

September 5, 2017


# LOS ANGELES FIRE DEPARTMENT



**RALPH M. TERRAZAS**  
FIRE CHIEF

August 25, 2017

BOARD OF FIRE COMMISSIONERS  
FILE NO. 17-105

TO: Board of Fire Commissioners  
FROM:  Ralph M. Terrazas, Fire Chief  
SUBJECT: LAFD PROJECT STATUS REPORT

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

Attached for the Board of Fire Commissioners review is the LAFD project status report dated August 25, 2017 from the Planning Section. This report was prepared for the Fire Commission Meeting on September 1, 2017.

## RECOMMENDATION

That the Board:  
• Receive and file.

Board report prepared by David Perez, Battalion Chief, Planning Section.

Attachment



# LAFD Project Status Report BFC 17-105 September 5, 2017

Topic	LAFD Primary Contact	Assisting Staff	Fire Commission Report Date	Requested By	Written or Verbal	Date Requested	Update
Diversity Report	Richard Rideout	Percy Jones	09/05/17	Delia Ibarra	Written	12/20/16	A report was requested that reflects the diversity numbers with respect to the recruit classes. It was suggested to use data from the time the recruits entered the DT through the end of probation.
Unmanned Aerial Systems Report	Richard Fields		09/05/17	Delia Ibarra Andrew Glazier	Written	06/06/17	A report back was requested to provide ACLU and City Attorney opinion. In addition to exploring the role of the Independent Assessor as a final check in determining if operations of UAVs is within policy.
Non-Sprinklered High-Rise Report	James Hayden	Roy Harvey	09/05/17	Jimmie Woods-Gray	Written	07/18/17	A report back was requested on the work the work FPB is doing to protect both citizens and firefighters in regards to high-rise occupancy issues in the wake of the fires that occurred in England and Hawaii.
Unwanted Alarm Program	Kristin Crowley	Roy Harvey	10/03/17	Andrew Glazier	Written	07/18/17	A comprehensive report on this program was requested to be presented at full Commission at the end of the 3rd quarter.
PSD Mediation Pilot Program	Stephen Gutierrez	Linda Cessor	10/03/17	Andrew Glazier	Written	02/07/17	Update on the progress/success of pilot program.
Emergency Operational Metrics	Alfred Poirier	Jaime Moore	10/03/17	Andrew Glazier	Written	08/01/17	A report back was requested to provide information as to how the Department determines how restored resources are deployed and how this process relates to the Standards of Cover.
EPRC Status Report	Marc Eckstein	Corey Rose	12/05/17	Andrew Glazier Jimmie Woods-Gray	Written	08/01/17	The Board would like an update on the hardware and software shortcomings. Provide information as to whether ongoing issues after implementation have been resolved.
PSD Written Policy for reporting when a member is arrested for named in a crime; Written Policy for interviewing members IOD/NIOD; Alternative Process Policy	Stephen Gutierrez	Linda Cessor	12/05/17	Andrew Glazier	Written	04/18/17	A written policy was requested with respect to Recommendation #6 of the IA Audit BFC#17-050 that codifies current practices of the Dept.'s desired outcomes when a member is arrested or named in a crime report. In addition, a clear policy in regards to interviewing members that are out IOD/NIOD was also requested.
PSD Investigator Training Curriculum	Stephen Gutierrez	Linda Cessor	12/05/17	Andrew Glazier	Written	02/07/17	PSD was instructed to determine training needs of the Division and report back. A follow up report was requested on the progress of Investigator training and the training curriculum.
Policy Procedure Manual	Stephen Gutierrez	Linda Cessor	01/16/18	Andrew Glazier	Written	02/07/17	Provide policy and procedures manual which includes PSD unified documents where members can obtain Department policy including policy adopted by Commission.
Worker's Compensation Audit Report	Robert Takeshita	Scott Quinn	TBD	Rebecca Ninburg	Written	03/26/15	The Cost of Risk Report (CORR) has not been provided this year. RMIS or RISKONNECT is the new platform the City is going to utilize for liability reports. The City has given a tentative implementation time of Summer 2017 for the reporting platform.
Motion to Implement a Fee for Non-ALS Responses to skilled Nursing Facilities	June Gibson	Marc Eckstein	TBD	Andrew Glazier	Written	05/17/16	The report is still with Public Safety Committee and CAO is also reviewing the feasibility to expand the scope to a Citywide basis of establishing a non-transport fee.

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<b>Recurring Reports</b>							
Department Fleet Replacement Program	Wade White	Mark Clark	09/05/17		Written	11/03/15	An annual report is due to Commission in August that provides a list of vehicles that have exceeded their life expectancy and are recommended for replacement. The report should also include the threshold that has been established to meet this criteria.
Qtly FireStat-Trend Analysis	Jaime Moore	Drew Steinberg	09/19/17	Andrew Glazier	Written	03/04/14	The next report should include areas of improvements that can provide impactful or significant strides for the Department. Commissioner Glazier wanted additional information as to how the process continues to evolve and how does the Department make the data relevant to the field commanders. Update on tiered process as well as trends and heat mapping to be presented as a written report.
Qtly Report on Budget Updates	June Gibson	Emilio Rodriguez	09/19/17	Jimmie Woods-Gray	Written	06/02/15	Verbal update with written report will be submitted to the Fire Commission quarterly.
Qtly Update on Status of IT Strategic Plan Progress	Scott Porter		09/19/17	Andrew Glazier	Verbal	12/20/16	Fire Station Alerting RFP draft is in final review and will be ready for release by April 20. pending budget approval.
Youth Development Programs	Kristina Kepner	Steve Hissong	10/03/17	Andrew Glazier Rebecca Ninburg	Written	09/06/16	CAD map replacement development complete and final user testing and training to begin in April. AVL CAD integration preliminary design began in March. Expect to have a development plan by no later than end of April and development activity to being in May.  Upcoming events: LAFD Girls Camp, April 1 - 2 Women in Fire Seminar, April 3 - 4 Harbor Youth Fire Academy, March 11 - 29 Metro Youth Fire Academy, March 18 - May 6 ELAC Youth Fire Academy, April 15 - May 27 Cadet Academy, June 25 - August 27 Cadet Muster, September 24
Qtly FPB Progress Report on Action Plan	Kristin Crowley	Rosemarie Barraza	10/17/17	Andrew Glazier	Written	01/20/15	Written report to track progress of FPB goals of Action Plan. On 7/18/17, Commissioner Glazier requested that more information be provided on the table to describe the items and the addition of another column that gives the completion rate to date.
Qtly FPB Report on Inspections Progress	Kristin Crowley	Roy Harvey	11/07/17	Andrew Glazier	Written	01/20/15	Commissioner Ninburg requested that that the next report include re-inspection numbers for Brush.
Certified Unified Program Agency (CUPA) Update/Deficiency Progress Report	Kristin Crowley	Royce Long	11/07/17	Delia Ibarra Andrew Glazier	Written	03/17/15	The next report should include the following: add an early warning report for overdue inspections; report on staffing levels.
Qtly Report of Forecast Exits of DROP Enrollees	Norma Gutierrez		11/07/17	Jimmie Woods-Gray	Written	08/01/17	Commissioner Woods-Gray requested that the next report include the diversity of the members that are on the DROP list.
Qtly Bureau Status Report (OWB)	Marc Eckstein		11/21/17	Andrew Glazier	Verbal	07/21/15	This report will allow each of the Bureau Commanders to report on highlights within their respective regions. Each Bureau should identify achievements, challenges accomplishments within the parameters of the Strategic Plan. EMS Bureau will present next.
Domestic Violence/Human Trafficking Update	Elise Brodowy	Richard Rideout	03/20/18	Rebecca Ninburg	Written	03/21/17	Annual report back to BOFC ongoing progress of DV/HT training; determine what metrics can be used to quantify our impact; determine methods of data collection for DV/HT cases; add HT/DV training to the Recruit Training curriculum. Chief Rideout will need to weigh in on the training and curriculum portions of the requests.