

September 1, 2020

LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS
FIRE CHIEF

August 17, 2020

BOARD OF FIRE COMMISSIONERS
FILE NO. 20-070

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: ANNUAL REPORT – LOS ANGELES FIRE DEPARTMENT CAL-JAC
REVOLVING TRAINING FUND 40K FISCAL YEAR 2019-2020

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

As required by City Ordinance No. 171714, the following report on the Los Angeles Fire Department (LAFD) Revolving Training Fund 40K covering Fiscal Year 2019-2020 (FY 19/20) is submitted.

The purpose of the fund is for the receipt, retention, and disbursement of monies received from the California Firefighter Joint Apprenticeship Committee (CFFJAC) reimbursement grants for the training of Paramedic and Firefighter personnel of the Department.

The CFFJAC is an apprenticeship-training program encompassing nearly all paid occupations found in the California fire service. It is a joint-apprenticeship program that is supported by both management and labor organizations. In 1994, the LAFD and the United Firefighters of Los Angeles City (UFLAC) entered into an agreement with CFFJAC, which created our Department's California Joint Apprenticeship Committee (CAL-JAC) program. The CAL-JAC program provides reimbursement for Fire Department training costs, through the California Education System and State Division of Apprenticeship Standards.

Members enrolled in the CAL-JAC program include probationary Firefighters and newly appointed members to promotional positions. Throughout a member's apprenticeship period, the LAFD receives reimbursement for each hour of apprentice training. The hourly reimbursement rate for FY19/20 was \$3.10.

As of the date of this report, the last fiscal reporting period of FY 19/20 had not yet closed. However, as of the date of this report LAFD Revolving Training Fund financial reports show the following activity:

As of July 1, 2019, the balance for the Fund was: **\$ 1,392,470**

The Fund received deposits of:	\$ 934,745	
The Fund received in interest income:	\$ 29,615	
Total Receipts:		<u>\$ 964,360</u>

Ending balance Accounts Payable	\$ 0	
Less: Starting Accounts Payable	\$ (7,427)	
Net Increase/Decrease in Accounts Payable:		<u>\$ (7,427)</u>

Expenditures	\$ (1,455,824)	
Total Expended		<u>\$ (1,455,824)</u>

As of June 30, 2020, the ending cash balance based on this activity was: **\$ 893,579**

RECOMMENDATION

That the Board:

Direct the Commission Executive Assistant II to forward this Annual Report to the Mayor and City Council.

FISCAL IMPACT

The fiscal impact of the CAL-JAC reimbursement program directly affects the LAFD budget. The monies in the fund are expended towards the training of the Department's Paramedic and Firefighter personnel. They provide the necessary support services to accomplish the training, which may include, but are not limited to classrooms, instructors, fire apparatus, audiovisual equipment, books, and other instructional supplies that are not otherwise covered by the General Fund.

DISCUSSION

The beginning balance on July 1, 2019, was \$1,392,470.24. The accrued interest for FY 19/20 was \$29,615. During FY 19/20 there was \$934,744 received in reimbursement deposits. Payables had a net decrease of \$7,427. Expenditures totaled \$1,455,824. Although FY 19/20 has not officially closed as of the date of this report, the ending balance based on this activity is \$893,579.

Examples of training related expenditures that occurred in FY 19/20 are the purchase of forcible entry door simulator props which allow firefighters to practice many forcible-entry techniques; the purchase of navigation/weather instruments; chains and axes for wildland/ brush training; the purchase of battle fogger smoke machines issued to the four bureau offices allowing members to obtain vital training in a simulated fire environment; and the upgrade of audio/visual equipment in nine training classrooms which provided a supported and expandable audio and video system used to deliver various training classes, programs and instruction to all members.

CONCLUSION

The CAL-JAC program has continually demonstrated the benefits of cooperative efforts between management and labor by generating valuable training resources.

Board Report prepared by Maria Pascual, Senior Management Analyst, Training and Support Bureau.