

# LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS  
FIRE CHIEF

August 16, 2019

BOARD OF FIRE COMMISSIONERS  
FILE NO. 19-097

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: IN-KIND DONATION OF SNAPSTREAM MEDIA RECORDING EQUIPMENT

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

The Los Angeles Fire Department Foundation has donated to the Community Liaison Office one (1) SnapStream Pro (6 channel) tuner and twelve (12) months of SnapStream Pro monthly service. The CLO Section uses the SnapStream equipment to capture media broadcasts relating to the LAFD for training, archival and public dissemination purposes. The previous SnapStream hardware was well-beyond its service life and was used by CLO personnel until it was no longer functional, which mandated the need for updated equipment.

## RECOMMENDATIONS

That the Board:

1. Receive this report for the In-Kind Donation by Los Angeles Fire Department Foundation for the items listed above, valued at \$14,980.00 to the Los Angeles Fire Department.
2. Request the Commission Executive Assistant to transmit this report to the Mayor's Office in accordance with Executive Directive No. 3 and to City Council in accordance with the Los Angeles Administrative Code, Ordinance 15514, Article 12, Section 5.111.4 , for consideration and approval.

## FISCAL IMPACT

There is no fiscal impact to the Department's budget from the acceptance of this donation. Donations provide the necessary items meeting the needs of the respective fire stations or administration sections. Replacement or repair of items meeting City specifications and Fire Department business needs may be borne by General Fund, subject to budgetary constraints.

## CONCLUSION

The Los Angeles Fire Department benefits tremendously from gracious donations and support provided by the Los Angeles Fire Department Foundation. The Community Liaison Office acknowledges the Los Angeles Fire Department Foundation for their generosity.

Board report prepared by Public Information Director Peter Sanders, Community Liaison Office.

Attachment

# SnapStream Order Form

Prepared For: LAFD

Prepared By: Eric Cohn

Prepared On: Feb 08, 2019

Valid Till: June 30, 2019

Quote: 5116

Name	Price	QTY	Subtotal
<b>Up-front Costs</b>			
SnapStream Pro (6 channel)	\$6,000.00	1	\$6,000.00
Freight	\$180.00	1	\$180.00
Discount	-\$5,600.00	1	-\$5,600.00
<a href="#">One-Time hardware discount for participation in video case study with SnapStream.</a>			
			\$580.00
<b>Monthly Recurring Costs</b>			
SnapStream Pro (monthly service)	\$1,200.00	12	\$14,400.00
			\$14,400.00
<b>2019 Total</b>			<b>\$14,980.00</b>

Service Term: July 15, 2019 to July 14, 2024

Payment Term: NET30

Other Terms: No tax if 501c3. Discount included for participation in video case-study.

**Signed PO must be received before June 30th to receive discounted rate.**

*This order form accompanies the SnapStream Agreement ("Agreement"), which is linked hereto (<https://www.snapstream.com/contract>) and executed herewith.*