

BOARD OF FIRE COMMISSIONERS

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AGENDA
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING

TUESDAY, JULY 21, 2009 at 9:00 a.m.
FIRE COMMISSION MEETING ROOM, CITY HALL EAST, ROOM 1820
200 N. MAIN STREET, 18TH FLOOR, LOS ANGELES

PUBLIC INPUT AT MEETINGS - The public may comment on any matter that is within the jurisdiction of the Board during public comment. Members of the public are invited to address the Board on any Agenda item prior to action by the Board on a specific item.

Comments from the public will be limited to two (2) minutes per individual, with ten (10) minutes total allowed for public presentation. Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the Fire Commission Meeting Room.

CONSENT ITEMS - Designed to minimize the meeting time relative to routine matters. The documentation provided to the Board contains sufficient information for approval without inquiry or discussion. The President will call for a vote on the Consent Agenda as a whole. The Board's vote will be treated as separate votes for each item considered. Any item may be moved to the Regular Agenda for discussion at the request of a Board member or if a member of the general public submits a request to speak on the subject matter, prior to the vote.

DISPOSITION OF ITEMS - Actions of the Board shall become final at the expiration of the next five meeting days of the City Council during which the Council has convened in regular session, unless the Council acts within that time by two-thirds vote to bring the action before it or to waive review of the action.

NOTE: - Meetings dates and times are subject to change or cancellation. Please contact the Board Fire Commissioners at (213) 978-3838 to confirm the Board Meeting schedule. You may also visit us at the City's World Wide Web Home Page site on the Internet at www.lacity.org click on "Boards and Commissions" or at <http://www.lafd.org/comm.htm>.

SERVICES - Assistive listening devices, sign language interpretation, or other auxiliary aids and/or translation services may be provided by contacting the Board of Fire Commissioners Office at (213) 978-3838, with 72-hour advance notice.

Si requiere información en español or servicio de traducción, favor de comunicarse a la Oficina de Comisión al (213) 978-3838.

The meeting is audiotaped and the recording is kept for 30-days.

- **ROLL CALL**
- **FLAG SALUTE AND MOMENT OF SILENCE** in honor of past and present members of the Los Angeles Fire Department who devote their lives to the protection of the community.

**BOARD OF FIRE COMMISSIONERS
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I. ITEMS NOTICED FOR PUBLIC HEARING

1. PUBLIC COMMENT
2. [BFC 09-071] - Fiscal Year 2009-10 Annual Cost of Special Services Fee Adjustment report. Change of the following fees*:
 1. Division 4 – Continuing Permits (L.A.M.C., Section 57.04.12C - Attachment A).
 2. Division 5 - Non-Continuing Permits and Emergency Inspections (L.A.M.C., Sections 57.05.31 and 57.05.32 - Attachment B).
 3. Miscellaneous Fees (L.A.M.C., Sections 57.01.28, 57.01.30, 57.05.14, 57.05.15 and 57.06.15 - Attachment C).
 4. Construction and Plan Review Inspection Services (L.A.M.C., Section 57.15 – Attachment D)
 5. Brush Administrative Cost Fee (L.A.M.C., Section 57.21 – Attachment E)
 6. High Rise Building Annual Inspection and Permit Fees (L.A.M.C., Section 57.119 – Attachment F)
 7. Unified Program Fees (L.A.M.C., Section 57.14.10C – Attachment G)

*Note: Please refer to the report for detailed fee changes.
Recommendation: That the Board approves the report and recommendations.

II. REGULAR AGENDA ITEMS

1. **PUBLIC COMMENT**– Non-agenda items within jurisdiction of the Board.
2. **COMMISSION BUSINESS**
 - A. Board meeting schedule for the remainder of 2009.
 - B. Board of Fire Commissioners 2009-10 Election of Officers:
 1. Election of Board President
 2. Election of Board Vice President
 - C. Structural organization and management issues of the Bureau of Fire Prevention & Public Safety.
 - D. Announcements/Meetings/Events.
3. **GENERAL MANAGER'S REPORT**
 - A. Announcements/Meetings/Events.
 - B. [BFC 09-090] – Calendar of Events.
Recommendation: Receive and File
 - C. Significant Incidents/Activities:
 1. Verbal report - Significant Incidents/Activities for the period of July 18 through July 21, 2009.
 2. Verbal update on the Brush Clearance Program - weed and refuse abatement and fire related activities.
 3. [BFC 09-089] - Significant Incident Summary report for the period of June 1 through July 5, 2009.
Recommendation: Receive and File

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- D. Verbal report on the disposition of LAFD matters considered by or referred to City Council/Committees during the period of June 17 through July 21, 2009.
Recommendation: That the Board provides instruction to staff and adopts any necessary action relative to the LAFD matters considered by or referred to City Council/Committee during the reporting period.

4. OLD BUSINESS

- A. [BFC 09-011] – LAFD Leadership Continuum - presentation by Training and Support Bureau (Part IV– continued from April 22, 2009).
- B. Verbal update on Fire Department Budget Fiscal Year 2009-10.
- C. [BFC 09-080] – Fire Department response to the Los Angeles Fire Department Arson Counter Terrorism Section Audit conducted by the Los Angeles Police Department, Audit Division (January 2009 - BFC 09-036).
Recommendation: That the Board provides instruction to staff and adopts necessary action relative to the audit.
- D. [BFC 09-081] – Fire Department response to the UFLAC letter (BFC 09-078) concerning Los Angeles Fire Department Arson Counter Terrorism Section Audit conducted by the Los Angeles Police Department, Audit Division.

5. NEW BUSINESS – CONSENT ITEMS

- A. [BFC 09-088] - Fire Department Statistics for First Quarter 2009
Recommendation: Receive and File.
- B. [BFC 09-087] - Request for authorization to write off five uncollectible Department charges for services of Fire Safety Officers, Inspection Restitution and High Rise Inspection for Fiscal Years 1999-2005 in the amount of \$14,667.60.
Recommendation: That the Board approves the report and recommendations.
- C. [BFC 09-086] - Request for authorization to write off 13 uncollectible Department charges for services of Fire Safety Officers, Inspection Restitution and High Rise Inspection for Fiscal Years 1995-2002 in the amount of \$5,572.87.
Recommendation: Receive and File.
- D. [BFC 09-085] – Acceptance of equipment donation from PORTER RANCH NEIGHBORHOOD COUNCIL. Donation consists of two folding cots for Brush Patrol 8 valued at \$120; one reverse osmosis water filter for Fire Station 8 valued at \$200; three Tom Tom-XL 330S Portable Global Positioning Devices each valued at \$199.99.
Recommendation: That the Board approves the report and recommendations.
- E. [BFC 09-084] – Acceptance of equipment donation from CRENSHAW CHRISTIAN CENTER. Donation consists of one Everest Refrigeration Unit valued at \$3839.95; equipment will be assigned to Fire Station 64, Battalion 13.
Recommendation: That the Board approves the report and recommendations.

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- F. [BFC 09-083] – Professional Service Contract with TRACSTAR SYSTEMS, INC., for satellite communication services. The agreement is for a term of one year with two one-year renewal options at a cost of \$30,000 per year.
Recommendation: That the Board approves the report and recommendations.

- G. [BFC 09-082] – Forecast Exists of DROP Enrollees Quarterly Report
Recommendation: Receive and File.

- H. [BFC 09-079] - Corrective Action Summary - Notice of Discharge, Suspension, or Probationary Termination reports filed with the Board of Fire Commissioners during the period of June 9 through July 10, 2009.
Recommendation: Receive and File.

- I. [BFC 09-074] – LAFD Special Training Fund Annual Report Fiscal Year 2007-2008 – Account 002R.
Recommendation: That the Board approves the report and recommendations.

6. ITEMS CALLED SPECIAL

7. REQUEST FOR FUTURE AGENDA ITEMS

8. ADJOURNMENT