

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, April 4, 2012, 9:00 a.m.
Media Center Room, Emergency Operations Center
500 E. Temple Street, Los Angeles, CA 90012

PRESENT

Richard Pineda
Vanessa Paulson
Bruce Aoki
Eric Baumgardner
Anna Burton
Quentin Frazier
Cecilia Law
Carol Parks
Alen Pijuan
Patrick Butler
Al Poirier
Eric Robles
David Malin
Ron Cunningham
Tom Jung
Thalia Polychronis
Maria Acosta
Matthew MacWillie
Wayne Rorex
Ray Sanchez
Calvin Toy
Julie Jacobe
Mike Cates
Bob Garcia
Brian Lam
Albert Torres
Patrick Findley
Al Garcia
Corey Eide
Whitley Donsereaux
Brent Woodworth
James Steele
Terri Pond

DEPARTMENT

Airports
City Administrative Office
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Emergency Management
Fire
Fire
General Services
Harbor
Housing
Library
Mayor
Police
Police
Police
Police
Public Works/Engineering
Public Works/Sanitation
Public Works/Street Lighting
Public Works/Street Services
Recreation and Parks
Recreation and Parks
Water and Power
Water and Power
American Red Cross
American Red Cross
Emergency Preparedness Foundation
MOSAIC
ITC

I. Call to Order, Introductions, Approval of Minutes

Anna Burton called the meeting to order at 9:05 a.m. Patrick Butler of the Los Angeles Fire Department (LAFD) was introduced. The minutes of the March meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget – Bruce Aoki reported that the proposed Emergency Operations Fund budget is still with the Office of the Mayor. The Mayor will submit his proposed budget on April 20.

Community Preparedness – Larry Meyerhofer reported that the subcommittee met on March 28. The Give2LA Project is undergoing a system test. When the system issues are resolved, it will be tested among the volunteer organizations and the Business Operations Center. Any departments that have a request for emergency readiness publications should be directed to Alen Pijuan. The Emergency Management Department (EMD) is working with the Community Emergency Response Teams to distribute about 1,000 catastrophic emergency door hangers to each Neighborhood Council for use during a catastrophic emergency. One side of the hanger shows “OK” and the other side indicates “Need Help”. The 2012 ShakeOut Project is pending grant approval by the City Council. Larry announced that a Health Expo is scheduled on April 5 at Olvera Street. The next subcommittee meeting will be on May 30.

Disabilities and Access and Functional Needs – Anna Burton reported that the City is still working on a contract with BCFS. When the contract is signed, a kick-off meeting will be convened. Jeff Reeb is designated as the lead for the Los Angeles County Disabilities and Access and Functional Needs Committee. EMD will attend the County committee meeting on April 5.

Human Resources – Anna Burton reported that the subcommittee is meeting with the Los Angeles County Office of Emergency Management to discuss their Disaster Service Worker Program per Arnie Surmenian.

Information Technology – No reports were made.

Logistics – No reports were made.

Operations – No reports were made.

Planning – Eric Baumgardner reported that BCFS will review all revised emergency plans and annexes for ADA compliance when the contract is signed. Eric also reported that 16 departments have not submitted their emergency plan revisions which are past due. He urged those departments to submit as soon as possible. A final report will be submitted to the Mayor in May, 2012.

Shelter and Welfare – Albert Torres reported that the subcommittee met on March 7. Steve Meissner of the American Red Cross made a comprehensive presentation on non-traditional shelters. The next subcommittee meeting is scheduled on April 10.

Training / Exercises – Quentin Frazier reported that the LAFD is still working with the Federal Emergency Management Agency to resolve some administrative issues on the ICS 300/400 training courses. EOC 301 course is scheduled on April 17 and 18. A series of four Advanced ICS courses were completed in February and March. The subcommittee is looking for grant funds to support more Advanced ICS courses in 2013. Great comments were received for the

Safety Assessment Program training on March 28. Quarterly trainings are scheduled on June 20, August 29 and November 8. The following exercises are scheduled in April: an Active Shooter Exercise by the Los Angeles Police Department on April 13, an Oil Spill Tabletop Exercise by the Harbor Department on April 19, an Annual FAA Part 139 Certification Exercise by the Los Angeles World Airports on April 25. The Los Angeles County Operational Area under the lead of County Department of Public Social Services will host a mass care workshop on May 23. Location is to be determined.

III. Old / New Business

Anna Burton reported that April is Earthquake Preparedness Month. EMD is partnering with the US Geological Survey in their Earthquake Early Warning System.

IV. Adjournment

Anna Burton adjourned the EMC meeting at 9:31 a.m.

Respectfully Submitted:

Approved:

Cecilia Law, Executive Administrative Assistant
Emergency Management Department

Anna Burton, Chair
Emergency Management Committee