#### RALPH M. TERRAZAS FIRE CHIEF

June 18, 2018

BOARD OF FIRE COMMISSIONERS FILE NO. 18-066

TO: Board of Fire Commissioners

SUBJECT: CUPA UPDATE - FIRST AND SECOND QUARTER

Ralph M. Terrazas, Fire Chief

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FINAL ACTION:	Approved	Approved w/Corrections	Withdrawn
	Denied	Received & Filed	Other

### **SUMMARY**

The CUPA Section is overseen by a CUPA Program Manager and is responsible for the administration, permit, inspection, and enforcement activities of the following environmental and emergency management programs:

- Aboveground Petroleum Storage Act (APSA) Program
- California Accidental Release Prevention (CalARP) Program
- Hazardous Materials Release Response Plans and Inventories (Business Plans)
- Hazardous Waste Generator and on-site Hazardous Waste Treatment (tiered permitting) Programs
- Underground Storage Tank Program

The following data was collected from Envision Connect and reflects the status of the State mandated inspections. The CUPA Program inspections are conducted on a fiscal year basis. This report corresponds to the second and third quarters dating from October 1<sup>st</sup> through March 31<sup>st</sup>.

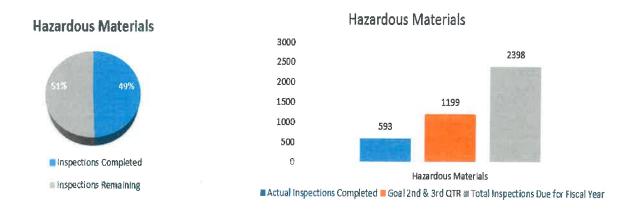
#### RECOMMENDATION

That the Board: Receive and file.

#### DISCUSSION

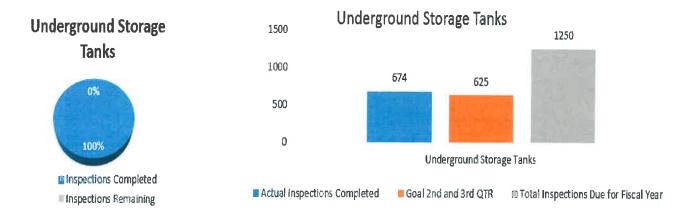
## Hazardous Materials Program

The inspection activity in the hazmat program for the 2<sup>nd</sup> and 3<sup>rd</sup> quarter reached 50% which was short of the goal of 100% but a continued strong effort as there was a total of five hazmat inspection staff removed from the program. Specifically, two inspection staff diverted out of the program to start up a new cannabis inspection program, another staff member was assigned to the oil well inspection program, another staff member was assigned to the CUPA's underground storage tank program to cover a vacancy and another member was off IOD for the 14 weeks of the reporting period. At the time of writing this report, all staff have reported back to the program and returned from IOD and our normal inspection frequency has returned.



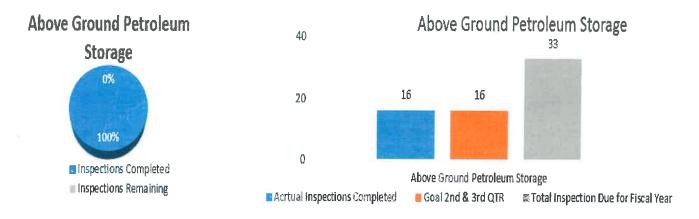
# **Underground Storage Tank Program**

The inspection activity in the UST program has met and exceeded their inspection goals. The program works on scheduled mandated annual inspections which keeps our inspection activity very consistent.



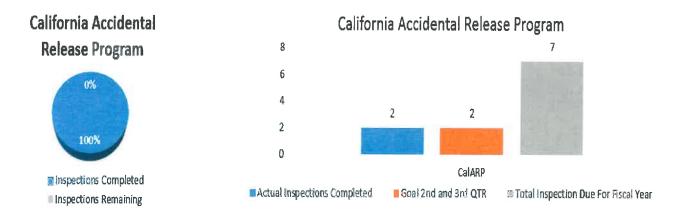
## **Above Ground Petroleum Tank Storage**

The inspection activity in the above ground petroleum tank storage program reached 27% which exceeded the inspection goal of 25%. The facilities in this program have a three year inspection mandate.



## California Accidental Release Prevention Program (Cal/ARP)

The Cal/ARP program reached 29% for inspection activity which exceeded the goal of 25%. The program recently introduced a new level of risk management called Level 4 which was implemented into California on October 1<sup>st</sup> to address the risks associated with petroleum refineries. New staffing resources have been requested through the budget process to address the additional workload.



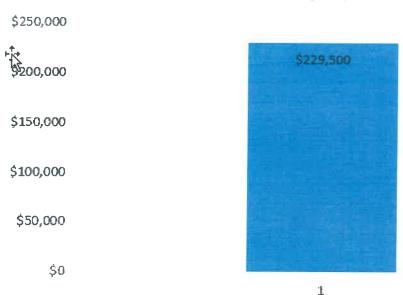
## **Enforcement**

During the first quarter inspection staff conducted re-inspections and utilized other progressive enforcement options as follows:

<u>Program</u>	Re-Inspections
Hazardous Materials	159
Underground Storage Tanks	750
Above Ground Petroleum Storage Tanks	17
California Accidental Release Prevention Program	0

Progressive enforcement was conducted as follows:

Nine enforcement cases were processed through the administrative enforcement process and one case was referred to the City Attorney's Office. Total penalties collected through the administrative process were \$229,500.



### CONCLUSION

Overall the CUPA Section is on track to meet inspection mandates for the reporting year. The development of the cannabis program and also the temporary assignment of the oil well inspection program have both impacted the CUPA's inspection numbers in the hazardous materials and business emergency plan program. The CUPA Manager has made adjustments and is on track to meet the inspection goals for the program.

Board Report prepared by Royce Long, CUPA Manager, CUPA Section, Fire Prevention and Public Safety Bureau.