

February 20, 2018


# LOS ANGELES FIRE DEPARTMENT



**RALPH M. TERRAZAS**  
FIRE CHIEF

February 9, 2018

BOARD OF FIRE COMMISSIONERS  
FILE NO. 18-020

TO: Board of Fire Commissioners  
FROM:  Ralph M. Terrazas, Fire Chief  
SUBJECT: LAFD PROJECT STATUS REPORT

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

Attached for the Board of Fire Commissioners review is the LAFD project status report dated February 9, 2018 from the Planning Section. This report was prepared for the Fire Commission Meeting on February 20, 2018.

## RECOMMENDATION

That the Board:  
Receive and file.

Board report prepared by David Perez, Battalion Chief, Planning Section.

Attachment



# LAFD Project Status Report BFC 18-020 February 20, 2018

Topic	LAFD Primary Contact	Assisting Staff	Fire Commission Report Date	Requested By	Written or Verbal	Date Requested	Update
Closed Cases Audit Response	Steve Gutierrez	Linda Cessor	03/06/18	Andrew Glazier	Written	01/16/18	Response by the Department to the recommendations made by the Independent Assessor in "Audit of the LAFD Cases Closed in the CTS During 1st Qtr 2017. Report to include recommendations made recently by the Independent Assessor in "Review of the LAFD EMS Complaint Investigations Closed CTS 1st Qtr 2017."
Policy Procedure Manual	Stephen Gutierrez	Linda Cessor	03/20/18	Andrew Glazier	Written	02/07/17	Provide policy and procedures manual which includes PSD unified documents where members can obtain Department policy including policy adopted by Commission.
PSD Investigator Training Curriculum	Stephen Gutierrez	Linda Cessor	03/20/18	Andrew Glazier	Written	02/07/17	PSD was instructed to determine training needs of the Division and report back. A follow up report was requested on the progress of Investigator training and the training curriculum.
SOBER Update	Marc Eckstein		04/17/18	Delia Ibarra	Written	12/05/17	A report on the SOBER Center and SR4 was requested to provide metrics and program update.
FRV/APRU Update	Marc Eckstein		TBD	Andrew Glazier	Written	02/06/18	Provide baseline goals and metrics for each and indicate if targets are being met.
EPCR Status Report	Scott Porter	Marc Eckstein	TBD	Andrew Glazier Jimmie Woods-Gray	Written	08/01/17	The Board would like an update on the hardware and software shortcomings. Provide information as to whether ongoing issues after implementation have been resolved.
Motion to Implement a Fee for Non-ALS Responses to skilled Nursing Facilities	June Gibson	Marc Eckstein	TBD	Andrew Glazier	Written	05/17/16	The Department is waiting to hear back from City Attorney on this matter.
Emergency Operational Metrics	Alfred Poirier	Jaime Moore	TBD	Andrew Glazier	Written	08/01/17	Commissioner Glazier had an off-line conversation with Chief Moore. Standing by on a report back date to Commission.
100% Assessment by 2020	Alfred Poirier	Marc Eckstein	TBD	Andrew Glazier	Written	08/15/17	Pending a meeting to discuss resource and Paramedic rotational goals.
Worker's Compensation Audit Report	Robert Takeshita	Scott Quinn	TBD	Rebecca Ninburg	Written	03/26/15	Pending City's Cost of Risk reports. Commissioner Ninburg to follow up on specifics of this request.
Written Policy for interviewing members IOD/NIOD	Stephen Gutierrez	Linda Cessor	TBD	Andrew Glazier	Written	04/18/17	A clear policy in regards to interviewing members that are out IOD/NIOD was requested.
"Wall Time" Update Report	Marc Eckstein		TBD	Andrew Glazier	Written		A full update was requested on this issue.
<b>- Recurring Reports</b>							
TDS Update	Marc Eckstein		03/06/18	Andrew Glazier	Written	08/15/17	
Youth Development Programs	Kristina Kepner	Steve Hissong	03/20/18	Andrew Glazier Rebecca Ninburg	Written	09/06/16	Update on most recent developments/accomplishments of the program.
Certified Unified Program Agency (CUPA) Update	Kristin Crowley	Royce Long	03/20/18	Delia Ibarra Andrew Glazier	Written	03/17/15	The next report should include the following: add an early warning report for overdue inspections; report on staffing levels.

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Domestic Violence/Human Trafficking Update	Elise Brodowy	Richard Rideout	03/20/18	Rebecca Ninburg	Written	03/21/17	Annual report back to BOFC ongoing progress of DV/HT training; determine what metrics can be used to quantify our impact; determine methods of data collection for DV/HT cases; add HT/DV training to the Recruit Training curriculum. TSB will need to weigh in on the training and curriculum portions of the requests.
Qtly Bureau Status Report (OCB)	Phillip Fligiei		04/03/18	Andrew Glazier	Verbal	07/21/15	This report will allow each of the Bureau Commanders to report on highlights within their respective regions. OVB will present next.
Qtly Update on Status of IT Strategic Plan Progress	Scott Porter		05/15/18	Andrew Glazier	Written	12/20/16	Fire Station Alerting RFP draft is in final review and will be ready for release by April 20. CAD map replacement development complete and final user testing and training to begin in April. AVL CAD integration preliminary design began in March.
Qtly Report on Budget Updates	June Gibson	Emilio Rodriguez	05/15/18	Jimmie Woods-Gray	Written	06/02/15	Verbal update with written report will be submitted to the Fire Commission quarterly.
Qtly FPB Report on Inspections Progress	Kristin Crowley	Roy Harvey	05/15/18	Andrew Glazier	Written	01/20/15	Commissioner Ninburg requested additional information with respect to brush.
Qtly FireStat-Trend Analysis	Jaime Moore	Drew Steinberg	06/05/18	Andrew Glazier	Written	03/04/14	The next report should include areas of improvements that can provide impactful or significant strides for the Department. Information as to how the process continues to evolve and how data is made relevant to the field commanders. Update on tiered process as well as trends and heat mapping to be presented as a written report.
Recruit Training Academy Diversity Report	Richard Rideout	Percy Jones	08/07/18	Delia Ibarra	Written	09/05/17	A report was requested that reflects the diversity numbers with respect to the recruit classes. It was suggested to use data from the time the recruits entered the DT through the end of probation. Follow-up report requested.
Qtly FPB Progress Report on Action Plan	Kristin Crowley	Rosemarie Barraza	08/21/18	Andrew Glazier	Written	01/20/15	Chief Crowley to discuss this report's relevance moving forward with Commissioner Glazier.