The Regular Meeting of the Board of Fire Commissioners convened at 9:05 a.m. in the Fire Commission Meeting Room, City Hall East, 200 N. Main Street, Los Angeles.

Present: President Genethia Hudley-Hayes, Vice President Casimiro Tolentino, Commissioners Diana Bontá, Andrew Friedman and Jill Furillo. Fire Chief Douglas Barry and Deputy City Attorney Janet Jackson.

The flag salute was followed by a moment of silence in honor of past and present members of the Los Angeles Fire Department who devote their lives to the protection of the community.

1. **PUBLIC COMMENT**
   None.

2. **COMMISSION BUSINESS**

   A. Approval of the Minutes of the Regular Meeting of June 17, 2008.
   
   **MOTION** (Bontá/Tolentino): That the Board approves the minutes as submitted.
   
   **ADOPTED**: AYES - 5  NAYS – 0

   B. Approval of the Minutes of the Regular Meeting of July 15, 2008.
   
   **MOTION** (Tolentino/Furillo): That the Board approves the minutes as submitted.
   
   **ADOPTED**: AYES - 5  NAYS – 0

   C. Approval of the Minutes of the Regular Meeting of August 5, 2008.
   
   **MOTION** (Tolentino/Bontá): That the Board approves the minutes as submitted.
   
   **ADOPTED**: AYES - 5  NAYS – 0

   D. Fire Commission Committees - consolidation of the Human Relations Development Committee (HRDC) and Employee Relations/Personnel Committee.

   **Recommendation**: That the Board adopts the necessary action relative to the consolidation of the two committees.

   President Hudley-Hayes and Vice President Tolentino provided an overview of HRDC funding and workload changes. Upon conclusion of discussion, it was recommended that the two committees be consolidated. **MOTION** (Friedman/Furillo): That the Board consolidates the two committees and amends the Board’s Standing Rules accordingly; and, that Commissioners Tolentino and Hudley-Hayes serve as co-chairs of the newly established committee.

   **ADOPTED**: AYES - 5  NAYS – 0

   E. Announcements/Meetings/Events.

   None.
3. GENERAL MANAGER’S REPORT

A. Events/Meetings/Announcements:

1. [BFC 08-095] – Calendar of Events.
   Recommendation: Receive and File
   Fire Chief Barry provided information on the recent recruit graduation and 911 Remembrance Ceremony. Commissioners Hudley-Hayes and Friedman commended the Department’s recruitment efforts, which have yielding a more diverse graduating class. The class included one female and three Asian-American graduates. The upcoming events were announced.

B. Significant Incidents/Activities:

   Deputy Chief Rueda, Bureau of Emergency Services, provided information on the deployment of USAR to assist with the flood rescue in Texas. He reported on the multi-agency emergency response to the September 12th Metrolink collision in Chatsworth. The Board commended staff for their performance and leadership in the handling of the catastrophic incident. Commissioner Furillo recognized the impressive leadership efforts demonstrated under extraordinary circumstances by Deputy Chiefs Rueda and Fox. She praised the staff’s sensitivity and manner of providing assistance to the train passengers’ families. Commissioner Furillo was also acknowledged for her assistance at the family command center. MOTION (Friedman/Bontá): That the Board composes formal commendations, letters of appreciation for Chiefs Fox and Rueda for inclusion in their personnel file. ADOPTED: AYES - 5  NAYS – 0.
   Chiefs Fox and Rueda acknowledged the team-effort of all emergency personnel and recognized the medical efforts of Dr. Marc Eckstein. Chief Barry acknowledged the collaborated efforts of the multi-agencies who responded and assisted with the incident. Chief Frazier’s leadership and work in handling the incident was also recognized.

   Recommendation: Receive and File
   The report was received and filed.

   Recommendation: Receive and File
   The report was received and filed.

C. Verbal report on the disposition of LAFD matters considered by or referred to City Council/Committees during the period of August 6 through September 16, 2008.
   Recommendation: That the Board provides instruction to staff and adopts any necessary action relative to the LAFD matters considered by or referred to City Council/Committee during the reporting period.
   Battalion Chief Thompson reported that the ambulance transport fee increase report had been forwarded to Council for consideration. The Department will provide an update on the audit implementation plan issues to the Joint Meeting of Public Safety and Audits and Governmental Efficiency Committees on September 22nd.
4. OLD BUSINESS

A. Verbal status report from the Personnel Department regarding the Firefighter Classification selection process. John Dunlop, Chief, Public Safety Bureau, Personnel Department, provided an overview of the enhancements implemented to expedite the selection process. The matter was opened for discussion and questions from the Board. Deputy Chief Fox, Bureau of Training and Risk Management, provided a summary of the changes to the drill tower mentoring program. The Personnel Department staff and Chief Fox were acknowledged for their work on this process.

B. Verbal status report regarding the Professional Standards Division. Assistant Chief Terrazas introduced the newly appointed Professional Standards Division (PSD) staff, Betty Bonada, Complaint Tracking System Moderator and Paul Hayashida, Assistant Commander. The Board requested that Mr. Hayashida provide at a subsequent meeting, an overview of his expectations and goals for the PSD. Chief Terrazas provided a summary on the developments of the PSD.

C. Verbal status report and consideration of the Department’s strategic implementation plan - indicators of progress/measures of success and reforms. Recommendation: That the Board provides instruction to staff and adopts the necessary action relative to the Department’s plan for reform. No report.

D. [BFC 08-139] - Fire Department Budget Summary Report:
   1. Final reversion report for Fiscal Year 2007-08
   2. Fiscal Year 2008-09 Adopted Budget
   3. Fiscal Year 2008-09 revenue information

   Recommendation: Receive and File.

Georgia Mattera, Fire Administrator, discussed the Department’s budget and projected funding shortfall with the Board. Discussion ensued on how a major incident such as the Metrolink accident reemphasized the importance of the EMS Captain positions and the need to maintain adequate funding, resources and personnel levels. The Board also discussed revenue, including the State budget Medi-cal fee reductions and the impacts on the ambulance service fee.

5. NEW BUSINESS

A. [BFC 08-114/CF 08-1796-S1] – Consideration of the City Council Motion regarding the Los Angeles City Controller’s Performance Audit of the City of Los Angeles’ Emergency Planning Efforts and Citywide Disaster Preparedness dated July 11, 2008.

No discussion. The report was received and filed.

B. Overview of the Fire Department Emergency Plan, Annual Earthquake Preparedness and specialized training events. Assistant Chief Varela, Homeland Security Division, provided an overview of the Department’s preparation for the November Golden Garden Exercise and the Great Shake Out Earthquake drill. The matter was opened for discussion and questions from the Board.
Recommendation: That the Board approves the report and recommendations.
Battalion Chief Kerbrat, Fire Prevention & Public Safety, provided an overview of the proposed changes. The matter was opened for discussion and questions from the Board.
MOTION (Bontá/Furillo): That the Board approves the report and recommendation. ADOPTED: AYES - 5  NAYS – 0

Recommendation: That the Board approves the report and recommendations.
Commissioner Friedman provided a progress report. He explained that he is working with the City Attorney’s office to resolve the legal issues relative to the Board of Fire Commissioners’ power under the Charter provision for creating and/or appointing a position that reports to the Board. He requested that the matter be continued to the next meeting.

E. [BFC 08-131] – Emergency Medical Services (RFP 2007-38-001 / BFC 07-080) Field Data Capture System and Emergency Medical Services System – Approval of the selection recommendations and authorization to enter into contract negotiation with:
1. SANSIO for field data capture system
2. ADVANCED DATA PROCESSING, INC. for ambulance billing and collections system.
3. Alternate vendors: IMAGE TREND and/or ACCORDIS
Recommendation: That the Board approves the report and recommendations.
Item tabled to next meeting.

Recommendation: That the Board approves the report and recommendations.
Battalion Chief Bushman, Bureau of Emergency Services, discussed the grant process, expenditure of funds and timeline with the Board. MOTION (Friedman/Furillo): That the Board approves the report and recommendation. ADOPTED: AYES - 5  NAYS – 0

6. CONSENT ITEMS
MOTION (Furillo/Tolentino): That the Board adopts the Consent Items as recommended. ADOPTED: AYES - 5  NAYS – 0

A. [BFC 08-122] – Acceptance of donation from Allstate Foundation in the amount of $98,000 for the Disaster Preparedness Public Safety Education Campaign.
Recommendation: That the Board approves the report and recommendations.
ACTION: Approved.

B. [BFC 08-124] – Request for issuance of a Board of Fire Commissioners Special Retirement Resolution for Captain II James S. Dolan.
Recommendation: That the Board approves the report and recommendations.
ACTION: Approved.
C. [BFC 08-130] – Fire Department Invitation for Bid Procedure Manual – Revised
   Protest Provisions.
   Recommendation: That the Board approves the report and recommendations.
   ACTION: Approved.

   Recommendation: Receive and File
   ACTION: Received and Filed.

E. [BFC 08-133] - Renewal of Affiliation Agreement with Mount San Antonio
   Community College District for Emergency Medical Technician-Paramedic
   Training Program.
   Recommendation: That the Board approves the report and recommendations.
   ACTION: Approved.

F. [BFC 08-134] – Write-off of uncollectible charges totaling $5,482.51 for services
   Recommendation: That the Board approves the report and recommendations.
   ACTION: Approved.

G. [BFC 08-135] – Write-off of uncollectible charges totaling $52,306.05 for services
   of Fire Safety Officers, Inspection Restitution, Miscellaneous Fire Services, Legal
   Liaison and High Rise Inspection for Fiscal Years 2002-2006.
   Recommendation: That the Board approves the report and recommendations.
   ACTION: Approved.

7. ITEMS CALLED SPECIAL
   None.

8. ITEMS REQUIRING PUBLIC HEARING

   A. [BFC 08-123] - Fire Chief’s transmittal dated August 11, 2008, submitting a
      request for approval to amend the Los Angeles Municipal Code (L.A.M.C.),
      Chapter 5, Article 7, Division 15, Construction and Plan Check Inspection
      Services - Modify Section 57.04.12C the provisions for review and fee calculation
      (as noted in draft ordinance):
      1. Include provision for review and modification of the fees based on
         L.A.M.C. Section 57.04.1, Subsection C.
      2. Construction and Plan Check Inspection Services - increase hourly rate
         from $121 to $150.
      3. Expedite and/or Off-Hour Fee – Rate $77 per hour
      4. Construction and Plan Review Inspection Services minimum charges as
         follows:
         a. Fire/Life Safety Plan Review Fee – increase minimum charge of 3
            hours from $121 minimum to $450 minimum
         b. Additional Inspection and Reinspection Fee – increase minimum
            charge of 1-hour from $121 per hour to $150 per hour.
         c. Expedite Fire/Life Safety Plan Review Fee and Off-Hour Inspection
            Fees is minimum charge of 4-hours or $308 and $77 per hour thereafter.
Recommendation: The Board directs the Commission Executive Assistant to schedule a Board of Fire Commissioners public hearing and publish the required notices relative to the proposed fee enactment.

MOTION (Furillo/Tolentino): That the Board approves the recommendation.
ADOPTED: AYES - 5  NAYS – 0

9. REQUEST FOR FUTURE AGENDA ITEMS
Measures to acquaint the community on bee attacks and beehive emergencies (Bontá).

10. ADJOURNMENT
The meeting was adjourned in memory of Firefighter/Lead Paramedic James Just at 11:36 a.m. (Friedman/Bontá)

ATTEST BY:

_________________________________  _____________________________
GENETHIA HUDLEY-HAYES  BLANCA GOMEZ-REVELLES
President      Commission Executive Assistant II

Date:   October 16, 2008

Note: Actions of the Board shall become final at the expiration of the next five meeting days of the City Council during which the Council has convened in regular session, unless the Council acts within that time by two-thirds vote to bring the action before it or to waive review of the action.