

July 17, 2018

# LOS ANGELES FIRE DEPARTMENT



**RALPH M. TERRAZAS**  
FIRE CHIEF

July 5, 2018

BOARD OF FIRE COMMISSIONERS  
FILE NO. 18-070

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: LAFD PROJECT STATUS REPORT

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

Attached for the Board of Fire Commissioners review is the LAFD project status report dated July 5, 2018 from the Planning Section. This report was prepared for the Fire Commission Meeting on July 17, 2018.

## RECOMMENDATION

That the Board:  
Receive and file.

Board report prepared by David Perez, Battalion Chief, Planning Section.

Attachment



## LAFD Project Status Report BFC 18-070

July 17, 2018

Topic	LAFD Primary Contact	Assisting Staff	Fire Commission Report Date	Requested By	Written or Verbal	Date Requested	Update
Skilled Nursing Facilities	Marc Eckstein		07/17/18	Andrew Glazier	Verbal	05/01/18	Commissioner Glazier would like a report on this topic, specifically matters discussed at conference recently attended by the Medical Director.
Template for Settlement Agreements	Stephen Gutierrez	Linda Cessor	07/17/18	Andrew Glazier	Written	05/15/18	The Board requests that the Department formulate a template in collaboration with the City Attorney that includes all provisions required by the policies and language to be used in every settlement agreement where the provisions are relevant.
EPCR Status Report	Scott Porter	Marc Eckstein	07/17/18	Andrew Glazier Jimmie Woods-Gray	Written	08/01/17	The Department and Stryker have reached an agreement which is being finalized between Stryker and the City Attorney's Office. The Department expects to be able to present the final version for consideration by this Board of Fire Commissioners in July 2018.
FRV/APRU Update	Marc Eckstein		08/07/18	Andrew Glazier	Written	02/06/18	Provide baseline goals and metrics for each and indicate if targets are being met.
PSD Mediation Pilot Program	Stephen Gutierrez	Linda Cessor	08/21/18	Andrew Glazier	Written	11/07/17	Update on the progress/success of pilot program. Provide some more data points and potential additional partners that could serve as volunteer mediators. 5/7/2018 - In continuous process of monitoring cases for mediation potential. To date 3 cases have been mediated.
EMS Mental Health Responder Training	Steve Hissong		09/04/18	Andrew Glazier	Verbal	05/01/18	More information/clarification is necessary to provide a thorough and concise report.
Fleet Maintenance	Wade White	Mark Clark	10/16/18	Andrew Glazier	Written	07/03/18	A report was requested on metrics used by the maintenance yards to determine how long apparatus are in service. The update should include current work loads and whether targets are being met in addition to staffing information that would determine whether the shops are properly resourced.
100% Assessment by 2020	Alfred Poirier	Marc Eckstein	TBD	Andrew Glazier	Written	08/15/17	Pending a meeting to discuss resource and Paramedic rotational goals.
Worker's Compensation Audit Report	Robert Takeshita	Scott Quinn	TBD	Rebecca Ninburg	Written	03/26/15	Pending City's Cost of Risk reports. Commissioner Ninburg to follow up on specifics of this request.
Written Policy for interviewing members IOD/NIOD	Stephen Gutierrez	Linda Cessor	TBD	Andrew Glazier	Written	04/18/17	A clear policy in regards to interviewing members that are out IOD/NIOD was requested. The Department is discussing with Labor. As of 5/7/2018, policy is at ERO office.
<b>- Recurring Reports</b>							
Certified Unified Program Agency (CUPA) Update	Kristin Crowley	Royce Long	07/17/18	Delia Ibarra Andrew Glazier	Written	03/17/15	The next report should include the following: add an early warning report for overdue inspections; report on staffing levels.
Qtlly Bureau Status Report (OSB)	Ronnie Villanueva		08/07/18	Andrew Glazier	Verbal	07/21/15	This report will allow each of the Bureau Commanders to report on highlights within their respective regions. OWB will present next.
Recruit Training Academy Diversity Report	Richard Rideout	Percy Jones	08/07/18	Delia Ibarra	Written	09/05/17	A report was requested that reflects the diversity numbers with respect to the recruit classes. It was suggested to use data from the time the recruits entered the DT through the end of probation. Follow-up report requested.

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Youth Development Programs	Kristina Kepner	Steve Hissong	08/21/18	Andrew Glazier Rebecca Ninburg	Written	07/03/18	Commissioner Glazier requested that the next report include resource staffing information or the cost to provide a minimum number of stipends to adequately staff the Youth Training Academy in addition as to what it would take to increase the number of cadet posts.
Qtly FPB Report on Inspections Progress	Kristin Crowley	Roy Harvey	08/21/18	Andrew Glazier	Written	01/20/15	Commissioner Glazier requested that re-inspections # include out of how many and add a percentage column to indicate a comparison from the previous quarter. In regards to the Legal Unit #s, add information to the table that explains what the numbers mean.
Qtly FPB Progress Report on Action Plan	Kristin Crowley	Rosemarie Barraza	08/21/18	Andrew Glazier	Written	01/20/15	Chief Crowley to discuss this report's relevance moving forward with Commissioner Glazier.
Qtly Update on Status of IT Strategic Plan Progress	Scott Porter		09/18/18	Andrew Glazier	Written	12/20/16	Fire Station Alerting RFP draft is in final review and will be ready for release by April 20. CAD map replacement development complete and final user testing and training to begin in April. AVL CAD integration preliminary design began in March.
Qtly Report on Budget Updates	June Gibson	Emilio Rodriguez	10/02/18	Jimmie Woods-Gray	Written	06/02/15	Verbal update with written report will be submitted to the Fire Commission quarterly.
Qtly report on Unwanted Alarm Program	Kristin Crowley	Rodd Souter	10/02/18	Andrew Glazier	Written	07/18/17	A more robust report was requested in terms of metrics. The Commission is interested total number deemed unwanted, progress, impact from field education, number of referrals that will track or provide inflammation on the impact of the program. It was also recommended that an agreement with LAWA to fine contractors for construction related alarms could assist in reducing their impact.
Domestic Violence/Human Trafficking Update	Elise Brodowy	Richard Rideout	10/16/18	Rebecca Ninburg	Written	03/21/17	Commissioner Ninburg requested a status update for a training plan on domestic violence and human trafficking moving forward. Report back should include which Bureau/Section is the lead and how often the training will be given.
FireStat-Trend Analysis Update	Jaime Moore	Drew Steinberg	12/04/18	Andrew Glazier	Written	03/04/14	The next report should include areas of improvements that can provide impactful or significant strides for the Department. Information as to how the process continues to evolve and how data is made relevant to the field commanders. Update on tiered process as well as trends and heat mapping to be presented as a written report.
Anti-Fireworks Campaign 2019	Robert Nelson		06/04/19	Andrew Glazier	Written	07/03/18	The Commission would like a report back on the efficacy of the campaign.