




RALPH M. TERRAZAS
FIRE CHIEF

December 9, 2021

BOARD OF FIRE COMMISSIONERS
FILE NO. 21-123

TO: Board of Fire Commissioners

FROM:  Ralph M. Terrazas, Fire Chief

SUBJECT: LAFD PROJECT STATUS REPORT

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

Attached for the Board of Fire Commissioners review is the LAFD project status report from the Planning Section. This report was prepared for the Fire Commission Meeting on December 21, 2021.

RECOMMENDATION

That the Board:
Receive and file.

Board report prepared by Betty Bonada, Senior Management Analyst, Administration Bureau.

Attachment



LAFD Project Status Report BFC 21-123 December 21, 2021

Topic	LAFD Primary Contact	Assisting Staff	Fire Commission Report Date	Requested By	Written or Verbal	Date Requested	Update
Organizational Study	Stephen Gutierrez	Steve Hissong	12/21/21	Rebecca Ninburg	Written	08/17/21	A written status update report back was requested to include gender/ethnic/classification breakdown of workgroup.
Vaccination Non-Compliance Process	Graham Everett		12/21/21	Rebecca Ninburg	Verbal	12/07/21	A report was requested to provide data on the non-compliant vaccination and exemption status for Department as well as the the disciplinary process moving forward.
Complaint/Disciplinary Tracking System Access	Kristina Kepner	Amir Caspian	01/18/22	Delia Ibarra	Written	11/16/21	A report was requested on how access/restriction is maintained for the CTS/DTS. Include the process for gaining access when a case is assigned or removing access when someone within PSD is under investigation.
PSD Overview	Kristina Kepner	Amir Caspian	01/18/22	Delia Ibarra	Written	11/16/21	It was requested that the previously submitted board report be placed on an upcoming agenda.
PSD Overview	Sue Stengel		01/18/22	Rebecca Ninburg	Written	11/16/21	It was requested that the Independent Assessor provide an overview of the disciplinary process.
Residency Status of Members	Graham Everett	David Perez	02/01/22	Rebecca Ninburg	Written	09/21/21	Report back on members living out of state; collect more data and provide information on the necessary steps to create a ballot measure.
Recruitment Update	Stephen Gutierrez	Steve Hissong	02/15/22	Corinne Babcock	Written	08/17/21	An update report on the recruitment efforts was requested that includes residency information of recruits for the last 8 years as they are recruited and in the early stages of the hiring process. Include gender/ethnicity breakdown.
Closed Discipline Cases	Sue Stengel		TBD	Delia Ibarra	Written	11/16/21	A summary report was requested of closed disciplinary cases for 2020 and 2021.
Drill Tower Validation Study	Stephen Gutierrez	Steve Skelly	TBD	Rebecca Ninburg	Written	09/21/21	It was requested that a third party analysis/validation study be conducted to look at our processes and potential for disparate impacts. Research what the cost would be and look into other Departments already doing this.
Fatigue/Burnout	Graham Everett	David Perez	TBD	Rebecca Ninburg Corinne Babcock	Written	10/05/21	Provide the data and the process used to create the policy on stacking shifts. Include data and policies of comparable departments. Include data of out of state firefighters consecutive staffing compared to CA residents. Include report on overtime (OT); Upside to overtime opportunity to recruit candidates and potential correlation to burn-out.
Physical Requirements Litigation	Drew Steinberg	Jenny Park	TBD	Delia Ibarra	Written	09/21/21	Report was requested on litigation in fire service as related to physical requirements.
Response to Staffing Crisis Due to Vaccine Mandates	Graham Everett	David Perez	TBD	Rebecca Ninburg	Written	10/05/21	Dept's plan to provide emergency services for the City in anticipation of a mass exodus resulting from vaccine mandates and address the following: penalties for those who do not get vaccinated, expectation for mass resignations, members going off IOD instead of resignation/suspension, consider hiring lateral transfers, consider single function paramedics and provide a response matrix when severely understaffed.
Arson Section Overview	Roy Paige		TBD	Jimmie Woods-Gray Jimmy Hara	Verbal	08/09/21	An overview was requested to provide the organizational goals and objectives for the Section.

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After Action Review of Significant Incident LODD	Alfred Poirier	Jason Hing	TBD	Delia Ibarra	Verbal	02/19/19	A future briefing was requested that would address the lessons learned from the investigation of a significant incident.
Venice Fast Response Vehicle Pilot Program	Armando Hogan	Dean Zipperman	TBD	Jimmie Woods-Gray	Verbal	05/18/21	An informational overview was requested on the pilot program.
Worker's Compensation Audit Report	Scott Quinn		TBD	Rebecca Ninburg	Written	03/26/15	Pending City's Cost of Risk reports. Commissioner Ninburg to follow up on specifics of this request.
Recurring Reports							
Therapeutic Van Pilot Program	Stephen Sanko	Graham Everett	01/04/22	Rebecca Ninburg	Written	08/03/21	An update report was requested to track progress and success.
Qtly Update on Domestic Violence/Human Trafficking	Stacy Gerlich	Stephen Gutierrez	01/18/22	Rebecca Ninburg	Written	12/18/18	A status update was requested for a training plan on domestic violence and human trafficking moving forward.
Gender Equity Report	Kristin Crowley	Stacy Gerlich	01/18/22	Rebecca Ninburg	Written	02/02/21	An update report was requested.
Recruit Training Academy Diversity Report	Stephen Gutierrez	Steve Skelly	01/18/22	Delia Ibarra Rebecca Ninburg	Written	09/05/17	A report was requested that reflects the diversity numbers with respect to the recruit classes. It was suggested to use data from the time the recruits entered the DT through the end of probation and include information on the "reassigns".
Qtly report on Corrective Action Summary	Kristina Kepner	Amir Caspian	02/01/22	Delia Ibarra	Written	07/16/19	Quarterly update report on Department discipline cases.
Paramedic Vacancies	Stephen Sanko	David Perez	02/01/22	Rebecca Ninburg	Written	09/21/21	A report back was requested on the vacancy refill rates for Paramedics.
Standards of Cover Update	Graham Everett	David Perez	02/01/22	Rebecca Ninburg	Written	10/19/21	A status report on the Standards of Cover was requested. Look into the feasibility of including FPB and Arson as part of the assessment.
Report on Budget Updates	Jenny Park	Emilio Rodriguez	03/01/22	Jimmie Woods-Gray	Written	06/02/15	Updates requested as needed. The next report will reflect the LAFD FY22/23 proposed budget.
DROP Diversity Report	Graham Everett	Laura Triner	03/01/22	Jimmie Woods-Gray Rebecca Ninburg	Written	10/20/20	Drop report update requested to include the diversity of those in the program and provide information that shows hiring for the last eight years to compare against attrition rates also broken down by ethnicity and gender.
Annual FPB Report on Inspections Progress	Orin Saunders		03/01/22	Delia Ibarra	Written	01/20/15	It was requested that the re-inspections # include out of how many and add a percentage column to indicate a comparison from the previous quarter. In regards to the Legal Unit #s, add information to the table that explains what the numbers mean.
Racial Equity Plan (ED#27)	Stephen Gutierrez		03/15/22	Jimmie Woods-Gray	Verbal	08/18/20	An update report was requested every six months. If possible have DM Brenda Shockley provide a verbal report on the City's efforts on the same agenda.
Anti-Fireworks Campaign 2021	Robert Nelson		07/19/22	Delia Ibarra	Verbal	07/03/18	The Commission would like a report back on the efficacy of the campaign.
Certified Unified Program Agency (CUPA) Update	Kristin Crowley	Royce Long	08/16/22	Delia Ibarra	Written	03/17/15	The next report should include the following: add an early warning report for overdue inspections; report on staffing levels.
Audit Update Report	Sue Stengel		TBD	Delia Ibarra	Written	04/02/19	To provide the Board of Fire Commissioners with an update of current audits and proposed future audits.

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Bi-Annual report on Unwanted Alarm Program	Orin Saunders		TBD	Delia Ibarra	Written	07/18/17	It was requested that the statistic for pull alarms at LAWA be could tracked and added to the reports. It was also recommended that a provision should be included in LAWA construction contracts to hold contractors responsible for construction related alarms and to incur penalty fees.
FireStat-Trend Analysis Update	Drew Steinberg		TBD	Delia Ibarra	Written	03/04/14	The next report should include areas of improvements that can provide impactful or significant strides for the Department. Information as to how the process continues to evolve and how data is made relevant to the field commanders.
Qtly Bureau Status Report (EMS)	Stephen Sanko		TBD	Delia Ibarra	Verbal	07/21/15	This report will allow each of the Bureau Commanders to report on highlights within their respective regions. EMS will present next. (OWB, FPB, OVB, OCB, OSB)
ITB Update	Scott Porter		TBD	Delia Ibarra	Written	12/20/16	It was requested that an in-depth state of the AVL be included in the next report in addition to timelines and measurable goals.
Youth Development Programs	Kristine Larson	Steve Hissong	TBD	Rebecca Ninburg	Written	07/03/18	Update on the most recent developments/accomplishments of the program.