

August 16, 2022

LOS ANGELES FIRE DEPARTMENT



KRISTIN M. CROWLEY
FIRE CHIEF

July 20, 2022

BOARD OF FIRE COMMISSIONERS
FILE NO. 22-076

TO: Board of Fire Commissioners

FROM:  Kristin M. Crowley, Fire Chief

SUBJECT: ACCEPTANCE OF GRANT FUNDS FOR THE FY 2021 HIGH
FREQUENCY COMMUNICATIONS EQUIPMENT PROGRAM
AWARD # FH21 01 7250

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

On May 31, 2021, the California Office of Emergency Services (Cal OES) notified the Los Angeles Fire Department (LAFD) of an award of funds from the Fiscal Year 2021 (FY 2021) High Frequency Communications Equipment Program. The FY 2021 High Frequency Communications Equipment Program will provide a total of \$56,290 in funding for High Frequency Radios. This grant does not require a cost share and is 100% reimbursable to the LAFD. The performance period for the FY 2021 High Frequency Communications Equipment Program is April 1, 2022 through October 31, 2023.

The Emergency Operations Organization of the City of Los Angeles has designated the Los Angeles City Fire Department (LAFD) to manage its amateur radio program under the Auxiliary Communications Service (ACS) Agreement with the State Office of Emergency Services. ACS members are used to facilitate auxiliary communications during brush fires and other disasters working out of our Emergency Operations Center (EOC). This funding will provide the necessary High Frequency communications equipment (FH) offered in this program.

RECOMMENDATIONS

That the Board:

1. Forward to the Mayor and the Office of the City Administrative Officer for approval, acceptance and authority to expend FY 2021 High Frequency Communications Equipment Program Grant award. Request that the Mayor, subject to the approval of the City Council:
2. Authorize the Fire Chief, Los Angeles Fire Department (LAFD) to:

- a. Accept the FY2021 High Frequency Communications Equipment Program funding in the amount up to \$56,290 from Cal OES;
 - b. Authorize the Fire Department to expend up to \$56,290 from LAFD General Fund 100, Department 38, Account 006020 Operating Supplies for the High Frequency Radios in accordance with the FY 2021 High Frequency Communications Equipment Program award from Cal OES, for the performance period of April 1, 2022, through to October 31, 2023, and any extension of the performance period granted by FEMA; and authorize the Fire Chief, or designee, to execute any documents necessary to accept the grant on the City's behalf.
 - c. Deposit FY2021 High Frequency Communications Equipment Program reimbursement grant funds into Fund 335, Department 38, Account to be determined;
3. Authorize the Controller to:
- a. Transfer reimbursement grant funds up to \$56,290 from Fund 335, Department 38, Account TBD to LAFD General Fund 100, Department 38, Account 006020 Operating Supplies for high frequency radio equipment, upon submission of proper documentation by LAFD of actual costs incurred, subject to the review and approval of the City Administrative Officer (CAO); and
 - b. Authorize the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO, and authorize the Controller to implement the instruction

FISCAL IMPACT

The LAFD will fund the grant-related expenditures of up to \$56,290 associated with the FY 2021 High Frequency Communications Equipment Program. Cal OES will reimburse LAFD for the full costs associated with this purchase up to \$56,290.

Board report prepared by Jennifer Corona, Management Analyst, Emergency Operations Bureau- Homeland Security Division.

Attachment



May 31, 2022

Mark Curry, Battalion Chief
Los Angeles, City of
201 North Figueroa Street, Suite 1225
Los Angeles, CA 90012-2623

Subject: **Notification of Grant Subaward Application Approval**
High Frequency Communications Equipment Program
Grant Subaward #: FH21 01 7250

Dear Chief Mark Curry:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your Grant Subaward application in the amount of \$56,290, subject to Budget approval. A copy of your approved Grant Subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt of your Report of Expenditures & Request for Funds (Cal OES Form 2-201).

This Grant Subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on the Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those funds owed as a result of a close-out or audit, must be refunded to Cal OES within 30 days upon receipt of an invoice.

Please contact your Program Specialist, Nicolas Martin, at (916) 539-3501 with questions about this notice.

VS Grants Processing Unit

cc: Subrecipient's file
Program Specialist

Cal OES #	037-44000-02	FIPS #	037-44000	VS#		Subaward #	FH21 01 7250
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. Subrecipient: City of Los Angeles 1a. DUNS#: 712400021 **J1**
2. Implementing Agency: **NM** City of Los Angeles Fire Department 2a. DUNS#: _____
3. Implementing Agency Address: **NM** 500 E Temple St. 2nd Floor Los Angeles 90012-2706 **2623**
(Street) (City) (Zip+4)
4. Location of Project: **NM** 500 E Temple St. 2nd Floor, Los Angeles Los Angeles 90012 2706
(City) (County) (Zip+4)
5. Disaster/Program Title: High Frequency Communications Equipment Program 6. Performance/
Budget Period: 4/1/2022 to 10/31/2023
(Start Date) (End Date)
7. Indirect Cost Rate: N/A Federally Approved ICR (if applicable): _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2021	PSC1	\$56,290						\$56,290
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost	\$56,290		\$56,290				\$56,290

13. **Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. **CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. **Official Authorized to Sign for Subrecipient:**

Name: Jennifer Corona Title: Management Analyst

Payment Mailing Address: 201 N Figueroa St. Suite 1225 City: Los Angeles Zip Code+4: 90012-2706 **2623**

Signature:  Date: 02/08/22

16. Federal Employer ID Number: 95000735

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

DocuSigned by: Mary Rucker 5/23/2022 DocuSigned by: Heather Carlson 5/23/2022
(Cal OES Fiscal Officer) (Date) (Cal OES Program Manager) (Date)

RECEIVED

By AI Hardoy at 11:18 am, Apr 06, 2022

mail log: 753517

ENY: 2021-22 Chapter: 21 SL: 01765
Item: 0690-001-0001 Pgm: 0395
Fund: General Fund
Program: High Frequency Communications
Equipment Program
Match Req.: None
Project ID: OES21PSC1000000 Amount: \$56,290.00
SC: 2021-01765

DS
DS

5/23/2022

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5/23/2022



Grant Subaward Contact Information



Grant Subaward #: FH21 01 7250

Subrecipient: City of Los Angeles [REDACTED]

1. **Grant Subaward Director:**

Name: Mark Curry Title: Battalion Chief

Telephone #: 213-202-9950 Email Address: mark.curry@lacity.org

Address/City/ Zip Code (9-digit): 201 N Figueroa St, Suite 1225, Los Angeles 90012 -2623

2. **Financial Officer:**

Name: Emilio Rodriguez Title: Chief Management Analyst

Telephone #: 213-978-3478 Email Address: emilio.rodriguez@lacity.org

Address/City/ Zip Code (9-digit): 200 N Main St., Room 1640, Los Angeles, 90012 -4110

3. **Programmatic Point of Contact:**

Name: Jennifer Corona Title: Management Analyst

Telephone #: 213-202-9925 Email Address: jennifer.corona@lacity.org

Address/City/ Zip Code (9-digit): 201 N Figueroa St, Suite 1225, Los Angeles, CA 90012 -2623

4. **Financial Point of Contact:**

Name: Nicole Castro Title: Management Assistant

Telephone #: 213-978-3423 Email Address: nicole.castro@lacity.org

Address/City/ Zip Code (9-digit): 201 N. Figueora St, Suite 1225, Los Angeles, CA 90012 -2623

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Ralph Terrazas Title: Fire Chief

Telephone #: 213-978-3800 Email Address: ralph.terrazas@lacity.org

Address/City/ Zip Code (9-digit): 200 N Main St, Room 1800, Los Angeles, 90012 -4110

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Jennifer Coroa Title: Management Analyst

Telephone #: 213-202-9925 Email Address: jennifer.corona@lacity.org

Address/City/ Zip Code (9-digit): 201 N. Figueroa St, Suite 1225, Los Angeles, 90012 -2623

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Jimmie Woods-Gray Title: Fire Commision President

Telephone #: 213-978-3838 Email Address: jimmie.woods-gray@lacity.org

Address/City/ Zip Code (9-digit): 200 N Main St., Los Angeles, CA 90012 -4110



Grant Subaward Signature Authorization

Grant Subaward #: FH21 01 7250

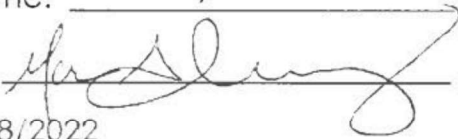
Subrecipient: City of Los Angeles ~~Fire Department~~

Implementing Agency: City of Los Angeles Fire Department NM

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: Mark Curry

Signature: 

Date: 02/08/2022

Financial Officer:

Printed Name: Emilio Rodriguez

Signature: Emilio Rodriguez Digitally signed by Emilio Rodriguez
Date: 2022.02.08 09:31:03 -0800

Date: 02/08/2022

The following persons are authorized to
sign for the **Grant Subaward Director**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to
sign for the **Financial Officer**:

Signature: 

Printed Name: Mario Pasaporte II

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Grant Subaward Certification of Assurance of Compliance



Subrecipient: City of Los Angeles

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	High Frequency Communications Equipment Program	FH21 01 7250	April 1, 2022- October 31, 2023
2			
3			
4			
5			
6			

I, Jennifer Corona (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a “project” pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	Jennifer Corona <small>Digitally signed by Jennifer Corona Date: 2022.03.30 08:08:17 -07'00'</small>
Official Designee's Typed Name:	Jennifer Corona
Official Designee's Title:	Management Analyst
Date Executed:	02/08/2022
AUTHORIZED BY:	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input checked="" type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	
Signature:	Emilio Rodriguez <small>Digitally signed by Emilio Rodriguez Date: 2022.03.30 11:12:06 -07'00'</small>
Typed Name:	Emilio Rodriguez
Title:	Chief Management Analyst
Date Executed:	03/30/2022



Grant Subaward Budget Pages

Single Fund Source

Subrecipient: City of Los Angeles [REDACTED]		Grant Subaward #: FH21 01 7250	
A. Personnel Costs - Line-item description and calculation			Total Amount Allocated
PERSONNEL COSTS CATEGORY TOTAL			



Grant Subaward Budget Pages

Single Fund Source

Subrecipient: City of Los Angeles Fire Department		Grant Subaward #: FH21 01 7250
B. Operating Costs - Line-item description and calculation		Total Amount Allocated
OPERATING COSTS CATEGORY TOTAL		



Grant Subaward Budget Pages
Single Fund Source

Subrecipient: City of Los Angeles Fire Department		Grant Subaward #: FH21 01 7250
C. Equipment Costs - Line-item description and calculation		Total Amount Allocated
NASPO ENVOY HF BASE STATION - includes: RF Unit, 2210 Envoy MIL-STD ALE, 2210, OPT 3G ALE/MIL-STANAG 2G Data and Digital Voice, 2210 (Int fit) Includes Upgrade DV 1200 bps, Upgrade, AES-256 Encryption, 2210/2110, Upgrade, Low Rate DV, 2210/2110, Open DV Console, 2230, Opt GPS, 2210, GPS Rcvr, Envoy/SRx/AR Voice Opt Free Tune TX, Tcvr Supply, 3020, Remote Control Applications Programming Applications, Interconnect Cabling		\$13,542
NASPO 3G ENVOY FLYK-125-SMART - includes: RF Unit, 2210 Envoy MIL-STD ALE, 2210, OPT 3G ALE/MIL-STANAG 2G Data and Digital Voice, 2210 (Int fit) Includes Upgrade DV 1200 bps, Upgrade, AES-256 Encryption, 2210/2110, Upgrade, Low Rate DV, 2210/2110, Open DV, Console, 2230, Opt GPS, 2210, GPS Rcvr, Envoy/SRx/AR Voice, Opt Free Tune TX, Tcvr Supply, 3020, 2240 Envoy SmartLink Antenna and Mast, Remote Control Applications, Programming Applications, Interconnect Cabling (\$25,124)		NM \$42,748
HF Installation Site Visit and Training for Voice/Data and Remote Support includes Site visit to the location where HF will be installed prior to and then after equipment is delivered, site report of what preparation needs to be done to properly install HF equipment (fixed and/or mobile if each site may include base and /or mobile or portable equipment). HF Installation and Training for HF Data includes PACTOR DR7800 Modem and associated messaging software application and data terminal. HF Training will also include a Cradlepoint IBR900 Mobile Router for Remote HF Support and Operation with Cal OES or other agency. (\$13,950)		NM \$42,748
Tax (\$3,674)		
EQUIPMENT COSTS CATEGORY TOTAL		\$56,290 ✓
Total Project Cost (Must match the Grant Subaward Face Sheet)		\$56,290 ✓

J1

VSPS Budget Summary Report

FH21	High Frequency Communications Equipment Program	Subaward #: FH21 01 7250
Los Angeles, City of		Performance Period: 04/01/22 - 10/31/23
High Frequency Communications Equipment Program		Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	21PSC1	0	0	0	0	0
Total A. Personal Services - Salaries/Employee Benefits:		0	0	0	0	0

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	21PSC1	0	0	0	0	0
Total B. Operating Expenses:		0	0	0	0	0

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	21PSC1	56,290	0	56,290	0	56,290
Total C. Equipment:		56,290	0	56,290	0	56,290

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	0	0	0	0	0
Total Funded:	56,290	0	56,290	0	56,290
Total Project Cost:	56,290	0	56,290	0	56,290