Date: May 14, 2020

To: Board of Transportation Commissioners

From: Seleta J. Reynolds, General Manager

Subject: RECOMMEND APPROVAL OF THE APPLICATION OF VALENCIA MEDICAL TRANSPORTATION INC. FOR TWO UNRESTRICTED NON-AMBULATORY PASSENGER VEHICLE PERMITS

RECOMMENDATIONS

That your Board:

a. Find that Valencia Medical Transportation Inc., based upon evidence of patients in need of transportation; public convenience and necessity, requires the operation of two unrestricted non-ambulatory passenger vehicles.

b. Grant two unrestricted non-ambulatory passenger vehicle permits to Valencia Medical Transportation Inc. contingent upon:

1. The applicant filing with the Department in such form as the Department requires and thereafter, keeping in full force and effect a policy of automobile liability insurance acceptable to the City Attorney and the City Risk Manager;

2. The drivers and attendants obtaining the required permits;

3. The applicant obtaining commercial or exempt registration for the vehicles;

4. The vehicles passing Department inspection;

5. The applicant complying with all Board rules and regulations and City ordinances pertaining to the operation of non-ambulatory passenger vehicles;

6. The applicant charging only those rates for non-ambulatory passenger vehicle service as set forth in Board Order No. 602 (Ordinance No. 182,502) and successor regulations; and

7. The vehicles must be placed into service within 120 days after the Board of Transportation Commissioners (Board) approval, or such authority shall become invalid.
Upon written request and for good cause, the Department, in its discretion, may grant an extension of time beyond the initial 120-day period after Board approval. Any request for an extension beyond the initial deadline date must be received prior to the 120-day deadline. Furthermore, if an extension is granted, only one extension may be allowed per application.

**INITIATED BY**

On January 8, 2020, the Department received an application from Hakop Chinaryan, CEO of Valencia Medical Transportation Inc., 6356 Van Nuys Boulevard, #225, Van Nuys, California 91401, requesting two unrestricted non-ambulatory passenger vehicle permits to be used as a gurney vans (Attachment 1). On May 4, 2020, Mr. Chinaryan submitted additional documents needed to complete the application.

**DISCUSSION**

Valencia Medical Transportation Inc. is not currently authorized by the Board to operate any vehicles for hire in the City of Los Angeles.

The history of Valencia Medical Transportation Inc.’s business is as follows: On February 20, 2018, the Articles of Incorporation of a General Stock Corporation were filed with the California Secretary of State establishing Valencia Medical Transportation Inc. (Attachment 2). On November 26, 2019, Statement of Information (Domestic Stock and Agricultural Cooperative Corporations) was filed with the California Secretary of State, naming Hakop Chinaryan as Chief Executive Officer, Chief Financial Officer, and Secretary of the company (Attachment 3). Hakop Chinaryan is the sole shareholder of Valencia Medical Transportation Inc.

**Public Convenience and Necessity**

The application of Valencia Medical Transportation Inc. was evaluated against Section 2 of the Guidelines for Establishing Public Convenience and Necessity as established by the Board on August 11, 2005, for applicants with no unrestricted non-ambulatory passenger vehicle permits (Attachment 4).

a. **Experience** – The resume of Hakop Chinaryan, CEO and Manager of Valencia Medical Transportation Inc. was submitted. From December 2015 to January 2018, Mr. Chinaryan was the Manager/Dispatcher for City Wide Transportation. Since February 2018 to present, Mr. Chinaryan is the President/CEO of Valencia Medical Transportation Inc. His resume states that he manages contracts, maintains customer relationship, handles billings and payroll, recruits employees, oversees employees’ shifts, and supervises dispatch operations.

b. **Background Check** – A background check was conducted on the owner and general manager of Valencia Medical Transportation Inc. and no disqualifying criminal history was found as listed in Board Order No. 600.

c. **Financial Capability** – The applicant submitted the Department of Motor Vehicle’s registration for one of the two non-ambulatory passenger vehicles. The applicant also submitted financial documentation showing that the company demonstrates sufficient liquid assets to support the request for two non-ambulatory passenger vehicle permits.
d. **Reason for Requesting Permits** – The applicant states their business is located in Van Nuys, and currently they are operating in the City of Burbank and Pasadena. They are requesting two unrestricted non-ambulatory passenger vehicle permits to serve the needs of their patients, and to legally expand their service in the City of Los Angeles.

e. **Impact on Existing Transportation Providers** – The applicant states that there will not be any negative impact on the existing transportation providers due to the present demand of medical transportation by their current customers.

f. **Description of Public Benefit** – The applicant will aim to provide excellent service to patients in need of gurney transportation in order to improve their livelihood. They also emphasize that they will provide the quality service to their patients. Therefore, they will impact the public with positive attitude and profound care.

g. **Business Plan** – The applicant submitted a business plan that includes the company’s days and hours of operation, dispatching procedures, employee training plans, affirmative action policy, method of monitoring the quality of service, and emergency procedures. The office hours are from 9:00 a.m. to 5:00 p.m., Monday through Friday, and on-call basis on Saturdays, depending on call volume. The hours of operation for the transportation service are 24 hours a day, 365 days a year.

There is no documented evidence of illegal operation by Valencia Medical Transportation Inc. in the City of Los Angeles in the past 12 months.

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Attachments