

**CITY OF LOS ANGELES
BOARD OF FIRE COMMISSIONERS
MINUTES
TUESDAY, NOVEMBER 6, 2007**

The Regular Meeting of the Board of Fire Commissioners convened at 9:06 a.m. in the Fire Commission Meeting Room, City Hall East, 200 N. Main Street, Los Angeles.

Present: President Genethia Hudley-Hayes, Vice President Casimiro Tolentino, Commissioners Jill Furillo and Andrew Friedman. Fire Chief Douglas Barry and Deputy City Attorney Janet Jackson.

The flag salute was followed by a moment of silence in honor of past and present members of the Los Angeles Fire Department who devote their lives to the protection of the community.

• **PRESENTATION - CHIEF OFFICER PROMOTIONS**

Fire Chief Barry introduced newly appointed chiefs, Battalion Chief Manuel LaFarga, Battalion 3, C Platoon and Battalion Chief Michael Greenup, Battalion 4, B Platoon.

1. PUBLIC COMMENT

None.

2. COMMISSION BUSINESS

A. Approval of the Minutes of the Regular Meeting of October 2, 2007.

MOTION (Furillo/Tolentino): That the Board adopts the minutes as submitted.

ADOPTED: AYES - 4 NAYS - 0

B. Board of Fire Commissioners Committee Reports:

1. Verbal status report from the Fire Commission Human Relation Development Committee (HRDC) – [Hudley-Hayes/Tolentino].

President Hudley-Hayes provided a summary of the business considered by the Committee at their last meeting.

- a. [BFC 07-120] Correspondence from the EEO Director dated September 12, 2007 regarding the HRDC Strategic Budget Process.

Beatrice Lopez, EEO Director gave an overview of the revised HRDC budget process that was adopted by the Committee at its last meeting. PUBLIC COMMENT: Emily Williams, Human Relations Commission, requested that the human relations training report that was postponed by the HRDC on October 12th be considered by the Board at its next meeting. President Hudley-Hayes concurred with the request.

2. Verbal status report from the Fire Commission Emergency Medical Services (EMS) Committee - [Furillo/Friedman].

Commissioner Furillo and Friedman reported on the business considered by the Committee at their last meeting. It was noted that the EMS Committee would provide status reports on the LAFD five-year EMS Plan and emergency room closures at a subsequent Board meeting.

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3. GENERAL MANAGER'S REPORT

A. Events/Meetings/Announcements

1. [BFC 07-117] – Calendar of Events

Fire Chief Barry provided information on the LAFD November events. Georgia Mattera, Fire Administrator introduced Salvador Martinez who was recently appointed to the position of Chief Management Analyst with the Bureau of Administration. The Board acknowledged Robert Kadomatsu, Sr. Administrative Analyst for his work and assistance during his assignment as CAO analyst. Edward Roes who replaces Mr. Kadomatsu was introduced and welcomed to his new assignment. Commissioner Friedman requested that information on the Hollywood Santa Parade be forwarded to the Board. He reported having attended a congregation BBQ in Hollywood where LAPD/LAFD representatives provided tactical demonstrations and shared fire prevention information with the public.

B. Significant Incidents/Activities:

1. Verbal report - Significant Incidents/Activities for the period of November 3, 2007 through November 6, 2007.

Deputy Chief Rueda, Bureau of Emergency Services provided information on the deployment activities that are in place in anticipation of the weather and brush fire conditions.

2. [BFC 07-107] - Significant Incident Summary report for the period of October 8, 2007 through October 15, 2007.

Recommendation: Receive and File

The report was received and filed.

3. [BFC 07-118] - Significant Incident Summary report for the period of October 15, 2007 through October 21, 2007.

Recommendation: Receive and File

The report was received and filed.

4. [BFC 07-119] - Significant Incident Summary report for the period of October 21, 2007 through October 29, 2007.

Recommendation: Receive and File

The report was received and filed.

C. Verbal report on the disposition of LAFD matters considered by or referred to City Council/Committees during the period of October 2, 2007 through November 6, 2007.

Assistant Chief David Yamahata indicated the staff position requests for the Professional Standards Bureau had been referred to three Committees. Deputy Chief Hill reported that Fire Station 67 (Playa Vista) staffing authorities were approved by Public Safety Committee and would be moving forward to Personnel and Budget and Finance Committees. He reported that a joint report on the Playa Vista Phase 2 would be forwarded to Committee. President Hudley-Hayes requested that a copy of the report be forwarded to the Board and that if the Commissioners need additional information a detailed report be provided at the December 4th Board meeting.

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- D. CF07-3429 - Verbal status report on the Los Angeles Fire Department and City Planning Department report on the lessons learned (including prevention and intervention strategies) on dealing with the wildfires.

Deputy Chief Rueda, Bureau of Emergency Services provided information on the deployment activities and mutual aide process that is in place to coordinate and prioritize fires. He addressed issues associated with large wildfires such as staffing and cost factors that create and ultimately have significant impact on public service budgets and resources. He reported that a financial team was activated to administer the recent fire costs. The matter was opened for discussion and questions from the Board.

- E. CF07-3437 – Verbal status report on the Emergency Preparedness Department, Information Technology Agency, Los Angeles Police Department and Los Angeles Fire Department report relative to implementing a reverse 9-1-1 call system.

Deputy Chief Keane, Bureau of Support Services and Dennis Bloemhoff, Director, Management Information Systems Division, provided a historical overview on the implementation of the notification system. Mr. Bloemhoff highlighted the system's functions, capabilities, proposed upgrades and funding needs. The matter was opened for discussion and questions from the Commission. The Board would like to see an informational outreach campaign developed for this program including Public Service Announcements on Channel 35. Commissioner Tolentino requested that a progress report on this project be provided at a subsequent Board meeting.

4. NEW BUSINESS - CONSENT ITEMS

MOTION (Furillo/Friedman): That the Board adopts consent items A through G as recommended in the reports. **ADOPTED:** AYES - 4 NAYS – 0

- A. [BFC 07-108] - Fire Chief's transmittal dated October 25, 2007 requesting approval of a Signature Resolution Authority for Salvador Martinez, Chief Management Analyst to sign on behalf of the Fire Chief.
Recommendation: Approve the Department's report and recommendations.
- B. [BFC 07-109] - Fire Chief's transmittal dated October 16, 2007 requesting approval of a Special Retirement Resolution for Beverly J. Andrade, Senior Management Analyst.
Recommendation: Approve the Department's report and recommendations.
- C. [BFC 07-110] – Fire Chief's transmittal dated October 22, 2007 submitting the Fire Department Statistics for second quarter 2007.
Recommendation: Receive and File.
- D. [BFC 07-111] - Fire Chief's transmittal dated October 16, 2007 submitting the Monthly Financial Status Report for September 2007.
Recommendation: Receive and File.
- E. [BFC 07-112] - Fire Chief's transmittal dated October 5, 2007 submitting the Monthly Financial Status Report – Fiscal Year 2007-08 for the period of July/August 2007.
Recommendation: Receive and File.

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- F. [BFC 07-115] - Fire Chief's transmittal dated October 26, 2007 submitting a \$50.00 donation from Ms. Susanna Baird in remembrance of John Patrick Hart a Photographer and Visual Artist who died at the New York Twin Towers on 9/11.
Recommendation: Approve the Department's report and recommendations.
- G. [BFC 07-116] - Fire Chief's transmittal dated October 26, 2007 submitting a \$100.00 donation from Mr. John J. Smith.
Recommendation: Approve the Department's report and recommendations.

5. ITEMS REQUIRING PUBLIC HEARING

- A. [BFC 07-114] - Fire Chief's transmittal dated October 25, 2007, submitting approval of a reduction of the Brush Administrative Cost Fee.
Recommendation: The Board directs the Commission Executive Assistant II to schedule a Board of Fire Commissioners public hearing and publish the required notices relative to the proposed fee enactment.

MOTION (Furillo/Friedman): That the Board authorizes the Commission Executive Assistant II to handle the administrative matters for scheduling a public hearing on January 15th

ADOPTED: AYES - 4 NAYS - 0

6. REQUEST FOR FUTURE AGENDA ITEMS

- A. LAFD five-year EMS Plan and Emergency room closures – reporting date to be determined by the EMS Committee.
- B. Playa Vista Phase 2 – tentative date, December 4th.
- C. Notification system update – to be determined.

7. CLOSED SESSION

City Attorney Janet Jackson announced that the Board would recess into closed session to consider:

- A. The Board will convene in closed session pursuant to Government Code Section 54957 - Public Employee Performance Evaluation: Commission Executive Assistant II

The Board convened in regular session and announced that they had reviewed the employee evaluation and were prepared to vote on the matter; President Hudley-Hayes called for a motion. **MOTION** (Tolentino/Furillo): That the Board adopts the performance evaluation for the Commission Executive Assistant II as recommended. **ADOPTED:** AYES - 4 NAYS - 0

8. ADJOURNMENT - The meeting was adjourned at 10:15 a.m.

ATTEST BY:

GENETHIA HUDLEY-HAYES
President

BLANCA GOMEZ-REVELLES
Commission Executive Assistant II

Date: December 18, 2007

Note: Actions of the Board shall become final at the expiration of the next five meeting days of the City Council during which the Council has convened in regular session, unless the Council acts within that time by two-thirds vote to bring the action before it or to waive review of the action.