

**LOS ANGELES FIRE DEPARTMENT**



KRISTIN M. CROWLEY  
FIRE CHIEF

December 27, 2023

BOARD OF FIRE COMMISSIONERS  
FILE NO. 24-006

TO: Board of Fire Commissioners

FROM:  Kristin M. Crowley, Fire Chief

SUBJECT: CONTINUATION OF GRANT FUNDS FOR THE FY 2021 HIGH FREQUENCY COMMUNICATIONS EQUIPMENT PROGRAM  
AWARD # FH21 01 7250

FINAL ACTION:     Approved                       Approved w/Corrections                       Withdrawn  
                           Denied                                       Received & Filed                                       Other

**SUMMARY**

On May 31, 2021, the California Office of Emergency Services (Cal OES) notified the Los Angeles Fire Department (LAFD) of an award of funds from the Fiscal Year 2021 (FY 2021) High Frequency Communications Equipment Program. The FY 2021 High Frequency Communications Equipment Program will provide a total of \$56,290 in funding for High Frequency Radios. This grant does not require a cost share and is 100% reimbursable to the LAFD. The original period of performance for the FY 2021 High Frequency Communications Equipment Program is April 1, 2022 through October 31, 2023. However, on November 20, 2023 Cal OES approved an amendment to extend the period of performance until March 31, 2024. The new period of performance is April 1, 2022 through March 31, 2024.

The Emergency Operations Organization of the City of Los Angeles has designated the Los Angeles City Fire Department (LAFD) to manage its amateur radio program under the Auxiliary Communications Service (ACS) Agreement with the State Office of Emergency Services. ACS members are used to facilitate auxiliary communications during brush fires and other disasters working out of our Emergency Operations Center (EOC). This funding will provide the necessary High Frequency communications equipment (FH) offered in this program.

**RECOMMENDATIONS**

That the Board:

1. Forward to the Mayor and the Office of the City Administrative Officer for approval of the amendment to the period of performance and continuation of authority to expend FY 2021 High Frequency Communications Equipment Program Grant award.

Request that the Mayor, subject to the approval of the City Council:

2. Authorize the Fire Chief, Los Angeles Fire Department (LAFD) to:
  - a. Authorize the Fire Department to expend up to \$56,290 from LAFD General Fund 100, Department 38, Account 006020 Operating Supplies for the High Frequency Radios in accordance with the FY 2021 High Frequency Communications Equipment Program award from Cal OES, for the performance period of April 1, 2022, through to October 31, 2023, and any extension of the performance period granted by FEMA; and authorize the Fire Chief, or designee, to execute any documents necessary to accept the grant on the City's behalf.
  - b. Deposit FY2021 High Frequency Communications Equipment Program reimbursement grant funds into Fund 335, Department 38, Account 38911W;
3. Authorize the Controller to:
  - a. Transfer reimbursement grant funds up to \$56,290 from Fund 335, Department 38, Account 38911W to LAFD General Fund 100, Department 38, Account 006020 Operating Supplies for high frequency radio equipment, upon submission of proper documentation by LAFD of actual costs incurred, subject to the review and approval of the City Administrative Officer (CAO); and
  - b. Authorize the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO, and authorize the Controller to implement the instruction

**FISCAL IMPACT**

The LAFD will fund the grant-related expenditures of up to \$56,290 associated with the FY 2021 High Frequency Communications Equipment Program. Cal OES will reimburse LAFD for the full costs associated with this purchase up to \$56,290.

Board report prepared by Nicole Castro, Management Analyst, Emergency Operations Bureau, Homeland Security Division.

Attachment

GAVIN NEWSOM  
GOVERNOR



NANCY WARD  
DIRECTOR

October 25, 2023

Mark Curry  
Battalion Chief  
Los Angeles, City of - Fire Department  
201 North Figueroa Street, Suite 1225  
Los Angeles, CA 90012-2623

Subject:           **Approval of Grant Subaward Amendment #1**  
High Frequency Communications Equipment Program  
Grant Subaward #: **FH21 01 7250**

Dear ChiefMark Curry:

The California Governor's Office of Emergency Services (Cal OES) has approved the enclosed Grant Subaward Amendment.

All other agreements shall remain as previously agreed upon. Please contact your Program Specialist Nicolas Martin, at [nicolas.martin@caloes.ca.gov](mailto:nicolas.martin@caloes.ca.gov) if you have any questions.

Sincerely,

Victim Services Grants Processing Unit

cc:   Subrecipient file  
      Program Specialist



226319

**Grant Subaward Modification**

Email to: designated Program Specialist for this Grant Subaward

1. Grant Subaward Number: FH21 01 7250  
 2. Modification Number: 1  
 3. Grant Subaward Performance Period: 04/01/2022 to 03/31/2024

4. Subrecipient/Implementing Agency: City of Los Angeles  
 5. Payment Mailing Address: 201 North Figueroa Street, Suite 1225, Los Angeles, CA 90012-2623  Check If New

6. Revision to Budget

Fiscal Year	Fund Source (Select from drop down list)	Grant Funds	Grant Funds	Grant Funds	Grant Funds	Required Match	Required Match	Required Match	Required Match	Total Amount
		A. Personnel Costs	B. Operating Costs	C. Equipment Costs	Fund Total	A. Personnel Costs	B. Operating Costs	C. Equipment Costs	Match Total	
<b>Current Allocation (from your last approved budget)</b>										
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund	No Change			\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
<b>Proposed Change (add (+) or subtract (-) from budgeted amount)</b>										
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
Yr	Fund	No Change			\$0				\$0	\$0
Yr	Fund				\$0				\$0	\$0
<b>Revised Allocation</b>										
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Yr	Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

7. Justification for Modification: (If additional space is needed please continue the justification on the Justification Tab.)  
 Period of Performance End Date extended.

8. Subrecipient Approvals

Mark Curry *Mark Curry* 9/14/23  
 Grant Subaward Director (typed name) Grant Subaward Director Signature Date

Mario Pasaporte II *[Signature]* 9/14/23  
 Financial Officer (typed name) Financial Officer Signature Date

Cal OES USE ONLY

Nicolas Martin 9/14/23 Al Hardoy 9/18/23  
 Program Specialist Signature Date Unit Chief Signature Date

Adam Ramstad 10/25/23  
 Grants Processing Signature Date

**RECEIVED**  
 By Nicolas Martin at 11:13 am, Sep 14, 2023

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES**

HG

**GRANT SUBAWARD AMENDMENT**

**SUBAWARD #** FH21 01 7250

FIPS# 037-44000 DUNS# N/A Amendment# 1  
 Project # N/A Performance Period 04/01/2022 to 03/31/2024

This amendment is between the California Governor's Office of Emergency Services, hereafter called Cal OES, and the Subrecipient: Los Angeles, City of

Amendment to Change End Date:

Grant Subaward FH21 01 7250 is hereby amended to:

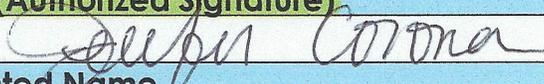
Change the end of Performance Period of the Subaward for the 2021 PSC1 Fund from October 31, 2023, to March 31, 2024.

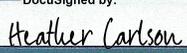
Special Condition:

The 2021 PSC1 fund in the amount of \$56,290 must be expended by March 31, 2024 and a Final Report of Expenditures and Request for Funds (Cal OES form 2-201) must be received by Cal OES by ~~April 10, 2024~~: **April 15, 2024 CC**

All other provisions of this agreement shall remain as previously agreed upon.

**RECEIVED**  
 By Nicolas Martin at 11:13 am, Sep 14, 2023

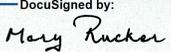
Subrecipient (Certification and Signature of Authorized Agent)	
By (Authorized Signature)	Date
	9/14/23
Printed Name	Title
Jennifer Corona	Management Analyst
Address	
201 North Figueroa Street, Suite 1225, Los Angeles, CA, 90012-2623	

Governor's Office of Emergency Services (For Cal OES use only)	
By Director or Designee	Date
<small>DocuSigned by:</small> 	11/8/2023
Printed Name	Title
Heather Carlson	Assistant Director

Amount Encumbered by this Document	Fund Source Labels
\$0	ENY: 2021-22 Chapter: 21 SL: 01765 Item: 0690-001-0001 Pgm: 0385 Fund: General Fund Program: High Frequency Communications Equipment Program Match Req.: None Project ID: OES21PSC1000000 SC: 2021-01765 Amount: \$0
Prior Amount Encumbered	
\$56,290	
Total Amount Encumbered to Date	
\$56,290	

DS  


**I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.**

Signature of Cal OES Fiscal Officer	Date
<small>DocuSigned by:</small> 	11/7/2023

## Budget Summary Report

**FH21 High Frequency Communications Equipment Program**

**Subaward#: FH21 01 7250**

**Los Angeles, City of**

**Subaward Period: 04/01/22 - 03/31/24**

High Frequency Communications Equipment Program

**Latest Request: June 2023, Not Final 201**

**A Personnel Services - Salaries/Employee Benefits**

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	21PSC1	0	0	0	0	0
<b>Total A Personnel Services - Salaries/Employee Benefits</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**B. Operating Expenses**

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	21PSC1	0	0	0	0	0
<b>Total B. Operating Expenses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**C. Equipment**

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	21PSC1	56,290	0	56,290	0	56,290
<b>Total C. Equipment</b>		<b>56,290</b>	<b>0</b>	<b>56,290</b>	<b>0</b>	<b>56,290</b>

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
<b>Total</b>						

# Budget Summary Report

**FH21 High Frequency Communications Equipment Program**

**Subaward#: FH21 01 7250**

**Los Angeles, City of**

**Subaward Period: 04/01/22 - 03/31/24**

High Frequency Communications Equipment Program

**Latest Request: June 2023, Not Final 201**

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
<b>Total Local Match:</b>	0	0	0	0	0
<b>Total Funded:</b>	56,290	0	56,290	0	56,290
<b>Total Project Cost:</b>	56,290	0	56,290	0	56,290