

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, August 6, 2014, 9:00 a.m.
Training Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

Cassandra Heredia
Nanilii Paxton
Mara Legaspi
Lance Bailey
Quentin Frazier
Rob Freeman
Cecilia Law
Larry Meyerhofer
Michelle Riebeling
John Ignatczyk
Eric Robles
David Malin
Josue Salguero
Tom Jung
Rolando Reyes
Arnie Surmenian
Brian Stoker
Calvin Toy
Cindy Kovacs
Bob Garcia
Brian Lam
Christine Mata
Patrick Findley
Al Garcia
Joselito Garcia-Ruiz
Brandy Welch
Brent Woodworth

DEPARTMENT

Airports
Building and Safety
City Administrative Office
Economic and Workforce Development
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Fire
General Services
Harbor
Housing and Community Investment
Library
Mayor
Personnel
Public Works/Engineering
Public Works/Engineering
Public Works/Sanitation
Public Works/Street Services
Recreation and Parks
Transportation
Water and Power
Water and Power
American Red Cross
American Red Cross
LA Emergency Preparedness Foundation

I. Call to Order, Introductions, Approval of Minutes

Rob Freeman called the meeting to order at 9:01 a.m. John Ignatczyk of the Los Angeles Fire Department (LAFD) and Joselito Garcia-Ruiz of the American Red Cross were introduced. The minutes of the July meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Rob Freeman reported that the FY 2014-15 Emergency Operations Fund for training remains very limited. Training requests can be submitted to Quentin Frazier and they will be reviewed on an individual basis.

Community Preparedness – Larry Meyerhofer reported that the subcommittee met on July 30. The Give2LA Program, a volunteer and donation management database, may be used in the annual Emergency Operations Center (EOC) exercise. On September 18, there will be an emergency planning workshop for the Houses of Worship at the Grace Simons Lodge. The Emergency Management Department (EMD) has been reporting community outreach efforts, EOC trainings and emergency plans review statistics on the Mayor's Open Data Portal. Since May 2014, EMD has issued monthly bulletin about the dangers of earthquakes and the importance of preparedness. EMD provided tsunami plan and other flood related information to the Bureau of Engineering for the audit of the City's Floodplain Management Plan by the Federal Emergency Management Agency for the City's Community Rating. The next subcommittee meeting is scheduled on September 24.

Disabilities and Access and Functional Needs – There were no reports.

Human Resources – Arnie Surmenian reported that EMD, Personnel Department and the Department of Water and Power (DWP) had a conference call on the collection of training statistics about the Disaster Service Worker (DSW) Program. A Citywide tally of DSW course completions will be made by last Wednesday of each month.

Information Technology – There were no reports.

Local Hazard Mitigation Planning – Rob Freeman reported that the hazard mitigation project database was launched in July. The user identification and password were provided by email. The department representative should log in to the system and update their projects online. Any requests for additional user and user guide can be sent to Gabriela Noriega.

Logistics – Eric Robles reported that a meeting was held with EMD to discuss the resource requests.

Operations – Rob Freeman reported that there was no meeting in July and the subcommittee will meet on August 19. The after action report for the May Day EOC activation will be forwarded to EMC for approval at its September meeting. A slide show of the two 850-KWh mobile generators purchased with the UASI grant funds was presented to the audience.

Planning – Michelle Riebeling reported that a command post will be set up for the following events: Emmy Awards on August 25 and Made in America Concerts on August 30 and 31. The Department Emergency Plan project is almost near completion but the Continuity of Operations Plan project still needs input from some departments. Michelle Riebeling and Gabriela Noriega attended the State Recovery Workshop in Sacramento.

Eric Robles reported that there will be some construction works and traffic detour a week prior to the Made in America Concerts in the City Hall area.

Shelter and Welfare – Brian Lam reported that the subcommittee met on July 15. The Cypress Recreation Center was activated on July 10 as an evacuation center due to police searching for a suspect. The subcommittee members will provide injects for the annual exercise. The next meeting is scheduled on August 19.

Training / Exercises – Quentin Frazier reported that there were 32 attendees for the EOC 301 class on July 29 - 30. More training classes will be conducted before the November exercise and the responders for the exercise have priority and are encouraged to enroll in those classes. EMD is working closely with LAFD and the Los Angeles World Airports for their Department Operations Center training.

Quentin Frazier also reported that the second exercise design team meeting is scheduled on August 13. The final exercise goal and objectives will be presented at the meeting. The proposed scenario is based on a 6.9 or greater magnitude earthquake at the Puente Hills Fault. The visual model will be reviewed by Dr. Lucy Jones. The disability and access and functional needs issues will be incorporated in the exercise. The Business Operations Center will be activated. The communication system including the amateur radio will be tested.

III. 2015 Special Olympics

Blake Chow reported that the City's Special Olympics Planning Group is being formed with staff from LAFD and the Los Angeles Police Department. The group will initiate a meeting with the Special Olympics Committee and the Mayor's Office upon confirmation by the City Council.

IV. Old / New Business

Rob Freeman reminded that August is heat wave awareness month and preparedness information is provided via the monthly bulletin. A Los Angeles Urban Drought Forum is scheduled on August 12 at the Crenshaw Service Center.

Patrick Findley reported on the Sunset Boulevard water main break incident. Two pipes, 30 inches and 36 inches each, were ruptured causing about 20 million gallons of water gushed through the street. It took about four hours to turn off the valve due to enormous water pressure. The Department of Water and Power provided claim forms to the affected residents.

Brandy Welch reported that Mayor Garcetti has signed the revised Memorandum of Understanding with the American Red Cross.

V. Adjournment

Rob Freeman adjourned the EMC meeting at 9:53 a.m.

Respectfully Submitted:

Approved:

Cecilia Law, Executive Administrative Assistant
Emergency Management Department

Rob Freeman, Chair
Emergency Management Committee