the 16<sup>th</sup> floor was left unfinished (no carpet, no furniture, no communication connections).

To address part of our ongoing space problems, we request a transfer of funds to the General Services Department to complete the build out of this empty space on the 16<sup>th</sup> Floor as quickly as possible. Our plan is to move the Personnel Services Section from the 18<sup>th</sup> Floor to this space. This will allow us fill various positions for Grants, Homeland Security and other support staff and give them workspace in the office space vacated by Personnel Services on the 18<sup>th</sup> Floor. The Department has identified \$187,733 available funds for this purpose. These funds are in the Contractual Services Account 3040 and were available due to the fact that the execution of several contracts was delayed because of ongoing negotiations. Had this not been the case we would have had to request an appropriation from the Reserve Fund.

**Conclusion:**

Due to the nature and numerous factors that impact our salary accounts, it is difficult to conclude with certainty the Department's salary accounts final year-end balance. The overall projected deficit at this time is \$3.9 million, of which, all is in the Constant Staffing Overtime Account 1093. The Department has reviewed all accounts to find possible alternatives to end the fiscal year on target to the extent possible while maintaining the health and safety of firefighters fulfilling its obligations of providing fire protection and emergency medical services to the residents of the City of Los Angeles. In addition the Department has been able to successfully mitigate an \$8 million shortfall in our accounts by both creating internal efficiencies and seeking outside sources of revenue (e.g. grants) to offset our structural budget deficit.

The Department recommends the transfer of funds as requested in Attachment 6 in order to meet payroll and office space needs.

  
DOUGLAS L. BARRY

Fire Chief

May 3, 2007

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DLB:sjo

Attachments:

Attachment 1: 2006-07 Monthly Financial Summary

Attachment 2: Monthly Financial Analysis

Attachment 3: Salary Projection Model

Attachment 4: 2006-07 Employment Level Report

Attachment 5: LAFD Revenue Estimates

Attachment 6: Account Transfers

## 2006-07 MONTHLY FINANCIAL SUMMARY BY FUND AND ACCOUNT

Reporting Month: March/April 2007 (April 14 - PP 21) - Year End Report

Completed by: Sandra Ocon

Dept: Fire Fund: General Fund		2006-07 BUDGETED EXPENDITURES			YEAR-END PROJECTIONS	
Acct. No.	Account Title	2006-07 Adopted Budget (1)	Interim Appropriations or Adjustments (2)	Total Adjusted Budget (1+2=3)	Total Projected Expenditures At Year-End (4)	Projected Year-End Balance (3-4=5)
1010	Salaries, General	21,731,065	(109,348)	21,621,717	21,446,234	175,483
1012	Firefighter (Sworn)*	333,938,940	(789,413)	333,149,527	331,241,380	1,908,147
1030	Firefighter (Sworn) Bonuses	3,707,469	396,198	4,103,667	4,100,927	2,740
1050	Unused Sick Time	3,681,709	(532)	3,681,177	3,777,573	(96,396)
1070	Salaries, As-Needed	100,000	(85,261)	14,739	15,739	(1,000)
1090	Salaries, Overtime	696,619	866,297	1,562,916	1,561,708	1,208
1092	Overtime Sworn	4,629,092	1,688,261	6,317,353	6,304,222	13,131
1093	Overtime Constant Staffing	107,313,603	2,500,000	109,813,603	113,721,121	(3,907,518)
1098	Overtime Variable Staffing	10,725,676	1,135,229	11,860,905	9,788,995	2,071,910
	Subtotal Salaries	\$ 486,524,173	\$ 5,601,432	\$ 492,125,605	\$ 491,957,900	167,705
2120	Printing and Binding	347,105	86,000	457,105	457,105	0
2130	Travel Expense	23,070	73,000	96,070	96,070	0
3030	Construction Materials	223,755	18,000	241,755	241,755	0
3040	Contractual Services	2,877,731	162,665	3,040,396	2,740,396	300,000
3070	Contract Brush Clearance	1,500,000		1,500,000	1,500,000	0
3090	Field Equipment Expense	3,197,056	1,195,000	4,392,056	4,392,056	0
3120	Investigations	5,400		5,400	5,400	0
3260	Rescue Supplies and Equip	2,567,997		2,567,997	2,567,997	0
3310	Transporation	3,158		3,158	3,158	0
4430	Uniforms	4,568,599	100,092	4,668,691	4,668,691	0
4450	Water Control Devices	576,060		576,060	576,060	0
6010	Office and Administrative	2,305,283	36,119	2,341,402	2,341,402	0
6020	Operating Supplies	4,161,618	3,063	4,164,681	4,164,681	0
	Subtotal Expense	\$ 22,356,832	\$ 1,673,939	\$ 24,054,771	\$ 23,754,771	300,000
7300	Furn, Office & Tech Equip	486,000	177,410	663,410	663,410	0
7340	Transportation Equip	33,465		33,465	33,465	0
	Subtotal Equipment	\$ 519,465	\$ 177,410	\$ 696,875	\$ 696,875	0
	Special					
9350	Communications Serv	9,450	66,249	75,699	75,699	0
	Subtotal Special	\$ 9,450	\$ 66,249	\$ 75,699	\$ 75,699	0
	<b>Total Budget</b>	<b>\$ 509,409,920</b>	<b>\$ 7,519,030</b>	<b>\$ 516,952,950</b>	<b>\$ 516,485,245</b>	<b>467,706</b>

## COMMENTS:

Note 1: Includes \$2.5 million appropriated to Account 1093 in the Mid-Year Report.

Note 2: Account 1098 adjustments includes Addendum #1 to Mid-Year Report for the transfers of \$605,000 from 2004 SHSGP; Addendum #2 for the transfer of \$30,138.73 from 2004 UASI Reimbursements; #3 transfer of \$1,027,208 from HS Assistance Fund for UASI 05.

Note 3: Surplus in Account 3040 is due funding being available for various contracts that will not be executed in FY 06-07.

NOTES: Insert additional lines for each appropriation account as necessary. Use separate sheets to report on each major source of funds.

## MONTHLY FINANCIAL ANALYSIS

Reporting Month: March/April 2007  
 Department: Fire  
 Source of Funds: General Fund  
 Completed By: Sandra Ocon, Senior Management Analyst II

### Instructions:

1. Identify the projected year-end surplus or deficit for all salary, expense, equipment and special accounts as indicated on the Monthly Financial Summary. Use additional pages if necessary.
2. For each account, explain all assumptions in determining the projected surplus or deficit.
3. Identify a plan/solution to eliminate any projected deficit by year-end and any impact on services.
4. Identify and explain any appropriation or transfer requests.
5. Provide estimated year-end revenue for the General Fund and any special funds, including all assumptions. Any deviation from the Adopted Budget should be explained.
6. Identify any issues of concern that might impact the department's budget or services, if applicable.

### Detailed explanation of expenditures in narrative form:

<u>Appropriation Account:</u>	<u>Projected Surplus/(Deficit) at Year-End:</u>
1010, Salaries General	\$175,483

**Assumptions:** A relatively small surplus is projected in this account. The Department has experienced a high number of vacancies throughout the year that have resulted from transfers and promotions to other City departments, and lack of eligible lists. The average civilian vacancies throughout the fiscal year is 63 out of 433 authorized positions. Despite such a high number of vacancies, the low projected surplus is due the fact that the civilian salary account includes a 5% salary savings and a significant number of resolution and substitute authorities are unfunded.

<u>Appropriation Account:</u>	<u>Projected Surplus/(Deficit) at Year-End:</u>
1012, Salaries Sworn	\$1,270,317

### Assumptions:

- The surplus in this account is due to platoon duty vacancies. The salaries for these positions accrue as savings.
- Savings in Account 1012 are transferred to Account 1093 as these accounts are interrelated.

<u>Appropriation Account:</u>	<u>Projected Surplus/(Deficit) at Year-End:</u>
1030, Salaries Bonus (Sworn)	\$6,890

### Assumptions:

- The mid-year report included a transfer into this account of \$387,297 thus eliminating the projected deficit.

<u>Appropriation Account:</u>	<u>Projected Surplus/(Deficit) at Year-End:</u>
1050, Unused Sick Time	(\$96,396)

### Assumptions:

- A small deficit is projected due to an increase in sick time payouts as a result of the DROP Program.
- This deficit will be offset by other salary account surpluses.

Appropriation Account:  
1070, Salaries-As-Needed

Projected Surplus/(Deficit) at Year-End:  
(\$1,000)

**Assumptions:**

- A minor deficit is projected in this account.

Appropriation Account:  
1090, Salaries Overtime General

Projected Surplus/(Deficit) at Year-End:  
\$1,208

**Assumptions:**

- After transfers into this account totaling \$866,297 to fund projected deficits, this account is projected to have a minor year-end surplus.

Appropriation Account:  
1092, Salaries Overtime Sworn

Projected Surplus/(Deficit) at Year-End:  
\$13,131

**Assumptions:**

- After transfers into this account totaling \$1.6 million to fund projected deficits, this account is projected to have a minor year-end surplus.

Appropriation Account:  
1093, Salaries Overtime Constant Staffing

Projected Surplus/(Deficit) at Year-End:  
(\$3,907,518)

**Assumptions:**

- The deficit in this account is attributable to an average of 181 (PP 21/22) platoon-duty vacancies that must be backfilled.
- The Department projected a structural deficit in the account of \$6 and \$8 million during the 06-07 Proposed Budget deliberations.
- The mid-year transfer appropriation of \$2.5 million to Account 1093 helped to mitigate the previous projected deficit of \$6 million.
- There are numerous variables in this Account and a change in one of these variables can increase or decrease the projected deficit each payperiod.
- Salary surpluses from Accounts 1012 and 1098 will be transferred in the year-end to cover the projected deficit in Account 1093. The Sworn Salary accounts are interrelated.

Appropriation Account:  
1098, Salaries Overtime, Variable Staffing

Projected Surplus/(Deficit) at Year-End:  
\$2,071,910

**Assumptions:**

- Savings are also due in part to banking time instead of getting paid cash for overtime worked which may ultimately get paid out of Account 1093. This Account will fluctuate throughout the year due to seasonal activities funded from this account.
- Three reimbursements from Homeland Security Grants which totaled \$1.6 million also contributed to the projected surplus. In the past two fiscal years, the Department was not able to get reimbursed for Homeland Security Grant related activities.
- The surplus in this Account will offset the deficit in Account 1093.

Appropriation Account:  
3040, Contractual Services

Projected Surplus/(Deficit) at Year-End:  
\$300,000

**Assumptions:**

- Throughout the year the Department had anticipated various contracts to be executed prior to the end of the fiscal year. The projected surplus is attributed to the fact that the execution of several contracts was delayed because of ongoing negotiations.

Appropriation Account:  
3070, Contract Brush Clearance

Projected Surplus/(Deficit) at Year-End:  
\$0

**Assumptions:**

- Account is projected to be on budget. The Department had projected surplus of \$100,000 in earlier monthly reports. However, the Brush Clearance Unit has reported an increase in brush clearance requests and anticipates spending all available funds this fiscal year.

Appropriation Account:  
3090, Field Equipment Expense

Projected Surplus/(Deficit) at Year-End:  
\$0

**Assumptions:**

- After transfers into this account totaling \$1 million to fund projected deficits, this account is projected to be on target.

**Assumptions:**

**Plan/Solution to Eliminate Projected Deficit(s):**

The Department has closely monitored all accounts with the goal of minimizing deficits throughout the fiscal year. However, the Department's Constant Staffing Overtime Account 1093 was underfunded. The Department projected a structural deficit in the account of \$6 to \$8 million during the 06-07 Proposed Budget deliberations. At this time we are projecting a year-end deficit of \$3.9 million in Account 1093 (after a Mid-Year appropriation of \$2.5 million). Surpluses in various salary accounts, most significantly in the Sworn Salary Account 1012 and Overtime Variable Account 1098 will be used offset the deficit in the Constant Staffing Overtime Account 1093. The Department's sworn salary accounts are very complex and interrelated. It should be noted that without reimbursements totaling \$1.6 million from Homeland Security Grants and the \$2.5 million Mid-Year appropriation, the year-end deficit would have been much higher.

**Potential Impact on Services (including assumptions):**

**Explanation of revenue:**

**General Fund:**

The revenue for Fiscal Year 2006-2007 is anticipated to be \$115.4 million or \$3.2 million below the revenue in the Adopted Budget. This decrease in revenue is primarily a result of over-estimating the impact of prior year's backlog and the decrease in reimbursements from Medicare. Please see Attachment 5 for further detail.

**Special Fund:**

**Issues of Concern:**

The Fire Department's budget is 96% salaries and 4% expense and equipment. Expense account funding is minimal and several accounts have been underfunded for several years. The Department has had to continuously close funding gaps by delaying purchases and replacement of equipment items.



**LOS ANGELES CITY FIRE DEPARTMENT**  
**SWORN SALARY PROJECTIONS - ACCOUNT 1012**  
 (Includes Class Code 0007,21121,21122)  
**FISCAL YEAR 2006-07**

Pay Period	Pay period Ending	ATTRITION		HIRING		Adj of Status 11		Vacation Payout	No of Empl	Average VC	Projected Deployment (Status 11,12)	Average Salary	Budgeted Expenditure Plan	Actual (Above Line) Projected (Below Line)	FMIS
Plan	Actual	Plan	Actual	Returned	Taken Off										
1	07/08/06	6	9	0	0	0	0	28,790.64	4	7,197.66	3,571	0.00	12,480,000.00	6,779,156.96	
2	07/22/06	6	4	0	0	2	0	29,975.17	2	14,987.59	3,569	3,340.36	12,380,000.00	11,921,728.17	
3	08/05/06	6	5	0	0	1	0	44,477.09	5	8,895.42	3,565	3,351.80	12,526,000.00	11,949,167.68	
4	08/19/06	6	7	50	51	1	0	61,095.25	6	10,182.54	3,610	3,314.72	12,476,000.00	11,966,128.92	
5	09/02/06	6	3	0	0	0	0	0.00	0	0.00	3,607	3,334.29	12,456,000.00	12,026,772.66	
6	09/16/06	6	4	0	0	0	0	0.00	0	0.00	3,603	3,339.41	12,456,000.00	12,031,899.81	
7	09/30/06	6	3	0	0	0	0	22,581.30	1	22,581.30	3,600	3,335.01	12,456,000.00	12,006,044.74	
8	10/14/06	6	10	0	0	1	(1)	115,669.59	9	12,852.18	3,590	3,353.70	12,495,000.00	12,039,775.63	
9	10/28/06	6	6	50	48	5	0	24,375.36	2	12,187.68	3,637	3,305.56	12,495,000.00	12,022,331.28	
10	11/11/06	6	0	0	2	0	0	0.00	0	0.00	3,639	3,321.17	12,555,000.00	12,085,735.35	
11	11/25/06	6	5	0	0	3	0	18,439.43	1	18,439.43	3,637	3,321.55	12,555,000.00	12,080,466.45	
12	12/09/06	6	4	0	0	0	0	19,629.00	2	9,814.50	3,633	3,346.99	12,530,000.00	12,159,631.30	
13	12/23/06	6	2	0	0	0	0	0.00	0	0.00	3,631	3,326.55	12,545,000.00	12,078,696.23	
14	01/06/07	6	0	0	0	0	0	7,959.60	1	7,959.60	3,631	3,346.98	12,656,000.00	12,152,900.24	
15	01/20/07	6	9	50	52	0	0	42,439.84	2	21,219.92	3,674	3,336.84	12,676,000.00	12,259,544.82	
16	02/03/07	6	2	0	0	0	0	13,968.48	1	13,968.48	3,672	3,334.20	12,591,065.00	12,243,197.47	
17	02/17/07	6	6	0	0	0	0	95,347.09	7	13,621.01	3,666	3,365.31	12,581,000.00	12,337,223.64	
18	03/03/07	6	2	0	0	1	(1)	20,914.39	4	13,621.01	3,664	3,342.46	12,589,000.00	12,246,787.93	
19	03/17/07	6	5	0	0	0	0	45,935.87	5	13,621.01	3,659	3,352.27	12,677,000.00	12,265,946.08	
20	03/31/07	6	3	50	46	0	0	0.00	0	0.00	3,702	3,326.03	12,677,000.00	12,312,951.38	237,299,751.33
21	04/14/07	6	0	0	0	0	0	100,000.00			3,696	3,352.27	12,677,000.00	12,390,000.00	
22	04/28/07	6	0	0	0	0	0	200,000.00			3,690	3,355.56	12,762,000.00	12,382,000.00	
23	05/12/07	6	0	0	0	0	0	200,000.00			3,684	3,359.12	12,828,000.00	12,375,000.00	
24	05/26/07	6	0	0	0	0	0	330,000.00			3,678	3,308.59	12,798,000.00	12,169,000.00	
25	06/09/07	6	0	50	0	0	0	200,000.00			3,722	3,391.19	12,828,000.00	12,622,000.00	
26	06/23/07	6	0	0	0	0	0	80,000.00			3,716	3,391.82	12,804,875.00	12,604,000.00	
1	06/30/07	0	0	0	0	0	0	0.00					6,389,000.00	6,300,000.00	80,842,000.00
								1,110,000.00 (Est VC Payout PP 21 - 26)							1,110,000.00
								591,598.10 (Actual Pd Inc in fmis total)							
		156	89	250	199	14	(2)	1,701,598.10			3,644 Averaged		333,938,940.00	317,808,086.74	319,251,751.33

Adopted Budget 333,938,940.00

Transfer:Homeland Sec & Disaster 1,478,835.00  
 Transfer:Homeland Sec 219,050.00  
 Transfer from US&R 122,661.14  
 Transfer: Prop "Q" 138,794.00  
 Transfer to Fund 335 Usar Loan (900,359.36)  
 Transfer: Account 1090 (215,000.00)  
 Transfer: Account 7300 (43,000.00)  
 Transfer to Acct 1090 (178,000.00)  
 Transfer from US&R 32,872.98  
 Transfer to Acct. 7300 (134,410.00)  
 (700,000.00)

Pending Transfers  
 From US&R (salary reimb.) 913,750.00  
 Mid-year transfer (1,843,305.00)

Total amount available 332,830,828.76

Less:  
 Actual & Estimated Expenditures 319,251,751.33  
 Est Retro (PP 01 - 24) 12,162,390.13

Projected Surplus/Deficit 1,416,687.30

**Attachment 4: Employment Level Report**

## EMPLOYMENT LEVEL REPORT

### FIRE - CIVILIAN

**SALARY ACCT. NO:** 1010 - 2006-07 FY (April Report)

COMPLETED BY: Cynthia White

PHONE EXTENSION: 978-3770

[illegible]

## EMPLOYMENT LEVEL REPORT

### FIRE - CIVILIAN

SALARY ACCT. NO: 1010 - 2006-07 FY (April Report)

COMPLETED BY: Cynthia White

PHONE EXTENSION: 978-3770

		JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
II. FILLED POSITIONS--REGULAR, RESOLUTION & SUBSTITUTE		362	361	364	362	363	358	363	369	377	379	379	379
TOTAL FILLED POSITIONS @ start of month													
Regular Authorities		299	302	300	302	301	302	297	300	299	303	302	302
General Fund		299	302	300	302	301	302	297	300	299	303	302	302
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities		28	30	31	31	31	30	30	30	35	38	40	40
General Fund		25	27	27	27	27	27	27	27	32	35	37	37
Special, Grant and Fee-funded		3	3	4	4	4	3	3	3	3	3	3	3
Substitute Authorities		29	30	30	31	30	31	31	33	35	36	37	37
General Fund		29	30	30	31	30	31	31	33	35	36	37	37
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
INTERIM CHANGES													
NEW HIRES TO THE CITY (+)		7	0	4	3	2	0	2	9	5	2	0	0
Regular Authorities		5	0	3	2	1	0	0	4	5	1	0	0
General Fund		5	0	3	2	1	0	0	4	5	1	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities		1	0	0	0	0	0	0	4	0	1	0	0
General Fund		1	0	0	0	0	0	0	4	0	1	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Substitute Authorities		1	0	1	1	1	0	2	1	0	0	0	0
General Fund		1	0	1	1	1	0	2	1	0	0	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
TRANSFERS INTO THE DEPARTMENT (+)		3	4	5	5	2	1	11	7	9	8	0	0
Regular Authorities		2	3	4	5	2	1	11	4	4	4	0	0
General Fund		2	3	4	5	2	1	11	4	4	4	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities		1	1	1	0	0	0	0	2	4	2	0	0
General Fund		1	1	1	0	0	0	0	2	4	2	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Substitute Authorities		0	0	0	0	0	0	0	1	1	2	0	0
General Fund		0	0	0	0	0	0	0	1	1	2	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
TERMINATIONS (-)		(1)	(4)	(2)	(6)	(2)	0	(3)	(2)	(1)	(2)	0	0
Regular Authorities		(1)	(4)	(2)	(4)	(1)	0	(3)	(2)	(1)	(2)	0	0
General Fund		(1)	(4)	(2)	(4)	(1)	0	(3)	(2)	(1)	(2)	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities		0	0	0	0	(1)	0	0	0	0	0	0	0
General Fund		0	0	0	0	(1)	0	0	0	0	0	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Substitute Authorities		0	0	0	(2)	0	0	0	0	0	0	0	0
General Fund		0	0	0	(2)	0	0	0	0	0	0	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
TRANSFERS OUT OF THE DEPARTMENT (-)		(3)	(1)	(4)	(3)	(1)	(5)	(4)	(7)	(5)	(6)	0	0
Regular Authorities		(3)	(1)	(3)	(3)	(1)	(5)	(4)	(6)	(4)	(4)	0	0
General Fund		(3)	(1)	(3)	(3)	(1)	(5)	(4)	(6)	(4)	(4)	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities		0	0	(1)	0	0	0	0	(1)	(1)	(1)	0	0
General Fund		0	0	(1)	0	0	0	0	(1)	(1)	(1)	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Substitute Authorities		0	0	0	0	0	0	0	0	0	(1)	0	0
General Fund		0	0	0	0	0	0	0	0	0	(1)	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
RETIREMENTS (-)		0	0	0	(1)	0	(1)	(1)	(1)	0	0	0	0
Regular Authorities		0	0	0	(1)	0	(1)	(1)	(1)	0	0	0	0
General Fund		0	0	0	(1)	0	(1)	(1)	(1)	0	0	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities		0	0	0	0	0	0	0	0	0	0	0	0
General Fund		0	0	0	0	0	0	0	0	0	0	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Substitute Authorities		0	0	0	0	0	0	0	0	0	0	0	0
General Fund		0	0	0	0	0	0	0	0	0	0	0	0
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
TOTAL FILLED POSITIONS @ end of month													
Regular Authorities		302	300	302	301	302	297	300	299	303	302	302	302
General Fund		302	300	302	301	302	297	300	299	303	302	302	302
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities		30	31	31	31	30	30	30	35	38	40	40	40
General Fund		27	27	27	27	27	27	27	32	35	37	37	37
Special, Grant and Fee-funded		3	4	4	4	3	3	3	3	3	3	3	3
Substitute Authorities		30	30	31	30	31	31	33	35	36	37	37	37
General Fund		30	30	31	30	31	31	33	35	36	37	37	37
Special, Grant and Fee-funded		0	0	0	0	0	0	0	0	0	0	0	0

# EMPLOYMENT LEVEL REPORT FIRE - CIVILIAN

SALARY ACCT. NO: 1010 - 2006-07 FY (April Report)

COMPLETED BY: Cynthia White

PHONE EXTENSION: 978-3770

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
	60	61	58	60	67	72	70	64	56	66	66	66
<b>III. VACANT POSITIONS--REGULAR, RESOLUTION &amp; SUBSTITUTE</b>												
<b>VACANT POSITIONS @ start of month</b>												
<b>Regular Authorities</b>	47	44	46	44	45	44	49	46	47	43	44	44
General Fund	47	44	46	44	45	44	49	46	47	43	44	44
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
<b>Resolution Authorities</b>	12	14	13	13	13	19	19	19	14	11	9	9
General Fund	15	13	13	13	13	13	13	13	8	5	3	3
Special, Grant and Fee-funded	(3)	1	0	0	0	6	6	6	6	6	6	6
<b>Substitute Authorities</b>	3	2	2	1	2	4	4	5	3	2	13	13
General Fund	3	2	2	1	2	4	4	5	3	2	13	13
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
<b>INTERIM CHANGES</b>												
<b>Regular Authorities</b>	(3)	2	(2)	1	(1)	5	(3)	1	(4)	1	0	0
General Fund	(3)	2	(2)	1	(1)	5	(3)	1	(4)	1	0	0
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
<b>Resolution Authorities</b>	2	(1)	0	0	6	0	0	(5)	(3)	(2)	0	0
General Fund	(2)	0	0	0	0	0	0	(5)	(3)	(2)	0	0
Special, Grant and Fee-funded	4	(1)	0	0	6	0	0	0	0	0	0	0
<b>Substitute Authorities</b>	(1)	0	(1)	1	2	0	1	(2)	(1)	11	0	0
General Fund	(1)	0	(1)	1	2	0	1	(2)	(1)	11	0	0
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
<b>VACANT POSITIONS @ end of month</b>												
<b>Regular Authorities</b>	44	46	44	45	44	49	46	47	43	44	44	44
General Fund	44	46	44	45	44	49	46	47	43	44	44	44
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
<b>Resolution Authorities</b>	14	13	13	13	19	19	19	14	11	9	9	9
General Fund	13	13	13	13	13	13	13	8	5	3	3	3
Special, Grant and Fee-funded	1	0	0	0	6	6	6	6	6	6	6	6
<b>Substitute Authorities</b>	2	2	1	2	4	4	5	3	2	13	13	13
General Fund	2	2	1	2	4	4	5	3	2	13	13	13
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0

## DATA-ENTRY INSTRUCTIONS:

1. Fill in all unprotected cells in the column for the reporting month (unprotected numeric cells are blue and green).
2. "NEW HIRES TO THE CITY" and "TRANSFERS INTO THE DEPARTMENT" must be positive (+) numbers.
3. "TERMINATIONS," "TRANSFERS OUT OF THE DEPARTMENT" and "RETIREMENTS" must be negative (-) numbers.
4. All "VACANT POSITIONS @ start of month" and "VACANT POSITIONS @ end of month" should be positive (+) numbers.

## EMPLOYMENT LEVEL REPORT

### FIRE - SWORN

**SALARY ACCT. NO:** 1012 - 2006-07 (April Report)

COMPLETED BY: Cynthia White

PHONE EXTENSION: 978-3770

[illegible]



# EMPLOYMENT LEVEL REPORT FIRE - SWORN

SALARY ACCT. NO: 1012 - 2006-07 (April Report)

COMPLETED BY: Cynthia White

PHONE EXTENSION: 978-3770

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
III. VACANT POSITIONS--REGULAR, RESOLUTION & SUBSTITUTE	66	21	31	(4)	22	31	3	2	(31)	42	42	42
<b>VACANT POSITIONS @ start of month</b>												
Regular Authorities	45	59	14	24	(11)	(3)	6	(37)	(31)	(64)	8	8
General Fund	45	59	14	24	(11)	(3)	6	(37)	(31)	(64)	8	8
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities	(12)	7	7	7	7	25	25	25	24	24	25	25
General Fund	4	7	7	7	7	7	7	7	5	5	6	6
Special, Grant and Fee-funded	(16)	0	0	0	0	18	18	18	19	19	19	19
Substitute Authorities	0	0	0	0	0	0	0	15	9	9	9	9
General Fund	0	0	0	0	0	0	0	15	9	9	9	9
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
<b>INTERIM CHANGES</b>												
Regular Authorities	14	(45)	10	(35)	8	9	(43)	6	(33)	72	0	0
General Fund	14	(45)	10	(35)	8	9	(43)	6	(33)	72	0	0
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities	19	0	0	0	18	0	0	(1)	0	1	0	0
General Fund	3	0	0	0	0	0	0	(2)	0	1	0	0
Special, Grant and Fee-funded	16	0	0	0	18	0	0	1	0	0	0	0
Substitute Authorities	0	0	0	0	0	0	15	(6)	0	0	0	0
General Fund	0	0	0	0	0	0	15	(6)	0	0	0	0
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
<b>VACANT POSITIONS @ end of month</b>												
Regular Authorities	59	14	24	(11)	(3)	6	(37)	(31)	(64)	8	8	8
General Fund	59	14	24	(11)	(3)	6	(37)	(31)	(64)	8	8	8
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0
Resolution Authorities	7	7	7	7	25	25	25	24	24	25	25	25
General Fund	7	7	7	7	7	7	7	5	5	6	6	6
Special, Grant and Fee-funded	0	0	0	0	18	18	18	19	19	19	19	19
Substitute Authorities	0	0	0	0	0	0	15	9	9	9	9	9
General Fund	0	0	0	0	0	0	15	9	9	9	9	9
Special, Grant and Fee-funded	0	0	0	0	0	0	0	0	0	0	0	0

## DATA-ENTRY INSTRUCTIONS:

1. Fill in all unprotected cells in the column for the reporting month (unprotected numeric cells are blue and green).
2. "NEW HIRES TO THE CITY" and "TRANSFERS INTO THE DEPARTMENT" must be positive (+) numbers.
3. "TERMINATIONS," "TRANSFERS OUT OF THE DEPARTMENT" and "RETIREMENTS" must be negative (-) numbers.
4. All "VACANT POSITIONS @ start of month" and "VACANT POSITIONS @ end of month" should be positive (+) numbers.



Financial Status Report  
Fire Department  
Revenue  
March 2007

**Annual Revenue Deviation**

The revenue for fiscal year 2006-2007 is anticipated to be \$115.4 million or \$3.2 million less than the revenue in the Adopted Budget.

**Revenue Class 319 Assessments**

Revenue Class Code 3197 Brush Removals: The projected revenue for fiscal year 2006-2007 is expected to increase by \$618,682 over the revenue in the adopted budget or 106% to \$1.2 million. The revenue increase resulted due to receipts from sales of residential properties that had liens. Total revenue year to date is about \$1 million.

**Revenue Class 373 Reimb From Other Agencies**

Revenue Source Code 3734 Reimb From Other Agencies: The projected revenue for fiscal year 2006-2007 increased by \$1.3 million over the revenue in the adopted budget. The increase is due to prior year reimbursements for resources used by other agencies. It is anticipated that in event of a major disaster the Fire Department will request an emergency reserve fund loan and reimbursements received from responsible agencies will be credited directly to the City's reserve fund without credit to the Fire Department.

**Revenue Class 388 Special Fire Dept Services**

Revenue Source Code 3881 Continuing Permits: The projected revenue for fiscal year 2006-2007 is expected to decrease by \$254K due to less than anticipated businesses renewing their permits.

Revenue Source Code 3883 Fire Safety Off Cost Recovery: The projected revenue for fiscal year 2006-2007 is expected to increase to about \$1 million due to anticipated increase in incidents requiring Fire Safety Officers.

Revenue Source Code 3884 Fire Services For San Fernando: The projected revenue for fiscal year 2006-2007 is \$2.65 million the full cost of providing fire services to the City of San Fernando. The agency is expected to pay the full cost of services.

Revenue Source Code 3886 Inspection Restitution: The projected revenue for fiscal year 2006-2007 is expected to decrease by \$237K from the revenue in the adopted budget due to less than anticipated New Construction inspections.

Revenue Source Code 3898 Unified Program Fees: The projected revenue for Fiscal Year 2006-2007 is expected to increase to \$4.6 million or \$420,000 over the revenue in the adopted budget due to unanticipated number of businesses using hazardous materials.

Revenue Source Code 3897 Underground Storage Tank-Plan: The projected revenue for fiscal year 2006-2007 is expected to decrease to \$220,000 due to less than anticipated tanks that require inspection.

Revenue Class 403 Weed & Cleaning

Revenue Source Code 4031 Brush Clearance Restitution: The projected revenue for fiscal year 2006-2007 increased by \$118,000 over the revenue in the adopted budget to \$360,000 due to receipts from property owners.

Revenue Class 409 First Aid & Ambulance Serv Chr

Revenue Source Code 4091 Emergency Ambulance Services: The projected revenue for fiscal year 2006-2007 is \$54.5 million. The decrease in revenue is as a result of over-estimating the impact of prior years backlog and the decrease in reimbursements from Medicare.

Revenue Class 419 Quasi-External Transaction

Revenue Source Code 4196 Service To Prop Dept-Harbor: The projected revenue for fiscal year 2006-2007 is expected to decrease by \$2.2 million or 12% to \$15.6 million because the CAO did not allow credit required by settlement of some legal settlements.

Revenue Source Code 4194 Service To Prop Dept-Airports: The projected revenue for fiscal year 2006-2007 is expected to increase by \$1.7 million due to increase in salaries.

Revenue Class 455 Miscellaneous Revenues

Revenue Source Code 4551 Miscellaneous Revenues: The revenue for fiscal year 2006-2007 increased by \$596,926 over the revenue in the adopted budget 1,327% to \$641,996 due to unanticipated salvage, canceled warrant, and refunds from prior year expenditures.

Revenue Class 461 Reimbursement From Other Funds

Revenue Source Code 4635 Reimb of Related Costs-PR YR: The projected revenue for Fiscal Year 2006-2007 is expected to increase by \$53,000 to \$200,000 due to amounts billed to the Metro Rail Project from Fiscal Year 2005-2006 that was received this Fiscal Year.

# CAO - MARCH 2007

CLASS	SOURCE	BUDGET 2007	LAFD REVISED BUDGET 2007	MARCH - TO DATE 2007
319	ASSESSMENTS	581,318	1,200,000	1,038,610
327	OTHER LICENSES & PERMITS	1,800,000	1,800,000	1,652,512
373	REIMB FROM OTHER AGENCIES	1,000,000	2,300,000	1,705,004
383	OTHER GEN GOVERNMENT SERVICES	0	105	105
388	SPECIAL FIRE DEPT SERVICES	18,064,668	18,445,780	14,268,549
389	PLAN CHECKING FEES	450,000	220,000	174,897
392	ENGR FEES INSPECT OTHER SERV	415,000	500,000	385,730
403	WEED AND CLEANING	242,000	360,000	357,062
409	FIRST AID & AMBULANCE SERV CHR	58,900,000	54,500,000	41,084,911
419	QUASI-EXTERNAL TRANSACTION	36,380,660	34,257,962	6,509,490
452	DAMAGE SETTLEMENTS	0	0	0
455	MISCELLANEOUS REVENUES	321,000	918,000	793,711
461	REIMBURSEMENT FROM OTHER	434,000	903,000	971,192
	GRAND TOTAL	118,588,646	115,404,847	68,941,772

## LOS ANGELES FIRE DEPARTMENT

FY2006-07

## MONTHLY FINANCIAL SUMMARY REPORT - YEAR-END REQUESTED TRANSFERS

5/1/07

Notes: **FROM**

FUND	DEPT	ACCT	AMOUNT
100	38	1010	\$103,914
		1012	\$1,900,000
		1098	<u>\$2,000,000</u>
<b>TOTAL</b>			<b>\$4,003,914</b>

335	38	006R	\$251,022
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100	38	3040	\$187,733
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Notes: **TO**

FUND	DEPT	ACCT	AMOUNT
100	38	1093	\$ 3,907,518
		1050	<u>\$ 96,396</u>
			<b>\$ 4,003,914</b>

100	38	1012	\$ 251,022
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**Transfer to GSD**

100	40	1014	\$ 61,099
		3180	<u>\$ 126,634</u>
			<b>\$ 187,733</b>