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MAYOR

DEPARTMENT OF TRANSPORTATION

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LAURA RUBIO-CORNEJO
GENERAL MANAGER

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**SPECIAL BOARD MEETING
MINUTES
September 23, 2025
10:00 AM**

CONVENED

The Board of Transportation Commissioners convened a Special meeting on Tuesday, September 23, 2025 at 10:00 AM in Los Angeles, CA.

ADMINISTRATIVE ITEMS

ITEM NO. 1 – WELCOME

Vice President (VP) Tohom called the meeting to order and welcomed all those present noting that those wishing to testify before the Board must fill out a speaker's form. He informed the audience that if anyone is a registered lobbyist, City ordinance requires that it should be indicated on the speaker's form.

ITEM NO. 2 – ROLL CALL

Present: Commissioners Raymond Regalado, Douglas Tohom, Vigen Davidian, and David Marquez; Tomas Carranza, Assistant General Manager (AGM); Deputy City Attorneys (DCA) Michael Nagle and Kevin Dufner

ITEM NO. 3 - MINUTES

Commissioner Davidian moved, seconded by Commissioner Marquez to approve the Minutes of August 14, 2025. Unanimously APPROVED.

ITEM NO. 4 – COMMISSION BUSINESS

None

ITEM NO. 5 – COMMUNICATIONS

None

NEIGHBORHOOD COUNCIL

None

PUBLIC FORUM

None

CONSENT ITEM

ITEM NO. 6 - Recommend Approval of the Application of Medicare Transportation corp for Three Unrestricted Non-Ambulatory Passenger Vehicle Permits

Commissioner Marquez moved, seconded by Commissioner Regalado to approve Item No. 6. Unanimously APPROVED.

ACTION ITEM

There was one public comment.

ITEM NO. 7 – Amendment to the Boundaries of the Santa Monica-Highland Parking Meter Zone in Council District 13

Jose Hernandez, Sr. Transportation Engineer – Parking Meters Division, joined by Graham Rossmore, Transportation Planning Associate – Parking Management Bureau, presented the report.

Questions and answers were provided.

- Commissioner Davidian asked if there were other studies done when the problem started years ago prior to the pandemic.
- Mr. Hernandez reported that there was a study done in 2020 as a result of the Council District seeing the demand for on street parking as a significant issue.
- Mr. Rossmore shared details when the initial request was received (early 2020) and the study completed (October 2022); reported the result that showed a 75% average daily occupancy; and received a request to do an updated study in 2024, and found 85% average daily occupancy indicating that since pandemic was over, businesses returned to the streets and the curb is very congested.
- Commissioner Davidian commented that he is familiar with the area and that the parking issues are not just isolated but throughout the day.
- Mr. Rossmore noted that the request to convert these commercial street segments into metered spaces was made to address ongoing parking concerns; the neighboring City of West Hollywood has meters, causing some parking spillover into the unmetered City of LA side; and meters will encourage turnover and promote greater accessibility in the Media District.
- Commissioner Davidian asked if this is consistent with the recent proposal increase in parking rates.
- Mr. Rossmore and Mr. Hernandez responded “that is correct”.
- Commissioner Tohom asked if the study area considered further up to Fountain or south of Willoughby in either the first or second study.

- Mr. Rossmore stated why the study area was not included there as the BID specifically requested the commercial street segments that are unmetered, and explained how LADOT identified the study area.
- Commissioner Tohom asked what the grace period would be for parking enforcement once this goes into affect mid-year 2026.
- Mr. Hernandez discussed the coordinated effort with LADOT team to work with communities, Neighborhood Council, and the BID to ensure word gets out, hopefully a month in advance, and will seek advice from the City Attorney's office when the final notice should be given.
- Commissioner Tohom asked if there has been feedback or concern from employees and other patrons.
- Mr. Rossmore responded that it was discussed with businesses and many expressed they do have lots for their employees.
- Commissioner Regalado asked to describe the community and how it would be impacted especially if there are residential parking there.
- Mr. Rossmore described it as having a bunch of mixed businesses and typically locals and people who work in the area uses the curb.

Commissioner Davidian moved, seconded by Commissioner Regalado to approve Item No. 7. Unanimously APPROVED.

ITEM NO. 8 – Request to Execute a Memorandum of Understanding to Operate Municipal Lot No. 764, and Update Hours of Operation and Parking Rates for Municipal Parking Lot No. 626

David Cataldo, Sr. Management Analyst – Parking Facilities Division, presented the report.

Yvonne Farrow, Arts Manager - Department of Cultural Affairs, was present to address questions.

Questions and answers were provided.

- Commissioner Tohom asked how long the Vision Theatre has been closed.
- Mr. Cataldo stated that he did not have that information and that it's been closed since he's been with the City, at least 20 years.
- Ms. Farrow confirmed the theatre has been closed for six years or so and shared the different phases of the renovation.
- Commissioner Tohom asked what the occupancy rate was at that time, any overflow unto to community.
- Mr. Cataldo responded that he does not have the occupancy rate for that time, and that there were two separate lots and they merged at one point.
- Ms. Farrow commented that they anticipate maximum capacity because the newly renovated Vision Theatre has 729 seats, the community is very excited for its opening, and have a partner operator on board.
- Commissioner Tohom asked if there are any concerns from the adjacent businesses regarding parking for their patrons when there are events.

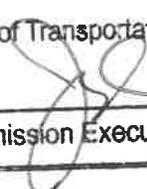
- Ms. Farrow discussed how it's a public parking lot open all day until mid-night; they will notify LADOT 10 days in advance when the Vision Theatre is having an event and will request for a parking attendant, and will close the lot to cars and will have a parking attendant.
- Commissioner Davidian asked if it would be paid parking for the events.
- Mr. Cataldo confirmed that it will be paid parking, \$10 fee for the events.

Commissioner Marquez moved, seconded by Commissioner Regalado to approve Item No. 8. Unanimously APPROVED.

ADJOURNMENT – PURSUANT TO GOVERNMENT CODE SECTION 54956.7

With no further business to come before the Board, Commissioner Davidian moved, seconded by Commissioner Regalado to adjourn the meeting. Unanimously APPROVED.

The meeting adjourned at 10:22 AM.

Approved: 10/9/2025
Board of Transportation Commissioners

Commission Executive Assistant