



LOS ANGELES FIRE DEPARTMENT

RALPH M. TERRAZAS
FIRE CHIEF

December 3, 2018

BOARD OF FIRE COMMISSIONERS FILE NO. 18-138
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TO: Board of Fire Commissioners

FROM:  Ralph M. Terrazas, Fire Chief

SUBJECT: DONATION FROM BIXBY ROASTING CO. FOR ROASTED COFFEE

FINAL ACTION: <input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

The Los Angeles Fire Department Foundation has donated to the Los Angeles Fire Department a 5 lbs. bag of fresh medium roasted whole bean coffee from Bixby Roasting Co. that shipped to 108 fire stations, valued at \$3,734.00.

Submitted in accordance with the Los Angeles Administrative Code, Article 12, Section 5.111.4, which provides for the receipt of gifts and bequests of personal property to be utilized by the Fire Department, not exceeding \$5000.00 in market value shall be submitted to the Board of Fire Commissioners for acceptance or rejection.

RECOMMENDATION

That the Board:

Approve this report and accept the In-Kind Donation from Los Angeles Fire Department Foundation, for the items listed above, valued at \$3,734.00 to the Los Angeles Fire Department.

FISCAL IMPACT

There is no fiscal impact to the Department's budget from the acceptance of this donation. Donations provide the necessary items meeting the needs of the respective fire stations or administration sections. Replacement or repair of items meeting City specifications and Fire Department business needs may be borne by General Fund, subject to budgetary constraints.

CONCLUSION

The Los Angeles Fire Department benefits tremendously from gracious donations and support provided by the Los Angeles Fire Department Foundation. The Community Liaison Office acknowledges Bixby Roasting Co. and the Los Angeles Fire Department Foundation for their generosity.

Board report prepared by Public Information Director Peter Sanders, Community Liaison Office.

Attachments



BIXBY ROASTING CO.

INVOICE# D001

Attention: Liz Lin
LAFD Foundation
1875 Century Park E
Los Angeles CA 90067
Date: 11/5/18

Terms: N/A

Description	Quantity	Unit Price	Cost
Medium Roast - 5lb - Whole Bean	108	\$ 34.57	\$ 3,734
		Cost	\$ 3,734
		Donation To LAFD Foundation	\$ 3,734

Thank you for your partnership in facilitating this donation of freshly roasted coffee to our local hero's at the LAFD! A 5lb bag of coffee has been shipped to all 108 LAFD Station locations.

Cheers,

Remington

Please remit payment to:

Coffee Direct, LLC - 5522 Venice Blvd. Los Angeles CA 90019



Dear LA Fire Department-

We founded **Bixby Coffee** in the heart of mid-city LA to roast and deliver the finest, freshest coffee on the market. As proud Angelenos, we feel strongly that if anyone deserves quality coffee, it's you.

We know how vital a rich, fresh cup of coffee is to start each shift. But we recently learned that your station's coffee is paid for out-of-pocket via house dues. So we want to offer you an upgraded coffee experience.

Enclosed is a 5 pound bag of fresh, locally roasted coffee on us. Try it out. If you enjoy it, we'd like to offer you our superior coffee at our lowest possible price (\$8 a pound) as a special thanks for your service. We'll also ship right to your Engine at not extra charge.

Simply order at bixbycoffee.com under "wholesale" and select how often you want it delivered. We'll handle the rest.

It's our passion to roast and deliver our exceptional coffee. It would be a privilege to be of service to our local heroes. Cheers!



Remington B. Hotchkis *Miles Fisher*

Remington Hotchkis & Miles Fisher
Founders, Bixby Roasting Co.