

LOS ANGELES FIRE DEPARTMENT



RALPH M. TERRAZAS
FIRE CHIEF

February 22, 2017

BOARD OF FIRE COMMISSIONERS
FILE NO. 17-028

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: ACCEPTANCE OF GRANT FUNDS FOR THE 2016 PORT SECURITY
GRANT PROGRAM (PSGP) – AWARD # EMW-2016-PU-00237

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

On September 1, 2016, the Federal Emergency Management Agency (FEMA) notified the Los Angeles Fire Department (LAFD) of an award of funds from the FY2016 Port Security Grant Program (PSGP) for Advanced Marine Firefighter Training in the amount of \$71,915. The Federal cost-share is \$53,936 and the LAFD cost-share is \$17,979. The FY2016 PSGP is a cost-share reimbursement grant. The federal share of the grant is 75% with a 25% cost match provided by the LAFD. The performance period for the FY2016 PSGP is September 1, 2016 through August 31, 2019.

The purpose of the PSGP funding is to support National Preparedness Goals to strengthen the nation's critical infrastructure against risks associated with potential terrorist attacks through prevention, protection, mitigation, response, and recovery mission areas. This specific grant addresses potential terrorist threats in the Los Angeles Port Area.

RECOMMENDATION(S)

That the Board:

1. Approve this report and forward to the Mayor and City Council for acceptance and authority to expend FY2016 Port Security Grant Program funding for Advanced Marine Firefighter Training.
2. Request that the Mayor and City Council:

- a. Authorize the Fire Chief to expend funds in the amount of \$71,915 from LAFD Special Training Fund 40J, Account 3840JB in accordance with the FY2016 PSGP award, from the Federal Emergency Management Agency (FEMA), for the performance period of September 1, 2016, through to August 31, 2019, and any extension of the performance period granted by FEMA.
- b. Authorize the LAFD to deposit reimbursement grant funds into Fund 335, Department 38, Account TBD.
- c. Authorize the LAFD to transfer reimbursement grant funds from Fund 335, Department 38, Account TBD to LAFD Special Training Fund 40J, Account 3840JB.
- d. Authorize the Controller to transfer funds from LAFD Special Training Fund 40J, Account 3840JB to General Fund 100, Department 38, Account 001098 (Variable Staffing), upon submission of proper documentation by LAFD of actual cost incurred from the Advanced Marine Firefighting Training Courses, subject to the review and approval of the City Administrative Officer (CAO).
- e. Authorize the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO, and authorize and instruct the Controller to implement the instructions.

FISCAL IMPACT

There is no impact to the LAFD General Fund in FY2016-17. The LAFD will cover the expenditures up to \$71,915 through LAFD Special Training Fund 40J, Account 3840JB. The FEMA will reimburse LAFD a total up to \$53,936 (75%); the required cost share up to \$17,979 (25%) will be absorbed by the LAFD.

Board report prepared by Philip Orozco, Senior Management Analyst I, Administrative Services Bureau.

Attachment

U.S. Department of Homeland Security
Washington, D.C. 20472

William Jones
LOS ANGELES, CITY OF
200 N MAIN ST RM 1800
LOS ANGELES, CA 90012 - 4147

Re: Grant No.EMW-2016-PU-00237

Dear William Jones:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Port Security Grant Program has been approved in the amount of \$53,936.00. As a condition of this award, you are required to contribute a cost match in the amount of \$17,979.00 of non-Federal funds, or 25 percent of the total approved project costs of \$71,915.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Port Security Grant Program Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please log in to the ND Grants system at <https://portal.fema.gov>.

Step 2: After logging in, you will see the Home page with a Pending Tasks menu. Click on the Pending Tasks menu, select the Application sub-menu, and then click the link for "Award Offer Review" tasks. This link will navigate you to Award Packages that are pending review.

Step 3: Click the Review Award Package icon (wrench) to review the Award Package and accept or decline the award. Please save or print the Award Package for your records.

System for Award Management (SAM): Grant recipients are to keep all of their information up to date in SAM, in particular, your organization's name, address, DUNS number, EIN and banking information. Please ensure that the DUNS number used in SAM is the same one used to apply for all FEMA awards. Future payments will be contingent on the information provided in the SAM; therefore, it is imperative that the information is correct. The System for Award Management is located at <http://www.sam.gov>.

If you have any questions or have updated your information in SAM, please let your Grants Management Specialist (GMS) know as soon as possible. This will help use to make the necessary updates and avoid any interruptions in the payment process.

BRIAN KAMOIE