

June 6, 2017


# LOS ANGELES FIRE DEPARTMENT



**RALPH M. TERRAZAS**  
FIRE CHIEF

May 23, 2017

BOARD OF FIRE COMMISSIONERS  
FILE NO. 17-062

TO: Board of Fire Commissioners  
FROM:  Ralph M. Terrazas, Fire Chief  
SUBJECT: LAFD PROJECT STATUS REPORT

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

Attached for the Board of Fire Commissioners review is the LAFD project status report dated MAY 23, 2017 from the Planning Section. This report was prepared for the Fire Commission Meeting on June 6, 2017.

## RECOMMENDATION

That the Board:  
Receive and file.

Board report prepared by David Perez, Battalion Chief, Planning Section.

Attachment



# LAFD Project Status Report BFC 17-062

June 6, 2017

Topic	LAFD Primary Contact	Assisting Staff	Fire Commission Report Date	Requested By	Written or Verbal	Date Requested	Update
Standards of Cover	David Perez		06/06/17	Andrew Glazier	Written	10/07/14	There have been additional revisions to the RFQ. The Department is working with labor to finalize the document to present to Commission.
Modifications to Disciplinary Process	Erin Joyce	Linda Cessor	06/06/17	Andrew Glazier	Written	01/21/14	PSD has met with Commissioner Glazier at his suggestion about the report and two concurrent reports. The draft reports will be provided to the Commissioner and the OIA prior to being submitted to the full Commission. The reports being submitted: 1) Discipline Philosophy 2) Education Based Discipline 3) Settlement Criteria
PSI Diversity Report Back	Richard Rideout	Alicia Welch	06/06/17	Rebecca Ninburg	Verbal	03/21/17	Staff from Personnel Department will be providing an update report on the passage rates for the PSI Test.
Physio-Control, Inc. Contract	Marc Eckstein	Corey Rose	07/18/17	Andrew Glazier Jimmie Woods-Gray	Written	09/06/16	The Board would like an update once the software upgrades have been completed and the roll-out has occurred.
PSD Written Policy for reporting when a member is arrested for named in a crime; Written Policy for interviewing members IOD/NIOD; Alternative Process Policy	Erin Joyce	Linda Cessor	07/18/17	Andrew Glazier	Written	04/18/17	A written policy was requested with respect to Recommendation #6 of the IA Audit BFC#17-050 that codifies current practices of the Dept.'s desired outcomes when a member is arrested or named in a crime report. In addition, a clear policy in regards to interviewing members that are out IOD/NIOD was also requested.
Diversity Report	Richard Rideout	Percy Jones	08/15/17	Delia Ibarra	Written	12/20/16	A report was requested that reflects the diversity numbers with respect to the recruit classes. It was suggested to use data from the time the recruits entered the DT through the end of probation.
PSD Mediation Pilot Program	Erin Joyce	Linda Cessor	10/03/17	Andrew Glazier	Written	02/07/17	Update on the progress/success of pilot program.
Policy Procedure Manual	Erin Joyce	Linda Cessor	12/05/17	Andrew Glazier	Written	02/07/17	Provide policy and procedures manual which includes PSD unified documents where members can obtain Department policy including policy adopted by Commission.
Domestic Violence/Human Trafficking Update	Elise Brodowy	Richard Rideout	03/20/18	Rebecca Ninburg	Written	03/21/17	Annual report back to BOFC ongoing progress of DV/HT training; determine what metrics can be used to quantify our impact; determine methods of data collection for DV/HT cases; add HT/DV training to the Recruit Training curriculum.Chief Rideout will need to weigh in on the training and curriculum portions of the requests.
Worker's Compensation Audit Report	Robert Takeshita	Scott Quinn	TBD	Rebecca Ninburg	Written	03/26/15	The Cost of Risk Report (CORR) has not been provided this year. RMIS or RISKONNECT is the new platform the City is going to utilize for liability reports. The City has given a tentative implementation time of Summer 2017 for the reporting platform.
PSD Investigator Training Curriculum	Erin Joyce	Linda Cessor	TBD	Andrew Glazier	Written	02/07/17	PSD was instructed to determine training needs of the Division and report back. A follow up report was requested on the progress of Investigator training and the training curriculum.
Re-deployment of Resources	Al Poirier		TBD	Andrew Glazier	TBD	09/06/16	A report back was requested to provide information as to how the Department determines how restored resources are deployed and how this process relates to the Standards of Cover.

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Motion to Implement a Fee for Non-ALS Responses to skilled Nursing Facilities	Trevor Richmond	Marc Eckstein	TBD	Andrew Glazier	Written	05/17/16	A follow-up report was requested to be submitted parallel to the report that is being prepared for Council relative to the Motion on the feasibility of implementing a fee for non-Advanced Life Support responses to skilled nursing facilities, convalescent homes, etc. The report should include information on what can be done internally to establish regulations in regard to these types of facilities. Additionally, detail on the data (i.e. # of times the Dept. responds to these types of incidents) should be included.
<b>Recurring Reports</b>							
Qtlly FPB Report on Inspections Progress	Kristin Crowley	Roy Harvey	06/06/17	Andrew Glazier	Written	01/20/15	Provide quarterly Update report. It was requested that dramatic variations such as those in the Public Safety Section Schools and Churches Unit be discussed and explained within the next report. Also, provide recommendation as to what can be done about the dramatic differences between the structure of Districts. Bring back 'Opt-Out' information for Brush. Commissioner Ninburg would like like information on what kind of spot checks are being done to ensure compliance with the 'Opt-Out' survey.
Qtlly FireStat-Trend Analysis	Jaime Moore	Drew Steinberg	06/06/17	Andrew Glazier	Written	03/04/14	The next report should include areas of improvements that can provide impactful or significant strides for the Department. Commissioner Glazier wanted additional information as to how the process continues to evolve and how does the Department make the data relevant to the field commanders. Update on tiered process as well as trends and heat mapping to be presented as a written report.
Qtlly Report on Budget Updates	June Gibson	Emilio Rodriguez	06/20/17	Jimmie Woods-Gray	Written	06/02/15	Verbal update with written report will be submitted to the Fire Commission quarterly.
Qtlly Update on Status of IT Strategic Plan Progress	Scott Porter		06/20/17	Andrew Glazier	Verbal	12/20/16	RNC replacement project is approximately 60 days behind schedule. Delays mostly due to software changes required after first 25% of fleet upgrade was complete. Installation of second 25% of fleet resumed in March and is expected to complete end of March. Remaining 50% of fleet installations will continue and project is now expected to complete no later than end of June.
Qtlly FPB Progress Report on Completion of Goals	Kristin Crowley	Rosemarie Barraza	07/05/17	Andrew Glazier	Written	01/20/15	Fire Station Alerting RFP draft is in final review and will be ready for release by April 20. pending budget approval.
Youth Development Programs	Kristina Kepner	Steve Hissong	07/05/17	Andrew Glazier Rebecca Ninburg	Written	09/06/16	CAD map replacement development complete and final user testing and training to begin in April. AVL CAD integration preliminary design began in March. Expect to have a development plan by no later than end of April and development activity to being in May.  In contract discussions with 3DI to continue FIMS development in BCU and Maintenance.  Written report to track progress of FPB goals of Action Plan. On 2/2/16, Commissioner Glazier requested that another row be added to the report to track technology progress.  Upcoming events: LAFD Girls Camp, April 1 - 2 Women in Fire Seminar, April 3 - 4 Harbor Youth Fire Academy, March 11 - 29 Metro Youth Fire Academy, March 18 - May 6 ELAC Youth Fire Academy, April 15 - May 27 Cadet Academy, June 25 - August 27 Cadet Muster, September 24

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Certified Unified Program Agency (CUPA) Update/Deficiency Progress Report	Kristin Crowley	Royce Long	08/15/17	Delia Ibarra Andrew Glazier	Written	03/17/15	Provide quarterly update report.
Department Fleet Replacement Program	Wade White	Mark Clark	08/15/17		Written	11/03/15	An annual report is due to Commission in August that provides a list of vehicles that have exceeded their life expectancy and are recommended for replacement. The report should also include the threshold that has been established to meet this criteria.
Qtly Bureau Status Report (EMS Bureau)	Marc Eckstein		08/15/17	Andrew Glazier	Verbal	07/21/15	This report will allow each of the Bureau Commanders to report on highlights within their respective regions. Each Bureau should identify achievements, challenges accomplishments within the parameters of the Strategic Plan. EMS Bureau will present next.