

### RALPH M. TERRAZAS FIRE CHIEF

October 18, 2021

BOARD OF FIRE COMMISSIONERS FILE NO. 21-102

TO: **B**ox

**B**oard of Fire Commissioners

FROM: KW 'Ralp

'Ralph M. Terrazas, Fire Chief

SUBJECT:

LOS ANGELES FIRE DEPARTMENT ANTICIPATED VACANCIES

FINAL ACTION: Approved	Approved w/Corrections	Withdrawn	
Denied	Received & Filed	Other	

### SUMMARY

As requested by the Los Angeles Fire Department (LAFD) Board of Fire Commissioners (Commission), the Fire Department is providing a status update relative to the anticipated vacancies. The LAFD is currently in extreme staffing shortages and preparing for a record high attrition in the fiscal year 2023/2024. The Training and Support Bureau (TSB) has developed a plan to develop, train and sustain the next generation of firefighters and leaders in the fire service.

### RECOMMENDATION

That the Board:

Receive and file this report

### DISCUSSION

Extensive efforts have been established to support of the LAFD Strategic Plan Goal # 5: Increase Opportunities for Personal Growth and Professional Development, Strategy 2: Develop specialty and skill specific training opportunities for personal and professional growth, and Strategy 3: Develop Fire Officer Operational Development Training.

### Attachments:

- #1 Revised Promotional Timelines BOFC # 20-019
- #2 LAFD Public Service University Center and LAFD Training Institute BOFC # 21-101
- #3 LAFD Training Academy Schedule Dated 092421
- #4 LAFD Battalion Chief Mentorship Program Dated 032921
- #5 LAFD Planning Section Field Staffing Projections Dated 083121
- #6 Quarterly Fire Department Diversity Report BOFC 21-072
- #7 Paramedic Vacancy Projections BOFC 21-039

In early 2018, the LAFD developed a plan to prepare for a record high attrition rate in the Fiscal Year 2023/2024. In doing so, four areas were prioritized in order to ensure an LAFD succession plan and Leadership Development. The plan consisted of:

- 1) Revising the Promotional Timelines
- 2) Developed and implemented both the Public Service University (PSU) Center and the LAFD Training Institute (LAFD TI).
- 3) Establish the most effective Recruit Training Academy Schedule
- 4) Develop a formalized LAFD Mentorship Program

### **Promotional Timelines**

By deliberately realigning the promotional examination timelines, the LAFD will have the ability to coordinate the examination process and implement a testing cycle based upon the Deferred Retirement Option Plan (DROP) retirement timeline. This will provide predictability and increase opportunities for LAFD members to develop towards the responsibilities of their new sought-after position through the LAFD Training Institute Academies, Preparation Programs and Mentorship opportunities. (See attachment #1 Revised Promotional Examination Timelines BOFC # 20-019).

### **PSU and LAFD TI**

In 2018, the LAFD implemented both the PSU Center and the LAFD Training Institute. These efforts between the two pathways allow the members to develop their personal and professional development holistically through formal education and rank specific knowledge, skills and ability in accordance to the Job Performance Requirements (JPR) in the National Fire Protection Association (NFPA) 1001 Standard for Firefighter Professional Qualifications. These pathways will provide all members the opportunities to gain the knowledge skill and abilities in their career development. (See attachment #2 Public Service University Center and LAFD Training Institute)

### **Recruit Training Academy**

In August of 2021, the LAFD approved a new Pipeline Recruit Training Academy schedule that will allow for more hires per fiscal year while using half the staff then traditionally opening two standalone Recruit Training Academies (Fire Academy 81 and Fire Academy 40). The new Pipeline Recruit Training Academy will provide the Basic Academy (Weeks 1-14) at Fire Academy 81 and the moving the recruits to Fire Academy 40 for the remainder of their Practical Application and scenario-based training.

Traditionally there is a high success rate in the Practical Application (weeks 15-22) of the academy therefore ensuring a higher number of graduates then the traditional standalone Fire Academy 40. While the recruits relocate to Fire Academy 40, a new Recruit Training class of new hires will begin at Fire Academy 81. (See attachment # 3 Training Academy Schedule 092421).

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### Mentorship

In February of 2021, the LAFD implemented our first Battalion Chief Mentorship Program with our newly promoted Battalion Chiefs. (See attachment # 4 LAFD Battalion Chief Mentorship Program dated 032921). It is projected to formalize a mentorship program with all ranks pending budgetary hours available.

### CONCLUSION

The LAFD has anticipated the record high attrition in FY 2023/2024 and has developed a plan to train and sustain the next generation of firefighters and leaders in the fire service. These pathways will ensure all members have a fair and equitable opportunity for their professional development and to gain the requisite knowledge in the LAFD.

Board Report prepared by Steve Hissong, Assistant Chief, Training Division.

Attachments



#4

### RALPH M. TERRAZAS FIRE CHIEF

February 13, 2020

BOARD OF FIRE COMMISSIONERS FILE NO. 20-019

TO:

**Board of Fire Commissioners** 

FROM: Ralph M. Terrazas, Fire Chief

SUBJECT: REVISED PROMOTIONAL EXAMINATION TIMELINES

FINAL ACTION: Approved Denied	Approved w/Corrections Received & Filed	Withdrawn

### SUMMARY

During Fiscal Year (FY) 15/16, the Los Angeles City Fire Department (LAFD) experienced a record high attrition rate. As a result, numerous staffing shortages were created along with a significant increase in overtime. Currently, the Department has developed a strategy to anticipate and address attrition through adequately timed promotional examinations in the future. The LAFD's A Safer City 2.0 Strategic Plan includes Goal 5: Increase opportunities for personal growth and professional development. In fulfilling this goal, the LAFD will also equip and prepare members for promotional opportunities made available by the approaching FY 22/23 and 23/24 record high attrition rates.

### RECOMMENDATION

That the Board: Approve the report.

### DISCUSSION

In FY 15/16, the LAFD faced record-high Deferred Retirement Option Plan (DROP) exits which resulted in significant staffing shortages. The impact of the staffing issue was further exacerbated by record-high promotions and increased overtime. Subsequently, the Department conducted promotional examinations more frequently which produced examination timelines with concurrent expiration dates. The unintended outcome for the LAFD and the Personnel Department includes the challenge to prepare for and conduct multiple promotional examination processes in rapid succession.

By deliberately realigning the promotional examination timelines, the LAFD will have the ability to coordinate the examination processes and implement a testing cycle based upon the DROP retirement timeline. This will provide predictability and increase opportunities for LAFD members to develop towards the responsibilities of their new sought after positions through the LAFD Training Institute Academies, Preparation Programs and Mentorship opportunities.

The chart below indicates how coordinating the dates of the promotional lists will allow the new Established Dates to begin closest to the period with the highest rate of attrition, which would be FY 23/24.

Cun	rent Promotiona FY 18/20	l List	ation date nal list,	FY 2	0/22	FY 2	2/24	FY 2-	4/26
Positions	Current List Established	Expiration Date	the expir promotio	Projected Established Date	Expiration Date	Projected Established Date	Expiration Date	Projected Established Date	Expiration Date
Engineer	07/2017	07/2019	after	07/2019	07/2021	07/2021	07/2023	07/2023	07/2025
Apparatus Operator	12/2017	12/2019	nat occur from the	*07/2020	07/2022	07/2022	07/2024	07/2024	07/2026
Captain I	12/2018	12/2020	∓ o	*05/2021	05/2023	05/2023	05/2025	05/2025	05/2027
Captain II	11/2018	11/2020	cies e fille	*07/2021	07/2023	07/2023	07/2025	07/2025	07/2027
Battalion Chief	09/2018	09/2020	vacancies will be fille	*11/2020	11/2022	11/2022	11/2024	11/2024	11/2026
Assistant Chlef	06/2018	06/2020	¥	06/2020	06/2022	06/2022	06/2024	06/2024	06/2026

Note: \*Denotes the Established Date adjustments to prepare for the projected attrition of FY 23/24.

In FY 14/15 and FY 15/16, the promotional lists incorporated both fiscal years causing record-high promotional lists. In anticipation for the high attrition in FY 22/23 and FY 23/24, the LAFD will coordinate promotional examinations by changing the testing cycle which will balance the promotional rate and allow for more refined planning methods to guide and assist newly promoted rated members, frontline supervisors and leaders.

The chart to the right indicates that the attrition rates after the record-high years will drop tremendously allowing for stabilization. The remaining promotional examination timelines (e.g. Inspector I, Inspector II, etc.) will remain unaffected. Promotional examinations for specialty positions (e.g. Helicopter Pilot, Fireboat Mate) will be scheduled based on LAFD needs. This alignment of promotional examination dates have been developed and discussed in collaboration with the Personnel Services Section and the LAFD Command Staff.

FISCAL YEAR	DROP ATTRITION
14/15	123
15/16	180
16/17	77
17/18	69
18/19	91
19/20	93
20/21	79
21/22	68
22/23	135
23/24	184

### CONCLUSION

It is understood that Fiscal Years 22/23 and 23/24 will have record-high attrition rates for all ranks. The LAFD has anticipated this issue and developed a succession plan in alignment with the projected retirements through utilization of the DROP metrics. These efforts will ensure balanced promotional lists and successful advancement of newly appointed members.

Board report prepared by Steve Hissong, Assistant Chief, Training Division.



#2

### RALPH M. TERRAZAS FIRE CHIEF

October 12, 2021

BOARD OF FIRE COMMISSIONERS FILE NO.

TO:

**Board of Fire Commissioners** 

FROM:

Ralph M. Terrazas, Fire Chief

SUBJECT:

PUBLIC SERVICE UNIVERSITY (PSU) CENTER AND LAFD TRAINING

INSTITUTE

FINAL ACTION: Approved Approved w/Corrections Withdrawn Denied Received & Filed Other	
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### SUMMARY

As requested by the Los Angeles Fire Department (LAFD) Board of Fire Commissioners (Commission), the Fire Department is providing a status update relative to the development and implementation of the Public Service University (PSU) Center and the Los Angeles Fire Department Training Institute (LAFD TI). The purpose of the PSU Center was to provide guidance and direction to all members within the LAFD in their personal educational goals. The purpose of the LAFD TI is to provide task and rank specific knowledge, skills and abilities.

### RECOMMENDATION

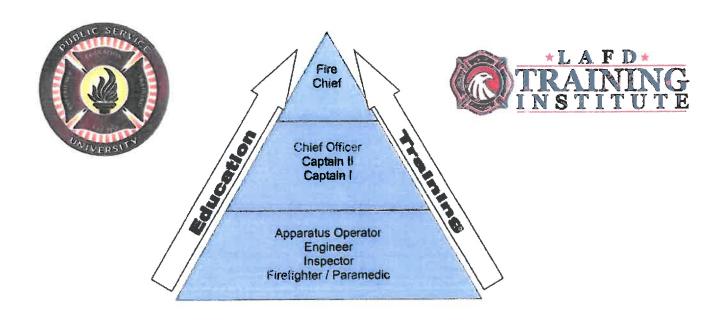
That the Board:

Receive and file this report

### DISCUSSION

In early 2018 the LAFD implemented both the PSU Center and the LAFD Training Institute in support of the LAFD Strategic Plan Goal # 5: Increase Opportunities for Personal Growth and Professional Development, Strategy 2: Develop specialty and skill specific training opportunities for personal and professional growth, and Strategy 3: Develop Fire Officer Operational Development Training.

These efforts between the two pathways allow the members to develop their personal and professional development holistically through formal education and rank specific knowledge, skills and ability.in accordance to the Job Performance Requirements (JPR) in the National Fire Protection Association (NFPA) 1001 Standard for Firefighter Professional Qualifications. These pathways will provide all members the opportunities to gain the knowledge skill and abilities in their career development.



### **Public Service University Center**

The PSU Center was established within the LAFD however, it is not a physical location with staffing. It is comprised of several LAFD sworn and civilian members that have surveyed the membership to collect data and implement a web-based site on the LAFD Portal that provides information and guidance to members seeking their personal educational goals. The PSU Center has developed a relationship with numerous colleges/universities however, a direct relationship with three college/universities to personally assist our members in evaluating their current transcripts and determine a path that best meets their goals. This consist of:

- East Los Angeles College (ELAC) Associates Degree Fire Science
- LaVerne University Undergraduate Organizational Leadership
- University of Los Angeles (USC) Executive Master of Leadership

The partnership with LAFD and ELAC provide all our Recruits in the Fire Academy 19 ½ Units towards an A/S degree in Fire Science, if they do not already have a degree.

As per the Commission request, the LAFD Recruit Educational Profile since Class 13-1 through 20-1.

Associate	Bachelor	Master	Paramedic	Military	College Athletes
265	275	35	223	53	193
29%	30%	4%	25%	7%	21%

Note: No educational data was available for classes 14-2, 15-1, 15-2 therefore their graduation number was extracted. Data is based from classes that reported their Educational Level generated from the total graduates of 900.

Since 2018, the LAFD have provided several Educational Fairs and invited numerous Colleges and Universities to Frank Hotchkin Memorial Training Center (FHMTC). These fairs have been extremely successful and provided over 120 sworn and civilian members opportunities to meet with colleges/universities to discuss what would be the best path for each individual.

Due to COVID-19 we have been unable to provide these in-person Educational Fairs however; the PSU Center has continued to post educational opportunities on the LAFD Portal.

The LAFD Portal has several options that assist our members in the most conducive path to reach their personal educational goals. See link: <a href="https://www.lafd.org/psu-center">https://www.lafd.org/psu-center</a>



### PUBLIC SERVICE UNIVERSITY CENTER

The Public Service University provides academic advisory, school and degree recommendations, and offers direction as the member pursues higher education. Additionally, course recommendations offered through the National Fire Academy (NFA) and the Federal Emergency Management Agency (FEMA) can be found by clicking the links.



ASSOCIATE



BACHELOR'S





DOCTORAL





FEMA



REGIONAL VS NATIONAL ACCREDITATION



PUBLIC SERVICE UNIVERSITY CENTER CONTACTS



SELF ASSESSMENT WORKSHEET

### **LAFD Training Institute**

The LAFD TI have implemented numerous rank specific training courses for our members just off probation throughout a member's tenure, ie. Driver Operator Courses such as State Fire Training (SFT) Driver Operator 1A and 1B, Fire Officer Development LAFD Leadership Academy and Chief Officer Strike Team Leader courses.

We are currently in the process of approving contract vendors through a three-year Request for Proposal (RFP) that will facilitate over forty courses in SFT, National Wildfire Coordinating Group (NWCG) and Officer Leadership Development courses.

These courses will be in alignment with the Revised Promotional Examination Timeline that was approved by the Board of Fire Commission dated, February 13, 2020. This will ensure that the LAFD will be able to keep up with the demand of the record number of retirements in the fiscal year 2023/24.

Below demonstrates the LAFD Portal website designed to create a roadmap and simplify their career path for each member in the knowledge, skills and abilities for the promotional process.



### CONCLUSION

The LAFD has provided two pathways to provide our members the personal and professional growth holistically through formal education and rank specific knowledge, skills and ability. These pathways will provide all members fair and equitable professional development opportunities to gain the requisite knowledge for their career development.

Board Report prepared by Steve Hissong, Assistant Chief, Training Division

TSB HQ Office (Rev.09/24/21)

# Los Angeles at Fire Department

# TRAINING ACADEMY SCHEDULE - NEW CLASS (22 WEEKS ACADEMY) FISCAL YEAR 2021/22

			FY 2021 - 2022	022			
		Family	Academy			Projected #	Projected
<b>Drill Tower Location</b>	Class #	Orientation	Start Date	Graduation	To Field	of Recruits	Graduates*
DT 81	21-1	06/15/21	07/06/21	11/19/21***	11/21/21	09	48
DT 81	21-2**	10/13/21	10/25/21	03/24/22	03/27/22	45	36
DT 81	21-3	12/14/21	01/03/22	06/02/22	06/05/22	09	48
DT 81	21-4	04/11/22	04/25/22	09/22/22	09/25/22	09	48
					Total	225	180

NOTE:

\* 80% Retention Rate Projected
\*\* Additional Recruit Class (Approved for FY 2021-22)
\*\*\*Graduation date "Friday" (New date)

Schedule subject to change

2021







Los Angeles Fire Department

Battalion Chief Mentorship Program

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The objective of the LAFD Battalion Chief Mentorship (Pilot) Program is to develop the member into an Executive Level Command Staff position with a smooth transition from a Fire Station Command to the Battalion Level Command.

### **Formal Mentoring**

Mentoring is an invaluable tool for everyone, the LAFD particularly views it has an essential benefit and a means to build confidence, enhance skills and set achievable career goals for all members.

The formal mentoring process can enhance the following:

- · Create a learning and knowledge sharing culture
- Promote personal and professional development
- Reduce cost of training
- Decrease stress and anxiety
- Increase job satisfaction
- Completes the full circle learning cycle

Finally, formal mentoring helps achieve managing talent and furthers the Department's goals such as succession planning and ensuring solid leadership development.

The LAFD Battalion Chief Mentorship Program is developed to follow recommended courses offered in the LAFD Training Institute curriculum for the Battalion Chief Academy. This will include the Chief Fire Officer CA State Fire Training (SFT) Certification.

### Required:

2020 Associate Degree or CSFT Chief Fire Officer

2022 Bachelor's Degree

### **Recommended Courses:**

Crew Boss / Single Resource Required Training

- S-215 Fire Operations Wildland/Urban Interface
- S-219 Firing Operations / CA 219 Firing Operations
- S-230 Crew Boss (Single Resource)
- S-231 Engine Boss (Single Resource)
- S-290 Intermediate Wildland Fire Behavior

### ICT 4

S- 200 Initial Attack Incident Commander

### TFLD / STEN Required Training

- ICS 300 Intermediate ICS for Expanding Incidents (or)
- NWCG S-300 Extended Attack Incident Commander
- ICS 400 Advanced ICS for Complex Incidents
- IS 800 National Response Framework
- S-270 Basic Air Operations
- AH-330 All Hazard Task Force / Strike Team Leader
- S 404 Safety Officer

This pilot program will consist of a two week, 80 hour detail intended to replace the Battalion Chief (BC) CORE program. It will include a ride-along in all four (4) Bureaus, which will allow the candidate to observe different BC Mentors perform their daily routine and time to discuss operational and administrative expectations. The Acting Ride-Along shift will be with one of the aforementioned BC Mentors to provide one shift of observation and the next shift allows the participant to demonstrate their performance as an Acting BC.

The Mentorship program will be a 4/10 schedule for 80 hours per candidate. There will be a cost savings for members on administrative duty schedules. All successful members on the promotional list will attend the Day 1 class. Members will either be detailed on duty or paid on a day off. The remainder of the program will be attended up to 8 candidates at a time (based on bands).

- Phase 1 (1) 10 hour classroom orientation including expectations of Fire Chief, Chief Deputies, Geographic Bureau Deputies and ACs from Administrative Assignments
- Phase 2 (4) 10 hour AM observation ride-along in different Bureaus (0630 1630 hours)
- Phase 3 (1) 10 hour Green Cell Training
- Phase 4 (1) 10 hour Acting shift
- Phase 5 Group led discussion, after action review of ride-along and evaluation of program

### Terminal Objectives

At the end of the LAFD BC Mentorship Program, a member will be able to satisfactorily demonstrate preparedness for the entry level Battalion Chief Position.

### **Enabling Objectives**

Review leadership expectations that provide the foundation of the Administrative Skills, Emergency Operations, District Awareness, Personnel Management, Bureau Commanders' Expectations and Leaders Intent for an Entry Level Battalion Chief:

Day 1 10 hour orientation session with presentations by:

Fire Chief

**Emergency Ops** 

Administration Ops

Geographic Bureau Commanders

COS / Govt. Affairs and Social Media Director

Administrative Assignments - Assistant Chiefs

- Day 2 Ride-Along Administrative Skills / Emergency Operations
- Day 3 Ride-Along District Awareness / Emergency Operations
- Day 4 Ride-Along Personnel Management / Emergency Operations
- Day 5 Ride-Along Emergency Operations
- Day 6 Green Cell Training at FHMTC for all candidates
- Day 7 Ride-Along Supervised Acting BC opportunity
- Day 8 Final Class –10 hour class of student led discussion, AAR and evaluation of pilot program

### **Example Shifts**

Α	В	C	Α	C	Α	В
2/28	3/1	3/2	3/3	3/4	3/5	3/6
	Orientation	Admin	District	Personnel		
Α	В	С	В	С	Α	С
3/7	3/8	3/9	3/10	3/11	3/12	3/13
	Emergency Ops	Green Cell	Acting	AAR Final		

### Day 1 Classroom

### **BC Mentorship Orientation Class**

- Fire Chief
- Administrative Operations Chief Deputy
- Emergency Operations Chief Deputy
- 4 Geo Bureaus Deputy Chief Discussion Panel
- COS / Govt. Affairs and Social Media Director
  - Political / Governmental / Council Offices Influence and Engagement
  - o Outreach and Relationship with Council Office
  - o Neighborhood councils
  - Stakeholder groups
- Administrative Assignments Assistant Chief Discussion Panel
  - o Expectations
  - o Projects

The following topics should be covered during each ride-along experience. The bulleted items are recommended (but not limited to) topics within each subject that should be discussed.

### Day 2 Ride-Along

Administrative Skills / Emergency Operations

- 1. Daily Routine
  - o Relief and morning routine
  - o Relief coordination and communication
  - o Prioritization of daily duties
  - o Communication with Captains
  - Use of technology
    - Email
    - Text
    - Calendar
    - Google Meet, Zoom
    - iPad
- 2. Staffing / Hiring Considerations
  - o Details
  - o Closing resources
  - o Members FE on Assign Hires
  - o EIT staffing functions
  - Communications with Central Staffing (CM22)
- 3. Fire Station Visitations
  - Discussions
  - o Observations
  - o Line-up with crews
  - o Training
- 4. Battalion Inspections
  - o Scheduling and support
  - o PPE's
  - o Apparatus
  - o Quarters
- 5. Captain Meetings
  - o Scheduling and Staffing
  - o Agenda
  - o Discussion
  - o Training

- 6. Report Writing Expectations and completion Timelines
  - o Generated from Battalion Office
  - o Approving from Fire Station Level
  - o Email
  - o Monthly reports
  - o Mail routing
- 7. Training Schedule and Expectations
  - o F-957 review
  - o Observation of weekend drills
  - o Organizing Battalion drills
  - o Certification processes
  - o AAR's
- 8. FireStat
  - o Expectations of Bureau Commanders
  - o Preparation
  - o Presentation
- 9. Project Management
  - o How to organize and manage a project.

### **Emergency Operations**

- 10. Apparatus Orientation
  - o Equipment
  - o Front cab operations
  - o Back operations
  - o Radio setup
- 11.EIT Operations
  - Emergency duties and responsibilities
  - o Command Team operations
  - o Training

### Day 3 Ride-Along

### **District Awareness**

- 12. Fire Prevention
  - o Overcrowding procedure
  - o Monitoring Fire Station performance
- 13. Community Involvement
  - o Outreach
  - o Key Stakeholders
  - o Types of events
  - o Resources to assist
- 14. Public Safety and Allied Agency Relationships
  - o LAPD outreach
  - o Neighboring Fire/Police Agencies
  - Outreach to neighboring LAFD Battalions
- 15. Use of Volunteers
  - o CERT
  - o Red Cross
  - o MySafe LA
- 16. District Target Hazards and New Developments
  - o Identified by Station Commanders
  - o Pre-fire plan
  - o Collaboration with FPB

### **Emergency Operations**

- 17. Operational Risk Management
  - o Profiles
  - o Modes
  - o 360-degree size ups
- 18. Incident Management
  - o Re Stat/Sit Stat on F-666
  - o Division/Group Supervisor Responsibilities
  - o Mutual Aid and Automatic Aid Responses
- 19. Nighttime Responses
  - o BC Phone, Buzzer, EIT Notification

### Day 4 Ride-Along

### Personnel Management

- 20. EIT Selection
  - What characteristics to look for
  - o Selection process
    - Advertising
    - Interviewing
    - Selection letter
  - o Training
- 21. Personnel Evaluations and Expectations
  - Reviewing and Approving Evals
  - o Standards for Satisfactory, Excellent, and Outstanding
  - Documenting successes and challenges throughout the period
  - Executive Appraisal Introduction
- 22. Personnel issues
  - o Substance Abuse
  - o Progressive discipline
  - o Counselling
- 23. Behavioral Health
  - o Process
  - o Contacts
  - o Experiences
  - o Follow-up
- 24. Grievances
  - o Procedures
- 25. Accident Investigations
  - o Gathering Facts
  - o FFBOR
  - o BASY
  - o Pictures of Scene
- 26. CTS Complaints
  - o Use of the system
  - o Resources
  - o FFBOR
- 27. Performance Improvement Plans
  - o Templates
  - o Process and delivery
  - o Follow-up

- 28. Work Environment
  - o DPPH and EEO
  - o BC's role
- 29. Conflict Management
  - o Resources
  - o Experiences
- 30. Probationary Firefighters
  - o Evaluation
  - o Work environment
  - o Socialization
- 31. Mentorship / Professional Development
  - o Member development
  - o Upward mobility
  - o BC Acting Certification

### **Emergency Operations**

- 32. Mayday Operations
  - o Emergency tone activation
  - o Script
  - o Working with EIT
  - o Front cab vs. Back
  - o When Ops is established
  - CAR and PAR techniques
  - o SIRT investigation considerations
- 33. Escalating Incidents (Greater/Major)
  - o Preparing for AC's arrival
  - o Transitioning to OPS
  - o Expanded F-666
  - o Rehab, Relief Companies
  - o Utilization of additional BC's
  - o Unified Command

### Day 5 Ride-Along

### **Emergency Operations**

- 34. Incident Organization/Strategy and Tactics
  - o Commercial Fire
  - o High Rise
  - o Center Hall
  - o MCI
  - o Active Shooter
  - o Swiftwater
  - o Metro Rail
  - o Tech Rescue
  - o Brush
- 35. Battalion Assignments
  - o Command Post Check in
  - o Situational Awareness
  - o Incident Assignments
- 36. After Action Reports, Significant Incident Notifications
  - o On-scene AARs
  - o Written AARs
  - Significant Incident Notifications
- 37. Event Action Plans
  - o Templates
  - o Resources
  - o When appropriate
- 38. Wildland Operations
  - o MTZ Operations
  - o Communications Plans
- 39. Strike Team Leader Expectations
- 40. Use of specialized equipment
- 41. Resilience
  - o SAFE Card issuance
  - Notifications
  - o Resources
    - Homeless outreach
    - Council District
    - Building and Safety

### Day 6 Classroom

### Green Cell Training

- o Type 3 and 2 Incidents
- o Escalating Incidents (Greater / Major Emergency)
- o Wildland Mutual Aid
- o Mayday Operations
- o Safety Officer Responsibilities
- o Division / Group Supervisors Responsibility
- Transitioning and Ops responsibilities with incoming AC

### Day 7 Ride-Along

Supervised Acting BC Opportunity
Provide a feedback report to the candidate

### **Day 8 Classroom**

Student led discussion, AAR and Evaluation of Pilot Program

### **Additional Recommended Coursework for Professional Development**

LAFD Leadership Academy

SFT Chief Officer Certification

Chief Fire Officer 3A - Human Resource Management

Chief Fire Officer 3B - Budget & Fiscal Responsibilities

Chief Fire Officer 3C - General Administration

Chief Fire Officer 3D - Command of Expanding All-Hazard Incidents (2019)

USFA - National Fire Academy - Executive Fire Officer (EFO) Program

STEN Trainee Coursework

FIRESCOPE Cal OES Orientation

Attend a Battalion FireStat Inspection Meeting

#5

FY 23-24 / (4) DT PIPELINE

"4 | Aug-23 | Sep-23 | Oct-23 |

"76 | -171 | -187 |

-16 | -15 | -15 |

-1 | -15 | -15 |

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### LOS ANGELES FIRE DEPARTMENT

#6

### RALPH M. TERRAZAS

August 4, 2021

BOARD OF FIRE COMMISSIONERS FILE NO. 21-072

10:
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**Board of Fire Commissioners** 

FROM: [LW]

Ralph M. Terrazas, Fire Chief

SUBJECT: QUARTERLY FIRE DEPARTMENT DIVERSITY REPORT

FINAL ACTION:	Approved _	Approved w/Corrections Received & Filed	Withdrawn Other

### SUMMARY

Attached for the Board of Fire Commissioners review are updated Deferred Retirement Option Plan (DROP) forecast reports that include information on the diversity of those enrolled in the program. One report is broken down by classification while the other is broken down by ethnicity and gender. Also included for your information is the Quarterly Fire Department Diversity Reports prepared under the direction of Personnel Director Norma Gutierrez. The reports show the total number of uniformed members by ethnicity, gender, and classification and the civilian members by ethnicity and gender only. The reports are dated July 1, 2021, and reflect the diversity of uniformed and civilian members as of that date. The reports will continue to be updated and reissued on a quarterly basis.

### RECOMMENDATION

That the Board: Receive and file.

Board report prepared by Sky King, Management Assistant, Personnel Services Section.

### Attachments:

Forecast Exits of DROP Enrollees by Class
Forecast Exits of DROP Enrollees – Ethnicity /Gender
Quarterly Swom Diversity Report
Quarterly Civilian Diversity Report

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Los Angeles Fire Department Forcast Exits of DROP Enrollees Breakdown by Demographics & Fiscal Year-as of: 6/30/2021

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Mar-22	1	0	-	0	2	O	2	0	0	0	0	0	9
Apr-22	0	0	m	0		0	O	0	-	0	0	0	7
May-22	0		1	0	2	0	-	7	0	0	0	0	2
Jun-22	0	0	0	0	2	0	7	0	0	0	0	0	9
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Dec-22		0	0	0	0	0	0	0	0	0	o	0	0
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Dec-24			0	0	0	0	0	0	0	0	0	0	0
Jan-25		0	0	0	0	0	0	0	0	0	0	0	0
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Oct-25	0	0	0	0	0	0	0	0	0	0	0	0	0
Nov-25		0	0	0		0	0	0	0	0	0	0	1
Dec-25	0		0	0	0	0	0	0	0	0	0	0	0
Jan-26	0	0	0	0	10	0	1	0	0	0	0	0	9
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Mar-26	0	0	O	0	F	0	Ţ	0	0	0	0	0	2
Apr-26			0	0	F	0	1	0	0	0	0	0	2
May-26	0	0	4	0	F	0	0	0	0	0	0	0	7
Jun-26	0	0	O	0	0	0	0	0	0	0	0	O	0
subtotals	0	0	2	0	14	0	4	0	4-	0	0	0	21
		Actual Exits	0	_	Remaining FY	Remaining FY 2025/26 Projected Exits	cted Exits	21	Comme	Cumulative Projected and Actual Exits	cted and A	ctual Exits	809
			TOTALS	INALE	FEWALE								16
				21									
			TOTALS	Asian	Black	Cameragian	Hispanic II	Fibino	Native America	nerican			
		_		0	2	7	14	-	0				
						Company of the second s			1000				

	Black (1)	k (1) Female	Hispanic (2)	ulc (2) Female	Asian Male F	r (3) Fernalis	Caucasian (4)	an (4) Fernale	Filipino (7)	o (7) Female	Nativa Amor (6)	uner (6) Female	Other Male	Two or More Male Female	Number Emp Mate Ferrale	Total
Fire-Fighter ( (2112-1)	اه. "ا	0.00%	37.50%	0.00%	2 25.00%	0.00%	2 25,00%	0.00%	0.00%	0.00%	0.00%	0.00%	0 0 0	0 0 0.00% 0.00%	8 0 100.00% 0,00%	60
Fire-Fighter II (2112-2)	45	3 1.28%	58 24.79%	3.85%	22 9.40%	1 0.43%	30,77%	10 4,27%	7, 2,98%	0.000%	0.85%	1 0.43%	2 0 0.85% 0.00%	2 0 0,85% 0,00%	210 24 89.74% 10.26%	234
Fire-Fighter Bi (2112-9, 4, 5, 8 & 7)	179 10.75%	0.18%	524 31.47%	8 0.48%	87 5.23%	6.30%	770	43	37	0.00%	0.54%	0.00%	0 0 0	0 0 0.00% 0.00%	1806 59 96.48% 3.54%	1685
Fire Helicopter Pilot I (3563-1)	0.00%	0.00%	0.00%	0.00%	50.00%	0.00%	50.00%	0,00%	0,00%	0.00%	0.00%	0.00%	0 0 0 0.00.0	0 0 0	2 0 100.00% 0.00%	8
Fire Helicopter Pliot II (3563-2)	1 26.00%	0,00%	0,00,0	0,000,0	0 0.00%	0.00%	3 75.00%	0.00%	0.00%	0 0.00%	0.00%	0.00%	0 0.0036 0.0096	%00.0 %00.0 0	100,00% 0.00%	4
Fire Helicopter Pilot III (3563-3)	0 0,00,0	0.00%	33,33%	0.00%	0.00%	0.00%	4 66.67%	0.00%	0,000%	0.00%	0.00%	0.00%	0.00% 0.00%	0 0.00.0 0.00%	6 0 100.00% 0.00%	9
Fire Helicopter Pilot IV (3563-4)	0,00%	0,00,0	0.00%	0.00%	0 0.00%	0.00%	3 100,0076	0.00%	0.0000	0.00%	0.00%	0.00%	0 0 0.00%	0 0 000.0	3 0 100.00% 0.00%	6
Fire Helicopter Pilot V (3563-5)	0,00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	0,00%	0.00%	0.00%	0.00%	0 0 0.00% 0.00%	0 0 0 0000 0.00% 0.00%	100.00% 0.00%	-
Appar Oper (2121)	3 2.10%	0.00%	46 32.17%	0.00.0	14 9.78%	0.00%	78 54.55%	0,00,0	1.40%	0.00 <u>.0</u>	0.00%	0,00%	0 0 0,00%	0.00% 0.00.0	143 D 100.00% 0.00%	143
Inspector I (2128-1)	38 36.19%	0.00%	33 31.43%	0.00%	5 4.76%	0.00%	20.00%	5 4.78%	1 0.95%	0.95%	0.95%	0,00,0	0 0 0	0.00% 0.00%	98 6 94.29% 5.71%	105
Inspector II (2128-2)	12 34.28%	0.00%	10 28.57%	0.00%	2.86%	0.00%	10 28:57%	2 5.71%	0.00%	0.00%	0.00%	0.00%	0 0 0 0 0.00%	0.00% 0.00%	33 2 94.29% 5.71%	82
Engineer (2131)	19	0.00%	124 28.52%	0.24%	26 8.19%	0,24%	230 54.76%	4 0.95%	12 2.86%	0.00%	0.71%	0.00%	0 0 0 0.00% 0.00%	0.00% 0.00%	414 6 98.57% 1.43%	420
F/B Mate (5125)	0,00%	0.00.0	3 20.00%	0.00.0	13.33%	0.00%	10 68.87%	0.00%	0,00%	0,00%	0,00%	0.00%	0.00% 0.00%	0 0 0 0 0.00% 0.00%	15 0 100.00% 0.00%	15
F/B Pilot (5127)	0.00%	0.00%	2 40.00%	0.00%	0.00%	0.00%	30.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00% 0.00%	0 0 0,00% 0,00%	5 0 100.00% 0.00%	10
Captain I (2142-183)	34 8.48%	0.25%	120 29.93%	2 0.50%	4.24%	0.25%	216 53.87%	1.00%	1.00%	0.00%	0.50%	0.00.0	0 0 0,000,0	0 0 0 0.00% 0.00%	393 8 88.00% 2.00%	401
Captain II (2142-2)	26 15.95%	0.00%	34.97%	0,00,0	3.68%	0,00%	70 42.84%	0.61%	1.84%	0.00%	0,00%	0.00%	0 0 0 0.00% 0.00%	0 0 0.00%	162 1 99.39% 0.61%	163
8/C (2152)	13 20.31%	1.56%	19 29.69%	0.00.0	7.81%	0.00%	20 31.25%	7.81%	1.56%	0.00%	0.00%	0.00%	0 0 0 0 0	0.00% 0.00%	58 6 90.63% 9.38%	49
A/C (2166)	11.76%	0.00%	5 29.41%	0.00%	0.00%	0,000,0	8 47.06%	11.76%	0.00%	0.00%	0.00%	0.00%	0.000% 0.00%	0 0 0	15 2 88.24% 11.76%	17

	Black (1) Male Fernale	r (1) Female	Hispanic (2) Male Femele	c (2) Femele	Aslan Male F	ı (3) Fernale	Caucasian (4) Male Femal	ian (4) Female	Flüpino (7) Mele Female	(7) Fermale	Native Amer (5) Male Femals	mer (5) Femals	Other Maie Female	r emale	Two or More	More Fernale	Number Emp Male Female	Emp Female	Total
D/C (2176)	1 0 12.50% 0.00%	0.00.0	12.50% 0.00%	0.00%	12.50%	0.00%	4 1 50.00% 12.50%	12.50%	0 0 0.00%	0.00%	0.00%	0.00% 0.00%	0 0 0.00% 0.00%	0,00%	0 0 000.0	0.00%	7 87.50% 12.50%	12.50%	60
Fire Chief (8339)	0.00%	0.00% 0.00%	100.00% 0,00%	0,000,0	0.00%	0,00%	%00'0 %00'0	0.00%	0 0 0.00% 0.00% 0.00%	0.00%	0.00%	0.00% 0.00%	0 0 0 0.00%	%00'	0.00% 0.00%	0.00%	100.00% 0.00%	0.00%	-
TOTAL	374 11.33%	8 0.24%	1008 30.55%	20 20 0.61%	189 5.73%	8 0.24%	1626 T7 46.24% 2.33%	77.2.33%	67 2.03%	1 0.03%	17 0.52%	0.03%	2 0 0.06% 0.00%	000.	0.06%	0.00.0	3185 96.52%	3.48%	3300

### Los Angeles Fire Department QUARTERLY DIVERSITY REPORT

PaySR Extractor Report as of 07/01/2021

TOTAL	Swom (Fund 3001)	Civilian (Fund 3002)
385 10.55%	374 11.33%	Black (1) Male 11 3.15%
28 0.77%	8 0.24%	Female 20 5.75%
1072 29,39%	1008 30.55%	Hispanic (2)  Wale  84  18.39%
90	20 0.61%	Female 70 20.11%
218 5.98%	189 5.73%	Asian (3) Wale # 29 8.33%
26 0.71%	8 0.24%	Female 18 5.17%
1597 43.78%	1526 46.24%	Caucasian (4) Maio Femals 71 11 20,40% 5,46%
98 2,63%	77 2.33%	
2.22%	67 2.03%	Filipino (7)  Naie Female  14 24  4.02% 6.90%
25 0.69%	1 0.03%	7) Female 24 6.90%
17 0.47%	17 0.52%	Native Amer (5) Nate Female 0 1 0.00% 0.29%
0,05%	0.03%	
4 0.11%	0.06%	Other Male F 0.57%
0.14%	0.00%	Femals 5 1.44%
0.05%	2 0.06%	Maie Female 0.00% 0.00%
0.00%	0.00%	Female 0 0.00%
3376 92.54%	3185 96. <b>52%</b>	Number Emp Male Fe 191 54.89% 44
272 7.46%	115 3,48%	Emp Female 157 45,11%
3848	3300	Total 348

### LOS ANGELES PIRE DEPARTMENT

### RALPH M. TERRAZAS FIRE CHIEF

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**BOARD OF FIRE COMMISSIONERS** FILE NO. 21-039

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**Board of Fire Commissioners** 

FROM: Ralph M. Terrazas, Fire Chief

SUBJECT: PARAMEDIC VACANCY PROJECTIONS

FINAL ACTION:	Approved	Approved w/Corrections Received & Filed	Withdrawn
	Denied	received a riled	- Other

### SUMMARY

Attached for the Board of Fire Commissioners review is the current monthly Paramedic Vacancy Projections Report from the Office of the Chief of Staff.

### RECOMMENDATION

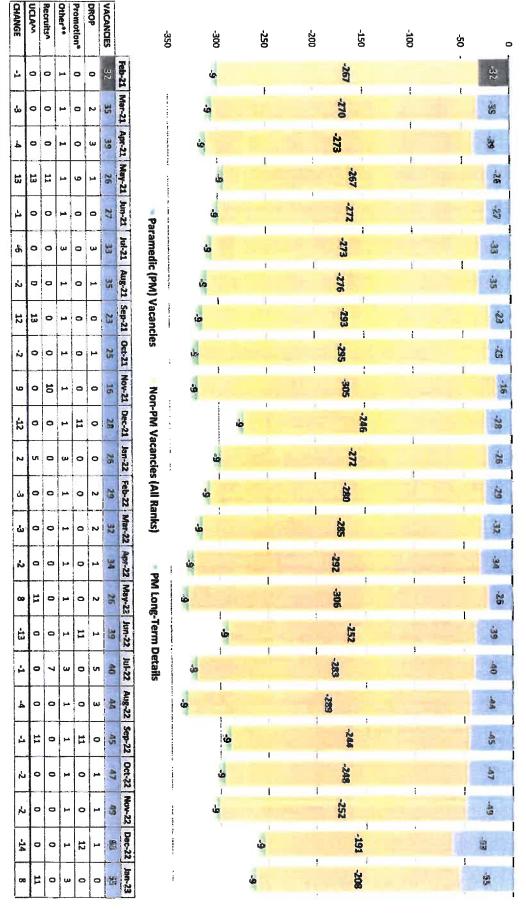
That the Board:

Receive and file.

Board report prepared by Deputy Chief Graham Everett, Chief of Staff.

Attachment

## LOS ANGELES CITY FIRE DEPARTMENT PARAMEDIC VACANCY PROJECTIONS AS OF FEBRUARY 28, 2021



Pramotions are estimates

Notes:

<sup>\*\*</sup> Includes 16 FFPM/YR for new ALS resources AND misc loss (MFC, EITs, Early Retirement, etc.)

<sup>^</sup> Assumes 80% of paramedic-licensed recruits successfully complete probation and LA County accreditation

<sup>^^</sup> Projected FF/EMT graduating from UCLA PM School; Goal = 45 FF attend per Fiscal Year with 90% retention)