

**AGENDA**  
**EMERGENCY OPERATIONS BOARD**  
**Monday, November 20, 2006, 1:30 p.m.**  
**EOB Room, P4 Level, City Hall East**

**I. Declaration of Quorum; Introductions; Approval of Minutes**

**II. Action Items**

**A. May 1, 2006 Immigration Reform Demonstration Emergency Operations Center Activation After Action Report – Chris Ipsen**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the May 1, 2006 Immigration Reform Demonstration Emergency Operations Center Activation After Action Report.

**B. July 24, 2006 Heat/Power Outage Emergency Operations Center Activation After Action Report – Chris Ipsen**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the July 24, 2006 Heat/Power Outage Emergency Operations Center Activation After Action Report.

**D. Transfer Emergency Operations Fund From Department Of General Services To Emergency Preparedness Department – Anna Burton**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Preparedness Department, approve to have the Emergency Operations Fund transferred from the Department of General Services to the Emergency Preparedness Department and request the City Attorney draft any necessary ordinance amendment required for this transfer.

**E. FY 2007/08 Proposed Emergency Operations Fund Budget – Anna Burton**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve the FY 2007/08 Proposed Emergency Operations Fund Budget.

**F. Approve In Concept The Request Of The Departments Of General Services, Personnel, Los Angeles Housing, Transportation And Community Development FY 2007/08 Request For An Emergency Preparedness Coordinator – Anna Burton**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve in concept the request of the Departments of General Services, Personnel, Los Angeles Housing, Transportation and Community Development to have an Emergency Preparedness Coordinator position.

**III. Information Items**

- A.** January 17, 2007 Annual Emergency Preparedness Exercise – Alen Pijuan
- B.** FY 2006/07 Emergency Preparedness Department Reorganization – Anna Burton
- C.** Homeland Security Grants - Felipe Perez
- D.** New Emergency Operations Center (Prop Q) - Rob Freeman
- E.** NIMS / NRP Implementation Task Force - Rob Freeman
- F.** November 9 Operation Double Header Exercise - Alen Pijuan
- G.** Other Announcements - Board Members

**IV. Public Comment Period**

Members of the public may address the Board on any matter which is within the subject matter jurisdiction of the Board.

**V. Adjourn**

EOB MEETING INFORMATION IS AVAILABLE ON THE EMERGENCY PREPAREDNESS DEPARTMENT WEBSITE. Go to <http://www.lacity.org/epd/epdeooeob1.htm>.

If you would like to be added to the EOB email distribution list, please send an email to [erricka.jordan@lacity.org](mailto:erricka.jordan@lacity.org) or contact Erricka Jordan at (213) 978-0544.

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: November 6, 2006

To: William J. Bratton, Chair  
Emergency Operations Board  
  
Emergency Operations Board Members

From: Anna Burton, Executive Assistant  
Emergency Operations Board

Subject: **MAY 1, 2006 IMMIGRATION REFORM DEMONSTRATION  
EMERGENCY  
OPERATIONS CENTER ACTIVATION AFTER ACTION REPORT**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the May 1, 2006 Immigration Reform Demonstration Emergency Operations Center After Action Report.

Executive Summary

On May 1, 2006, the City's Emergency Operations Center (EOC) was activated in planned response to the Immigration Reform. This was a low level activation and a planned event. The size of this demonstration was unprecedented. More than 400,000 people attended. Post-event transportation needs far exceeded the expectations of responding departments. Responding departments noted communication systems worked well and the system in place to request resources worked well.

Attached is the After Action Report (AAR) outlining dates and times, responding departments, actions and recommendations for correction actions. The Emergency Preparedness Department will track recommendations for improvement and, as appropriate, report back through the Emergency Operations Organization.

With your approval, this report will be forwarded to the Mayor for transmittal to the City Council as an information item.

Attachment



**After Action Report  
May 1, 2006  
Immigration Reform Demonstration  
EOC Activation**



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# EXECUTIVE SUMMARY

Homeland security preparedness involves a cycle of outreach, planning, capability development, training, exercising, actual responses to events both planned and unplanned, evaluation, and improvement. This After-Action Report (AAR) is intended to assist the Los Angeles Emergency Operations Organization (EEO) in striving for preparedness excellence by analyzing Emergency Operations Center (EOC) activation response during an event and achieving the following:

- Identifying strengths to be maintained and built upon
- Identifying potential areas for further improvement
- Recommending follow-up actions

The recommendations in this AAR should be viewed as suggestions for future EOC activations. In some cases, agencies may determine the benefits of implementation are insufficient to outweigh the costs. In other cases, agencies may identify alternative solutions that are more effective. Each agency should review the recommendations and determine the most appropriate action and time needed for implementation.

The City of Los Angeles EOC was activated on May 1, 2006 at low level in response to the Immigration Reform Demonstration.

## STRENGTHS

Key strengths identified during this activation include the following:

- This was a low level activation and a planned event. Many resources were already pre-deployed, hence there were few problems encountered.
- Overall communications between all the agencies were good.
- The responding EEO divisions worked well together, inter-agency coordination appeared seamless. The obtaining, managing and providing of resources also worked well during the activation.

## AREAS FOR IMPROVEMENT

Throughout the activation, several opportunities for improvement in the EEO's ability to respond to a large scale demonstration were identified. Major recommendations include the following:

- Additional training should be given to each department's EOC/DOC responders on using the WebEOC software as well as their roles and responsibilities during activation.
- The size of the demonstration was unprecedented, and the needs for public transportation for 400,000 people far exceeded expectation. As a part of planning for future large scale events, a transportation plan should be developed with input from the LADOT and the Metro Transit Authority.
- Only agencies required to respond to the EOC should be present. Many EEO responders that were NOT called for the activation showed up to represent their departments and observe activities.

# **PART 1: ACTIVATION OVERVIEW**

## **ACTIVATION NAME**

May 1, 2006 Immigration Reform Demonstration

## **DURATION**

13 hours

## **ACTIVATION DATE**

May 1, 2006

## **Lead Agency**

Los Angeles Police Department (LAPD)

## **TYPE**

EOC activation Level I

## **SCENARIO**

Demonstration

## **LOCATION**

Los Angeles and surrounding areas

## **RESPONSE ORGANIZATIONS**

- Los Angeles Police Department (LAPD)
- Los Angeles Fire Department (LAFD)
- Information Technology Agency (ITA)
- Emergency Preparedness Department (EPD)
- Los Angeles Department of Transportation (LADOT)
- Department of Recreation and Parks (RAP)
- Bureau of Street Services (BOSS)
- Human Relations Commission (HRC)
- California Highway Patrol (CHP)
- Los Angeles County Sheriff's Department

# **ACTIVATION OVERVIEW**

In response to the May Day protests in the Los Angeles area on May 1, 2006, the City of Los Angeles' Primary EOC located at City Hall East was activated at a Level I to coordinate and monitor the protest activities during the day.

## **ACTIVATION EVALUATION**

The responding EOC divisions worked well together and inter-agency coordination appeared seamless. Outside agencies included the Los Angeles County Sheriff's Department and the California Highway Patrol.

SEMS, ICS and NIMS were not closely followed. Section meetings in the Operations Section and Section head briefings were not held. Briefings were held in the Board Room and everyone in attendance was asked to attend. Briefings to 40-50 responders also became somewhat unproductive. There were very few Operational Area issues. The County EOC was activated in support of the City and other out-of-city marches. The WebEOC software was utilized minimally, and most responders from both LAPD and LAFD were unfamiliar with the software. This was a pre-planned event. Responding departments used the EOC for a Police and Fire joint DOC activation. Normal EOC roles with section heads reporting to management were absent.

The obtaining, managing and providing of resources worked well. GIS mapping was provided. However, GIS staff was asked by various agency representatives to produce various maps with different legends and contents. Simple requests turned into extensive work.

The size of the crowds on May 1, 2006 was unprecedented. The needs for public transportation for 400,000 plus people far exceeded anticipation. The result was over-crowded public transit systems unable to pick up passengers. .



## **PART 2: ACTIVATION EVENTS SYNOPSIS**

Initial notification to departments of the EOC activation was on Friday, April 28, 2006, at 4:00 p.m. The EOC was activated on Monday, May 1, 2006, from 7 a.m. to 8 p.m. at Level I. Deactivation was handled in stages starting Monday, May 1, 2006 at 6 p.m. and ended at 8 p.m.

Protest routes were mapped ahead of time by DOT. Several different marches during the day were monitored. There were in excess of fifteen representatives each from the Police and Fire Departments in the EOC.

No attempt was made to block access to the Port or LAX as intelligence had indicated. However, 90% of the Port's truck drivers failed to show up for work, impacting Port operations. The slow exodus of the participants at MacArthur Park and La Brea areas caused traffic delays. This resulted in the Sheriff's Department closing a subway station due to the behavior of the waiting crowd. The DOT's Automated Traffic Surveillance and Control Center (ATSAC) provided real time visual traffic information of assembly/rally points. This info was analyzed by DOT and LAPD staff to reposition resources to maximize the safety of marchers and the public.

The LAPD reported several minor injuries but no deaths related to demonstration. There were also a few arrests made for knife possession, or felony assault with a deadly weapon against police officers. Several other arrests were made for vandalism or local businesses.

# **PART 3: ANALYSIS OF ACTIVATION AND RECOMMENDATION**

This section of the After-Action Report (AAR) provides an analysis of how well participants as a whole responded during the activation and the areas for improvement.

## **STRENGTHS**

- This was a low level activation and a planned event. Many resources were already pre-deployed, hence there were few problems encountered.
- Overall communications between all the agencies were good.
- The responding EOC divisions worked well together, inter-agency coordination appeared seamless. The obtaining, managing and providing of resources also worked well during the activation.

## **RECOMMENDED AREAS OF IMPROVEMENT**

- SEMS, ICS and NIMS were not closely followed. WebEOC software was not fully utilized and many responders from the LAFD and LAPD were not familiar with the software. Additional training should be given to each department's EOC/DOC responders on how to use the software as well as their roles and responsibilities.
- GIS staff was asked by various agency representatives at the Command Center to produce various maps with different legends and contents. It is suggested that in the future the map requests shall come from Watch Commander only to avoid confusion and duplication.
- On some occasions, LAPD staff requested to operate the Automated Traffic Surveillance and Control Closed Circuit television (ATSAC CCTV) system for preemptive surveillance and assessment of persons of interest. This was in violation of the standing agreement between LAPD, LADOT and the City Attorney's Office. DOT recommends educating LAPD Incident Commanders of the standing agreement regarding usage of the CCTV system.
- The size of the protesting crowds (400,000) exceeded anticipation. The result was overcrowded subways and unruly behavior of waiting crowds at some stations. As a part of the planning process in the future, a transportation plan should be developed with input from the LADOT and the Metro Transit Authority (MTA). In addition, better liaison and communication should be established at each subway station and the actions between the LAPD, Los Angeles Sheriff's Department, LADOT and the MTA.

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: November 6, 2006

To: William J. Bratton, Chair  
Emergency Operations Board  
  
Emergency Operations Board Members

From: Anna Burton, Executive Assistant  
Emergency Operations Board

Subject: **JULY 24, 2006 HEAT/POWER OUTAGE EMERGENCY OPERATIONS  
CENTER ACTIVATION AFTER ACTION REPORT**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve and forward to the Mayor for transmittal to the City Council, the July 24, 2006 Heat/Power Outage Emergency Operations Center After Action Report.

Executive Summary

On July 24, 2006, the City's Emergency Operations Center (EOC) was activated in response to the extreme heat conditions and power outages in the Los Angeles areas. City and County agencies worked cooperatively to address life/safety issues of residents who had been without power for extended periods of time.

Attached is the After Action Report (AAR) outlining dates and times, responding departments, actions and recommendations for correction actions. The Emergency Preparedness Department will track recommendations for improvement and, as appropriate, report back through the Emergency Operations Organization.

With your approval, this report will be forwarded to the Mayor for transmittal to the City Council as an information item.

Attachment



**After Action Report  
July 24, 2006  
Heat/Power Outage  
EOC Activation**



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# EXECUTIVE SUMMARY

Homeland security preparedness involves a cycle of outreach, planning, capability development, training, exercising, actual responses to events both planned and unplanned, evaluation, and improvement. This After-Action Report (AAR) is intended to assist the Los Angeles Emergency Operations Organization (EEO) in striving for preparedness excellence by analyzing Emergency Operations Center (EOC) activation response during an event and achieving the following:

- Identifying strengths to be maintained and built upon
- Identifying potential areas for further improvement
- Recommending follow-up actions

The recommendations in this AAR should be viewed as suggestions for future EOC activation. In some cases, agencies may determine the benefits of implementation are insufficient to outweigh the costs. In other cases, agencies may identify alternative solutions that are more effective. Each agency should review the recommendations and determine the most appropriate action and time needed for implementation.

The City of Los Angeles EOC was activated on July 24, 2006 at Level I in response to extreme heat conditions and power outages in the Los Angeles area.

## STRENGTHS

Key strengths identified during this activation include the following:

- EOC procedures were effective and all responding departments worked well together during activation.
- Inter-agency coordination appeared seamless.
- The obtaining, managing and providing of resources also worked well during the activation.

## AREAS FOR IMPROVEMENT

Throughout the activation, several opportunities for improvement in the EEO's ability to respond to extreme heat and power outages were identified. Major recommendations include the following:

- The EOC processes need to be formalized and they should be familiar to the responding agencies, especially those agencies whose personnel play a leading role.
- Training should be provided to the core personnel on the Master Plan and its annexes. Other non City responding agencies should know where they are located and how to access them.
- Communication between agencies should be improved in the EOC. This will be achieved as the WebEOC system is customized to include departmental requirements for consistent and reliable information.

# **PART 1: ACTIVATION OVERVIEW**

## **ACTIVATION NAME**

July 24, 2006 Heat/Power Outage

## **DURATION**

3 days

## **ACTIVATION DATE**

July 24, 2006

## **LEAD AGENCY**

Los Angeles Fire Department (LAFD)

## **TYPE**

EOC activation Level I

## **SCENARIO**

Extreme Heat/Power Outage

## **LOCATION**

Los Angeles and surrounding areas

## **PARTICIPATING ORGANIZATIONS**

- Commission for Children, Youth and Their Families (CCYF)
- Department of Aging (DOA)
- Department of Animal Services (ANI)
- Commission on Children, Youth and Their Families (CCYF)
- Department on Disability (DOD)
- Emergency Preparedness Department (EPD)
- Los Angeles Fire Department (LAFD)
- Department of General Services (GSD)
- Information Technology Agency (ITA)
- Mayor's Office
- Department of Public Works (BPW)
- Department of Recreation and Parks (RAP)
- Department of Water and Power (DWP)
- Los Angeles Chapter American Red Cross (ARC)
- Los Angeles County Department of Health Services (DHS)
- Metro Transit Authority (MTA)

# **ACTIVATION OVERVIEW**

In response to the extreme heat and resulting power outages in the Los Angeles area on July 24, 2006, the EOC was activated at Level I to coordinate and monitor the related emergencies and public health/safety issues.

## **ACTIVATION EVALUATION**

Overall, EOC procedures were effective and all responding departments worked well together during activation.

Inter-agency coordination appeared seamless. The EOC, through the ITA/GIS Mapping Unit worked with RAP, Animal Services and the American Red Cross on criteria for potential sheltering issues.

The EOC processes should be current and adaptable to the changing environment. The SEMS/ICS methods and processes implemented in the EOC did not seem to fit current response needs. The intent of this activation was to assess, obtain and develop real time situational awareness from the various response support disciplines of the City to address extreme heat/power outage issues. The current system did not appear to meet these tasks. Instead, a “hasty planning” process occurred in a collective plenary session during the activation. There also appears to be a need for a core group of emergency management personnel to work with EOC Section Coordinators to ensure there is an understanding of functional roles in the EOC.

The obtaining, managing and providing of resources worked well. GIS provided aerial maps at the EOC Director’s request. EOO Support worked with ITA Network Security and Management to provide access to two critical DWP Power applications for DWP responders. EOO Support also provided some customization/modifications to the WebEOC.



## **PART 2: ACTIVATION EVENTS SYNOPSIS**

Initial notification to departments of the EOC activation was on Monday, July 24, 2006 at 12:00 p.m. The EOC was deactivated on Wednesday, July 26, 2006 at 5:00 p.m.

On Monday, July 24, 2006, the EOC was activated at a Level I at the request of the Los Angeles Fire Department (LAFD) in coordination with Mayor Antonio Villaraigosa and the Emergency Preparedness Department (EPD). The purposes of this activation were to monitor the heat related power outages and emergencies, assess their impact on the City of Los Angeles and coordinate necessary response and services.

RAP identified and opened thirty (30) of City owned and operated senior centers as “cooling centers.” These facilities are air-conditioned and provide relief for citizens from the heat. EPD staff worked with RAP in keeping the cooling centers information current on the UPDATELA website, as well as the City’s website. City staff also coordinated shelter use and advertisement with the County of Los Angeles.

Throughout the activation, LADWP personnel responded to requests for information regarding affected customers, outage extent and restoration estimates. LAFD remained in normal deployment mode, and it reported no unusual increase in the number of incidents. The department reported that it treated approximately 31 cases of heat exposure from July 22 to July 26, 2006.

# **PART 3: ANALYSIS OF ACTIVATION AND RECOMMENDATION**

This section of the After-Action Report (AAR) provides an analysis of how well participants as a whole responded during the activation and the areas for improvement.

## **STRENGTHS**

- EOC procedures were effective and all responding departments worked well together during activation.
- Inter-agency coordination appeared seamless.
- The obtaining, managing and providing of resources also worked well during the activation.

## **RECOMMENDED AREAS OF IMPROVEMENT**

- The EOC processes need to be formalized and should be familiar to the responding agencies, especially those agencies whose personnel play a leading role during activation.
- Training should be provided to core personnel on the Master Plan and its annexes. Training should also be provided to non-City agencies to ensure they know where Plans are located and how to access them.
- Communication between agencies should be improved. This will be achieved as the WebEOC system is customized to include departmental requirements for consistent and reliable information.
- Some department representatives claimed they did not get an automated message about the activation. The EOC activation notification process should be reviewed and tested to eliminate such problems.
- During activation, EOC responders requested the DWP to share its customers' information for the purpose of more effective responses. The department is reviewing internal processes for this information sharing to achieve the goal of improved communication, but it is also analyzing the security of access to its customer databases, links to such information sites, approval protocols and release of that information to outside agencies.

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: November 7, 2006

To: William J. Bratton, Chair  
Emergency Operations Board

Emergency Operations Board Members

From: Anna Burton, Executive Assistant  
Emergency Operations Board

Subject: **TRANSFER EMERGENCY OPERATIONS FUND FROM DEPARTMENT OF  
GENERAL SERVICES TO EMERGENCY PREPAREDNESS DEPARTMENT**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Preparedness Department, approve to have the Emergency Operations Fund transferred from the Department of General Services to the Emergency Preparedness Department and request the City Attorney draft any necessary ordinance amendment required for this transfer.

Executive Summary

The Emergency Operations Fund (EOF), Los Angeles Administrative Code (LAAC) Section 8.72., was created in 1980 by the Mayor and City Council to provide City departments a place to obtain funding for specialized equipment and training necessary for the fulfillment their Emergency Operations Organization (EOO) missions. Per LAAC, the preparation of the annual EOF budget, and its day-to-day oversight are the responsibility of the City's EOO Coordinator (General Manager, Emergency Preparedness Department [EPD], formerly the City Administrative Officer).

Development of the annual EOF proposed budget involves solicitation of requests from all departments. Each year, more than \$1 million in requests are received from departments. The Emergency Management Committee Budget Subcommittee (members include all departments) screens all requests, determines their appropriateness, and, if approved, prioritizes them for consideration by the Mayor. Historically, the EOF has received between \$400,000 and \$600,000 annually from the General Fund to support its programs. Programs described under the EOO have Citywide application.

The Mayor and City Council, through previously adopted budgets, have determined that, absent exigent circumstances, the EOF will not be used to fund equipment and software for the City's Emergency Operations Center (EOC). These expenses were determined to be the responsibility of EPD, in the same way that similar 911/Police Communications costs are the responsibility of LAPD.

By EOB policy, departments have two fiscal years to expend Mayor/Council approved EOF monies. At the end of the second fiscal year, any remaining monies are treated as Available EOF Funds for use at EOB direction. The EOF has no salary accounts.

The EOF is a trust fund, consequently, unused funds do not automatically revert to the General Fund at the end of the fiscal year. These unspent monies are expended at the Direction of the Emergency Operations Board Chair, and the EOO Coordinator, per the LAAC. By policy, all expenditures more than \$5,000 are approved by the EOB.

The Mayor and City Council have adopted a Donated Goods Policy, which includes that any monies donated to the City during a declared local emergency will be deposited in the EOF. Following the Northridge Earthquake, more than \$1 million were donated and deposited into the EOF. At the direction of the Mayor, these monies were used to upgrade the EOC and Alternate EOCs.

Every EOF expenditure is approved by the EOO Coordinator and the Chair of the Emergency Operations Board (EOB), or their designees. The Emergency Preparedness Department (EPD) coordinates and tracks this process, with the Department of General Services (GSD) handling EOF accounting issues. This recommendation would transfer the current GSD accounting function to existing EPD staff. All other policy and administrative oversight would remain the same.

If approved, EPD will work with the City Attorney to complete any required ordinance requirements.

**CITY OF LOS ANGELES**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

Date: November 7, 2006

To: William J. Bratton, Chairman  
Emergency Operations Board

Emergency Operations Board Members

From: Anna Burton, Executive Assistant  
Emergency Operations Board

Subject: **APPROVE IN CONCEPT THE REQUEST OF THE DEPARTMENT OF GENERAL SERVICES, PERSONNEL, LOS ANGELES HOUSING, TRANSPORTATION AND COMMUNITY DEVELOPMENT DEPARTMENTS FY 2007/08 REQUEST FOR AN EMERGENCY PREPAREDNESS COORDINATOR**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve in concept the request of the Department of General Services, the Personnel, Los Angeles Housing, Transportation and Community Development Departments to have an Emergency Preparedness Coordinator position.

Executive Summary

Emergencies in the City of Los Angeles, the events of September 11, 2001, and Hurricanes Katrina and Rita emphasize the need for all City departments to have a full time Emergency Preparedness Coordinator (EPC). This position would coordinate department and participate in Emergency Operations Organization planning, employee preparedness, and Citywide coordination of all emergency management projects. However, to date, most City departments do not have an EPC position, or even a full time staff person committed to this function.

In November 2004, the Office of the City Administrative Officer (CAO) was directed to review, in cooperation with the Emergency Preparedness Department (EPD), the possibility of transferring and / or consolidating emergency preparedness positions in other City departments (CF 04-2318). In May 2004, EPD submitted a summary to the CAO of existing staffing levels of EPC positions in all City departments. Based on the findings that of the fifteen (15) EOB member departments, only seven (7) had an EPC, EPD recommended a phased increase of staffing. The first recommendation was for all EOB member departments to have an EPC position. The second would be for all Emergency Management Committee (EMC) departments that play a critical role in emergency preparedness, response and recovery, and whose emergency preparedness responsibilities are currently being performed by other staff, to have an EPC. The third phase would include other departments that are members of the EMC. The only non-EOB

department at the time this report was submitted that had an EPC was the Department Animal Services.

Since the submission of the abovementioned report, two (2) EOB departments have added an EPC position.

At the request of the EMC at its November 1, 2006 meeting, EPD surveyed all current EOB departments, including the Los Angeles Housing Department who was recently requested to be added as Board member, to determine if any were requesting an EPC position in their proposed FY 2007/08 budgets. Four (4), the Department of General Services, Personnel, Los Angeles Housing and Transportation Departments, responded affirmatively. One other, the Community Development Department, also responded and requested EOB support for their request for an EPC.

City departments need to have full-time staff committed to emergency preparedness. While the Emergency Preparedness Department provides overall coordination of Citywide emergency planning, training, exercising and outreach activities, it is not capable of ensuring the operational readiness of the many City departments, bureaus and agencies that have specific response and recovery roles. It is recommended that these agencies designate full time staff resources such as an Emergency Preparedness Coordinator to manage and coordinate their specific operational missions and functions as defined in the Los Angeles Administrative Code, the Emergency Operations Master Plan and Procedures and its various annexes, and their respective Department Emergency Plan in accordance with Mayor's Executive Directive EP-01.

If approved, this will not impact on the Emergency Operations Fund or other Emergency Operations Organization resources. On the contrary, support of this request will reiterate the importance of the need for all City departments to have current emergency plans and trained employees ready to assist in any emergency situation.

Attachment – Click the following link

[http://clkrep.lacity.org/councilfiles/04-2318\\_rpt\\_cao\\_5-27-05.pdf](http://clkrep.lacity.org/councilfiles/04-2318_rpt_cao_5-27-05.pdf)

Attachment

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: November 6, 2006

To: William J. Bratton, Chair  
Emergency Operations Board  
  
Emergency Operations Board Members

From: Anna Burton, Executive Assistant  
Emergency Operations Board

Subject: **FY 2007/08 PROPOSED EMERGENCY OPERATIONS FUND BUDGET**

Recommendation

That the Emergency Operations Board, as recommended by the Emergency Management Committee, approve the FY 2007/08 Proposed Emergency Operations Fund Budget.

Executive Summary

The development of the FY 2007-08 Proposed Emergency Operations Fund (EOF) budget involved the review of \$1,579,372 in requests from twelve (12) City departments. The Emergency Management Committee (EMC) and its subcommittees reviewed each request and propose a Fiscal Year 2007/08 EOF Budget of \$367,507.

If approved, the budget will be forwarded as presented for inclusion into the Mayor's FY 2007/08 Proposed Budget.

Attachment

FY 2007/08 Proposed Emergency Operations Fund Budget

PROPOSED FY 2007/08 EOF BUDGET

| EMERGENCY OPERATIONS FUND                      |  |        |                  |                              |
|--|--|--------|------------------|------------------------------|
| SUMMARY OF REQUESTED FUNDING BY DEPARTMENT     |  |        |                  |                              |
| FISCAL YEAR 2007-08                            |  |        |                  |                              |
| Dept.  | Description                                | Cost   |                  |                              |
| <b>Department of Animal Services</b>           |  |        |                  |                              |
|  | Collapsible Cages                          | 5,500  |                  |                              |
|  | Mighty Mover Trailer                       | 15,000 |                  |                              |
|  |  |        | 20,500           | Subtotal Animal Services     |
| <b>Department of Building and Safety</b>       |  |        |                  |                              |
|  | Command Module Cabinetry for Emerg Vehicle | 12,000 |                  |                              |
|  | Portable Gas Detectors                     | 9,000  |                  |                              |
|  | 88" Standing Display Unit                  | 1,500  |                  |                              |
|  |  |        | 22,500           | Subtotal Building and Safety |
| <b>Emergency Operations Organization (EOO)</b> |  |        |                  |                              |
|  | Community Preparedness/Public Outreach     | 45,000 |                  |                              |
|  | EOO Training (Combined EOO, Housing, ITA)  | 55,000 |                  |                              |
|  | EOO Annual Workshop                        | 50,000 |                  |                              |
|  | EOO Emergency Preparedness Fair            | 25,000 |                  |                              |
|  |  |        | 175,000          | Subtotal EOO                 |
| <b>Fire Department</b>                         |  |        |                  |                              |
|  | CERT Safety Equipment & Supplies           | 15,000 |                  |                              |
|  | CERT ID System Supplies                    | 6,500  |                  |                              |
|  | CERT Fog Machine                           | 4,000  |                  |                              |
|  |  |        | 25,500           | Subtotal Fire                |
| <b>Department of General Services</b>          |  |        |                  |                              |
|  | 120 Floor Warden Kits                      | 14,700 |                  |                              |
|  | 60 Pairs of Two-way Radios                 | 2,300  |                  |                              |
|  | 368 AA Batteries                           | 280    |                  |                              |
|  |  |        | 17,280           | Subtotal General Services    |
| <b>Housing Department</b>                      |  |        |                  |                              |
|  | 8' Folding Tables                          | 2,418  |                  |                              |
|  | Folding Chairs                             | 600    |                  |                              |
|  | Portable Stand Lights                      | 2,650  |                  |                              |
|  | Light Strings                              | 989    |                  |                              |
|  | Portable Generators                        | 3,400  |                  |                              |
|  | Pop Up Tents                               | 4,760  |                  |                              |
|  |  |        | 14,817           | Subtotal Housing             |
| <b>Personnel</b>                               |  |        |                  |                              |
|  | Volunteer Staging Area Equipment           | 10,000 |                  |                              |
|  |  |        | 10,000           | Subtotal Personnel           |
| <b>Police Department</b>                       |  |        |                  |                              |
|  | Digital Cameras                            | 2,160  |                  |                              |
|  | Mobile Public Address System               | 4,500  |                  |                              |
|  |  |        | 6,660            | Subtotal Police              |
| <b>Department of Recreation &amp; Parks</b>    |  |        |                  |                              |
|  | Mobile Generators                          | 42,000 |                  |                              |
|  |  |        | 42,000           | Subtotal Recreation & Parks  |
| <b>Department of Transportation</b>            |  |        |                  |                              |
|  | Digital Wall Display/Dry Erase Board       | 12,500 |                  |                              |
|  | Digital Camcorder                          | 750    |                  |                              |
|  | Trailer Mounted Generator                  | 14,500 |                  |                              |
|  | Mobile PA System                           | 5,500  |                  |                              |
|  |  |        | 33,250           | Subtotal Transportation      |
|  |  |        | <b>\$367,507</b> | <b>TOTAL - EOF</b>           |