



RALPH M. TERRAZAS  
FIRE CHIEF

February 3, 2022

BOARD OF FIRE COMMISSIONERS  
FILE NO. 22-014

TO: Board of Fire Commissioners  
FROM: *RMT* Ralph M. Terrazas, Fire Chief  
SUBJECT: LAFD PROJECT STATUS REPORT

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

### SUMMARY

Attached for the Board of Fire Commissioners review is the LAFD project status report from the Planning Section. This report was prepared for the Fire Commission Meeting on February 15, 2022.

### RECOMMENDATION

That the Board:  
Receive and file.

Board report prepared by Betty Bonada, Senior Management Analyst, Administration Bureau.

Attachment



LAFD Project Status Report BFC 22-014  
February 15, 2022

Topic	LAFD Primary Contact	Assisting Staff	Fire Commission Report Date	Requested By	Written or Verbal	Date Requested	Update
PSD Overview	Graham Everett	Amir Caspian	02/15/22	Delia Ibarra	Written	11/16/21	It was requested that the previously submitted report be placed on an upcoming agenda.
PSD Overview	Sue Stengel		02/15/22	Rebecca Ninburg	Verbal	11/16/21	I was requested that the IA provide an overview of the disciplinary process.
Vaccination Non-Compliance Process	Graham Everett		02/15/22	Rebecca Ninburg	Verbal	12/07/21	A report was requested to provide data on the non-compliant vaccination and exemption status for Department members.
Complaint/Disciplinary Tracking System Access	Graham Everett	Amir Caspian	03/01/22	Delia Ibarra	Written	11/16/21	A report was requested on how access/restriction is maintained for the CTS/DTS. Include the process for gaining access when a case is assigned or removing access when someone within PSD is under investigation.
Organizational Study	Stephen Gutierrez	Steve Hissong	03/15/22	Rebecca Ninburg	Written	08/17/21	A written status update report back was requested to include gender/ethnic/classification breakdown of workgroup.
Recruitment Update	Stephen Gutierrez	Kristine Larson	03/15/22	Corinne Babcock	Written	08/17/21	An update report on the recruitment efforts was requested that includes residency information of recruits for the last 8 years as they are recruited and in the early stages of the hiring process. Include gender/ethnicity breakdown.
Drill Tower Validation Study	Stephen Gutierrez	Steve Skelly	04/05/22	Rebecca Ninburg	Written	09/21/21	It was requested that a third party analysis/validation study be conducted to look at our processes and potential for disparate impacts.
Arson Section Overview	Roy Paige		04/05/22	Jimmie Woods-Gray Jimmy Hara	Verbal	08/09/21	An overview was requested to provide the organizational goals and objectives for the Section.
Venice Fast Response Vehicle Pilot Program	Armando Hogan	Dean Zipperman	05/03/22	Jimmie Woods-Gray	Verbal	05/18/21	An informational overview was requested on the pilot program.
Physical Requirements Litigation	Drew Steinberg	Jenny Park	06/21/22	Delia Ibarra	Written	09/21/21	Report was requested on litigation in fire service as related to physical requirements.
Residency Status of Members	Graham Everett	David Perez	TBD	Rebecca Ninburg	Written	09/21/21	Report back on members living out of state; collect more data and provide information on the necessary steps to create a ballot measure.
Closed Discipline Cases	Sue Stengel		TBD	Delia Ibarra	Written	11/16/21	A summary report was requested of closed disciplinary cases for 2020 and 2021.
Fatigue/Burnout	Graham Everett	David Perez	TBD	Rebecca Ninburg Corinne Babcock	Written	10/05/21	Provide the data and the process used to create the policy on stacking shifts. Include data and policies of comparable departments. Include report on OT; Upside to overtime opportunity to recruit candidates and potential correlation to burn-out.
Response to Staffing Crisis Due to Vaccine Mandates	Graham Everett	David Perez	TBD	Rebecca Ninburg	Written	10/05/21	Dept's plan to provide emergency services for the City in anticipation of a mass exodus resulting from vaccine mandates and address the following: penalties for those who do not get vaccinated, expectation for mass resignations, members going off IOD instead of resignation/suspension, consider hiring lateral transfers, consider single function paramedics and provide a response matrix when severely understaffed.

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After Action Review of Significant Incident LODD	Alfred Poirier	Jason Hing	TBD	Delia Ibarra	Verbal	02/19/19	A future briefing was requested that would address the lessons learned from the investigation of a significant incident.
<b>Recurring Reports</b>							
Therapeutic Van Pilot Program	Stephen Sanko	Graham Everett	02/15/22	Rebecca Ninburg	Verbal	08/03/21	An update report was requested to track progress and success.
Recruit Training Academy Diversity Report	Stephen Gutierrez	Steve Skelly	03/01/22	Delia Ibarra Rebecca Ninburg	Written	09/05/17	A report was requested that reflects the diversity numbers with respect to the recruit classes. It was suggested to use data from the time the recruits entered the DT through the end of probation and include information on the "reassigns".
Qtly report on Corrective Action Summary	Kristina Kepner	Amir Caspian	03/15/22	Delia Ibarra	Written	07/16/19	Quarterly update report on Department discipline cases.
Standards of Cover Update	Graham Everett	David Perez	03/15/22	Rebecca Ninburg	Written	10/19/21	A status report on the Standards of Cover was requested. Look into the feasibility of including FPB and Arson as part of the assessment.
Racial Equity Plan (ED#27)	Stephen Gutierrez		03/15/22	Jimmie Woods-Gray	Verbal	08/18/20	An update report was requested every six months.
Report on Budget Updates	Jenny Park	Emilio Rodriguez	04/05/22	Jimmie Woods-Gray	Written	06/02/15	Updates requested as needed. The next report will reflect the Midyear status update.
DROP Diversity Report	Graham Everett	Laura Triner	04/19/22	Jimmie Woods-Gray Rebecca Ninburg	Written	10/20/20	Drop report update requested to include the diversity of those in the program broken down by ethnicity and gender.
Annual FPB Report on Inspections Progress	Orin Saunders		05/03/22	Delia Ibarra	Written	01/20/15	It was requested that an annual update report be provided
Paramedic Vacancies	Stephen Sanko	David Perez	05/03/22	Rebecca Ninburg	Written	09/21/21	A report back was requested on the vacancy refill rates for Paramedics.
Gender Equity Report	Kristin Crowley	Stacy Gerlich	06/21/22	Rebecca Ninburg	Written	02/02/21	An update report was requested.
Qtly Update on Domestic Violence/Human Trafficking	Stacy Gerlich	Stephen Gutierrez	06/21/22	Rebecca Ninburg	Written	12/18/18	A status update was requested for a training plan on domestic violence and human trafficking moving forward.
Anti-Fireworks Campaign 2021	Robert Nelson		07/19/22	Delia Ibarra	Verbal	07/03/18	The Commission would like a report back on the efficacy of the campaign.
Certified Unified Program Agency (CUPA) Update	Kristin Crowley	Royce Long	08/16/22	Delia Ibarra	Written	03/17/15	The next report should include the following: add an early warning report for overdue inspections; report on staffing levels.
Audit Update Report	Sue Stengel		TBD	Delia Ibarra	Written	04/02/19	To provide the Board of Fire Commissioners with an update of current audits and proposed future audits.
Bi-Annual report on Unwanted Alarm Program	Orin Saunders		TBD	Delia Ibarra	Written	07/18/17	It was requested that the statistic for pull alarms at LAWA be could tracked and added to the reports.
Qtly Bureau Status Report (EMS)	Stephen Sanko		TBD	Delia Ibarra	Verbal	07/21/15	This report will allow each of the Bureau Commanders to report on highlights within their respective regions. EMS will present next. (OWB, FPB, OVB, OCB, OSB)
Youth Development Programs	Stephen Gutierrez	Kristine Larson	TBD	Rebecca Ninburg	Written	07/03/18	Update on the most recent developments/accomplishments of the program.