


**LOS ANGELES FIRE DEPARTMENT**

**RALPH M. TERRAZAS**  
FIRE CHIEF

October 31, 2016

BOARD OF FIRE COMMISSIONERS  
FILE NO. 16-125

TO: Board of Fire Commissioners

FROM: *RMT* Ralph M. Terrazas, Fire Chief

SUBJECT: REVISED FIRST AMENDMENT TO THE VOCATIONAL EDUCATION  
TRAINING AGREEMENT BETWEEN THE CITY OF LOS ANGELES AND  
THE LOS ANGELES COMMUNITY COLLEGE DISTRICT ON BEHALF  
OF EAST LOS ANGELES COLLEGE

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

### SUMMARY

Effective April 15, 2016, the City of Los Angeles through the Fire Department entered into Agreement C-127354 with the Los Angeles Community College District (District) on behalf of East Los Angeles College (ELAC). The Agreement consisted of an initial term of one year with four additional one-year options to extend by written amendment. The First Amendment to Agreement C-127354 exercises the first one-year option extending the term from July 1, 2016 through June 30, 2017 and amends the Agreement to reflect a reimbursement rate increase from \$4.00 to \$4.25 per student instructional hour.

The First Amendment to Agreement C-127354 was approved by the Fire Commission on August 2, 2016 (File No. 16-075). However, the Department became aware of updates to ELAC's list of courses prior to executing the Agreement which according to Dr. Sharon Johnson (Professor/Instructional Service Agreement Coordinator for ELAC) occurs periodically. The Department is resubmitting this report to the Fire Commission with updates to ELAC's course list. As per the City Attorney's office, included is an additional recommendation that the Fire Commission grant the Fire Chief authority to amend further revisions to the reimbursement rate and course list for Agreement C-127354.

### RECOMMENDATIONS

That the Board:

1. Approve the attached Agreement to establish the First Amendment to the Vocational Education Training Agreement with the District, covering the period from July 1, 2016 through June 30, 2017.
2. Authorize the Fire Chief to execute the attached Agreement with the District.

3. Authorize the Fire Chief to renew and execute the Agreement up to three (3) additional one-year terms.
4. Authorize the Fire Chief to amend agreement to reflect curriculum changes and reimbursement rate adjustments.
5. Direct the Commission Executive II to forward this Agreement to the Mayor for review and approval, in accord with Executive Directive Number 3.
6. Subject to the approval of the Mayor and the City Attorney, authorize the Fire Chief to execute the attached Agreement with the Los Angeles Community College District.

**FISCAL IMPACT**

Minor modifications to course units do not greatly impact the Department's fiscal obligation to the District.

**CONCLUSION**

Approval of the revised First Amendment will allow the Fire Chief to authorize any and all potential modifications throughout the term of the agreement.

Board report prepared by Deputy Chief Richard Rideout, Training and Support Bureau.

**Attachment**

- First Amendment to Agreement C-127354 between the City of Los Angeles and the Los Angeles Community College District on behalf of East Los Angeles College

**FIRST AMENDMENT TO AGREEMENT C-127354  
BETWEEN  
THE CITY OF LOS ANGELES  
AND  
THE LOS ANGELES COMMUNITY COLLEGE DISTRICT  
ON BEHALF OF EAST LOS ANGELES COLLEGE**

**THIS FIRST AMENDMENT** is entered into by and between the LOS ANGELES COMMUNITY COLLEGE DISTRICT (hereinafter referred to as the "DISTRICT"), on behalf of East Los Angeles College, and the CITY OF LOS ANGELES (hereinafter referred to as the "CITY"), acting by and through its Fire Department (hereinafter referred to as the "DEPARTMENT"), with reference to the following:

**WHEREAS**, the DEPARTMENT provides training programs designed for entry level and advanced level fire personnel; and

**WHEREAS**, continuing education training courses are approved for college credits through the DISTRICT; and

**WHEREAS**, the East Los Angeles College is an accredited, educational institution empowered to grant college credits for approved education-training courses; and

**WHEREAS**, the parties entered into Agreement C-127354, on April 15, 2016, wherein the DISTRICT agreed to provide professional and specialized technical services for the DEPARTMENT; and

**WHEREAS**, the CITY desires in this First Amendment to exercise the first of four (4) one-year extensions, and extend the term of Agreement C-127354 from July 1, 2016 up to and including June 30, 2017; and

**WHEREAS**, the DISTRICT has increased the reimbursement rate to the CITY from \$4.00 to \$4.25 per student instructional hour that is eligible for State general apportionment for services provided; and

**WHEREAS**, the DISTRICT's list of courses has been updated as of October 2016 and is amended herein; and

**NOW, THEREFORE**, in consideration of the above premises, and the mutual covenants and agreements herein contained, the Parties agree as follows:

- 1. ARTICLE II –TERM**, Paragraphs A and C are hereby amended in their entirety to read:

A. The term of this Agreement will become effective on the date of execution and will terminate on June 30, 2017, unless otherwise terminated or amended.

C. The parties may, at their discretion, extend the overall term of this Agreement by written amendment for three (3) additional one-year periods. The amendments will be subject to the performance of all terms of this Agreement by the parties.

**2. ARTICLE VI—PAYMENT FOR SERVICES** is hereby amended in its entirety to read:

The DISTRICT will pay the CITY based on student instructional hours (Weekly Student Contract Hours - WSCH or Full-Time Equivalent Students - FTES) in accord with State guidelines. In consideration for the services provided hereunder the DISTRICT will pay the CITY \$4.25 per student instructional hour that is eligible for State general apportionment. If the State-established registration fee is other than \$46.00 per unit, payment will reflect a pro rata adjustment per student instructional hour for student registration fees based on the change to the rate established by the State. If no compensation is paid by the State to the DISTRICT, the DISTRICT will not be obligated to pay the CITY. If the DISTRICT is paid apportionment on a pro rata basis by the State, this apportionment will be applied directly to the CITY.

**3. ADDENDUM A – LIST OF COURSES** is hereby replaced in its entirety to read:

FIRE UPDATES	COURSE NO.	NO. HOURS	UNITS	STATUS
Fire Update 27 Hours	Fire Tech 221	27	.5	Approved
Fire Update 54 Hours	Fire Tech 63	54	1.0	Approved
Fire Update 81 Hours	Fire Tech 64	81	1.5	Approved
Fire Update 108 Hours	Fire Tech 65	108	2.0	Approved
Fire Update 135 Hours	Fire Tech 66	135	2.5	Approved
Fire Update 162 Hours	Fire Tech 228	162	3.0	Approved
Fire Update 189 Hours	Fire Tech 229	189	3.5	Approved
Fire Update 216 Hours	Fire Tech 230	216	4.0	Approved
Fire Update 243 Hours	Fire Tech 231	243	4.5	Approved
Fire Update 270 Hours	Fire Tech 232	270	5.0	Approved
FIRE OFFICER CERTIFICATION	COURSE NO.	NO. HOURS	UNITS	STATUS
Fire Instructor 1A	Fire Tech 30	40	2.25	Approved
Fire Instructor 1B	Fire Tech 31	40	2.25	Approved
Fire Instructor 1C	Fire Tech 34	40	1.75	Pending
Fire Prevention 1A	Fire Tech 40	40	2.25	Approved
Fire Prevention 1B	Fire Tech 41	40	2.25	Approved
Fire Management 1	Fire Tech 50	40	2.25	Approved
Fire Command 1A	Fire Tech 60	40	2.25	Approved
Fire Command 1B	Fire Tech 61	40	2.25	Approved
Fire Command 1C	Fire Tech 225	40	2.25	Approved
Fire Investigation 1A	Fire Tech 70	40	2.25	Approved
ICS 100	Fire Tech 91	8	.5	Approved

ICS 200	Fire Tech 220	18	1.0	Approved
ICS 300	Fire Tech 93	27	1.5	Approved
ICS 400	Fire Tech 94	22	1.25	Approved
ENGINEER/DRIVE OPERATOR CERTIFICATION	COURSE NO.	NO. HOURS	UNITS	STATUS
Driver/Operator 1A	Fire Tech 237	40	1.5	Approved
Driver/Operator 1B	Fire Tech 238	40	1.5	Approved
Basic Emergency Vehicle Operations	Fire Tech 239	16	.5	Approved
Basic Pump Operations	Fire Tech 240	16	.5	Approved
COURSE NAME	COURSE NO.	NO. HOURS	UNITS	STATUS
Advanced Fire Management and Leadership	Fire Tech 32	136	7.5	Approved
Wildland Fire Behavior Calculations	Fire Tech 33/5390	32	1.75	Approved
EMT Refresher (54hrs)	Fire Tech 97	54	2.0	Archived
Paramedic Refresher (48hrs)	Fire Tech 227	48	1.0	Approved
Intermediate Fire Behavior	Fire Tech 233/S-290	32	1.0	Approved
Strike Team Task Force Leader	Fire Tech 234/S-330	32	1.75	Approved
Division/Group Supervisor	Fire Tech 235/S-339	20	1.0	Approved
Safety Officer	Fire Tech 236	32	1.75	Approved
Fire Control 2-Basic Operations	Fire Tech 242	18	.5	Approved
Auto Extraction	Fire Tech 241	18	.5	Approved
Roof Ventilation	Fire Tech 243	16	.5	Approved
Ethical Leadership For Fire Instructors	Fire Tech 244	8	.5	Approved
Fire Operations In The Wildland Urban Interface	Fire Tech 186/S-215	27	1.5	Approved
Internal Affairs Investigation	Fire Tech 187	40	1.5	Approved
Tactical Decision Making In Wildland Fires	Fire Tech 188/S-336	24	1.75	Approved
Basic Leadership Skills For Fire Supervisors	Fire Tech 189/L-280	16	1	Approved
Fireline Leadership Advanced	Fire Tech 190/L-380	32	1.5	Approved
Advanced Fire Engine Techniques	Fire Tech 191	18	1	Approved
Emergency Treatment By First Responder-Refresher	Fire Tech 226	27	1	Approved
Fire Academy Training (Drill Tower)	Fire Tech 035	800	17	Approved
Public Safety Leadership/Ethics (attached to Academy)	Fire Tech 029	40	2.25	Approved
CHIEF OFFICER CERTIFICATION	COURSE NO.	NO. HOURS	UNITS	STATUS
Fire Command 2A	Fire Tech 80	40	1.5	Approved
Fire Command 2B	Fire Tech 81	40	1.5	Approved
Fire Command 2C	Fire Tech 82	40	1.5	Approved
Fire Command 2D	Fire Tech 83	40	1.5	Approved
Fire Command 2E	Fire Tech 84	40	1.5	Approved
Fire Management 2A	Fire Tech 85	40	1.5	Approved
Fire Management 2B	Fire Tech 86	40	1.5	Approved
Fire Management 2C	Fire Tech 87	40	1.5	Approved
Fire Management 2D	Fire Tech 88	40	1.5	Approved
Fire Management 2E	Fire Tech 55	40	2.25	Approved
i-400 ICS	Fire Tech 94	22	1.25	Approved

PARAMEDIC SCHOOL	COURSE NO.	NO. HOURS	UNITS	STATUS
Anatomy and Physiology for Emer. Health Personnel	Fire Tech 42	72	4	Approved
Introduction to Emergency Medical Service Systems	Fire Tech 43	36	2	Approved
Patient Assessment and Airway Management	Fire Tech 44	36	2	Approved
Cardiology Assessment and Medical Emergencies	Fire Tech 45	126	6	Approved
Emergency Response to Crisis	Fire Tech 46	90	4	Approved
Medical Emer. and Pharmacological Interventions	Fire Tech 47	108	5	Approved
Clinical Internship	Fire Tech 48	216	4	Approved
Field Internship	Fire Tech 49	486	9	Approved

Except as amended by this FIRST AMENDMENT, all other provisions of Agreement C-127354 shall remain unchanged.

(Signature page to follow)

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

Dated: \_\_\_\_\_

For: THE CITY OF LOS ANGELES

By: \_\_\_\_\_  
RALPH M. TERRAZAS  
Fire Chief  
Los Angeles Fire Department

Dated: \_\_\_\_\_

For: LOS ANGELES COMMUNITY  
COLLEGE DISTRICT BY  
EAST LOS ANGELES COLLEGE

By: \_\_\_\_\_  
DR. ANN TOMLINSON  
Vice President  
Administrative Services

Approved as to Form:  
MICHAEL N. FEUER, City Attorney

ATTEST:  
HOLLY L. WOLCOTT, City Clerk

By: \_\_\_\_\_  
LAUREL L. LIGHTNER  
Assistant City Attorney

By: \_\_\_\_\_  
Deputy City Clerk

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

City Business Tax Registration Number: \_\_\_\_\_

Internal Revenue Service Tax Identification Number: \_\_\_\_\_

Agreement Number: C-127354