

December 9, 2019

# LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS  
FIRE CHIEF

September 30, 2019

BOARD OF FIRE COMMISSIONERS  
FILE NO. 19-122

TO: Board of Fire Commissioners

FROM:  Ralph M. Terrazas, Fire Chief

SUBJECT: UPDATE ON DOMESTIC VIOLENCE/HUMAN TRAFFICKING ACTION  
PLAN

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

As directed by the Board of Fire Commissioners, the Los Angeles Fire Department (Department) is providing a quarterly update to the Department's Domestic Violence (DV) and Human Trafficking (HT) Action Plan. This update is for the 3<sup>rd</sup> quarter of 2019.

This update provides an overview of the Department's continued commitment to educating its members in the recognition, documentation, and reporting of all incidents of suspected DV and/or HT.

The Department's overall goal in regards to DV and HT is to ensure that all members are able to recognize, document, and report all suspected incidents of DV or HT that Department members respond to or identify by other means. Members are also expected to provide the contact phone number for available resources to any suspected victim who is in a position to receive such information without compromising their safety.

To this end, in the 3<sup>rd</sup> quarter of 2019, the Department accomplished the following actions:

### Training

- Continued research to develop updated training estimated to be presented during fiscal year 20/21.
- Began consultation with the City Attorney's Office to ensure HIPAA compliance with all reporting procedures and any future information sharing processes.
- Continued with existing training of members which includes:
  - Departmental Bulletin 19-04 "Identification and Treatment of Known or Suspected Victims of DV."
  - The Department's Domestic Violence and Human Trafficking Training. To date, 3081 members (81%) have received this training.

Data Tracking/Statistics

During the 3<sup>rd</sup> quarter of 2019, the EMS Bureau has reported ten incidents of suspected DV and nine incidents of suspected HT.

**RECOMMENDATION**

That the Board:  
Receive and file this report.

**CONCLUSION**

The Department is committed to ensuring that every Department member is trained to identify potential DV or HT incidents, and to take the appropriate measures to ensure the documentation and reporting of all incidents of suspected DV or HT.

Board report prepared by Battalion Chief Linda Cessor, Executive Officer, Administrative Operations.