

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, January 8, 2014, 9:00 a.m.
Training Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

Abel Burboa
Paul Herrera
William Ramirez
Elizabeth Sanchez
Nanilii Paxton
Bruce Aoki
Mona Curry
Veronica Hendrix
Paul Hernandez
Cecilia Law
Gabriela Noriega
Carol Parks
Keith Scott
Eric Robles
Rick Thorstensen
Al Garcia
Frank Huang
David Malin
Daniel Choy
Ruben Perez
Tom Jung
Thalia Polychronis
Arnie Surmenian
Maria Ortiz
Maria Acosta
Michael Downing
Victor Ruiz
Mohsen Moayed
Mike Cates
Bob Garcia
Brian Lam
Christine Mata
Patrick Findley
Al Garcia
Enrique Hernandez
Scott Underwood
Brandy Welch
Brent Woodworth
Leslie Luke
Charles Gillies
Alex Morua

DEPARTMENT

Airports
Airports
Airports
Airports
Building and Safety
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Fire
General Services
General Services
Harbor
Harbor
Harbor
Housing Authority
Housing and Community Investment
Library
Mayor
Personnel
Planning
Police
Police
Police
Public Works/Sanitation
Public Works/Street Lighting
Public Works/Street Services
Recreation and Parks
Transportation
Water and Power
Water and Power
Water and Power
American Red Cross
Emergency Network Los Angeles
LA Emergency Preparedness Foundation
LA County Office of Emergency Management
Salvation Army
Southern California Gas

I. Call to Order, Introductions, Approval of Minutes

Carol Parks called the meeting to order at 9:00 a.m. Paul Herrera, Elizabeth Sanchez and Abel Burboa with the Airports Department; Paul Hernandez with the Emergency Management Department (EMD); and Leslie Luke with the County of Los Angeles Office of Emergency Management were introduced. The minutes of the November meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Bruce Aoki reported that there are no new developments in the current budget. For FY 2014-15 proposed Emergency Operations Fund budget, a new item was added to fund for a maintenance contract for the audio/video system in the Emergency Operations Center (EOC) public safety complex. Bruce also reported that some training funds are available.

Community Preparedness – Mona Curry reported that the subcommittee met on November 20. The CERT expanded training which aims to promote community preparedness is one of the agenda items. EMD will present an earthquake preparedness report to the City Council on January 14. There are a few events commemorating the 20th anniversary of the Northridge earthquake. The Valley Economic Alliance will host a special preparedness workshop entitled “The Valley of the Stars: Reaching New Heights” at the California State University, Northridge. UCLA will host a symposium on the effects of the 1994 Northridge earthquake and subsequent seismic advances. Joann Troncale is still working with Dr. Jannah Scott on the Faith Group Disaster Intermediaries. The next Faith Based Organization meeting is scheduled on January 22. Amateur radio operation training will be provided to the faith group. Brent Woodworth reported that eighteen (18) people have signed up for training. Mona Curry is working on the release of a Request for Proposal (RFP) for the 5 Steps Neighborhood Disaster Plan Program. The next subcommittee meeting is scheduled on January 29.

Disabilities and Access and Functional Needs – Carol Parks reported that EMD and the Department on Disability will meet at the end of January to outline the roles and responsibilities of this subcommittee. An ADA brown bag meeting is scheduled on January 23 for the BCFS project.

Human Resources – Arnie Surmenian reported that the Personnel Department is preparing a list of employees who do not complete the Disaster Service Worker (DSW) Program. A draft status report is complete. The access and functional needs component will be integrated into the DSW Program. City employees are encouraged to visit dswready.lacity.org for refresher and preparedness training.

Information Technology – There were no reports.

Local Hazard Mitigation Planning – Gabriela Noriega reported that the Local Hazard Mitigation Project database will be rolled out in February. A training date will be scheduled.

Logistics – Eric Robles reported that there are no new updates.

Operations – Carol Parks thanked those departments who participated in the December 4 EOC level III exercise. The Willdan Homeland Solutions will be preparing an after action report. The next subcommittee meeting is scheduled on February 11.

Planning – Gabriela Noriega reminded City departments to submit their updated 2013 Department Emergency Plan and Continuity of Operations/Continuity of Government Plan by January 31. A list of staff who will be working for the 2014 LA Marathon event should be sent to Michelle Riebeling by January 20.

Shelter and Welfare – Brian Lam reported that the subcommittee met on December 16. Two shelters were activated on November 1 at the Westchester Recreation Center and the Westwood Recreation Center in response to the LAX active shooter incident. The Westwood Recreation Center was chosen as a shelter due to the fact that it is ADA compliant. A tour of the LAX was conducted on January 7 to identify shelter sites for future incidents. Paul Herrera with the Department of Airports presented at the subcommittee meeting on the Concept of Origination and Destination. Daniel Pantoja with the Department of Animal Services talked about animal safety and the new adoption fee of \$25. EMD is working with the Department of Recreation and Parks on a Memorandum of Understanding to store four (4) trailers in the Valley, West Los Angeles, Harbor and Metro areas. The next subcommittee meeting is scheduled on January 14.

Training / Exercises – Gabriela Noriega reported that the L550 Continuity Planner Workshop is scheduled from April 15 to 17. More training opportunities information are provided via the training bulletin from the California Governor's Office of Emergency Services

III. 2015 Special Olympics

Maria Acosta reported that a total of 1,600 athletes including 400 international athletes will compete in the 2014 Special Olympics Summer Invitational Games from June 4 through 9 at the Griffith Park and USC. A total of 7,000 athletes from 170 countries will participate in the 2015 Special Olympics World Games from July 21 through August 4. The opening ceremony is scheduled on July 25 at the Coliseum. The sports venues will be located within the cities of Los Angeles, Carson and Long Beach. Loyola Marymount University is designated as the delegation welcome and processing center. The host towns/cities for non-sport events are not selected yet.

IV. Mid-Year Emergency Management Workshop

Veronica Hendrix reported that the mid-year emergency management workshop will be held on March 6, 2014 at the JW Marriott LA Live. The workshop is being presented in a TEDx format with ten (10) 18-minute presentations from local and national public safety experts. The workshop will be filmed and posted on the website. Invitations will be sent in a few weeks.

V. November 1, 2013 LAX Active Shooter Incident EOC Activation After Action Report/Corrective Action Plan

Carol Parks requested the EMC to approve the November 1, 2013 LAX Active Shooter Incident EOC Activation After Action Report/Corrective Action Plan. The report was accepted by the EMC and will be forwarded to the Emergency Operations Board at its next meeting for approval.

VI. Old / New Business

Carol Parks reminded the audience that the Emergency Operations Board meeting is scheduled on January 27 due to the Martin Luther King Day holiday.

VII. Adjournment

Carol Parks adjourned the EMC meeting at 9:34 a.m.

Respectfully Submitted:

Approved:

Cecilia Law, Executive Administrative Assistant
Emergency Management Department

Carol Parks, Chair
Emergency Management Committee