

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
October 4, 2006 - 9:00 a.m.
EOB Room, P- 4 Level, City Hall East

PRESENT

Michelle Riebeling
Bernard Anderson
Michael Cooper
Grace Harper
Paul Wong
Vanessa Paulson
Dolly Malva
Phil Orozco
LaCheryl Bell
Anna Burton
Faye Cousin
Pamela Cummings
Rob Freeman
Lisa Hayes
Chris Ipsen
Erricka Jordan
Cecilia Law
Larry Meyerhofer
Carol Parks
Alen Pijuan
Jim Sims
Andy Kao
Jeff Elder
Tony Varela
Lourdes Morales
Richard Pineda
Eric Robles
Manny Ramirez
Ron Cunningham
Cil Pereyra
Kevin Corcoran
Joyce Edson
Ruby Turner
Rod Salvador
Maria Ortiz
Sergio Diaz
Kevin Love
Kevin McCarthy
Steve Vinson
Salyna Cun
Afsaneh Rafii
Gilbert Pedroza
Joann Troncale
Al Garcia
Vincent Lorenzo
Russel Fujii
Robert Roth
Jean Prendergast
Skip Tribble
Bob Spears
Tawny Moreno

DEPARTMENT

Airports
Building and Safety
Building and Safety
Building and Safety
Building and Safety
City Administrative Office
Community Development
El Pueblo
Emergency Preparedness
Emergency Preparedness
Emergency Preparedness
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Environmental Affairs
Fire
Fire
General Services
General Services
General Services
Harbor
Housing
Housing
Information Technology
Information Technology
Library
Personnel
Planning
Police
Police
Police
Police
Public Works/Board
Public Works/Sanitation
Public Works/Street Services
Public Works/Street Services
Recreation & Parks
Transportation
Treasurer
Treasurer
Water and Power
Zoo
LAUSD
So Cal Gas Co

I. Call to Order, Introductions, Approval of Minutes

Anna Burton called the meeting to order at 9:15 a.m. Michael Cooper of the Department of Building and Safety, Salyna Cun of the Board of Public Works, Manny Ramirez of the Harbor Department, and Rod Salvador of the Personnel Department were introduced. The minutes of the September meeting were approved.

II. Subcommittee Reports and Planning Teams

2006 Annual Emergency Preparedness Fair - Chris Ipsen presented a slide show of the fair to the audience and thanked all involved departments, vendors and Councilmember Ed Reyes for participating in the 2006 Annual Emergency Preparedness Fair. A hot wash meeting will be held on October 17 to discuss the after-action report. Carol Parks will chair the 2007 Fair.

Budget - Anna Burton reported that the subcommittee met on October 2 and reviewed proposals for Fiscal Year 2007-2008 Emergency Operations Fund (EOF) Budget. The Department of Animal Services requested available funding in the amount of \$1700 due to under spending on an approved line item from the 2005-2006 EOF Budget. The funds will be used to purchase animal cages for housing and mass evacuations. The Emergency Management Committee (EMC) approved the request. The next subcommittee meeting will be held on October 16.

Community Preparedness – Carol Parks reported that the subcommittee did not meet in September and thanked all departments for advertising the fair and promoting the National Preparedness Month. The fair sponsors and winners of the BICEPP Emergency Response Team Challenge were recognized in the City Council by Councilmember Tom LaBonge on September 22. The County of Los Angeles Department of Public Health will kick-off a Pandemic Flu Campaign in November focusing on the importance of hand washing. The next subcommittee meeting will be held on October 26.

Fire/Life Safety – Lourdes Morales reported that the subcommittee did not meet in September. On September 14 City Hall was partially evacuated due to a smoke detector activation. The Fire Department responded and it was considered a false alarm. Four Phase III buildings were added to the Building Emergency Coordinator (BEC) Program, and five drill reports were received. 205 employees were trained during the month of September. There are six training sessions scheduled for October including the monthly City Hall training on October 24. The next subcommittee meeting will be held on October 18.

Human Resources – No reports were made.

Information Technology – Joyce Edson reported that the subcommittee met on September 27 and discussed the implementation of the Shared Resources project with the City of Santa Monica, Burbank and Beverly Hills. The goal is to physically connect them to the City of Los Angeles' EOCIMS network by the end of 2006, in order for customization to begin in January 2007. They are also working with the citywide GIS vendor and WebEOC vendor on performing an integration between the WebEOC and the citywide GIS repository using a common web viewer. The deadline for completing the integration to the Incident Management System viewer is January 2007. The subcommittee is pursuing bids for laptop computer replacements for Alternate Emergency

Operations Center (AEOC) sites. The next subcommittee meeting will be held on October 25.

Logistics – Richard Pineda reported that the subcommittee met on September 14. The draft Logistics Plan was emailed to departments for review. They discussed the National Incident Management System (NIMS) resources management development, and updated the tables in order to sort by resource or NIMS group category type. The next subcommittee meeting will be held on November 9.

NIMS / NRP Integration Task Force – Rob Freeman reminded departments to submit their NIMS compliance reports. The final report will be submitted to the EMC and the Emergency Operations Board (EOB) in November and then to the Council in December. The next subcommittee meeting will be held on November 14.

Operations – Chris Ipsen reminded departments to submit after-action reports for the May 1 and July 24-26 EOC activations. During the month of September, an 800 MHz radio test was conducted with 40 responses. In an effort to increase responses, email reminders will be sent prior to test dates. Online training is available on the ‘InsideLA’ website. The subcommittee received approval from the Los Angeles Police Department to use the West Hills 911 Communications Center as an Alternate EOC location which will replace Fire Station 28. The next subcommittee meeting will be held on November 14.

Planning – Larry Meyerhofer reported that the subcommittee met on September 12 and discussed the status of the tsunami inundation maps from the Harbor Department. A tsunami communication test was conducted on September 13. The National Weather Service Office used the Emergency Alert System to notify the State Warning Center, which then notified the Operational Areas throughout the State of California. Emergency Preparedness Department (EPD), Harbor Police and Airport Police were notified within 15 minutes of the broadcast. The Los Angeles Fire Department (LAFD) and the Los Angeles Police Department (LAPD) were notified within 30 minutes of the original broadcast. The notification times will be addressed at the next County Tsunami Task Force meeting. The Emergency Operations Master Plan and Procedures revision was approved by the EOB and has been forwarded to the Mayor’s Office. EPD is updating the Heat Emergency Annex. The next subcommittee meeting will be held on November 14.

Recovery and Reconstruction – No reports were made.

Training – Alen Pijuan reported that the subcommittee met on September 12 and discussed various training exercises, including the Large Stadium Exercise Initiative at the Los Angeles Coliseum on September 6. The exercise simulated an improvised explosive device explosion at a gate and a car bomb that had not detonated. The County of Los Angeles scheduled an “Operation Double Header” exercise on November 9. The exercise will simulate the aftermath of a major earthquake on the Verdugo fault followed by numerous terrorists’ attacks. The subcommittee also discussed “Operation Hollywood Hills Brushfire” exercise, which took place on August 23.

III. New Emergency Operations Center (Prop Q)

Rob Freeman presented a slide show of the installation of the base isolation seismic system. Forty base isolators were installed for the new EOC.

IV. 2006 Emergency Management Workshop

Rob Freeman reported that the workshop is scheduled for October 10-13. Invitations were sent electronically. The workshop will include guest speakers from the Federal Emergency Management Agency and the Department of Homeland Security. IBM and the United Way will give presentations on ways to build public and private partnerships.

V. Homeland Security Grant Update

No reports were made.

VI. New Business

Anna Burton thanked participants for contributing to the Community Capability Assessment report. Every involved department is requested to review the report for accuracy.

Sergio Diaz reported that there will be demonstrations by the World Can't Wait Organization on October 5. The organization will conduct two marches in the afternoon from the following locations: Pershing Square to the Federal Building and 12th/Broadway North towards Downtown. The LAPD Operations Center will be activated for the demonstrations.

Sergio Diaz also reported that in response to recent school shootings, each bureau of the LAPD has been directed to liaison with high schools in their area and conduct tabletop exercises to review school facilities and streamline terminology. LAPD is working with LAFD to execute exercises within the next four weeks.

VII. Adjournment

Anna Burton adjourned the EMC meeting at 10:13 a.m.

Respectfully Submitted:

Approved:

Erricka Jordan, Secretary
Emergency Preparedness Department

Anna Burton, Chair
Emergency Management Committee