

#### RALPH M. TERRAZAS FIRE CHIEF

October 9, 2020

BOARD OF FIRE COMMISSIONERS FILE NO. 20-091

TO:

Board of Fire Commissioners

FROM:

`Ralph M. Terrazas, Fire Chief

SUBJECT:

IN-KIND DONATION HEALTH AND WELLNESS EQUIPMENT TO FS 96

FINAL ACTION: Approved Denied	Approved w/Corrections Received & Filed	——— Withdrawn ——— Other
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## **SUMMARY**

The Los Angeles Fire Department Foundation (LAFDF), in conjunction with City Council District 12 and a local vendor in that district, has graciously agreed to donate health and wellness exercise equipment to Fire Station 96 in Chatsworth. The purpose of the equipment is to allow firefighters to maintain the necessary fitness levels to perform the often physically demanding fitness duties required in the course of their work day. The value of this donation is estimated at \$2,200.00.

Submitted in accordance with the Los Angeles Administrative Code, Article 12, Sections 5.111.3 and 5.111.4, which provides for the receipt of gifts and bequests of personal property to be utilized by the Fire Department, not exceeding \$5000.00 in market value shall be submitted to the Board of Fire Commissioners for acceptance or rejection.

## RECOMMENDATION

That the Board:

Approve this report and accept the In-Kind Donation from the above organizations valued at \$2,200.00 to the Los Angeles Fire Department.

## **FISCAL IMPACT**

There is no fiscal impact to the Department's budget from the acceptance of this donation.

## CONCLUSION

The Los Angeles Fire Department benefits tremendously from gracious donations and support provided by the community. The Los Angeles Fire Department acknowledges the LAFDF and Council District 12 for their generosity.

Board report prepared by Peter Sanders, Public Information Director, Community Liaison Office.

Attachment



For City Clerk Use Only			
	City C	City Clerk Us	City Clerk Use Only

# General City Purposes (GCP) Fund (FY '20-'21) Council District Community Services (CDCS) Account

TO: City of Los Angeles - Office of the City Clerk

Attn: GCP Analyst

200 N. Spring Street, Rm. 224 Los Angeles, CA 90012

This invoice contains information for use in processing payment in the name shown below. All boxes are to be filled in & the form signed and dated.

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Organization Name (Check Payee): Los Angeles Fire Department Found	ation	
City of Los Angeles-Issued Business Tax Registration Certificate No. (10-digit) or SSN if Individual (9-digit): 0002532949-0001-8		
Mailing (Payment/Remittance) Address: 1700 Stadium Way, #100 Los Angeles, CA 90012		
Contact Name: Liz Lin	Phone: 310-552-4139	
E-Mail: liz@supportlafd.org	Fax:	

# AUTHORITY (Please remit payment for General City Purposes funds allocated by):

Council Member/District:	Approval Date:	Amount Allocated:
Council Member John Lee/CD12	10/05/2020	\$2,200.00

## PURPOSE (name & date(s) of event/program being funded):

What is/are the event/program/service(s) being funded benefiting the public?	Date(s) of Event or Program:
Defray costs of equipment for LAFD personnel at Fire Station 96	10/01/2020

## **EXPENDITURE OF CITY FUNDS (expenditure items & approximate cost):**

Expenditure Item(s) - Please breakdown the expenses:	Amount(s):
1. Exercise/wellness equipment	\$2,200.00
2.	\$
3.	\$
Total:	\$2,200.00

I understand that my organization is subject to audit by the City of Los Angeles Controller and **all original receipts must be maintained by my organization** and made available for City audit for a period of three years following the final payment of funds.

I certify under the penalty of perjury under laws of the State of California that the forgoing is true and correct.

Name of Officer (printed): (authorized to sign on behalf of organization)	Date Signed:
Signature of Officer:	

### FOR OFFICE USE ONLY BELOW THIS LINE

I validate this invoice meets the intent of my funding allocation, were spent in accordance with the funding allocation, and I approve payment as requested. The organization will also be required to return any unspent funds. I further instruct the City Clerk and the Controller to process the required documents to disburse funds from my Council District Community Services Account / Neighborhood & Community Improvement Services Account.

Council Member or Designee	Date Signed