

LOS ANGELES FIRE DEPARTMENT



RONNIE R. VILLANUEVA
INTERIM FIRE CHIEF

July 14, 2025

BOARD OF FIRE COMMISSIONERS
FILE NO. 25-041

TO: Board of Fire Commissioners

FROM: *RW* Ronnie R. Villanueva, Interim Fire Chief

SUBJECT: ACCEPTANCE OF CALOES URBAN SEARCH AND RESCUE
RESPONSE TRAINING AND/OR MOBEX AGREEMENT #A231012273-
A1 SUPPLEMENTAL AND EXTENSION (C.F. 24-1132)

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

SUMMARY

The Governor's Office of Emergency Services (CalOES) has provided ongoing support of the Los Angeles City Fire Department (LAFD) through funding and training for the Agencies supporting the Regional Task Force Teams. At this time CalOES has extended an opportunity to provide funding to the LAFD for Urban Search and Rescue response training required by CalOES.

On April 17, 2024, Standard Agreement # A231012273 was executed between the LAFD and CalOES to provide funding for US&R response training. In support of the training, CalOES has forwarded Standard Agreement # A231012273 in the amount of \$169,950.00 to the LAFD. The funding will reimburse the LAFD for training, development, and evaluation, including facility rental fees, equipment rental fees, consumables, travel expenses, instructor fees, backfill, overtime, and administration fees. The period of performance for the Agreement shall be from January 1, 2024, or upon approval, whichever is later, through June 30, 2025, with the option to extend for one additional twelve-month period at the original rates evaluated and considered. The original award is still awaiting final approval by Council and the Mayor.

The LAFD was given a final extension to June 30, 2026 and awarded an additional \$77,250, bringing the total contracted amount to \$247,200.00. This funding will allow for current and future US&R certified members to attend certified training for Regional Task Force Leader, Regional Technical Search Specialist, Plans Team Training, Heavy Equipment Rigging Specialist, and Safety Officer. The funding will allow for members to attend certified training courses such as Rope Rescue Awareness/Operations, Structural Collapse Specialist 1 and 2, Confined Space Rescue Operations/Technician, Trench Rescue Technician, Rope Rescue Technician and Machinery Rescue

Technician/Heavy Vehicle Rescue Technician. The funding also allows for the LAFD to put on a Mobilization Exercise.

In addition to the total amount authorized under Standard Agreement for the US&R Training, CalOES will be responsible for payment under this contract up to \$247,200.00, pursuant to the reimbursement process established by CalOES. The City must advance payments, and then obtain reimbursement from CalOES.

FISCAL IMPACT

There is no impact on the General Fund in FY25/26. The LAFD will cover the expenditures up to \$247,200.00 through the LAFD General Fund 100, Department 38, Account 006020 (Operating Supplies), Account 001012 (Salaries Sworn), Account 001098 (Variable Staffing) and Account 001090 (Overtime General). CalOES will reimburse the LAFD a total up to \$247,200.00 (100%).

RECOMMENDATIONS

That the Board:

1. Approve and transmit the report to the Mayor and the Office of the City Administrative Officer for Committee and City Council consideration.

It is also recommended the Board request that the Mayor and City Council:

2. Accept the Standard Agreement in the amount of \$247,200.00 for the performance period of January 1, 2024 through June 30, 2026 as granted by CalOES, and authorize the Fire Chief, or designee, to execute any documents or agreements necessary to accept the agreement on the City's behalf.
3. Authorize the Fire Department to deposit the Standard Agreement funds received into Fund 335, Department 38, Account to be determined.
4. Authorize the Fire Department to expend funds up to \$247,200.00 from LAFD General Fund 100, Department 38, to various accounts such as Account 006020 (Operating Expense) for consumables and student certification fees; Account 002130 (Travel Expense); Account 001012 (Salaries Sworn), Account 001098 (Variable Staffing), in accordance with the CalOES US&R Training, for the performance period granted by CalOES; and authorize the Fire Chief or designee, to execute any documents necessary to accept the award on the City's behalf.
5. Authorize the Controller, for reimbursement purposes, to transfer the Standard Agreement funds from Fund 335, Department 38, Account to be determined, to various Fund 100, Department 38 accounts: Account 006020 (Operating Expense), Account 002130 (Travel Expense), Account 001012 (Salaries Sworn), Account 001098 (Variable Staffing), and Account 001090 (Overtime General), upon submission of proper documentation by the Fire Department of direct staff costs incurred during the agreement performance period.

6. Authorize the Fire Department to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer (CAO), and instruct the Controller to implement the instructions.

Board report prepared by Victoria Rodriguez, Management Analyst, Emergency Operations Bureau.

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 18 PAGES

AGREEMENT NUMBER

A231012273

AMENDMENT NUMBER

01

Purchasing Authority Number

GOES-0690

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

California Governor's Office of Emergency Services (Cal OES)

CONTRACTOR NAME

Los Angeles City Fire Department

2. The term of this Agreement is:

START DATE

January 1, 2024, or upon approval, whichever is later

THROUGH END DATE

June 30, 2026

3. The maximum amount of this Agreement after this Amendment is:

\$247,200.00

Two Hundred Forty Seven Thousand Two Hundred Dollars and Zero Cents

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

I. Pursuant to Exhibit A, Statement of Work (SOW); Section 2, Term/Period of Performance; Paragraph C., Cal OES hereby extends the end date of the period of performance from June 30, 2025 to June 30, 2026.

Current Term: 01/01/2024 -06/30/2025

New Term: 01/01/2024 -06/30/2026

II. Pursuant to Exhibit A, Statement of Work (SOW); Section 3, Budgeted Amount; Cal OES hereby increases the budgeted amount by \$77,250.00.

Previous contract value: \$169,950.00

New contract value: \$247,200.00

III. Cal OES hereby adds Attachment 1, Sample Invoice, and makes various updates to Exhibit A, Statement of Work (SOW), Exhibit B, Budget Detail and Payment Provisions, Exhibit B-1, Cost Sheet, and Exhibit C, General Terms and Conditions, as indicated in red in the attached document.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Los Angeles City Fire Department

CONTRACTOR BUSINESS ADDRESS

200 N. Main St.

CITY

Los Angeles

STATE

CA

ZIP

90012

PRINTED NAME OF PERSON SIGNING

Ronnie V. Villanueva

TITLE

Interim Fire Chief

CONTRACTOR AUTHORIZED SIGNATURE

Ronnie Villanueva

DATE SIGNED

5/5/25

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 18 PAGES

AGREEMENT NUMBER

A231012273

AMENDMENT NUMBER

01

Purchasing Authority Number

GOES-0690

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Governor's Office of Emergency Services (Cal OES)

CONTRACTING AGENCY ADDRESS

10391 Peter A McCuen Blvd

CITY

Mather

STATE

CA

ZIP

95655

PRINTED NAME OF PERSON SIGNING

Mary Rucker

TITLE

Assistant Director, Administrative Services

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DocuSigned by:

Mary Rucker

DATE SIGNED

5/15/2025

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

APPROVED

MAY 20 2025

PD:skb

OFFICE OF LEGAL SERVICES
DEPT. OF GENERAL SERVICES

EXEMPTION (If Applicable)

EXHIBIT A
STATEMENT OF WORK (SOW)

**REGIONAL URBAN SEARCH AND RESCUE (US&R) RESPONSE TRAINING & EXERCISE
REIMBURSEMENT -
REGIONAL US&R TASK FORCE NINE (RTF 9)**

1. OBJECTIVE

The California Governor's Office of Emergency Services, hereinafter referred to as "Cal OES" requires Los Angeles City Fire Department, hereinafter referred to as "Fire Agency", to govern the reimbursements for the Fire Agency's costs of providing training, exercises, backfilling positions, overtime and travel costs to allow Fire Agency staff to attend, and successfully complete US&R response training and/or Mobilization Exercise (MOBEX) required by Cal OES specifically related to the Regional US&R program. Cal OES and the Fire Agency will use the most cost-effective means for providing funding for training, exercises, backfill, overtime and travel costs. The intent is to provide the Fire Agency reimbursement for the least extraordinary costs incurred to send Fire Agency staff to Cal OES for provided urban search and rescue response training and/or MOBEX.

The reimbursement will allow the Fire Agency to maintain regular staffing to avoid degradation of services or reduction in emergency response capabilities to the local Fire Agency community during the training due to the absence of one (1) or more trainees. The staff attending the training courses will help assure that the Fire Agency is prepared for response to larger or more complex urban search and rescue events within the State of California. The MOBEX will provide initial training for new team members and continual education for existing personnel to maintain competency and prepare for readiness to respond to any local, regional, or state disaster or catastrophe at which their specialized US&R and technical rescue capabilities are required in support of first responder units, as needed. The staff attending the MOBEX will ensure that the Fire Agency is prepared for response to US&R event within the State of California.

The contract includes training dollars for the Fire Agency to attend/host and complete their certified Regional Task Force Leader (RTFL), Regional Technical Search Specialist (RTSS), Plans Team Training (PTT), Heavy Equipment Rigging Specialist (HERS), and Safety Officer (SO) courses provided by California Specialized Training Institute (CSTI) or any mutually agreed upon US&R or other acceptable training/exercise that meets CSTI requirements/standards and is approved by Cal OES Contract Manager.

2. TERM/PERIOD OF PERFORMANCE

A. The period of performance for the Agreement shall be January 1, 2024, or upon approval by the Department of General Services (DGS), whichever is later, through

California Governor's Office of Emergency Services

Los Angeles City Fire Department

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Agreement No. A231012273 A1

June 30, 2025~~6, with the option to extend for one (1) additional twelve (12) month term, at the original rates evaluated and considered.~~

- B. The Fire Agency shall not be authorized to deliver or commence the performance of services as described in this SOW until the Agreement has been fully executed. Any delivery or performance of service that is commenced prior to the execution of the Agreement shall be considered voluntary on the part of the Fire Agency and non-compensable.
- C. Consistent with the terms and conditions of the original solicitation, and upon mutual consent, Cal OES and the Fire Agency may execute written amendments to alter the method, price, or schedule of the work, subject to the limitations set forth by California Public Contract Code, section 100 et seq, and the California State Contracting Manual, Volume 1.

3. BUDGETED AMOUNT

The initial award of this Agreement shall not exceed \$~~169,950.00~~ 247,200.00 and there is no obligation on Cal OES' part to utilize the entire amount. Any increases in the budgeted amount will be at the rates evaluated and considered herein.

4. PROJECT TASKS AND DELIVERABLES

The Fire Agency must perform project tasks and/or deliverables including, but not limited to, the following:

I. Urban Search & Rescue (US&R) Training

- A. The Fire Agency shall schedule urban search and rescue response courses at the direction of Cal OES Contract Manager. The courses will provide initial training for new team members and continual education for existing personnel to maintain competency and prepare for emergency readiness. Attendees must be a rostered member of RTF 9.
- B. In order to maximize the training benefit and build response capability statewide, the Fire Agency and Cal OES agree that in any case offered under this Agreement, excess training spaces (up to normal class fill) shall be open to enrollment for other agencies/RTF teams from other jurisdictions, at no tuition charge to those agencies/RTFs or their personnel. Priority is RTF 9 team hosting the training and responders from the hosting jurisdiction.
- C. The Fire Agency shall ensure the members of the RTF 9 complete the following certified trainings pertinent to team need and Firefighting Resources of California Organized for Potential Emergencies Incident Command System (FIRESCOPE ICS) 162 requirements and National Fire Protection Agency (NFPA) 1006 Standard for Technical Rescue

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Personnel Qualifications (2021) or any other training identified by the Fire Agency and approved by Cal OES Contract Manager. These training courses include, but not limited to:

- i. Regional Task Force Leader (RTFL)
- ii. Regional Technical Search Specialist (RTSS)
- iii. Plans Team Training (PTT)
- iv. Heavy Equipment Rigging Specialist (HERS)
- v. Safety Officer (SO)
- vi. Any additional US&R training or continuing education (CE) approved by the Cal OES Contract Manager

D. The Fire Agency shall ensure the members of the RTF 9 complete the required State Fire Marshall certified trainings pertinent to team need and FIREScope ICS 162 requirements and NFPA 1006 Standard for Technical Rescue Personnel Qualifications (2021) or any other training identified by the Fire Agency and approved by Cal OES Contract Manager. These training courses include but not limited to:

- i. Rope Rescue Awareness/Operations (RRA/O)
- ii. Structural Collapse Specialist 1 (SCS1)
- iii. Confined Space Rescue Operations/Technician (CSRO-T)
- iv. Structural Collapse Specialist 2 (SCS2)
- v. Trench Rescue Technician (TRT)
- vi. Rope Rescue Technician (RRT)
- vii. Machinery Rescue Technician/Heavy Vehicle Rescue Technician (MRT/HVRT)
- viii. Tower Rescue Technician (TRT)
- ix. Common Passenger Vehicle Rescue Technician (CPVRT)
- x. Animal Technical Rescue Awareness/Technician (ATRA/O)
- xi. Any additional US&R training or CE approved by the Cal OES Contract Manager

E. When required, the Fire Agency shall conduct and host the State Fire Marshall certified trainings described in section D., and shall be reimbursed for travel, backfill, overtime,

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instructor fees, facility rental fees, equipment rental fees, and consumables related to the trainings including the training material such as print outs, office supplies, etc. The Fire Agency shall submit the related costs for approval to the Cal OES Contract Manager using agreed upon reimbursement process.

- F. The Fire Agency shall ensure the members of the RTF 9 are receiving continual educational opportunities and/or refresher training to maintain competency utilizing the certified trainings required by FIREScope ICS 162 requirements and NFPA 1006 Standard for Technical Rescue Personnel Qualifications (2021) or any other training approved by Cal OES Contract Manager.
- G. The Fire Agency shall submit a training calendar and/or staff's training certifications that reflects the completion of training courses included in the above sections (C and D) in order to be reimbursed for the costs of training.
- H. The Fire Agency shall provide staff's training certifications upon Cal OES Contract Manager's request.
- I. The Fire Agency shall ensure that staffing of the RTF meet the RTF response capabilities and training requirements established within the FIREScope ICS 162 standards and NFPA 1006 Standard for Technical Rescue Personnel Qualifications (2021). The list of personnel that the Fire Agency selects for training must be submitted at a minimum of thirty (30) calendar days prior to the start of class/training for approval by Cal OES / CSTI Fire and Rescue Training Unit.
- J. The Fire Agency shall ensure the reimbursable training courses are successfully completed so that the requisite number of certified US&R personnel shall be available to activate and deploy through the Cal OES Fire and Rescue Mutual Aid System to provide mutual aid to larger or more complex US&R events in accordance with the California State Mutual Aid Plan.
- K. Upon activations by Cal OES Fire and Rescue, the Fire Agency shall provide the required personnel needed to fill an RTF team. The provided personnel's qualifications must meet the equivalent to the requirements found in the FIREScope ICS 162 and NFPA 1006 Standard for Technical Rescue Personnel Qualifications (2021) position description and requirements for Technical Search and Rescue.

II. Mobilization Exercises (MOBEX)

A. Provide Training Exercise Plan (TEP) to include:

- i. Initial plan no later than six (6) months prior to MOBEX execution;
- ii. Midterm plan no later than three (3) months prior to MOBEX execution;
- iii. Final plan no later than thirty (30) days prior to MOBEX execution.

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- B. The Fire Agency shall conduct a survey of site location for capabilities, confirm address of location, and provide proposed scenarios no later than three (3) months prior to MOBEX execution.
- C. The Fire Agency shall identify the number of evaluators and controllers needed to meet objectives, which RTF teams are providing them; and create an evaluator/controller roster no later than thirty (30) days prior to MOBEX execution.
- D. The Fire Agency shall conduct a site walk, exercise brief, orientation of site; and review exercise scenarios with the evaluators / controllers one (1) to three (3) days prior to the MOBEX execution.
- E. The Fire Agency shall complete exercise set up to include staging and positioning of personnel, equipment, and consumables prior to MOBEX execution.
- F. The Fire Agency, in conjunction with Cal OES, shall schedule MOBEX training to maintain sustainability for the Regional US&R Task Force.
- G. The training shall consist of one (1) twelve (12) hour Mobilization Exercise which includes pre and post exercise planning; mobilization (transportation of personnel and cache); exercise operational period (establishment of base operations and onsite operations); and demobilization of personnel and cache.
- H. The staff attending the MOBEX shall ensure that the Fire Agency is prepared for response to US&R event within the State of California.
- I. The hosting Fire Agency shall confirm that all attendees are rostered members of the Regional US&R Task Force.
- J. The Fire Agency shall invoice for consumable items such as lumber, concrete, steel, tool bits/blades, chain, batteries, or items that require replacement during normal wear and tear expended during training, not to exceed the amount for consumables contained in Exhibit B-1, Cost Sheet.
- K. The Fire Agency shall produce and provide an After Action Report (AAR) utilizing Homeland Security Exercise and Evaluation Program (HSEEP) format to Cal OES Contract Manager within sixty (60) days from training exercise completion.
- L. The Fire Agency shall provide exercise evaluators to support partner Regional Task Force teams for their MOBEX requirements.

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- i. The Lead Evaluator shall manage the Evaluation Team, produce the Evaluation Summary for the participating Task Force(s), and submit the evaluation results to the Fire Agency and Cal OES at the end of the training.
 - M. The Fire Agency shall ensure that all reimbursable training meets the California Specialized Training Institute (CSTI) requirement/standards or receive pre-approval from Cal OES.
 - N. The Fire Agency shall provide Cal OES a team roster along with documentation that all students have completed the required MOBEX.
- III. The Fire Agency shall submit invoices using the Sample Invoice in Attachment 1.

5. ACCEPTANCE OF SERVICES

Payment for services performed under this Agreement shall be in accordance with the Cost Sheet, Exhibit B-1. The approval process is outlined in the Performance Section of this SOW. Acceptance criteria shall consist of the following:

- A. The Fire Agency is responsible for obtaining approval from Cal OES Contract Manager before beginning any services.
- B. The Fire Agency shall meet all timelines and deliverable due dates as described herein.
- C. It shall be Cal OES' sole determination as to whether services have been successfully completed and are acceptable.
- D. The Fire Agency costs related to rework of unacceptable work products shall be costs of the Fire Agency and shall not be billed to Cal OES.
- E. In the event that not all Fire Agency staff successfully complete training, Cal OES reserves the right to reduce the invoice by the number of Fire Agency staff who did not successfully complete the training. The Fire Agency costs related to failure by staff to successfully complete the training shall be costs of the Fire Agency and shall not be billed to Cal OES.
- F. Invoices shall be due and payable, and payment shall be made, only after satisfactory completion of the training and acceptance of the invoices by Cal OES.
- G. Invoices shall be submitted as needed utilizing the Fire and Rescue Training Unit Reimbursement documents and in arrears, identifying staff by name, classification, period of service, and cost per category, as shown on Exhibit B-1, Cost Worksheet.
- H. Payment for the tasks performed under this Agreement shall be as stated in Exhibit B-1, Cost Worksheet.

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- I. The Fire Agency shall provide Cal OES with documentation that all members have completed required training.

6. FIRE AGENCY RESPONSIBILITIES

- A. This serves as a notice under Executive Order N-6-22 that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the Executive Order and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of contracts or grants, as applicable.
- B. The Fire Agency shall provide all equipment and/or software necessary to perform the required duties outlined herein.
- C. The Fire Agency shall designate a primary contact person to whom all project communications may be addressed and who has the authority to act on all aspects of the services.
- D. The Fire Agency shall backfill positions as required due to Fire Agency staff attending the training provided by Cal OES that are approved by Cal OES Contract Manager using the most cost-effective means.
- E. The Fire Agency shall initially pay any costs associated for any positions that require backfill or for any overtime cost incurred by the Fire Agency employees for attending the training or exercises.
- F. The Fire Agency shall pay civilian personnel, not otherwise covered by the California Fire Assistance Agreement (CFAA), at the rate and method formally negotiated and agreed upon prior to the training or exercise between the Fire Agency and the Civilians rostered or the training or exercise in those positions.
- G. If a Fire Agency employee is unable to perform due to illness, resignation, or other factors beyond the Fire Agency's control, the Fire Agency shall provide qualified and suitable substitute personnel.

7. CAL OES RESPONSIBILITIES

- A. Cal OES shall designate a person to whom all Fire Agency communication will be addressed, and who has the authority to act on all aspects of the services. This person will review the SOW and associated documents with the Fire Agency to ensure understanding of the responsibilities of both parties.