BOARD REPORT
CITY OF LOS ANGELES
DEPARTMENT OF TRANSPORTATION

Date: July 9, 2020
To: Board of Transportation Commissioners
From: Seleta J. Reynolds, General Manager
Subject: RECOMMEND APPROVAL OF THE APPLICATION OF VAFA MEDICAL TRANSPORTATIONS FOR THREE UNRESTRICTED NON-AMBULATORY PASSENGER VEHICLE PERMITS

RECOMMENDATIONS

That your Board:

a. Find that Vafa Medical Transportations, based upon evidence of patients in need of transportation; public convenience and necessity, requires the operation of three unrestricted non-ambulatory passenger vehicles.

b. Grant three unrestricted non-ambulatory passenger vehicle permits to Vafa Medical Transportations contingent upon:

1. The applicant filing with the Department in such form as the Department requires, and thereafter keeping in full force and effect a policy of automobile liability insurance acceptable to the City Attorney and the City Risk Manager;

2. The drivers and attendants obtaining the required permits;

3. The applicant obtaining commercial or exempt registration for the vehicles;

4. The vehicles passing Department inspection;

5. The applicant complying with all Board rules and regulations and City ordinances pertaining to the operation of non-ambulatory passenger vehicles;

6. The applicant charging only those rates for non-ambulatory passenger vehicle service as set forth in Board Order No. 602 (Ordinance No. 182,502) and successor regulations; and

7. The vehicles must be placed into service within 120 days after the Board of Transportation Commissioners (Board) approval, or such authority shall become invalid. Upon written request and for good cause, the Department, in its discretion, may grant an extension of time beyond the initial 120-day period after Board approval. Any
request for an extension beyond the initial deadline date must be received prior to the
120 day deadline. Furthermore, if an extension is granted, only one extension may be
allowed per application.

INITIATED BY

On March 11, 2020, the Department received an application from Arash Vafakhah, CEO of Vafa Medical
Transportations, 7048 Owensmouth Avenue, Canoga Park, California 91303, requesting three non-
ambulatory passenger vehicle permits to be used as gurney vans (Attachment 1). On June 9, 2020, Mr.
Vafakhah submitted additional documents needed to complete the application.

DISCUSSION

Vafa Medical Transportations is not currently authorized by the Board to operate any vehicles for hire in
the City of Los Angeles.

The history of Vafa Medical Transportations’ business is as follows: On January 1, 2020, the Articles of
Incorporation were filed with the California Secretary of State establishing Vafa Medical Transportations
(Attachment 2). On January 24, 2020, a Statement of Information (Domestic Stock and Agricultural
Cooperative Corporations) was filed with the California Secretary of State naming Arash Vafakhah as
Chief Executive Officer, and Amin Vafakhah as Chief Financial Officer and Secretary of the company
(Attachment 3). Arash Vafakhah and Amin Vafakhah are the shareholders of Vafa Medical Transportations.

Public Convenience and Necessity

The application of Vafa Medical Transportations was evaluated against Section 2 of the Guidelines for
Establishing Public Convenience and Necessity as established by the Board on August 11, 2005, for
applicants with no unrestricted non-ambulatory passenger vehicle permits (Attachment 4).

a. Experience – The resume of Matthew Modarai, Manager/Director of Operations of Cyrus
Services, Inc. was submitted. The applicant states that he was the Manager/Director of
Operations for Cyrus Services, Inc. from August 2015 to May 2020. His resume states that he
hired and trained all driver and office staff, scheduled daily routes, handled contracts and billing,
and updated policies to comply with the city and state licenses and regulations.

b. Background Check – A background check was conducted on the owners and General Manager of
Vafa Medical Transportations, and no disqualifying criminal history was found as listed in Board
Order No. 600.

c. Financial Capability – The applicant submitted financial documentation showing that the
company demonstrates sufficient liquid assets to support the request for the three non-
ambulatory passenger vehicle permits.

d. Reason for Requesting Permits – The applicant states that by obtaining the three non-
ambulatory passenger vehicle permits, they will fill the demand for the non-ambulatory
passenger vehicle services as there are not enough providers available to serve the rapidly growing elderly population, and they want to legally operate in the City of Los Angeles.

e. **Impact on Existing Transportation Providers** – The applicant states that there will be no negative impact on the existing transportation providers because there is a high demand for the service and not enough providers in the area. By providing their services, they are taking the burden off from other providers.

f. **Description of Public Benefit** – The applicant states that they will provide an excellent and on-time service to their patients. Due to the growing demand and not enough providers, placing three non-ambulatory passenger vehicles into service in the City will help the public get the services they deserve in a professional and timely manner.

g. **Business Plan** – The applicant submitted a business plan that includes the company’s days and hours of operation, dispatching procedures, employee training plans, affirmative action policy, method of monitoring the quality of service, and emergency procedures. The hours of operation for the transportation service are Monday through Saturday from 4:30 a.m. to 7:00 p.m., and with the availability to provide services before and after hours and weekends on an on-call basis.

There is no documented evidence of illegal operation by Vafa Medical Transportations in the City of Los Angeles in the past 12 months.

B20-018 kj
Attachments
Board of Transportation Commissioners  
Department of Transportation  
100 S. Main St, 1st Floor MS 725  
Los Angeles, CA 90012

Dear Commissioners,

Vafa Medical Transportations submits the enclosed application for three new Unrestricted Non-Ambulatory Passenger Vehicle Permits. All three permits would be for gurney vans. We will acquire the vehicles once the permits are granted.

Vafa Medical Transportations is incorporated as an S-type in the State of California and is owned equally by Arash Vafakhh and Amin Vafakhh. Operation Manager is Matthew Modarai with 5 years of experience in the industry. Attached you can find his resume.

Company is located at 7048 Owensmouth Avenue, Canoga Park, CA 91303. Company’s phone number is (818) 813-8013 and fax number is (818) 698-0418. Company email address is info@VafaMedicalTransportations.com

Enclosed you will find three application permits, application fees, financial statement, Business information and tax registration, operation manager’s resume, proposed operation, evidence of public convenience and necessity, along with the business plan.

We greatly appreciate your consideration and the time invested in this matter. Should you have any questions about this application packet, please reach out to Arash Vafa at the contact info below.

Kind Regards,  
Vafa Medical Transportations  
Arash Vafakh, CEO  
info@VafaMedicalTransportations.com  
P: (818) 813-8013  
P: (818) 698-0418
Article of Incorporation

I

The name of the corporation is VAFA MEDICAL TRANSPORTATIONS

II

The address of the corporation is: 6250 CANOGA AVE UNIT 597 WOODLAND HILLS, CA 91367

III

The purpose of the corporation is to engage in any lawful act or activity for which a corporation may be organized under the General Corporation Law of California other than the banking business, the trust company business or the practice of a profession permitted to be incorporated by the California Corporations Code.

IV

The name and address in the State of California of this corporation’s initial agent for service of process is:

Name: ARASH VAFAKHAH
Address: 6250 CANOGA AVE UNIT 597 WOODLAND HILLS, CA 91367

V

This corporation is authorized to issue only one class of shares of stock. The total number of shares which this corporation is authorized to issue is 30,000.

_________________________ _________________________
Arash Hashemidahaj, Incorporator

ATTACHMENT 2
State of California
Secretary of State

GC49736
FILED
In the office of the Secretary of State of the State of California
JAN-24 2020

IMPORTANT - READ INSTRUCTIONS BEFORE COMPLETING THIS FORM

CORPORATE NAME
/AFA MEDICAL TRANSPORTATIONS

CALIFORNIA CORPORATE NUMBER
C4548223

To Change Statement (Not applicable if agent address of record is a P.O. Box address. See instructions.)

[ ] If there have been any changes to the information contained in the last Statement of Information filed with the California Secretary of State, or no statement of information has been previously filed, this form must be completed in its entirety.

[ ] If there has been no change in any of the information contained in the last Statement of Information filed with the California Secretary of State, check the box and proceed to Item 17.

Complete Addresses for the Following (Do not abbreviate the name of the city. Items 4 and 5 cannot be P.O. Boxes.)

STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE
250 CANOGA AVE UNIT 597, WOODLAND HILLS, CA 91367

STREET ADDRESS OF PRINCIPAL BUSINESS OFFICE IN CALIFORNIA, IF ANY
250 CANOGA AVE UNIT 597, WOODLAND HILLS, CA 91367

MAILING ADDRESS OF CORPORATION, IF DIFFERENT THAN ITEM 4

ames and Complete Addresses of the Following Officers (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

CHIEF EXECUTIVE OFFICER
ARASH VAFAKHAI
ADDRESS
250 CANOGA AVE UNIT 597, WOODLAND HILLS, CA 91367
CITY
STATE
ZIP CODE

SECRETARY
AMIN VAFAKHAI
ADDRESS
20560 VENTURA BLVD APT 108, WOODLAND HILLS, CA 91364
CITY
STATE
ZIP CODE

CHIEF FINANCIAL OFFICER
AMIN VAFAKHAI
ADDRESS
20560 VENTURA BLVD APT 108, WOODLAND HILLS, CA 91364
CITY
STATE
ZIP CODE

ames and Complete Addresses of All Directors, Including Directors Who are Also Officers (The corporation must have at least one director. Attach additional pages, if necessary.)

1. NAME
ARASH VAFAKHAI
ADDRESS
250 CANOGA AVE UNIT 597, WOODLAND HILLS, CA 91367
CITY
STATE
ZIP CODE

2. NAME
AMIN VAFAKHAI
ADDRESS
20560 VENTURA BLVD APT 108, WOODLAND HILLS, CA 91364
CITY
STATE
ZIP CODE

3. NAME

NUMBER OF VACANCIES ON THE BOARD OF DIRECTORS, IF ANY

gent for Service of Process (If the agent is an individual, the agent must reside in California and Item 15 must be completed with a California street address. A P.O. Box address is not acceptable. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 15 must be left blank.)

1. NAME OF AGENT FOR SERVICE OF PROCESS
ARASH VAFAKHAI

1. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL
250 CANOGA AVE UNIT 597 STE 104 C, WOODLAND HILLS, CA 91367
CITY
STATE
ZIP CODE

type of Business

1. BY SUBMITTING THIS STATEMENT OF INFORMATION TO THE CALIFORNIA SECRETARY OF STATE, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREBIN, INCLUDING ANY ATTACHMENTS, IS TRUE AND CORRECT.

MEDICAL TRANSPORTATIONS

ATTACHMENT 3

1/24/2020
ARASH HASHEMIDAHJ

DATE
TYPE/PRINT NAME OF PERSON COMPLETING FORM
CPA
TITLE
SIGNATURE

Page 1 of 1

-200 (REV 11/2014)
GUIDELINES FOR ESTABLISHING PUBLIC CONVENIENCE AND NECESSITY FOR NON-AMBULATORY PASSENGER VEHICLE PERMITS APPROVED BY THE BOARD AUGUST 11, 2005.

The applicant for Non-Ambulatory Passenger Vehicle Permits shall have the burden of proof to establish by clear and convincing evidence that public convenience and necessity requires the operation of additional non-ambulatory passenger vehicles. In addition to the information required by Section 71.13 of the Los Angeles Municipal Code, such evidence should include, but not be limited to the following:

1. Applicants Who Presently Hold Unrestricted Non-Ambulatory Passenger Vehicle Permits
   a. Background Check - The applicant must submit to a Department of Justice Criminal Background Check for all majority owners, management officials and supervisors at the time of application. Any majority owners, management officials and supervisors with criminal history listed in Board Order No. 600 shall be disqualified.

   For all permitted companies, should any change in owners, management officials, or supervisors occur, they must be fingerprinted by the Department within 30 days of the change or the Department shall revoke the company's permits. If a company does not replace a majority owner, management official or supervisor when the Department of Justice reports any criminal history in violation of the above Board Orders, the Department shall revoke the company's permits.

   Revised BOTC October 6, 2005

   b. Financial Capability- The applicant must provide proof of financial ability to acquire, equip and place the requested vehicles into service within 120 days:

      The applicant must submit proof of ownership of the vehicle(s) (DMV registration) to be permitted, or submit evidence of an additional $5,000 in liquid assets (bank statement) for each vehicle, with a tentative lease agreement, purchase agreement or vehicle conversion order which shows the delivery date for each vehicle.

   c. A statement explaining the reason for requesting additional permits.

   d. A description of how the public will benefit from the additional vehicles.

   e. A description of the impact of the proposed service on existing transportation providers.
2. Applicants with No Unrestricted Non-Ambulatory Passenger Vehicle Permits
   (NOTE: NO MORE THAN THREE PERMITS WILL BE GRANTED TO
   EACH APPLICANT)

   a. Experience - The applicant must be able to submit proof that they or their full-
      time managerial staff have:

      (1) At least one (1) year operating a non-ambulatory passenger
          transportation service in California, OR

      (2) At least two (2) years experience in managing transportation fleet
          operations, OR

      (3) At least two (2) years experience in medical transportation
          administration in California or in a region with equivalent standards.

   b. Background Check - The applicant must submit to a Department of Justice
      Criminal Background Check for all majority owners, management officials
      and supervisors at the time of application. Any majority owners, management
      officials and supervisors with criminal history listed in Board Order No. 600
      shall be disqualified.

      For all permitted companies, should any change in owners, management
      officials, or supervisors occur, they must be fingerprinted by the Department
      within 30 days of the change or the Department shall revoke the company’s
      permits. If a company does not replace a majority owner, management
      official or supervisor when the Department of Justice reports any criminal
      history in violation of the above Board Orders, the Department shall revoke
      the company’s permits.

      Revised BOTC October 6, 2005

   c. Financial Capability - The applicant must provide proof of financial ability to
      acquire, equip and place the requested vehicles into service within 120 days:

      The applicant must have a current balance sheet (bank statement) showing
      evidence of at least $20,000 in liquid assets; and,

      The applicant must submit proof of ownership of the vehicle(s) (DMV
      registration) to be permitted, or submit evidence of an additional $5,000 in
      liquid assets (bank statement) for each vehicle, with a tentative lease
      agreement, purchase agreement or vehicle conversion order which shows
      the delivery date for each vehicle.
<table>
<thead>
<tr>
<th>Number of Permits</th>
<th>Base Liquid Assets Required</th>
<th>Additional Liquid Assets Required for Non-Owned Vehicle</th>
<th>Total Liquid Assets Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$20,000</td>
<td>$5,000</td>
<td>$25,000</td>
</tr>
<tr>
<td>2</td>
<td>$20,000</td>
<td>$10,000</td>
<td>$30,000</td>
</tr>
<tr>
<td>3</td>
<td>$20,000</td>
<td>$15,000</td>
<td>$35,000</td>
</tr>
</tbody>
</table>

d. A statement explaining the reason for requesting permits.

e. A description of the impact of the proposed service on existing transportation providers.

f. A description of how the public will benefit from the proposed service.

g. A business plan identifying potential customers, customer volumes, expenses, projected revenues, sources of revenue (include Medi-Cal provider number), staffing of operations, and driver training and operational standards (personnel policies).

3. Applicants For Restricted Non-Ambulatory Passenger Vehicle Permits to Serve Private Contracts

a. Description of the length and type of experience the applicant or their managerial staff have in:

   i. Operating a non-ambulatory passenger transportation service.
   ii. Managing transportation fleet operations.
   iii. Medical transportation administration.

b. A copy of the contract(s) for the facility(ies) the applicant is to serve.

c. Background Check - The applicant must submit to a Department of Justice Criminal Background Check for all majority owners, management officials and supervisors at the time of application. Any majority owners, management officials and supervisors with criminal history listed in Board Order No. 600 shall be disqualified.

For all permitted companies, should any change in owners, management officials, or supervisors occur, they must be fingerprinted by the Department within 30 days of the change or the Department shall revoke the company's permits. If a company does not replace a majority owner, management official or supervisor when the Department of Justice reports any criminal history in violation of the above Board Orders, the Department shall revoke the company's permits.

Revised BOTC October 6, 2005
d. Financial Capability - The applicant must provide proof of financial ability to acquire, equip and place the requested vehicles into service within 120 days:

The applicant must have a current balance sheet (bank statement) showing evidence of at least $20,000 in liquid assets; and,

The applicant must submit proof of ownership of the vehicle(s) (DMV registration) to be permitted, or submit evidence of an additional $5,000 in liquid assets (bank statement) for each vehicle, with a tentative lease agreement, purchase agreement or vehicle conversion order which shows the delivery date for each vehicle.

Revised BOTC November 18, 2004

e. Description of how the public will benefit from the proposed service.

f. A description of the impact of the proposed service on existing transportation providers.

However, vehicles authorized for such service shall be granted only restricted permits, can serve only the clients of the agency under the terms of the contract, and shall be permitted only for the duration of the contract.

4. **EXCEPTION - Restricted Non-Ambulatory Passenger Vehicle Permits to Serve Government Contracts**

Applicants that submit a signed contract with a public agency or an agency authorized to make such contracts for the expenditure of public funds for non-ambulatory passenger transportation need not submit the above data. However, vehicles authorized for such service shall be granted only restricted permits, can serve only the clients of the agency under the terms of the contract, and shall be permitted only for the duration of the contract. No charges shall be paid to the grantee for this service other than that paid by the public agency.