


BOARD REPORT  
CITY OF LOS ANGELES  
DEPARTMENT OF TRANSPORTATION

P7X

Date: July 7, 2023

To: Board of Transportation Commissioners

From: Connie Llanos, Interim General Manager 

Subject: **RECOMMEND APPROVAL OF THE REASSIGNMENT OF 27 UNRESTRICTED PRIVATE AMBULANCE VEHICLE PERMITS TO NEW OWNERS OF LIBERTY AMBULANCE LLC, DUE TO CHANGE OF OWNERSHIP**

**RECOMMENDATIONS**

That your Board:

- a. **Find** that Liberty Ambulance LLC, due to the transfer of shares of Liberty Ambulance LLC and based upon evidence of patients in need of transportation; public convenience and necessity, requires the operation of 27 unrestricted private ambulance vehicles.
- b. **Reassign** 27 unrestricted private ambulance vehicle permits to Liberty Ambulance LLC's new owners contingent upon:
  1. The applicant filing with the Department in such form as the Department requires and thereafter, keeping in full force and effect a policy of automobile liability insurance acceptable to the City Attorney and the City Risk Manager;
  2. The drivers and attendants obtaining the required permits;
  3. The applicant obtaining commercial or exempt registration for the vehicles;
  4. The vehicles passing Department inspection;
  5. The applicant complying with all Board rules and regulations and City ordinances pertaining to the operation of private ambulance vehicles and pertaining to the operation of private ambulance vehicles;
  6. The applicant charging only those rates for private ambulance vehicle service as set forth in Board Order No. 609 (Ordinance No. 187588) and successor regulations; and
  7. The vehicles must be placed into service within 120 days after the Board of Transportation Commissioners' (Board) approval or such authority shall become invalid. Upon written request and for good cause, the Department, in its discretion, may grant an extension of time beyond the initial 120-day period after Board approval. Any request for an extension beyond the initial deadline date must be received prior to the 120-day deadline. Furthermore, if an extension is granted, only one extension may be

allowed per application.

- c. **Revoke** 34 unrestricted private ambulance vehicle permits granted to Liberty Ambulance, LLC's previous owner, the Carlisle Family Trust.

#### **INITIATED BY**

On March 29, 2023, the Department received an application from Mildred Carlisle, President of Liberty Ambulance, requesting the reassignment of 27 unrestricted private ambulance vehicle permits due to a change of ownership (Attachment 1). Liberty Ambulance LLC is located at 9441 Washburn Road, Downey, CA 90242. On June 21, 2023, the Department received the final documents needed to complete the application.

#### **DISCUSSION**

Liberty Ambulance LLC was previously authorized by the Board and Department to operate 34 unrestricted private ambulance vehicles for hire in the City of Los Angeles. The history of the private ambulance vehicles permit authorities are as follows: The Board initially granted 20 vehicle permits on March 12, 2009, and 14 additional vehicle permits on November 14 2013. The sole owner of Liberty Ambulance LLC is the Carlisle Family Trust.

According to the Application Procedure for Vehicle Permits, when a company with vehicle permits undergoes an ownership change, the company must notify the Department and the Board must formally approve the change. The applicant submitted two certifications of Trust establishing the Kelvin Carlisle Irrevocable Trust and the Mildred Carlisle Irrevocable Trust and both certifications of Trust are dated December 28, 2012. The Kelvin Carlisle Irrevocable Trust names Mildred Carlisle & Michael Carlisle as Trustee, and the Mildred Carlisle Irrevocable Trust names Nicole Carlisle Natale & Michael Carlisle as Trustee. Therefore, the applicant requests that the Board reassign 27 unrestricted private ambulance vehicle permits due to the ownership change. The new owners are the Kelvin Carlisle Irrevocable Trust and the Mildred Carlisle Irrevocable Trust.

The history of Liberty Ambulance LLC's business is as follows: On May 5, 2008, Limited Liability Company Articles of Organization were filed with the Secretary of State establishing APT Ambulance LLC (Attachment 2). On August 13, 2008, the Limited Liability Company Certificate of Amendment was filed with the Secretary of State changing the Limited Liability Company's name to Liberty Ambulance LLC (Attachment 3). On January 27, 2021, the Statement of Information (Entity Type: Limited Liability Company) was filed with the California Secretary of State naming Mildred Carlisle as Manager and Chief Executive Officer of Liberty Ambulance LLC (Attachment 4).

#### Public Convenience and Necessity

The application of Liberty Ambulance LLC was evaluated against Section 2 of the Guidelines for Establishing Public Convenience and Necessity as established by the Board on August 11, 2005 for applicants with no unrestricted private ambulance vehicle permits (Attachment 5).


- a. Experience – The applicant submitted the resume of Daniel Lee Graham, Executive Vice President. From 2007 to present, Mr. Graham has been responsible for operations, communications, business development, and compliance.

- b. Background Check – The background checks were conducted on the owners and general manager of Liberty Ambulance LLC and no disqualifying criminal history was found as listed in Board Order No. 600.
- c. Financial Capability – The applicant submitted the Department of Motor Vehicle registrations for 28 reassigned vehicles and financial documentation showing that the company demonstrates sufficient liquid assets to support the 27 private ambulance vehicle permits.
- d. Hours of Operation – The regular hours of operation for transportation services are 24 hours a day, seven days a week.

Should the Board grant the reassignment of 27 unrestricted private ambulance vehicle permits to Liberty Ambulance LLC, the company would be authorized to operate a total of 27 unrestricted private ambulance vehicle permits in the City of Los Angeles.

There is no documented evidence of illegal operation by Liberty Ambulance LLC in the City of Los Angeles in the past 12 months.

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Attachments

Approved: <u>7/7/2023</u>
Board of Transportation Commissioners

Commission Executive Assistant