

With no further nominations, Commissioner Liban asked Commissioner Talbott if she accept the nomination. Commissioner Talbott stated that she accepts the nomination. Unanimously APPROVED.

Commissioner Liban congratulated Commissioner Talbott.

ITEM NO. 5 – COMMUNICATIONS

No communication reported.

ITEM NO. 6 – GENERAL MANAGER’S REPORT

AGM Kim reported that staff is working on an overview/training material for the Commissioners about the Board’s authority and where it lies with this Commission, whether advisory or recommended to Council. He stated that the presentation should be ready sometime in the beginning of the year in January, and that it will be scheduled in small group sessions to avoid violation of the Brown Act.

Question and answer was provided.

- Commissioner Liban asked if the training would include the Brown Act.
- AGM Kim confirmed that the training will include the Brown Act and staff is consulting with the City Attorney’s office on some of the materials. He added that it would be a comprehensive overview of everything the Commission gets engaged with typically.

NEIGHBORHOOD COUNCIL COMMENT

There were no comments.

PUBLIC FORUM

There were no comments.

CONSENT CALENDAR

ITEM NO. 7 – Recommend Approval of Application of Medex Specialty Transport Inc. for Three Unrestricted Non-Ambulatory Passenger Vehicle Permits

Commissioner Pak moved, seconded by Commissioner Davidian to approve Item No. 7. Unanimously APPROVED.

ACTION ITEM

ITEM NO. 8 – Protest Committee Decision Regarding the Parking Citation and Permit Processing Request for Proposals

Questions and answers were provided.

- Commissioner Liban wanted clarification as to why this item was in the agenda since it had already been discussed at the November 9th meeting and that the Minutes stated that it would go to the Transportation Committee.
- AGM Kim briefly summarized the hearing, results, the process, and explained why the item needed to go through this Commission one more time.
- Commissioner Tohom asked if staff received further communication after the protest hearing.
- Gable Ohashi, Sr. Management Analyst, stated that there was no further communication received.

Commissioner Tohom moved, seconded by Commissioner Talbott to approve Item No. 8. Unanimously APPROVED.

ITEM NO. 9 – Establishment of Preferential Parking District No. 326 in the Runyon Canyon Neighborhood of Council District 4.

Public comments were taken.

Felix Valde, Management Analyst, presented the report.

Questions, answers, and comments were provided.

- Commissioner Davidian asked to clarify why page 2 of the report showed 2-hour parking, 8AM – 6PM, while staff mentioned the recommendation was for 4-hour parking.
- Mr. Valde explained that the recommendation of the 4-hour parking is for around the areas near trails and parks.
- Commissioner Davidian asked if this is consistent with the neighboring districts as far as the number of hours.
- Mr. Valde stated that it is to a certain extent because some of the districts were established prior to Council approval to this type of restriction and as of 2018, it is the standard to make it 4-hour parking around trails and parks.
- Commissioner Davidian commended Mr. Valde for his comprehensive analysis of the establishment.
- Commissioner Tohom asked if there are RVs taking up space overnight in the area and how is the preferential parking enforced if vehicles are parked all day and all night.
- Mr. Valde explained how the Preferential Parking District does not really deal with RVs since it is a different issue under a different program, and that there is an oversized restricted area that is intended for oversized vehicles. He further explained what is required if a vehicle is parked overnight and how it would be cited without a permit.
- Commissioner Pak asked that if a person who lives within the area has a permit, does the permit restrict the person to park the RV in front of his or her house or anywhere in the district in the permitted area.
- Mr. Valde stated that it would depend on the type of permit they have and described the two permits (annual and guest) that will allow them to park

anywhere within PPD 326, and added that with a visitor permit, they can only park on their block and the permit itself is marked.

- Commissioner Liban asked what the next steps are for the residents once the Board approves this item, and if they have an RV, what is their next step to avoid being ticketed due to height restrictions.
- Mr. Valde discussed the next steps once it is established (post signs and sell permits) and explained what each household is required to do including the rules for owning an RV.
- DCA Nagle asked to clarify if it was just in the rules or in the ordinance. He stated that if it is not in the ordinance, the rules could be revised and he believes the Board would have the authority.
- Mr. Valde responded that staff would need to review if it is in the rules or in the ordinance.
- Commissioner Liban asked DCA Nagle to clarify the specific issue he brought up in terms of the RV household, if the household owns an RV regardless of the height restriction of the area.
- DCA Nagle stated that he was referring to possibly revising the rules that will require the person who owns an RV to parks in front of their own home and how it could be enforced.
- Commissioner Liban asked if there was a separate action from the Commission that need to happen for the enforcement.
- Ken Husting, Principal Transportation Engineer – Parking Management Bureau, commented that they need to look at the ordinance and rules and that it would be a different challenge on how to enforce it. He added that he does not believe there is any direction needed; will communicate with the City Attorney and respond to them directly if this is an ordinance or if it is in the rules; and would have to discuss with Parking Enforcement on how to enforce.
- In terms of the process, Commissioner Talbott asked what is the notification to the community and how long would they have to obtain their permit once the Board votes on this item.
- Mr. Valde outlined the process in detail once the Board approves. (signs, application, length and timeframe of each step of the process)
- Commissioner Davidian asked for the price of the permit per year.
- Mr. Valde discussed the price: annual - \$34/year, have to stay with the same vehicle and not transferable; visitor - \$22.50 every 4 months, allowed up to 2, and transferable; guest - \$2.50/day, currently no cap but working on putting a cap, meant for event/party with 20 guests, good for 24 hours.
- Commissioner Tohom asked how many permits each person or vehicle could get and how that would work.
- Mr. Valde reiterate that each household could get a maximum of 3 for annual and the vehicle has to be registered to the house; up to 2 visitor permits; and the guest permit has unrestricted amount, but will start restricting.
- Commissioner Tohom asked if there would be any communications sent out to the neighborhood councils through the Councilmember's office.
- Mr. Valde confirmed that he notifies the Councilmember's office and it is up to them to notify the neighborhood councils and that sometimes the neighborhood councils get involved, depending on the residences.

Commissioner Davidian moved, seconded by Commissioner Tohom to approve Item No. 9. Unanimously APPROVED.