

# LOS ANGELES FIRE DEPARTMENT



KRISTIN CROWLEY  
FIRE CHIEF

August 19, 2024

BOARD OF FIRE COMMISSIONERS  
FILE NO. 24-081

TO: Board of Fire Commissioners

FROM:  Kristin M. Crowley, Fire Chief

SUBJECT: ANNUAL REPORT – LOS ANGELES FIRE DEPARTMENT CAL-JAC  
REVOLVING TRAINING FUND 40K FISCAL YEAR 2023-24

FINAL ACTION:	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
	<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

## SUMMARY

As required by City Ordinance No. 171714, the following report on the Los Angeles Fire Department (LAFD) Revolving Training Fund 40K covering Fiscal Year 2023-24 (FY 23/24) is submitted.

The purpose of the fund is for the receipt, retention, and disbursement of monies received from the California Firefighter Joint Apprenticeship Committee (CFFJAC) reimbursement grants for the training of Paramedic and Firefighter personnel of the Department.

The CFFJAC is an apprenticeship-training program encompassing nearly all paid occupations found in the California fire service. It is a joint-apprenticeship program that is supported by both management and labor organizations. In 1994, the LAFD and the United Firefighters of Los Angeles City (UFLAC) entered into an agreement with CFFJAC, which created our Department's California Joint Apprenticeship Committee (CAL-JAC) program. The CAL-JAC program provides reimbursement for Fire Department training costs, through the California Education System and State Division of Apprenticeship Standards.

Members enrolled in the CAL-JAC program include probationary Firefighters and newly appointed members to promotional positions. Throughout a member's apprenticeship period, the LAFD receives reimbursement for each hour of apprentice training. The hourly reimbursement rate for FY 23/24 was \$4.60.

A synopsis of the LAFD Revolving Training Fund Cash Balance Report shows the following activity:

<b>As of July 1, 2023, the balance for the Fund was:</b>		<b><u>\$ 1,752,235</u></b>
The Fund received deposits of:	\$ 1,283,517	
The Fund received in interest income:	\$ 38,249	
The Fund received in miscellaneous deposits:	\$ 7	
<b>Total Receipts:</b>		<b><u>\$ 1,321,773</u></b>
Ending balance Accounts Payable	\$ 2,885	
Less: Starting Accounts Payable	\$ 0	
<b>Net Increase/Decrease in Accounts Payable:</b>		<b><u>\$ 2,885</u></b>
Expenditures	\$ (597,685)	
<b>Total Expended</b>		<b><u>\$ (597,685)</u></b>

**As of June 30, 2024, the ending balance was:** **\$ 2,479,208**

### **RECOMMENDATION**

That the Board:

Direct the Commission Executive Assistant II to forward this Annual Report to the Mayor and City Council.

### **FISCAL IMPACT**

The fiscal impact of the CAL-JAC reimbursement program directly affects the LAFD budget. The monies in the fund are expended towards the training of the Department's Paramedic and Firefighter personnel. They provide the necessary support services to accomplish the training, which may include, but are not limited to classrooms, instructors, fire apparatus, audiovisual equipment, books, and other instructional supplies that are not otherwise covered by the General Fund.

### **DISCUSSION**

The beginning balance on July 1, 2023 was \$1,752,235. The accrued interest for FY 23/24 was \$38,249. There was a miscellaneous deposit of \$7. During FY 23/24 there was \$1,321,773 received in reimbursement deposits. Payables had a net increase of \$2,885. Expenditures totaled \$597,685. The ending cash balance was \$2,479,208.

Examples of training-related expenditures in FY 23/24 include several upgrades at the Frank Hotchkin Memorial Training Center. These upgrades encompass a new, updated audio-visual system in Room 200; new audio-visual equipment for Room 205; enhancements to the audio-visual system on the drill deck; and the construction of an additional roof prop on the upper drill deck. Additionally, new audio-visual training systems were installed in the Fire Prevention Bureau's offices located at City Hall East and Figueroa Plaza to support their training needs. Preventive maintenance and cleaning of hardware were also carried out in all other training rooms across the City. Further expenditures included the purchase of materials for building a new roof prop

and refurbishing another prop at Fire Station 89. Two new props were also acquired for a new Urban Search and Rescue class on machine rescue techniques, along with additional tools and consumables for this and other Urban Search and Rescue training sessions.

**CONCLUSION**

The CAL-JAC Revolving Training Fund continues to be a vital resource for the Los Angeles Fire Department, supporting the ongoing training and development of our Firefighter personnel. The investments made in FY 23/24 have enhanced our training facilities, provided essential equipment, and facilitated specialized training sessions, ensuring our members are well-prepared to serve the community effectively. The fund is managed prudently, positioning the Department to continue its commitment to high-quality training in the coming year. The CAL-JAC program has also continually demonstrated the benefits of cooperative efforts between management and labor organizations by generating valuable training resources.

Board Report prepared by Maria Pascual, Senior Management Analyst, Training and Support Bureau.