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## AGENDA BOARD OF FIRE COMMISSIONERS REGULAR MEETING

TUESDAY, SEPTEMBER 16, 2008 AT 9:00 A.M.  
FIRE COMMISSION MEETING ROOM, CITY HALL EAST, ROOM 1820  
200 N. MAIN STREET, 18<sup>TH</sup> FLOOR, LOS ANGELES

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**PUBLIC INPUT AT MEETINGS** - The public may comment on any matter that is within the jurisdiction of the Board during public comment. Members of the public are invited to address the Board on any Agenda item prior to action by the Board on a specific item.

Comments from the public will be limited to two (2) minutes per individual, with ten (10) minutes total allowed for public presentation. Members of the public who wish to address the Board are urged to complete a Speaker Card and submit it to the Board Secretary prior to commencement of the public meeting. The cards are available in the Fire Commission Meeting Room.

**CONSENT ITEMS** - Designed to minimize the meeting time relative to routine matters. The documentation provided to the Board contains sufficient information for approval without inquiry or discussion. The President will call for a vote on the Consent Agenda as a whole. The Board's vote will be treated as separate votes for each item considered. Any item may be moved to the Regular Agenda for discussion at the request of a Board member or if a member of the general public submits a request to speak on the subject matter, prior to the vote.

**DISPOSITION OF ITEMS** - Actions of the Board shall become final at the expiration of the next five meeting days of the City Council during which the Council has convened in regular session, unless the Council acts within that time by two-thirds vote to bring the action before it or to waive review of the action.

**NOTE:** - Meetings dates and times are subject to change or cancellation. Please contact the Board Fire Commissioners at (213) 978-3838 to confirm the Board Meeting schedule. You may also visit us at the City's World Wide Web Home Page site on the Internet at [www.lacity.org](http://www.lacity.org) click on "Boards and Commissions" or at <http://www.lafd.org/comm.htm>.

**SERVICES** - Assistive listening devices, sign language interpretation, or other auxiliary aids and/or translation services may be provided by contacting the Board of Fire Commissioners Office at (213) 978-3838, with 72-hour advance notice.

Si requiere información en español or servicio de traducción, favor de comunicarse a la Oficina de Comisión al (213) 978-3838.

The meeting is audiotaped and the recording is kept for 30-days.

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- **ROLL CALL**
- **FLAG SALUTE AND MOMENT OF SILENCE** in honor of past and present members of the Los Angeles Fire Department (LAFD) who devote their lives to the protection of the community.

**BOARD OF FIRE COMMISSIONERS  
AGENDA  
TUESDAY, SEPTEMBER 16, 2008**

1. **PUBLIC COMMENT**– Non-agenda items within jurisdiction of the Board.
2. **COMMISSION BUSINESS**
  - A. Approval of the Minutes of the Regular Meeting of June 17, 2008.
  - B. Approval of the Minutes of the Regular Meeting of July 15, 2008.
  - C. Approval of the Minutes of the Regular Meeting of August 5, 2008.
  - D. Fire Commission Committees - consolidation of the Human Relations Development Committee (HRDC) and Employee Relations/Personnel Committee.  
Recommendation: That the Board adopts the necessary action relative to the consolidation of the two committees.
  - E. Announcements/Meetings/Events.
3. **GENERAL MANAGER'S REPORT**
  - A. Announcements/Meetings/Events.
  - B. [BFC 08-136] – Calendar of Events.  
Recommendation: Receive and File
  - C. Significant Incidents/Activities:
    1. Verbal report - Significant Incidents/Activities for the period of September 12 through September 16, 2008.
    2. [BFC 08-137] - Significant Incident Summary report for the period of August 4 through September 8, 2008.  
Recommendation: Receive and File
  - D. Verbal report on the disposition of LAFD matters considered by or referred to City Council/Committees during the period of August 6 through September 16, 2008.  
Recommendation: That the Board provides instruction to staff and adopts any necessary action relative to the LAFD matters considered by or referred to City Council/Committee during the reporting period.
4. **OLD BUSINESS**
  - A. Verbal status report from the Personnel Department regarding the Firefighter Classification selection process.
  - B. Verbal status report regarding the Professional Standards Division.
  - C. Verbal status report and consideration of the Department's strategic implementation plan - indicators of progress/measures of success and reforms.  
Recommendation: That the Board provides instruction to staff and adopts the necessary action relative to the Department's plan for reform.

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- D. [BFC 08-139] - Fire Department Budget Summary Report:
1. Final reversion report for Fiscal Year 2007-08
  2. Fiscal Year 2008-09 Adopted Budget
  3. Fiscal Year 2008-09 revenue information
- Recommendation: Receive and File.

**5. NEW BUSINESS**

- A. [BFC 08-114/CF 08-1796-S1] – Consideration of the City Council Motion regarding the Los Angeles City Controller’s Performance Audit of the City of Los Angeles’ Emergency Planning Efforts and Citywide Disaster Preparedness dated July 11, 2008.
- B. Overview of the Fire Department Emergency Plan, Annual Earthquake Preparedness and specialized training events.
- C. [BFC 08-121] – Proposed amendment to the Los Angeles Municipal Code 57.33.19 – Emergency Planning and Evacuation Requirements for High-Rise Buildings and implementation of High-Rise Building Evacuation Fees.  
Recommendation: That the Board approves the report and recommendations.
- D. [BFC 08-127] - Fire Independent Assessor (Inspector General) Classification Specification.  
Recommendation: That the Board approves the report and recommendations.
- E. [BFC 08-131] – Emergency Medical Services (RFP 2007-38-001 / BFC 07-080) Field Data Capture System and Emergency Medical Services System – Approval of the selection recommendations and authorization to enter into contract negotiation with:
1. SANSIO for field data capture system
  2. ADVANCED DATA PROCESSING, INC. for ambulance billing and collections system.
  3. Alternate vendors: IMAGE TREND and/or ACCORDIS
- Recommendation: That the Board approves the report and recommendations.
- F. [BFC 08-138] – Federal Emergency Management Agency (FEMA), Urban Search and Rescue Task Force FY 2008 Readiness Cooperative Agreement - acceptance of grant funds to continue the Development and Maintenance of National Urban Search Rescue Response System Resources in the amount of \$1,043,679.  
Recommendation: That the Board approves the report and recommendations.

**6. CONSENT ITEMS**

- A. [BFC 08-122] – Acceptance of donation from Allstate Foundation in the amount of \$98,000 for the Disaster Preparedness Public Safety Education Campaign.  
Recommendation: That the Board approves the report and recommendations.
- B. [BFC 08-124] – Request for issuance of a Board of Fire Commissioners Special Retirement Resolution for Captain II James S. Dolan.  
Recommendation: That the Board approves the report and recommendations.

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- C. [BFC 08-130] – Fire Department Invitation for Bid Procedure Manual – Revised Protest Provisions.  
Recommendation: That the Board approves the report and recommendations.
- D. [BFC 08-132] - Fire Department Statistics for Fiscal Year 2007-2008  
Recommendation: Receive and File
- E. [BFC 08-133] - Renewal of Affiliation Agreement with Mount San Antonio Community College District for Emergency Medical Technician-Paramedic Training Program.  
Recommendation: That the Board approves the report and recommendations.
- F. [BFC 08-134] – Write-off of uncollectible charges totaling \$5,482.51 for services of Fire Safety Officers and High Rise Inspection for Fiscal Years 2004-2006.  
Recommendation: That the Board approves the report and recommendations.
- G. [BFC 08-135] – Write-off of uncollectible charges totaling \$52,306.05 for services of Fire Safety Officers, Inspection Restitution, Miscellaneous Fire Services, Legal Liaison and High Rise Inspection for Fiscal Years 2002-2006.  
Recommendation: That the Board approves the report and recommendations.

**7. ITEMS CALLED SPECIAL**

**8. ITEMS REQUIRING PUBLIC HEARING**

- A. [BFC 08-123] - Fire Chief's transmittal dated August 11, 2008, submitting a request for approval to amend the Los Angeles Municipal Code (L.A.M.C.), Chapter 5, Article 7, Division 15, Construction and Plan Check Inspection Services - Modify Section 57.04.12C the provisions for review and fee calculation (as noted in draft ordinance):
  - 1. Include provision for review and modification of the fees based on L.A.M.C. Section 57.04.1, Subsection C.
  - 2. Construction and Plan Check Inspection Services - increase hourly rate from \$121 to \$150.
  - 3. Expedite and/or Off-Hour Fee – Rate \$77 per hour
  - 4. Construction and Plan Review Inspection Services minimum charges as follows:
    - a. Fire/Life Safety Plan Review Fee – increase minimum charge of 3 hours from \$121 minimum to \$450 minimum
    - b. Additional Inspection and Reinspection Fee – increase minimum charge of 1-hour from \$121 per hour to \$150 per hour.
    - c. Expedite Fire/Life Safety Plan Review Fee and Off-Hour Inspection Fees is minimum charge of 4-hours or \$308 and \$77 per hour thereafter.

Recommendation: The Board directs the Commission Executive Assistant to schedule a Board of Fire Commissioners public hearing and publish the required notices relative to the proposed fee enactment.

**9. REQUEST FOR FUTURE AGENDA ITEMS**

**10. ADJOURNMENT**