

**CITY OF LOS ANGELES
BOARD OF FIRE COMMISSIONERS**

**MINUTES
TUESDAY, JUNE 6, 2006 AT 3:00 P.M.**

The Regular Meeting of the Board of Fire Commissioners convened Tuesday, June 6, 2006 at 3:06 p.m. in the Fire Commission Meeting Room, City Hall East, 200 N. Main Street, Los Angeles.

Present: President Dalila Sotelo, Vice President Jill Furillo, Commissioners Andrew Friedman, Genethia Hudley-Hayes and Commissioner Casimiro U. Tolentino. Fire Chief William Bamattre and Deputy City Attorney Janet Jackson.

The flag salute was followed by a moment of silence in honor of retired Deputy Chief Donald Anthony who devoted his live to the protection of the community.

1. PUBLIC COMMENT

None

2. COMMISSION BUSINESS

A. Approval of the Minutes:

1. Regular Meeting of February 7, 2006
2. Regular Meeting of February 21, 2006

ACTION: Adopted (Furillo/Tolentino)

B. [BFC 06-041-S] Discussion and further consideration of the Board of Fire Commissioners' Action Plan relative to the following Fire Department audits:

- [BFC 06-006] - Correspondence dated January 26, 2006 from Laura Chick, City Controller, transmitting the Los Angeles City Controller's review of the Los Angeles Fire Department Management Practices by Sjoberg Evashenk Consulting, Inc.
- [BFC 06-014] - Correspondence dated January 31, 2006 from Margaret Whelan, General Manager, Personnel Department transmitting the Executive Summary of Fire Department Audit.

(Taken out of Order)

Mr. Maurice Suh, Deputy Mayor, Homeland Security and Public Safety, Office of the Mayor, provided overall remarks on the findings of the Fire Department audits and the work that has been accomplished through the collaborative efforts of the Board, Department, and stakeholders. Fire Chief Bamattre provided a progress status report.

PUBLIC COMMENT: Mike McOsker, UFLAC, commented on the subject matter.

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MOTION: Commissioner Tolentino Moved that the action plan goals be referred to the Board Committees as follows:

Leadership and Communication

Vision Statement – Fire Commission
Effective Department Communication – Joint Labor Joint Management
Promotional Standards - Personnel Committee
Succession Planning - Personnel Committee

Human Relations

Human Relations Training – HRDC
Human Relations Development Plan – HRDC
Employee Evaluation/Recognition Process - Personnel Committee
Human Relations Program - HRDC
Promotional Process - Personnel Committee

Complaint and Disciplinary Process

Disciplinary Guidelines- Fire Commissioners/Consultant
Equal Employment Opportunity Unit - Fire Commission/Consultant
Code of Conduct - Fire Commission/Consultant
Independent Affairs Division/Profession Standards Bureau - Fire
Commission/Consultant
Tracking and Reporting System - Technology Committee

Drill Tower (Recruit Training Academy)

Drill Tower – Fire Commission
Recruitment of Women - Fire Commission

SECONDED: Commissioner Hudley-Hayes

Commissioner Tolentino modified the Motion to include the consideration of a consultant/facilitator to assist with the Disciplinary Guidelines, Equal Employment Opportunity Unit, Code of Conduct, and the Independent Affairs Division/Profession Standards Bureau goals with oversight by the Fire Commission.

The Amended Motion was – SECONDED by Commissioner Friedman.

AYES: 5 NAYS: 0

The Board discussed the hiring of a consultant and addressed the budgetary considerations.

MOTION: Commissioner Tolentino Moved that the Board direct the Fire Chief to investigate and initiate the process for procuring a facilitator and report back to the Board at the next meeting on Items 10, 11, 12, 13, 14 (Audit Action Plan). Discussion ensued on the hiring authority process. At the conclusion of the discussion, the motion was withdrawn and a new motion introduced.

MOTION: Commissioner Tolentino Moved that the Board direct the Fire Chief to investigate the parameters for a third party consultant with respect to Items 10, 11, 12, 13, 14 (Audit Action Plan).

SECONDED: Commissioner Hudley-Hayes

AYES: 5

NAYS: 0

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C. Board of Fire Commissioners Committee Reports:

1. Status report from the Fire Commission Technology Committee.

No report.

2. Status report from the Fire Commission HRDC Committee.
[Commissioners Sotelo/Hudley-Hayes]

MOTION (Sotelo/Hudley-Hayes): That the Board, "approve the expenditure for a Training Coordinator position for the Human Relations Training Section with the provision that we (HRDC) need to continue to look at the training model that we (Department) will be using, and how we (Department) are going to determine/define successes."

(Taken out of Order)

The human relations training program, enhancements goals, and educational assessment needs were discussed with Deputy Chief Mack, Bureau of Training & Risk Management, Rabbi Allen Freehling, Executive Director, Human Relations Commission, and Emily Williams, Sr. Project Coordinator, Human Relation Commission. The hiring of additional staff to assist with the Human Relations Training Program was discussed. The matter will be handled administratively through the Human Relations Commission. Commissioners Sotelo and Hudley-Hayes reported and recommended on the need for a training coordinator position to carry out the audit provisions. Georgia Mattera, Fire Administrator reported on the balance of the 2005-06 HRDC budget.

ACTION: None

D. Discussion and consideration of the following Fire Department audit and correspondence:

- [BFC 06-044] - Correspondence dated April 24, 2006 from Laura Chick, City Controller, transmitting the Review of the Los Angeles Fire Department Dispatch Staffing and Special Duty assignments.
- [C-070-06] – Correspondence from Fire Chief Bamattre dated May 24, 2006 relative to the audit recommendations.

The matter was forwarded to the Fire Commission EMS Committee for consideration. The EMS Committee Chairperson will send a letter to the Controller on behalf of the Board, acknowledging receipt of the audit.

3. GENERAL MANAGER'S REPORT

A. Significant Incidents/Activities

The Fire Chief's emergency incident report was deferred.

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Commissioner Friedman and Fire Chief Bamattre reported on the need to consider the community's religious observances when scheduling public events such as the Fire Service Day.

B. Budget status report

Chief Bamattre indicated that a detailed report would be provided at the next meeting. Commissioner Hudley-Hayes requested the report include the Cleveland case impact on next year's budget. President Sotelo requested a briefing on pending litigation for next Board meeting and for the Personnel Committee to review the particulars of the Cleveland case at their next meeting.

4. CONSENT ITEMS

MOTION: Commissioner Friedman motioned for approval of items A and C. Items B, D, E, and F were called special.

SECONDED: Commissioner Hudley-Hayes

AYES: 5

NAYS: 0

- A. [BFC 06-049] – Fire Department's transmittal dated March 22, 2006, submitting the renewal of the affiliation agreement with the El Camino College District for the Emergency Medical Technician-Paramedic (EMT-P) training program.

Department's Recommendation: 1) The Board approves the agreement with the El Camino College District for the Emergency Medical Technician-Paramedic (EMT-P) training program; and forwards the agreement to the Mayor's Office for approval. 2) Authorizes the Fire Department (Fire Chief) to execute the Agreement.

ACTION: Adopted

- B. [BFC 06-050] – Fire Department's transmittal dated April 18, 2006, submitting the agreement with the Antelope Valley Medical College Incorporated, for an Emergency Medical Technician-Paramedic (EMT-P) training program.

Department's Recommendation: 1) The Board approves the agreement with the Antelope Valley Medical College, Incorporated for the Emergency Medical Technician-Paramedic (EMT-P) training program; and forwards the agreement to the Mayor's Office for approval. 2) Authorizes the Fire Department (Fire Chief) to execute the Agreement.

ACTION: Item Called Special

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C. [BFC 06-051] – Fire Department's transmittal dated May 8, 2006, submitting the Fire Department Statistics for the First Quarter 2006
ACTION: Received and Filed

G. D. [BFC 06-052] – Fire Chief's informational letter dated May 30, 2006, regarding revision to the intergovernmental contract with the City of Santa Monica for EMS/Fire Dispatch Services.
ACTION: Item Called Special

E. [BFC 06-053] – Fire Department's transmittal dated May 30, 2006, responding to the Board of Fire Commissioner's request for information on the Department Policy Development and Communication Procedures.
ACTION: Item Called Special

F. [BFC 06-054] – Fire Department's transmittal dated May 30, 2006, submitting a progress report on the Topanga Brush Fire Operations that occurred on September 28 to October 4, 2005.
ACTION: Item Called Special

5. ITEMS CALLED SPECIAL (FROM THE CONSENT ITEMS)

A. [BFC 06-050] – Fire Department's transmittal dated April 18, 2006, submitting the agreement with the Antelope Valley Medical College Incorporated, for an Emergency Medical Technician-Paramedic (EMT-P) training program.

Department's Recommendation: 1) The Board approves the agreement with the Antelope Valley Medical College, Incorporated for the Emergency Medical Technician-Paramedic (EMT-P) training program; and forwards the agreement to the Mayor's Office for approval. 2) Authorizes the Fire Department (Fire Chief) to execute the Agreement.

Vice President Furillo requested a follow up report be provided to the EMS Committee. Deputy Chief Mack provided an overview of the affiliation service agreement.

MOTION: Commissioner Tolentino moved for approval

SECONDED: Commissioner Friedman

AYES: 4 - Friedman, Furillo, Hudley-Hayes, Tolentino (Absent: Sotelo)

NAYS: 0

Note: President Sotelo exited the meeting at 5:15 p.m. and Vice President Furillo assumed the chair. President Sotelo returned at 5:19 p.m. and assumed the chair.

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- B. [BFC 06-052] – Fire Chief's informational letter dated May 30, 2006, regarding revision to the intergovernmental contract with the City of Santa Monica for EMS/Fire Dispatch Services.

Fire Chief Bamattre provided an overview of the modification made by the Public Safety Committee. The Board requested progress reports, including the fiscal impacts of the project.

ACTION: Received and Filed

- C. [BFC 06-053] – Fire Department's transmittal dated May 30, 2006, responding to the Board of Fire Commissioner's request for information on the Department Policy Development and Communication Procedures.

PUBLIC COMMENT: Chris Mattson commented on the subject matter.

President Sotelo referred the item to the Joint Labor Management Committee.

ACTION: Received and Filed

- F. [BFC 06-054] – Fire Department's transmittal dated May 30, 2006, submitting a progress report on the Topanga Brush Fire Operations that occurred on September 28 to October 4, 2005.

Commissioner Hudley-Hayes withdrew her request for information.

ACTION: Received and Filed

6. ADJOURNMENT

The meeting was adjourned at 5:37 p.m. (Hudley-Hayes/Furillo)

ATTEST BY:

DALILA T. SOTELO, President

BLANCA GOMEZ-REVELLES
Commission Executive Assistant II

Date: August 15, 2006

Note: Actions of the Board shall become final at the expiration of the next five meeting days of the City Council during which the Council has convened in regular session, unless the Council acts within that time by two-thirds vote to bring the action before it or to waive review of the action.