

**LOS ANGELES FIRE DEPARTMENT**



KRISTIN M. CROWLEY  
FIRE CHIEF

May 30, 2023

BOARD OF FIRE COMMISSIONERS FILE NO. 23-045
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TO: Board of Fire Commissioners

FROM: *KC* Kristin M. Crowley, Fire Chief

SUBJECT: LAFD PROJECT STATUS REPORT

FINAL ACTION: <input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Corrections	<input type="checkbox"/> Withdrawn
<input type="checkbox"/> Denied	<input type="checkbox"/> Received & Filed	<input type="checkbox"/> Other

**SUMMARY**

Attached for the Board of Fire Commissioners review is the LAFD project status report from the Planning Section. This report was prepared for the Fire Commission Meeting on June 6, 2023.

**RECOMMENDATION**

That the Board:  
Receive and file.

Board report prepared by Betty Bonada, Senior Management Analyst, Administration Bureau.

Attachment



LAFD Project Status Report BFC 23-045  
June 6, 2023

Topic	LAFD Primary Contact	Assisting Staff	Fire Commission Report Date	Written or Verbal	Date Requested	Update
ITB Update	Sam Hinojosa		06/06/23	Written	04/11/23	An overview of the bureau was requested.
Supply Chain Issues	Amir Caspian		06/06/23	Written	04/26/23	A report was requested that addresses the Department's response to supply chain issues.
Emergency Appointment Paramedics (EAP)	Tyler Dixon	Stephen Gutierrez	06/06/23	Written	02/21/23	A report was requested on the EAP Program.
Department's Response to People Experiencing Homelessness	Tyler Dixon	Brian Franco	06/20/23	Written	01/17/23	A report was requested on the Department's role with the homeless population.
Department Complaint Process	Kristina Kepner	Kairi Brown	06/20/23	Written	05/16/23	A report was requested that would describe and demonstrate the process map of the complaint process when a complaint is filed.
Quality Assurance	Stephen Gutierrez	Steve Hissong	TBD	Written	02/14/23	A report was requested to provide an overview of the Quality Assurance Unit.
MySafeLA	David Barret		TBD	Verbal	04/11/23	A report was requested to provide an update on the efforts of our partner agency.
DEI Presentation	Stephen Gutierrez		TBD	Written	11/17/22	A report back was requested to provide an update of the Diversity, Equity, Inclusion Bureau.
Fatigue/Burnout	David Perez	Douglas Lewis	TBD	Written	10/05/21	Provide the data and the process used to create the policy on stacking shifts. Include data and policies of comparable departments. Include report on OT; Upside to overtime opportunity to recruit candidates and potential correlation to burn-out.
Mural Policy	Orin Saunders	Justin Moore	TBD	Written	02/14/23	A report back was requested on the Department's policy for murals that specifically pertains to artwork within the fire stations.
Unmanned Aerial Systems (UAS) Policy Revisions	Richard Fields		TBD	Written		A revised UAS policy is being submitted for Board approval.
<b>- Recurring Reports</b>						
Paramedic Vacancies	Tyler Dixon	Douglas Lewis	06/06/23	Written	09/21/21	A report back was requested on the vacancy refill rates for Paramedics.
Standards of Cover Update	David Perez	Douglas Lewis	06/20/23	Written	10/19/21	A status report on the Standards of Cover was requested. Look into the feasibility of including FPB and Arson as part of the assessment.
Qtlly Bureau Status Report (OCB)	Phillip Fligiel		06/20/23	Verbal	07/21/15	This report will allow each of the Bureau Commanders to report on highlights within their respective regions. OCB will present next. (OCB, OSB, EMS, OVB, OVB)

Topic	LAFD Primary Contact	Assisting Staff	Fire Commission Report Date	Written or Verbal	Date Requested	Update
Therapeutic Van Pilot Program	Tyler Dixon		06/20/23	Verbal	08/03/21	An update report was requested to track progress and success.
Report on Budget Updates	Jenny Park		07/18/23	Written	06/02/15	An update report was requested every six months.
Bi-Annual report on Unwanted Alarm Program	Orin Saunders	Drew Steinberg	07/18/23	Written	07/18/17	An update report was requested every six months.
Racial Equity Plan (ED#27)	Stephen Gutierrez		07/18/23	Verbal	08/18/20	An update report was requested every six months.
Qty report on Corrective Action Summary	Kristina Kepner	Kairi Brown	07/18/23	Written	07/16/19	Quarterly update report on Department discipline cases.
Anti-Fireworks Campaign 2021	Robert Nelson		07/18/23	Verbal	07/03/18	The Commission would like a report back on the efficacy of the campaign.
Certified Unified Program Agency (CUJA) Update	Orin Saunders	Royce Long	08/15/23	Written	03/17/15	It was requested that a third party analysis/validation study be conducted to look at our processes and potential for disparate impacts. Consider costs and potential barriers to conducting the study. Provide a concurrent report with a legal analysis of what is permissible/not permissible in terms of disparate impact.
Drill Tower Validation Study	Stephen Gutierrez	Timothy Lambert	09/05/23	Written	09/21/21	It was requested that a third party analysis/validation study be conducted to look at our processes and potential for disparate impacts. Consider costs and potential barriers to conducting the study. Provide a concurrent report with a legal analysis of what is permissible/not permissible in terms of disparate impact.
Organizational Study	Stephen Gutierrez	Steve Hissong	09/19/23	Written	08/17/21	A written status update report back was requested to include gender/ethnic/classification breakdown of workgroup.
Recruit Training Academy Diversity Report	Stephen Gutierrez	Steve Skelly	11/07/23	Written	09/05/17	A report was requested that reflects the diversity numbers with respect to the recruit classes. It was suggested to use data from the time the recruits entered the DT through the end of probation and include information on the "reassigns".
Annual FPB Report on Inspections Progress	Orin Saunders	Melford Beard	03/05/24	Written	01/20/15	It was requested that an annual update report be provided.
Youth Development Programs	Stephen Gutierrez	Patricia Arias	05/07/24	Written	07/03/18	Update on the most recent developments/accomplishments of the program.
DROP Diversity Report	PSS		TBD	Written	10/20/20	Drop report update requested to include the diversity of those in the program broken down by ethnicity and gender.
Audit Update Report	Tyler Izen		TBD	Written	04/02/19	To provide the Board of Fire Commissioners with an update of current audits and proposed future audits.