

BOARD OF FIRE COMMISSIONERS

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**NOTE TIME
CHANGE**

**AGENDA
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING**

**TUESDAY, JUNE 19, 2012 AT 9:30 A.M.
FIRE COMMISSION MEETING ROOM, CITY HALL EAST, ROOM 1820
200 N. MAIN STREET, 18TH FLOOR, LOS ANGELES**

PUBLIC INPUT AT MEETINGS - The public may comment on any matter that is within the jurisdiction of the Board during public comment. Members of the public are invited to address the Board on any Agenda item prior to action by the Board on a specific item.

Comments from the public will be limited to two (2) minutes per individual, with ten (10) minutes total allowed for public presentation. Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the Fire Commission Meeting Room.

CONSENT ITEMS - Designed to minimize the meeting time relative to routine matters. The documentation provided to the Board contains sufficient information for approval without inquiry or discussion. The President will call for a vote on the Consent Agenda as a whole. The Board's vote will be treated as separate votes for each item considered. Any item may be moved to the Regular Agenda for discussion at the request of a Board member or if a member of the general public submits a request to speak on the subject matter, prior to the vote.

DISPOSITION OF ITEMS - Actions of the Board shall become final at the expiration of the next five meeting days of the City Council during which the Council has convened in regular session, unless the Council acts within that time by two-thirds vote to bring the action before it or to waive review of the action.

NOTE: Meeting dates and times are subject to change or cancellation. Please visit us at <http://lafd.org/fire-commission>. You may also contact the Board of Fire Commissioners at (213) 978-3838 to confirm the Board Meeting schedule.

SERVICES – The Board of Fire Commissioners Office may provide listening devices, sign language interpretation, or other auxiliary aids and/or translation services with 72-hour advance notice. Contact the Board Office at (213) 978-3838.

Si requiere información en español or servicio de traducción, favor de comunicarse a la Oficina de Comisión al (213) 978-3838.

The meeting is audio taped and the recording is kept for 30-days.

- **ROLL CALL**
- **FLAG SALUTE AND MOMENT OF SILENCE** in honor of past and present members of the Los Angeles Fire Department who devote their lives to the protection of the community.

**BOARD OF FIRE COMMISSIONERS
AGENDA
TUESDAY, JUNE 19, 2012**

1. PUBLIC COMMENT

2. COMMISSION BUSINESS

- A. Announcements/Meetings/Events
- B. [BFC 12-084] – Approval of Meeting Minutes for May 15, 2012.
- C. Discussion and possible action regarding change in meeting time to 9:30 a.m. for remainder of calendar year.

3. GENERAL MANAGER’S REPORT

- A. Announcements/Meetings/Events
- B. Calendar of Events
- C. Significant Incidents/Activities:
 - 1. [BFC 12-080] – Significant Incident Summary report for the period of April 30 through May 6, 2012.
Recommendation: Receive and file.
 - 2. [BFC 12-083] – Significant Incident Summary report for the period of May 7 through May 13, 2012.
Recommendation: Receive and file.
 - 3. [BFC 12-094] – Significant Incident Summary report for the period of May 21 through May 27, 2012.
Recommendation: Receive and file.
- D. Verbal report on the disposition of LAFD matters considered by or referred to City Council/Committees during the period of May 16 through June 19, 2012.
Recommendation: That the Board provides instruction to staff and adopts any necessary action relative to the LAFD matters considered by or referred to City Council/Committee during the reporting period.

4. OLD BUSINESS

- A. [BFC 12-099] - Los Angeles Fire Department Foundation Update
- B. [BFC 12-085] – Controller’s “Analysis of the Los Angeles Fire Department’s Response Times”
Recommendation: That the Board provides instruction to staff and adopts any necessary action relative to the Controller’s “Analysis of the Los Angeles Fire Department’s Response Times.”
- C. [BFC 12-087] – Agreement between the Los Angeles Fire Department and Mr. Michael Baker for Consulting Services related to the Fire Station Alerting System
Recommendation: Receive and file.

**BOARD OF FIRE COMMISSIONERS
AGENDA
TUESDAY, JUNE 19, 2012**

- D. Verbal update on firefighter recruitment and selection process.
Recommendation: That the Board provides instruction to staff and adopts any necessary action relative to the firefighter recruitment and selection process.
- E. Verbal update on accuracy of data analysis related to response times.
Recommendation: That the Board provides instruction to staff and adopts any necessary action relative to analyzing and reporting response times.
- F. Verbal update on status of implementing ISTATLAFD.
Recommendation: That the Board provides instruction to staff and adopts any necessary action relative to implementing ISTATLAFD.
- G. Verbal report on the approved Department budget for Fiscal Year 2012-13.

5. NEW BUSINESS

- A. [BFC 12-092] – Update on LAFD’s Response to the Controller’s Audit Entitled “Controls Over the City’s Fuel Use”
Recommendation: Receive and file this updated information, from the previously submitted “Response to the Controls Over the City’s Fuel Use,” Board of Fire Commissioners File No. 12-076 R.
 - 1. [BFC 12-076 R] – Response to the Controls Over the City’s Fuel Use
- B. [BFC 12-081] - Administrative Enforcement Implementation
Recommendation: That the Board approves the report and recommendations.
- C. [BFC 12-098] – Certified Unified Program Agency Evaluation
Recommendation: Receive and file.

6. NEW BUSINESS – CONSENT ITEMS

- A. [BFC 12-052 R] – In-Kind Donation for Executive Leadership Training
Recommendation: That the Board approves the report and recommendations.
- B. [BFC 12-079] – Request for Video Intercom Security System (18th Floor)
Recommendation: That the Board approves the report and recommendations.
- C. [BFC 12-082] – Write-Off of Uncollectible LAFD Emergency Ambulance Service Charges Each Valued Less Than \$5,000 for Fiscal Years 2004-05 to 2010-11
Recommendation: That the Board approves the report and recommendations.
- D. [BFC 12-088] - Corrective Action Summary – Notice of Discharge, Suspension, or Probationary Termination reports filed with the Board of Fire Commissioners – May 4 through May 22, 2012.
Recommendation: Receive and file.
- E. [BFC 12-089] - FY 2011-12 Monthly Financial Status Year-End Report
Recommendation: Receive and file.

**BOARD OF FIRE COMMISSIONERS
AGENDA
TUESDAY, JUNE 19, 2012**

- F. [BFC 12-091] – First Amendment to the 2011 Agreement: Approval of Weed and Refuse Abatement Contractors from the Request for Qualifications No. LAFD 2011-38-001
Recommendation: That the Board approves the report and recommendations.
- G. [BFC 12-093] – Fourth Amendment to Contract No. C-113693, Extending the Term of the Agreement with Erickson Air-Crane Incorporated
Recommendation: That the Board approves the report and recommendations.
- H. [BFC 12-095] – In-Kind Donation for Carpeting/Flooring for Fire Station 61
Recommendation: That the Board approves the report and recommendation.
- I. [BFC 12-096] – First Amendment to Contract No. C-118836, Extending the Term of the Agreement with Optimetrics Incorporated
Recommendation: That the Board approves the report and recommendations.
- J. [BFC 12-097] – In-Kind Donation for Fire Rescue International 2012
Recommendation: That the Board approves the report and recommendations.

7. ITEMS CALLED SPECIAL

8. ITEMS REQUIRING PUBLIC HEARING

- A. [BFC 12-090] - Fiscal Year 2012-2013 Annual Cost of Special Services Fee Adjustments report. Change of the following fees*:
 - 1. Division 4 – Continuing Permits (L.A.M.C., Section 57.04.12 C - Attachment A).
 - 2. Division 5 - Non-Continuing Permits (L.A.M.C., Sections 57.05.31 and 57.05.32 - Attachment B).
 - 3. Miscellaneous Fees (L.A.M.C., Sections 57.01.28, 57.01.30, 57.05.14, 57.05.15 and 57.06.15 - Attachment C).
 - 4. Construction and Plan Review Inspection Services (L.A.M.C., Section 57.15 – Attachment D)
 - 5. Hazardous Vegetation (L.A.M.C., Section 57.21.07 – Attachment E)
 - 6. High-Rise Building Annual Inspection and Permit Fees (L.A.M.C., Section 57.119 – Attachment F)
 - 7. Final Clearance Inspection Fee (L.A.M.C., Section 57.113.16B – Attachment G)

*Note: Please refer to the report for detailed fee changes.

Recommendation: The Board directs the Commission Executive Assistant to schedule a Board of Fire Commissioners public hearing and publish the required notices relative to the proposed fee enactment.

9. REQUEST FOR FUTURE AGENDA ITEMS

10. IDENTIFICATION OF THE BOARD'S MEET AND CONFER NEGOTIATORS REGARDING DISCIPLINARY GUIDELINES

11. CLOSED SESSION

- A. Conference with negotiators pursuant to Government Code Section 54957.6(a) – To permit the Board to review its negotiating position and instruct its negotiators concerning the conduct of negotiations regarding disciplinary guidelines.

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- B. Conference with Legal Counsel pursuant to Government Code Section 54956.9(a) to discuss Pending Litigation of the following cases:

Brenda Lee v. City of Los Angeles – Case No. BC336783, B202865

12. ADJOURNMENT