

**CITY OF LOS ANGELES
BOARD OF FIRE COMMISSIONERS
MINUTES
TUESDAY, APRIL 5, 2007**

The Regular Meeting of the Board of Fire Commissioners convened at 3:05 p.m. in the Fire Commission Meeting Room, City Hall East, 200 N. Main Street, Los Angeles.

Present: President Dalila Sotelo, Vice President Jill Furillo, Commissioners Andrew Friedman and Casimiro U. Tolentino. Interim Fire Chief Douglas Barry and Deputy City Attorney Janet Jackson.

Absent: Commissioner Genethia Hudley-Hayes

The flag salute was followed by a moment of silence in honor of past and present members of the Los Angeles Fire Department who devote their lives to the protection of the community.

1. PUBLIC COMMENT - None

2. COMMISSION BUSINESS

A. Approval of the Minutes:

1. Regular Meeting of February 27, 2007
2. Regular Meeting of March 20, 2007

MOTION (Furillo/Tolentino): That the Board adopts the Minutes of February 27th and March 20th as submitted. **ADOPTED:** AYES - 4 (Absent: Hudley-Hayes)

B. [BFC 06-041-S] – Continued discussion and consideration of the Board of Fire Commissioners' Action Plan:

1. [BFC 07-025] – Review and consideration of the Fire Chief's transmittal dated March 15, 2007 submitting the Audit Action Plan, Fire Department Status Report dated March 20, 2007

President Sotelo explained that clarification was necessary relative to the Promotional Standards and Process motion taken by the Board on February 27th. She requested Vice President Furillo to preside over the meeting so that she could move a motion for clarification of business on the subject matter.

MOTION (Sotelo/Tolentino): That the Board combine Goal 9 of the Promotional Process and Goal 3 of the Promotional Standards and collectively refer both items to the Labor Management Committee and that they be integrated under the Leadership and Communication category. **ADOPTED:** AYES - 4 (Absent: Hudley-Hayes)

Chief Barry discussed the status report with the Board. President Sotelo indicated that she would work with the administrative staff to help direct the action plan implementation strategies. She requested follow up information on the affects that the DROP Program would have on the Succession Planning (Goal 4). It was noted that the Board would revisit discussion on the timeline, overall measurements of success and evaluation process of each goal.

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C. Board of Fire Commissioners Committee Reports:

1. Verbal status report from the Fire Commission Emergency Medical Services (EMS) Committee - [Furillo/Friedman]

- a. Verbal informational report on the 12-Lead EKG Program

Dr. Marc Eckstein, Medical Director, provided an overview of the 12-Lead EKG Program including statistical information. He noted that the success of the program was a result of collaborative efforts by various agencies, including the American Heart Association, Annenberg Foundation, L.A County EMS, participating hospitals and paramedics. Vice President Furillo commended Dr. Eckstein for his leadership and efforts that have helped make the program possible and the paramedics who are working hard to make the program a complete success.

2. Verbal status report from the Fire Commission Technology Committee – [Tolentino/Hudley-Hayes] - Postponed from February 27, 2007

Commissioner Tolentino provided a status report on the progression of the EMS Ambulance Billing system, Wiki Project and the Disciplinary Tracking Program. Vice President Furillo requested that the EMS and Technology Committees follow up on the EMS electronic medical records system. President Sotelo requested that the Technology Committee follow up on the technology budget and that they provide an update to the Board after the 2007-08 funding is finalized.

- D. [BFC 07-002-S1] - Continued discussion and consideration of the procedure for notifying and updating the Board of Fire Commissioners of City Council/Committee Motions moving through the City process (Hudley-Hayes/Tolentino)

Postponed.

- E. [BFC 05-088-S1] - Review of the Board of Fire Commissioners Standing Rules - Postponed from February 27, 2007

(Taken out of order)

President Sotelo would like the Commission to consider the possibility of conducting quarterly off-site Board meetings. She said that the honorary guidelines were previously modified and suggested that commissioners review the changes. Relative to Fire Line Passes, it was noted that an annual report should be submitted to the Board for review. There were no changes to the standing rules or any action taken by the Board.

3. GENERAL MANAGER'S REPORT

(Taken out of order)

A. Significant Incidents/Activities

Deputy Chief Rueda provided an overview of the Griffith Park/Hollywood Hills brush fire.

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- B. Verbal status report on the LAFD Women's Recruitment Expo of March 24, 2007

Battalion Chief Cummings acknowledged the staff and organizations that assisted in making the event a success. He reported that 250 participants attended the event. Captain Tamara Chick provided event assessment information and discussed the proposed recruitment efforts and outreach goals with the Board. A recruitment film was presented followed by discussion. President Sotelo would like a strategy report forwarded to the HRDC on how future events will be handled and a copy of the recruitment DVD forward to all Council members and the Controller with a co-signed letter from her and the Fire Chief.

- C. Discussion and consideration of request for information/assignments from the Board:

[BFC 07-024] – Review of the status report dated March 12, 2007,
Information Requested by the Board

No discussion on the matter.

- D. Discussion and consideration of LAFD matters scheduled before the City Council and Committees:

1. Verbal report on the disposition of matters considered/referred since the last Board Meeting

Battalion Chief Thompson reported that Council adopted two items recently, the LAFD Chief Officers Association MOU and the resolution authority for the Acting Fire Chief. He indicated that the DROP extension and the 2006 grant funding items are pending approval.

2. [BFC 07-026] – Review of the status report dated March 15, 2007,
Council Motion/Action Tracking – Active

President Sotelo would like future reports to highlight items that have significance or relevance to the oversight structure within the Department, such as, the impact on the audit, budget and organizational issues; if matters are on hold, why and what actions are necessary to move those items through the Council process.

4. ACTIVITIES/EVENTS/MEETINGS/ANNOUNCEMENTS

Fire Chief Barry provided information on future events, including the FS 59 community room grand opening of April 14th, Big Sunday, a citywide clean-up event to be held April 28-29, the May 11th Graduation at Drill Tower 81 and Fire Service Day.

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5. REQUEST FOR FUTURE AGENDA ITEMS

President Sotelo requested that an update be provided to the Board on the Wellness Program and mandatory medicals. She referred the Paramedic College and Quick Launch Programs to EMS and requested a report back to the Board. She requested that a Fire Commission Ad Hoc Budget Committee meeting be scheduled to review the proposed Mayor's budget.

6. ADJOURNMENT - The meeting was adjourned at 4:34 p.m. (Furillo/Tolentino)

ATTEST BY:

DALILA T. SOTELO, President

BLANCA GOMEZ-REVELLES
Commission Executive Assistant II

Date: April 17, 2007

Note: Actions of the Board shall become final at the expiration of the next five meeting days of the City Council during which the Council has convened in regular session, unless the Council acts within that time by two-thirds vote to bring the action before it or to waive review of the action.