


**BOARD REPORT  
CITY OF LOS ANGELES  
DEPARTMENT OF TRANSPORTATION**

Date: August 8, 2019

To: Board of Transportation Commissioners

From: Seleta J. Reynolds, General Manager  
Department of Transportation 

Subject: **ESTABLISHMENT OF PREFERENTIAL PARKING DISTRICT NO. 292 IN THE BRENTWOOD GLEN AREA OF COUNCIL DISTRICT 11**

**SUMMARY**

The Los Angeles Department of Transportation (LADOT) recommends the establishment of Preferential Parking District (PPD) No. 292 in the Brentwood Glen area of Council District (CD) 11.

**RECOMMENDATIONS**

1. FIND that University of California Los Angeles (UCLA) students and other non-residents cause adverse parking impacts on the adjacent residential blocks from which the residents deserve immediate relief.
2. FIND that the establishment of PPD No. 292, pursuant to Los Angeles Municipal Code (LAMC) Section 80.58.d, is exempt from the California Environmental Quality Act (CEQA) as a Class 1 Categorical Exemption, under Article III.1.a.3 of the 2002 Los Angeles City CEQA Guidelines.
3. ADOPT the accompanying Resolution establishing the boundaries of PPD No. 292, pursuant to the City Council's March 16, 2016, "Rules and Procedures for Preferential Parking Districts," to include all blocks within the residential area bounded by the blocks indicated below:
  - Centerline to the south side of Sunset Boulevard between Layton Drive and Church Lane
  - Church Lane between Sunset Boulevard and Waterford Street
  - Waterford Street between Church Lane and the dead end west of Beloit Avenue
  - Beloit Avenue between Waterford Street and the dead end north of Kiel Street
  - Chenault Street between Beloit Avenue and the dead end west of Beloit Avenue
  - Burnham Street between Beloit Avenue and the dead end west of Beloit Avenue
  - Berwick Street between Beloit Avenue and the dead end west of Beloit Avenue
  - Albata Street between Beloit Avenue and the dead end west of Beloit Avenue
  - Bolas Street between Beloit Avenue and the dead end west of Beloit Avenue
  - Cashmere Street between Beloit Avenue and the dead end west of Beloit Avenue
  - Montana Avenue between Beloit Avenue and the dead end west of Beloit Avenue
  - Woodburn Drive between Layton Drive and the dead end south of Layton Drive
  - Layton Drive between Woodburn Drive and Sunset Boulevard

4. AUTHORIZE the following parking restrictions for use on the residential portions of all streets in PPD No. 292:
  - NO PARKING 6 PM TO 8 AM; 2 HOUR PARKING 8 AM TO 6 PM, VEHICLES WITH DISTRICT NO. 292 PERMITS EXEMPT
  - NO PARKING 8 AM TO 6 PM, VEHICLES WITH DISTRICT NO. 292 PERMITS EXEMPT
  - 2 HOUR PARKING 8 AM TO 6 PM, VEHICLES WITH DISTRICT NO. 292 PERMITS EXEMPT
  - NO PARKING 6 PM TO 8 AM, VEHICLES WITH DISTRICT NO. 292 PERMITS EXEMPT
5. INSTRUCT LADOT to initiate the necessary procedures for the preparation and sale of parking permits to residents within PPD No. 292, as specified in Section 80.58 of the LAMC.
6. DIRECT LADOT to post or remove the authorized parking restrictions on the residential portions of the street segments enumerated in Recommendation No. 3, except for areas where parking is currently prohibited in the interest of traffic flow or public safety.
7. DIRECT LADOT to post or remove the authorized parking restrictions upon receipt and validation of petitions containing signatures from at least 75 percent of the dwelling units, covering more than 50 percent of the developed frontage on a street segment requesting installation or removal of the parking restrictions set forth in Recommendation No. 4, without further action of the City Council.

## **BACKGROUND**

The Preferential Parking Program is set forth in Section 80.58 of the LAMC. It provides for the establishment of a PPD by Resolution of the City Council, upon recommendation by LADOT, and authorizes the Department to promulgate rules and procedures to implement the City's Preferential Parking Program, which must be approved by the City Council. A request from a representative of the affected neighborhood group or by the area's Councilmember initiates the establishment of a PPD. However, the area must meet the criteria set forth in the "Rules and Procedures for Preferential Parking Districts" adopted by the City Council before establishment or expansion may be allowed.

The "Rules and Procedures for Preferential Parking Districts" approved by the City Council on March 16, 2016, allows LADOT to recommend a PPD provided all the following conditions are met:

1. Submittal and verification of petitions requesting such action signed by the residents of at least 75 percent of the dwelling units, covering more than 50 percent of the developed frontage on a minimum of six blocks.
2. Occupation of at least 85 percent of the legal on-street parking spaces on a minimum of four blocks as determined by LADOT.

3. Board of Transportation Commissioners conducts a public hearing for the purpose of receiving comments on the preliminary findings and recommendations of LADOT.

Residents of the area designated as a PPD may purchase special parking permits. Vehicles bearing such permits are exempt from the preferential parking restrictions posted within the district for which the permit was issued. The exemption only applies to the preferential parking regulations on those signs, not to regulations of a general nature installed for traffic movement or street cleaning purposes.

Parking is currently allowed in the area, and the establishment of this PPD involves negligible or no expansion to existing use; therefore the establishment of this PPD falls within the Class 1 Categorical exemption of Section 15301(c) of the State CEQA Guidelines and of the 2002 City CEQA Guidelines, Article III.1.a.3.

## DISCUSSION

Councilmember Mike Bonin submitted letters in 2018 and 2019 to the Department requesting the establishment of a PPD, which would include all blocks within the boundaries indicated in recommendation no. 3 above. The letters indicate that residents of the area are experiencing difficulty finding available on-street parking on their blocks due to UCLA students and other non-residents parking in the neighborhood. Councilmember Bonin, LADOT, and residents of Brentwood Glen who are experiencing on-street parking difficulties, believe the establishment of PPD No. 292 will provide parking relief to the residents of the area.

Residents of the blocks listed below provided signed petitions to establish PPD No. 292 and post their blocks with the parking restriction, "2 Hour Parking 8 AM to 6 PM, Monday – Friday; Vehicles with District No. 292 Permits Exempt". A block is defined as a street segment between two intersecting streets. The petitions represent at least 75 percent of dwelling units on both sides of the street covering more than 50 percent of the developed frontage on each block.

- Beloit Avenue between Cashmere Street and Bolas Street
- Beloit Avenue between Kiel Street and the dead end east of Kiel Street
- Beloit Avenue between Montana Avenue and Denair Street
- Cashmere Street between Beloit Avenue and the dead end west of Beloit Avenue
- Church Lane between Albata Street and Berwick Street
- Church Lane between Kiel Street and Joffre Street
- Denair Street between Church Lane and Beloit Avenue
- Montana Avenue between Beloit Avenue and the dead end west of Beloit Avenue
- Montana Avenue between Church Lane and Beloit Avenue

Parking Analysis

LADOT staff conducted a parking study on Thursday, May 9, 2019, between 10:30 AM and 1:30 PM, and determined that at least 85 percent of the parking spaces on the following 13 blocks were occupied, thus satisfying the parking study criteria set forth in the "Rules and Procedures for Preferential Parking Districts."

- Albata Street between Beloit Avenue and the dead end west of Beloit Avenue
- Beloit Avenue between Homedale Street and Acari Drive
- Beloit Avenue between Bolas Street and Albata Street
- Cashmere Street between Church Lane and Beloit Avenue
- Chenault Street between Beloit Avenue and the dead end west of Beloit Avenue
- Chenault Street between Church Lane and Beloit Avenue
- Church Lane between Cashmere Street and Bolas Street
- Church Lane between Denair Street and Cashmere Street
- Church Lane between Farlin Street and Elderwood Street
- Church Lane between Isleta Street and Homedale Street
- Church Lane between Kiel Street and Joffre Street
- Kiel Street between Beloit Avenue and Church Lane
- Waterford Street between Church Lane and Beloit Avenue

**FISCAL IMPACT STATEMENT**

Revenue from the sale of permits will cover the cost of implementing, administering, and enforcing PPD No. 292. Violations of the posted parking restrictions may result in citation fines deposited into the General Fund.

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## Attachments:

Resolution  
Letters from Councilmember Mike Bonin  
PPD No. 292 Maps

## RESOLUTION

### ESTABLISHMENT OF PREFERENTIAL PARKING DISTRICT NO. 292 IN THE BRENTWOOD GLEN AREA OF COUNCIL DISTRICT 11

WHEREAS, the Los Angeles City Council, by Ordinance No. 152,722, effective September 2, 1979, revised by Ordinance No. 157,425, effective March 18, 1983, amended by Ordinance No. 161,414, effective July 26, 1986, and further revised by Ordinance No. 171,029, effective June 1, 1996, provided for the establishment of Preferential Parking Districts (PPD) by Resolution of the City Council in each case. The latest revision was adopted by City Council on November 6, 2018, Council File 15-0600-S62, under Section 80.58 of the Los Angeles Municipal Code (LAMC); and

WHEREAS, pursuant to LAMC Section 80.58.k, the Los Angeles Department of Transportation (LADOT) promulgated "Rules and Procedures for Preferential Parking Districts", revised by Ordinance No. 177,845, effective September 30, 2006, and an amendment by Ordinance No. 180,059, adopted by the City Council on August 30, 2008, which further updated the Permit fees; and

WHEREAS, residents of this Brentwood Glen neighborhood experience difficulty finding parking on their block due to University of California Los Angeles and other non-residents parking in the neighborhood; and

WHEREAS, LADOT made the determination that the signed petitions represent residents living in at least 75 percent of the dwelling units comprising more than 50 percent of the developed frontage on at least six blocks; and

WHEREAS, LADOT conducted parking studies, which indicated that 13 blocks in the proposed established area have a parking occupancy of at least 85 percent of the available legal parking spaces, thus meeting the criteria set forth in the "Rules and Procedures for Preferential Parking Districts"; and

WHEREAS, LADOT determined that the petition signatures submitted represent at least 75 percent of the dwelling units on the residential portions of the nine blocks listed below, which is sufficient to warrant the installation of the requested preferential parking restriction signs upon City Council approval of this Resolution:

- Beloit Avenue between Cashmere Street and Bolas Street
- Beloit Avenue between Kiel Street and the dead end east of Kiel Street
- Beloit Avenue between Montana Avenue and Denair Street
- Cashmere Street between Beloit Avenue and the dead end west of Beloit Avenue
- Church Lane between Albata Street and Berwick Street
- Church Lane between Kiel Street and Joffre Street
- Denair Street between Church Lane and Beloit Avenue
- Montana Avenue between Beloit Avenue and the dead end west of Beloit Avenue
- Montana Avenue between Church Lane and Beloit Avenue

NOW THEREFORE BE IT RESOLVED, that the Resolution be adopted by the City Council, establishing PPD No. 292 to include all street segments located within the following boundaries below:

- Centerline to the south side of Sunset Boulevard between Layton Drive and Church Lane
- Church Lane between Sunset Boulevard and Waterford Street
- Waterford Street between Church Lane and the dead end west of Beloit Avenue
- Beloit Avenue between Waterford Street and the dead end north of Kiel Street
- Chenault Street between Beloit Avenue and the dead end west of Beloit Avenue
- Burnham Street between Beloit Avenue and the dead end west of Beloit Avenue
- Berwick Street between Beloit Avenue and the dead end west of Beloit Avenue
- Albata Street between Beloit Avenue and the dead end west of Beloit Avenue
- Bolas Street between Beloit Avenue and the dead end west of Beloit Avenue
- Cashmere Street between Beloit Avenue and the dead end west of Beloit Avenue
- Montana Avenue between Beloit Avenue and the dead end west of Beloit Avenue
- Woodburn Drive between Layton Drive and the dead end south of Layton Drive
- Layton Drive between Woodburn Drive and Sunset Boulevard

BE IT FURTHER RESOLVED, that upon approval of PPD No. 292 through the adoption of this Resolution, LADOT be authorized to post or remove the following preferential parking restrictions on any of the blocks within the district, without further action of the City Council, upon receipt and verification of requisite petition(s) as provided for in the adopted "Rules and Procedures for Preferential Parking Districts":

- 2 HOUR PARKING 8 AM TO 6 PM; VEHICLES WITH DISTRICT NO. 292 PERMITS EXEMPT
- NO PARKING 6 PM TO 8 AM; 2 HOUR PARKING, 8 AM TO 6 PM; VEHICLES WITH DISTRICT NO. 292 PERMITS EXEMPT
- NO PARKING 8 AM TO 6 PM; VEHICLES WITH DISTRICT NO. 292 PERMITS EXEMPT
- NO PARKING 6 PM TO 8 AM; VEHICLES WITH DISTRICT NO. 292 PERMITS EXEMPT

BE IT FURTHER RESOLVED, that upon approval of PPD No. 292 through the adoption of this Resolution, LADOT be authorized to post or remove the "2 HOUR PARKING 8 AM TO 6 PM, MONDAY – FRIDAY; VEHICLES WITH DISTRICT NO. 292 PERMITS EXEMPT" restriction on the residential portions of the following blocks, for which residents provided valid signed petitions, without further action of the City Council:

- Beloit Avenue between Cashmere Street and Bolas Street
- Beloit Avenue between Kiel Street and the dead end east of Kiel Street
- Beloit Avenue between Montana Avenue and Denair Street
- Cashmere Street between Beloit Avenue and the dead end west of Beloit Avenue
- Church Lane between Albata Street and Berwick Street
- Church Lane between Kiel Street and Joffre Street
- Denair Street between Church Lane and Beloit Avenue
- Montana Avenue between Beloit Avenue and the dead end west of Beloit Avenue
- Montana Avenue between Church Lane and Beloit Avenue

BE IT FURTHER RESOLVED, that LADOT be directed to take appropriate steps to prepare, issue, and require payments for permits from the residents of PPD No. 292 in accordance with LAMC, and Rules and Procedures adopted by the City Council for PPDs.



# MIKE BONIN

City of Los Angeles  
Councilmember, Eleventh District

July 12, 2018

Seleta Reynolds  
General Manager  
Department of Transportation  
100 S. Main St., 10th Floor  
Los Angeles, CA 90012  
Mail Stop 725

Dear Ms. Reynolds:

My staff has been working with residents of the Brentwood Glen neighborhood to address ongoing and increasing parking concerns in the area. Brentwood Glen is a small set of streets off of the 405 freeway. The neighbors in this community are experiencing a regular onslaught of student and employee related parking in their neighborhood. Rather than pay to park elsewhere, drivers park their vehicles in the neighborhood and crowd residential streets, leaving few, if any, spaces for residents. On behalf of the community, I request the creation of a Preferential Parking District (PPD) with restrictions, "2 hour parking from 8am - 6pm Monday to Friday except by permit" for the following street segments:

1. Church Lane between Kiel and Joffre
2. Church Lane between Joffre and Isleta
3. Church Lane between Isleta and Homedale
4. Church Lane between Homedale and Gladwin
5. Church Lane between Gladwin and Farlin
6. Church Lane between Farlin and Elderwood
7. Church Lane between Elderwood and Montana
8. Church Lane between Montana and Denair
9. Church Lane between Denair and Cashmere
10. Church Lane between Cashmere and Bolas
11. Church Lane between Bolas and Albata
13. Church Lane Between Albata and Berwick
14. Church Lane Between Berwick and Burnham
15. Church Lane Between Burnham and Chenault
16. Church Lane between Chenault and Waterford
17. Beloit between the dead end and Kiel
18. Beloit between Kiel and Joffre
19. Beloit between Joffre and Isleta
20. Beloit between Isleta and Homedale
21. Beloit between Homedale and Gladwin
22. Beloit between Gladwin and Farlin
23. Beloit between Farlin and Elderwood
24. Beloit between Elderwood and Montana

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**City Hall**

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**West Los Angeles Office**

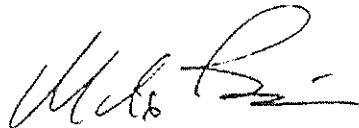
1645 Corinth Avenue, Room 201  
Los Angeles, CA 90025  
(310) 575-8461  
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25. Beloit between Montana and Denair
26. Beloit between Denair and Cashmere
27. Beloit between Cashmere and Bolas
28. Beloit between Bolas and Albata
29. Beloit between Albata and Berwick
30. Beloit between Berwick and Burnham
31. Beloit between Burnham and Chenault
32. Beloit between Chenault and Waterford
33. Kiel between Church Lane and Beloit
34. Joffre between Church Lane and Beloit
35. Isleta between Church Lane and Beloit
36. Homedale between Church Lane and Beloit
37. Gladwin between Church Lane and Beloit
38. Farlin between Church Lane and Beloit
39. Elderwood between Church Lane and Beloit
40. Montana between Church Lane and Beloit
41. Montana between Beloit and the Dead End (VA)
42. Denier between Church Lane and Beloit
43. Cashmere between Church Lane and Beloit
44. Cashmere between Beloit and Dead End (VA)
45. Bolas Between Church Lane and Beloit
46. Bolas between Beloit and Dead End (VA)
47. Albata between Church Lane and Beloit
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49. Berwick between Church Lane and Beloit
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51. Burnham Between Church Lane and Beloit
52. Burnham between Beloit and Dead End (VA)
53. Chenault between Church Lane and Beloit
54. Chenault between Beloit and Dead End (VA)
55. Waterford between Church Lane and Beloit
56. Waterford between Beloit and Dead End (VA)

Thank you for your assistance with this request. Please contact my Field Deputy, Lisa Cahill, at [lisa.cahill@lacity.org](mailto:lisa.cahill@lacity.org) or 310-575-8461 if you have any questions regarding this request.

Regards,



**MIKE BONIN**  
*Councilmember, 11<sup>th</sup> District*

MB: lc

cc: Felix Valde, LADOT Preferential Parking, *Mail Stop 735-05*





# MIKE BONIN

City of Los Angeles  
Councilmember, Eleventh District

May 3, 2019

Seleta Reynolds  
General Manager  
Department of Transportation  
100 S. Main St., 10th Floor  
Los Angeles, CA 90012  
Mail Stop 725

Dear Ms. Reynolds:

My staff has been working with residents of the Brentwood Glen neighborhood to address ongoing and increasing parking concerns in the area. Brentwood Glen is a small set of streets off of the 405 freeway and near Sunset Blvd. The neighbors in this community are experiencing a regular onslaught of student and employee related parking in their neighborhood. Additionally, there have been complaints about people leaving their cars over long weekends and being picked up by rideshare companies. Rather than pay to park elsewhere, drivers park their vehicles in the neighborhood and crowd residential streets, leaving few, if any, spaces for residents. On behalf of the community, I am requesting the creation of a Preferential Parking District (PPD) with restrictions, "2 hour parking from 8am - 6pm Monday to Friday except by permit" for the following street segments:

1. Church Lane between Kiel and Joffre
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11. Church Lane between Bolas and Albata
12. Church Lane between Albata and Berwick
13. Church Lane between Berwick and Burnham

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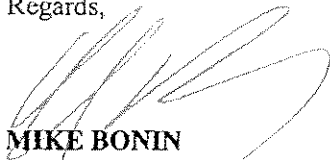


14. Church Lane between Burnham and Chenault
15. Church Lane between Chenault and Waterford
16. Beloit between the dead end and Kiel
17. Beloit between Kiel and Joffre
18. Beloit between Joffre and Isleta
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52. Chenault between Church Lane and Beloit
53. Chenault between Beloit and dead end (VA)
54. Waterford between Church Lane and Beloit
55. Waterford between Beloit and dead end (VA)
56. Sunset between Layton Dr and Gunston Dr
57. Gunston Dr between Sunset and Ayrshire Rd

58. Gunston Dr between Ayrshire Rd and Acari Dr
59. Gunston Dr between Acari Dr and Woodburn Dr
60. Acari Dr between Gunston Dr and Beloit Ave
61. Woodburn Dr between Sunset and Gunston
62. Woodburn Dr between Gunston and Layton Dr
63. Woodburn Dr between Layton and the dead end south of Layton
64. Layton Dr between Sunset and Woodburn Dr
65. Ayrshire between Gunston and the dead end

Thank you for your assistance with this request. Please contact my Field Deputy, Lisa Cahill, at [lisa.cahill@lacity.org](mailto:lisa.cahill@lacity.org) or 310-575-8461 if you have any questions regarding this request.

Regards,



**MIKE BONIN**  
*Councilmember, 11<sup>th</sup> District*

MB: lc

cc: Felix Valde, LADOT Preferential Parking, *Mail Stop 735-05*



# MIKE BONIN

City of Los Angeles  
Councilmember, Eleventh District

April 23, 2019

Seleta Reynolds  
General Manager  
Department of Transportation  
100 S. Main St., 10th Floor  
Los Angeles, CA 90012  
*Mail Stop 725*

Dear Ms. Reynolds:

My staff has been working with residents of the Brentwood Glen neighborhood to address ongoing and increasing parking concerns in the area. Brentwood Glen is a small set of streets off of the 405 freeway and near Sunset Blvd. The neighbors in this community are experiencing a regular onslaught of student and employee related parking in their neighborhood. Additionally, there have been complaints about people leaving their cars over long weekends and being picked up by rideshare companies. Rather than pay to park elsewhere, drivers park their vehicles in the neighborhood and crowd residential streets, leaving few, if any, spaces for residents. On behalf of the community, I am requesting the creation of a Preferential Parking District (PPD) with restrictions, "2 hour parking from 8am - 6pm Monday to Friday except by permit" for the following street segments:

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14. Church Lane Between Burnham and Chenault
15. Church Lane between Chenault and Waterford
16. Church Lane between Sepulveda and Sunset
17. Beloit between the dead end and Kiel

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62. Woodburn Dr between Gunston and Layton Dr
63. Woodburn Dr between Layton and the dead end south of Layton
64. Layton Dr between Sunset and Woodburn Dr
65. Ayrshire between Gunston and the dead end

66. Woodburn between Layton and cul de sac
67. Woodburn between Gunston and Layton
68. Woodburn between Gunston and Sunset
69. Layton between Sunset and Woodburn
70. Gunston between Woodburn and Acari
71. Gunston between Acari and Aryshire
72. Gunston between Aryshire and Sunset
73. Aryshire between Gunston and the cul de sac
74. Acari between Gunston and Beloit Ave

Thank you for your assistance with this request. Please contact my Field Deputy, Lisa Cahill, at [lisa.cahill@lacity.org](mailto:lisa.cahill@lacity.org) or 310-575-8461 if you have any questions regarding this request.

Regards,



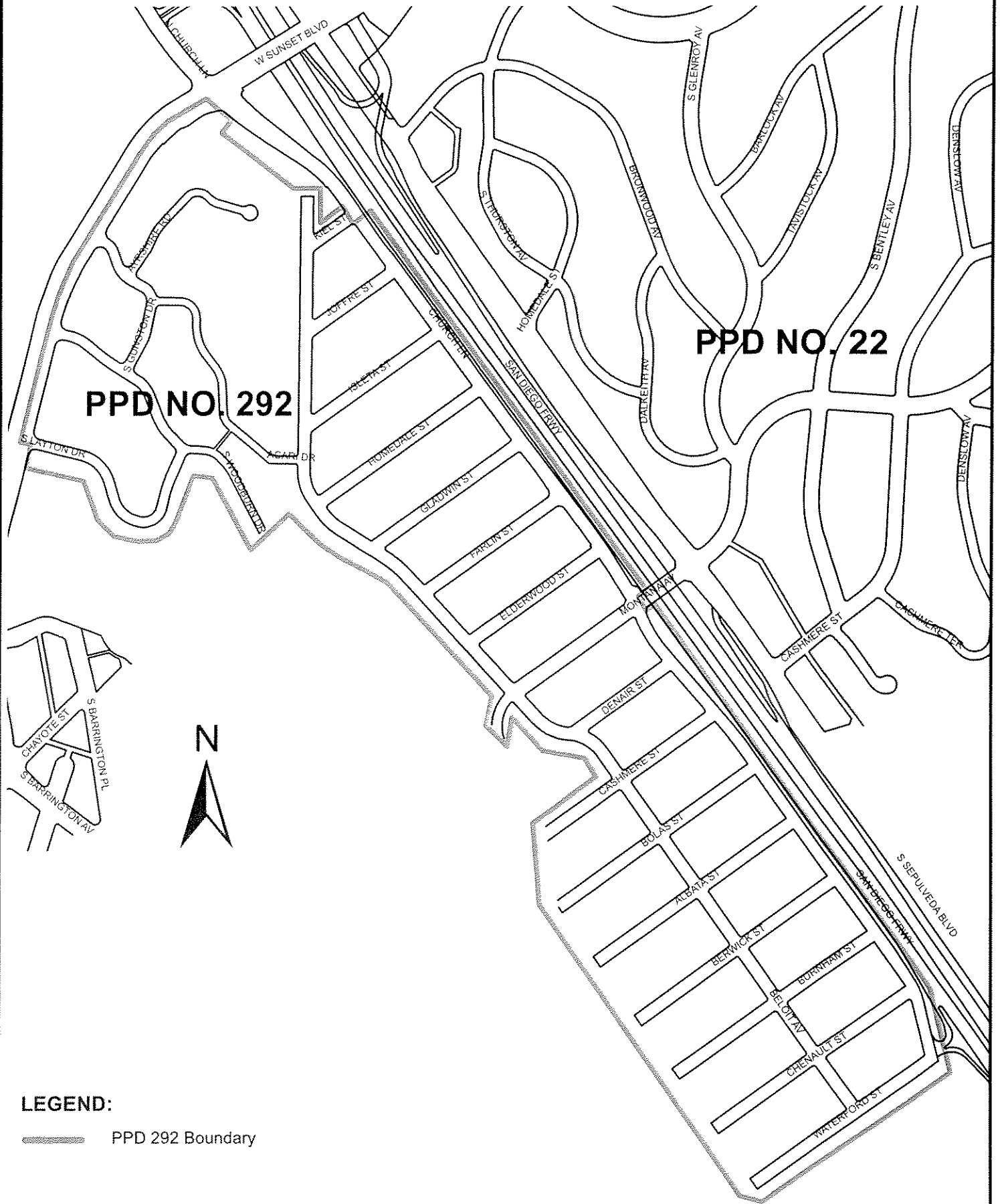
**MIKE BONIN**  
*Councilmember, 11<sup>th</sup> District*

MB: lc

cc: Felix Valde, LADOT Preferential Parking, *Mail Stop 735-05*

# PREFERENTIAL PARKING DISTRICT NO. 292

COUNCIL DISTRICT 11



## LEGEND:

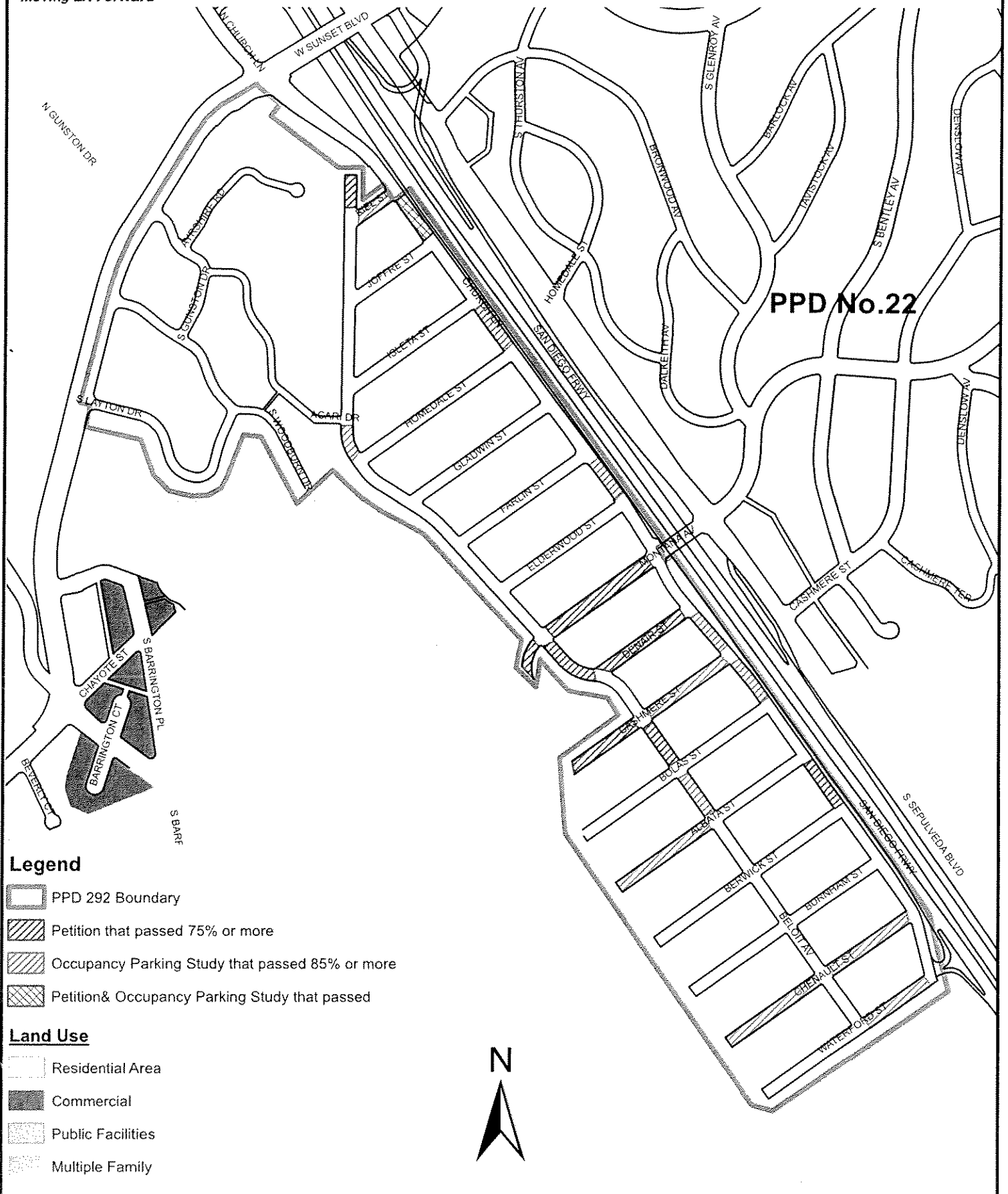
—— PPD 292 Boundary



# PREFERENTIAL PARKING DISTRICT NO. 292

COUNCIL DISTRICT 11

PETITION, PARKING STUDY & LAND USE



PPD No.22

**Legend**

- PPD 292 Boundary
- Petition that passed 75% or more
- Occupancy Parking Study that passed 85% or more
- Petition & Occupancy Parking Study that passed

**Land Use**

- Residential Area
- Commercial
- Public Facilities
- Multiple Family

