

July 18, 2017

LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS
FIRE CHIEF

June 27, 2017

BOARD OF FIRE COMMISSIONERS
FILE NO. 17-081

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: FIRE PREVENTION AND PUBLIC SAFETY BUREAU ACTION PLAN

FINAL ACTION: ☐ Approved ☐ Approved w/Corrections ☐ Withdrawn
☐ Denied ☐ Received & Filed ☐ Other

SUMMARY

As directed by the Board of Fire Commissioners, the Fire Department is providing an updated Fire Prevention and Public Safety Bureau (FPB) Action Plan. This Action Plan allows the FPB to set achievable overall goals to create our business plan and to develop a pathway to achieve them. The overall time frame to achieve these specific goals will commence on July 1, 2017 and conclude on June 30, 2018.

RECOMMENDATION

That the Board:
Receive and file this report.

DISCUSSION

The FPB is fully dedicated to reducing risk and preventing fires through education, fire inspections, active code enforcement, plan review, vegetation management, and by identifying and mitigating fire hazards. This proactive and preventative approach reduces the loss of life and property, as well as, protects the environment. The FPB is determined to decrease the statistics and severity of all fires. To prevent fires or other emergencies from occurring in the first place is an effective way to protect life, property and the environment.

The following is the new vision of the FPB:

The FPB provides exceptional and unparalleled public safety through timely and thorough fire code inspection and enforcement. This will be accomplished by being the best trained, professional and experienced technical experts in the history of the Los Angeles Fire Department's FPB focusing on the community and industries we serve.

The following is the mission of the FPB:

The overall mission of the FPB is to make the City of Los Angeles safe through prevention, preparedness, inspections and enforcement.

The FPB has established five primary goals, all of which focus on achieving our vision and mission.

1. Make the City of Los Angeles safe by reducing the overall number and severity of fires.
2. Promote and explore new technologies for increased efficiencies, training and education delivery.
3. Provide quality customer service to both internal and external stakeholders.
4. Provide the necessary infrastructure to support high performance enhancements throughout the FPB.
5. Complete the inspection cycle on all identified hazards with 100% re-inspections resulting in compliance or legal enforcement after 45 days.

In order to achieve these and other improvements, the following Action Plan has been developed through collaborative efforts between internal and external stakeholders:

| Fire Prevention Bureau Action Plan | |
|---|-------------------------------------|
| Action Item | Benchmark Completion Quarter |
| | |
| Right Size Inspection Districts | First Quarter |
| Create a 100% Mobile Office Capabilities Program | First Quarter |
| Create a Customer Satisfaction Survey | First Quarter |
| Enhance FPB In-Service Training Program | Second Quarter |
| Increase competency in the fire code and code enforcement | Second Quarter |
| Establish Performance Management Program | Second Quarter |
| Pilot a R1/R2 Inspection Program | Second Quarter |
| Create Cadre Concept | Third Quarter |
| Implement False Alarm Program | Third Quarter |

| | |
|--|----------------|
| Research and begin design of Field Fire Prevention (replace FPOS System) | Third Quarter |
| Streamline Fire Permit Process and Collection | Fourth Quarter |
| Improve Revenue Collection Efforts | Fourth Quarter |
| Design and implement disaster resiliency program to supplement and support field personnel | Fourth Quarter |
| Enhance FPB Inspection Program | Fourth Quarter |
| Develop and implement improved communications plan to bridge the gap between field resources and the FPB | Fourth Quarter |
| Establish an Industrial Commercial Inspection Fee | Fourth Quarter |
| Establish an Apartment Inspection Fee | Fourth Quarter |

CONCLUSION

The intent of this document is to design an action plan, which maps the future direction of the FPB. The FPB is committed to designing, implementing and accomplishing the action items within the committed time frame. This action plan focuses on achieving the FPB's five overall goals and priorities. It is a product of collaboration and prioritization from both internal stakeholders and external stakeholders for the upcoming fiscal year; ensuring that the FPB is agile and prompt in its response to an ever-changing environment.

This action plan, with its foundation based in community and membership input, revisits the FPB's mission and vision and sets forth a continuous improvement plan that offers a road map for justifiable and sustainable future.

Board report prepared by Kristin Crowley, Deputy Chief, Fire Prevention and Public Safety Bureau.