

January 16, 2018


# LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS  
FIRE CHIEF

January 8, 2018

BOARD OF FIRE COMMISSIONERS  
FILE NO. 18-003

TO: Board of Fire Commissioners  
FROM:  Ralph M. Terrazas, Fire Chief  
SUBJECT: LAFD PROJECT STATUS REPORT

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

Attached for the Board of Fire Commissioners review is the LAFD project status report dated January 8, 2018 from the Planning Section. This report was prepared for the Fire Commission Meeting on January 16, 2018.

## RECOMMENDATION

That the Board:  
Receive and file.

Board report prepared by David Perez, Battalion Chief, Planning Section.

Attachment



LAFD Project Status Report BFC 18-003  
January 16, 2018

Topic	LAFD Primary Contact	Assisting Staff	Fire Commission Report Date	Requested By	Written or Verbal	Date Requested	Update
EPCR Status Report	Marc Eckstein	Corey Rose	01/16/18	Andrew Glazier Jimmie Woods-Gray	Written	08/01/17	The Board would like an update on the hardware and software shortcomings. Provide information as to whether ongoing issues after implementation have been resolved.
Written Policy for interviewing members IOD/NIOD	Stephen Gutierrez	Linda Cessor	01/16/18	Andrew Glazier	Written	04/18/17	A clear policy in regards to interviewing members that are out IOD/NIOD was requested.
Closed Cases Audit Response	Steve Gutierrez	Linda Cessor	02/06/18	Andrew Glazier	Written	09/05/17	Response by the Department to the recommendations made by the Independent Assessor in her report "Audit of the LAFD Cases Closed in the CTS During 1st Qtr 2017 due back in 90 days.
Gender Equity	Elise Brodowy		02/06/18	Rebecca Ninburg	Written		Chief Brodowy would like to report on this after the final quarter statistics for 2017 have been submitted.
FRV/APRU Update	Marc Eckstein		02/06/18	Andrew Glazier	Written	08/15/17	A deeper dive into these programs was requested. Provide goals and metrics for each and describe if and how goals are being met.
Unwanted Alarm Program	Kristin Crowley	Roy Harvey	02/06/18	Andrew Glazier	Written	07/18/17	A follow-up report is requested that shows progress of the results of implementing the program. This overview should also provide information with respect to the pilot, training, ordinance and how the ACE program applies.
Policy Procedure Manual	Stephen Gutierrez	Linda Cessor	02/20/18	Andrew Glazier	Written	02/07/17	Provide policy and procedures manual which includes PSD unified documents where members can obtain Department policy including policy adopted by Commission.
PSD Investigator Training Curriculum	Stephen Gutierrez	Linda Cessor	02/20/18	Andrew Glazier	Written	02/07/17	PSD was instructed to determine training needs of the Division and report back. A follow up report was requested on the progress of Investigator training and the training curriculum.
SOBER Update	Marc Eckstein		02/20/18	Delia Ibarra	Written	12/05/17	A report on the SOBER Center and SR4 was requested to provide metrics and program update.
Cannabis Regulation	Kristin Crowley	Royce Long	02/20/18	Delia Ibarra	Verbal	12/05/17	A report was requested to provide information on the Department's role with respect to Cannabis regulation, including inspections and fees.
PSD Mediation Pilot Program	Stephen Gutierrez	Linda Cessor	03/06/18	Andrew Glazier	Written	11/07/17	Update on the progress/success of pilot program. Provide some more data points and potential additional partners that could serve as volunteer mediators.
Motion to Implement a Fee for Non-ALS Responses to skilled Nursing Facilities	June Gibson	Marc Eckstein	TBD	Andrew Glazier	Written	05/17/16	The Department is waiting to hear back from City Attorney on this matter.
Emergency Operational Metrics	Alfred Poirier	Jaime Moore	TBD	Andrew Glazier	Written	08/01/17	Commissioner Glazier had an off-line conversation with Chief Moore. Standing by on a report back date to Commission.
100% Assessment by 2020	Alfred Poirier	Marc Eckstein	TBD	Andrew Glazier	Written	08/15/17	Pending a meeting to discuss resource and Paramedic rotational goals.
Worker's Compensation Audit Report	Robert Takeshita	Scott Quinn	TBD	Rebecca Ninburg	Written	03/26/15	Pending City's Cost of Risk reports. Commissioner Ninburg to follow up on specifics of this request.

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<b>Recurring Reports</b>							
Qty Bureau Status Report (OVb)	Trevor Richmond		01/16/18	Andrew Glazier	Verbal	07/21/15	This report will allow each of the Bureau Commanders to report on highlights within their respective regions. OVb will present next.
Qty FPB Progress Report on Action Plan	Kristin Crowley	Rosemarie Barraza	02/06/18	Andrew Glazier	Written	01/20/15	Chief Crowley to discuss this report's relevance moving forward with Commissioner Glazier.
Qty Update on Status of IT Strategic Plan Progress	Scott Porter		02/06/18	Andrew Glazier	Written	12/20/16	Fire Station Alerting RFP draft is in final review and will be ready for release by April 20. CAD map replacement development complete and final user testing and training to begin in April. AVL CAD integration preliminary design began in March.
Qty Report on Budget Updates	June Gibson	Emilio Rodriguez	02/06/18	Jimmie Woods-Gray	Written	06/02/15	Verbal update with written report will be submitted to the Fire Commission quarterly.
TDS Update	Marc Eckstein		02/20/18	Andrew Glazier	Written	08/15/17	
Qty FireStat-Trend Analysis	Jaime Moore	Drew Steinberg	03/06/18	Andrew Glazier	Written	03/04/14	The next report should include areas of improvements that can provide impactful or significant strides for the Department. Information as to how the process continues to evolve and how data is made relevant to the field commanders. Update on tiered process as well as trends and heat mapping to be presented as a written report.
Qty FPB Report on Inspections Progress	Kristin Crowley	Roy Harvey	03/06/18	Andrew Glazier	Written	01/20/15	Commissioner Ninburg requested additional information with respect to brush.
Youth Development Programs	Kristina Kepner	Steve Hissong	03/20/18	Andrew Glazier Rebecca Ninburg	Written	09/06/16	Update on most recent developments/accomplishments of the program.
Certified Unified Program Agency (CUPA) Update/Deficiency Progress Report	Kristin Crowley	Royce Long	03/20/18	Delia Ibarra Andrew Glazier	Written	03/17/15	The next report should include the following: add an early warning report for overdue inspections; report on staffing levels.
Domestic Violence/Human Trafficking Update	Elise Brodowy	Richard Rideout	03/20/18	Rebecca Ninburg	Written	03/21/17	Annual report back to BOFC ongoing progress of DV/HT training; determine what metrics can be used to quantify our impact; determine methods of data collection for DV/HT cases; add HT/DV training to the Recruit Training curriculum. TSB will need to weigh in on the training and curriculum portions of the requests.
Recruit Training Academy Diversity Report	Richard Rideout	Percy Jones	08/07/18	Delia Ibarra	Written	09/05/17	A report was requested that reflects the diversity numbers with respect to the recruit classes. It was suggested to use data from the time the recruits entered the DT through the end of probation. Follow-up report requested.