

# LOS ANGELES FIRE DEPARTMENT



**RALPH M. TERRAZAS**  
FIRE CHIEF

November 10, 2021

BOARD OF FIRE COMMISSIONERS  
FILE NO. 21-114

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: IN-KIND DONATION OF FURNITURE TO SHOPS & MAINTENANCE, OVB  
HEADQUARTERS, AND FRANK HOTCHKIN MEMORIAL TRAINING CENTER

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

The Los Angeles Fire Department Foundation (LAFDF), through its Adopt-A-Fire-Station program, has graciously donated office furniture to Shops & Maintenance, Operations Valley Bureau, and Frank Hotchkin Memorial Training Center. Employees work better and feel situated and happier in their work environment when the furniture pieces are comfortable. Physically and mentally healthy employees generate quality output and also commit to working regularly, reducing absenteeism rate. The value of this donation is estimated at \$14,200.00.

## RECOMMENDATIONS

That the Board:

1. Receive this report for the In-Kind Donation by the Los Angeles Fire Department Foundation for the items listed above, valued at \$14,200.00 to the Los Angeles Fire Department.
2. Request the Commission Executive Assistant to transmit this report to the Mayor's Office in accordance with Executive Directive No. 3 and to City Council in accordance with the Los Angeles Administrative Code, Ordinance 15514, Article 12, Section 5.111.4, for consideration and approval.

## FISCAL IMPACT

There is no fiscal impact to the Department's budget from the acceptance of this donation. Donations provide the necessary items meeting the needs of the respective fire stations or administration sections. Replacement or repair of items meeting City specifications and Fire Department business needs may be borne by General Fund, subject to budgetary constraints.

## CONCLUSION

The Los Angeles Fire Department benefits tremendously from gracious donations and support provided by the LAFD Foundation. The LAFD acknowledges the LAFDF for its generosity.

Board report prepared by Acting Public Information Director Cheryl Getuiza, Community Liaison Office.

Attachment

4 ~\$1,200

27 ~\$2,700

For LAFDF at FHMTc

1700 Stadium Way

4x Black Accent Chairs



10x Black Office Chairs



6x ~~desk~~ mini filing cabinet

~\$600

For Shops

Contact: Gayle Sonoda

~\$400

8x Colorful Stools



4x Standing Desks



1x Blue Sofa



\$400

For Operations Valley Bureau

20x Office Chairs



15x Desks



~1.5K

2x Circle tables



1x bookshelf



\$200



2x Conference tables



8x pinwheel desks

~\$8000