

October 1, 2019

LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS
FIRE CHIEF

September 16, 2019

BOARD OF FIRE COMMISSIONERS
FILE NO. 19-111

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: ANNUAL REPORT – LOS ANGELES FIRE DEPARTMENT CAL-JAC
REVOLVING TRAINING FUND 40K FISCAL YEAR 2018/2019

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

As required by City Ordinance No. 171714, the following report on the Los Angeles Fire Department (LAFD) Revolving Training Fund 40K covering Fiscal Year 2018/2019 (FY 18/19) is submitted.

The purpose of the fund is for the receipt, retention, and disbursement of monies received from the California Firefighter Joint Apprenticeship Committee (CFFJAC) reimbursement grants for the training of Paramedic and Firefighter personnel of the Department.

The CFFJAC is an apprenticeship-training program encompassing nearly all paid occupations found in the California fire service. It is a joint-apprenticeship program that is supported by both management and labor organizations. In 1994, the LAFD and the United Firefighters of Los Angeles City (UFLAC) entered into an agreement with CFFJAC, which created our Department's California Joint Apprenticeship Committee (CAL-JAC) program. The CAL-JAC program provides reimbursement for Fire Department training costs through the California Education System and State Division of Apprenticeship Standards.

Members enrolled in the CAL-JAC program include probationary Firefighters and newly appointed members to promotional positions. Throughout a member's apprenticeship period, the LAFD receives reimbursement for each hour of apprentice training. The hourly reimbursement rate for FY18/19 was \$3.10.

As of the date of this report, the last fiscal reporting period of FY 18/19 had not yet closed. However, as of the date of this report LAFD Revolving Training Fund financial reports show the following activity:

As of July 1, 2018, the balance for the Fund was: **\$ 1,290,104**

The Fund received deposits of: \$ 853,043

The Fund received in interest income: \$ 23,273

Total Receipts:

\$ 876,316

Ending balance Vouchers Payable \$ 0

Less: Starting balance Vouchers Payable \$ (0)

Ending balance Use Tax Payable \$ 7,427

Less: Starting balance due to Other Agencies \$ (568)

Net Increase/Decrease in Payables: **\$ 6,859**

Expenditures \$ (780,809)

Total Expended

\$ (780,809)

**As of June 30, 2019, the ending cash balance
based on this activity was:**

\$ 1,392,470

RECOMMENDATION

That the Board:

Direct the Commission Executive Assistant II to forward this Annual Report to the Mayor and City Council.

FISCAL IMPACT

The fiscal impact of the CAL-JAC reimbursement program directly affects the LAFD budget. The monies in the fund are expended towards the training of the Department's Paramedic and Firefighter personnel. They provide the necessary support services to accomplish the training, which may include, but are not limited to classrooms, instructors, fire apparatus, audiovisual equipment, books, and other instructional supplies that are not otherwise covered by the General Fund.

DISCUSSION

The beginning balance on July 1, 2018, was \$1,290,104. The accrued interest for FY 18/19 was \$23,273. The total amount received in CAL-JAC deposits during FY 18/19 was \$853,043. Payables had a net increase of \$6,859. Expenditures totaled \$780,809. Although FY 18/19 has not officially closed as of the date of this report, the ending balance based on this activity is \$1,392,470.

Examples of training related expenditures that occurred in FY 18/19 are: audiovisual upgrade and training classroom replacement chairs at the Frank Hotchkin Memorial Training Center; fire simulators to be used with smoke machines in order to create a realistic, but non-toxic training environment for first responder tactical training; smoke

fluid drums for smoke machines; Inspector training for the Fire Prevention Bureau; Implicit Bias training; training manikins for field company training; and belt weather kits and GPS compass equipment used for brush training.

CONCLUSION

The CAL-JAC program has continually demonstrated the benefits of cooperative efforts between management and labor by generating valuable training resources.

Board Report prepared by Maria Pascual, Senior Management Analyst, Training and Support Bureau.