

MINUTES
EMERGENCY MANAGEMENT COMMITTEE
February 2, 2005 - 9:00 a.m.
EOB Room, P- 4 Level, City Hall East

Present

David Cardenas
Kevin Harris
Brenda Van Den Bosch
Paul Wong
Vanessa Paulson
Dolly Malva
Diane Wren
Phil Orozco
LaCheryl Bell
Faye Cousin
Pamela Cummings
Mark Davis
Richard Deppisch
Rob Freeman
Chris Ipsen
Cecilia Law
Andrew Lowkis
Larry Meyerhofer
Andy Kao
Ken Kemp
Valerie Melloff
Richard Pineda
Pierre Riotoc
Eric Robles
Richard Wuerth
David Malin
Kevin Corcoran
Joyce Edson
Cliff Eng
Rita Khurana-Carwile
Raul Velasco
Kim Bayer
Bobbi Jacobsen
Amelia Sayo
Eric Quirk
Sonia Bond
Tom Cotter
Yolanda Fuentes
Lucia Ruta
Mohsen Moayed
Linda Kennedy
Gilbert Pedroza
Mark Renteria
Aram Sahakian
Alan Willis
Loretta Brazil
Thomas Hokinson
Jean Prendergast
Mary McFadden
Kevin Leisher
Bob Spears
Chris Sundlee

Department

Airports
Airports
Animal Services
Building and Safety
City Administrative Office
Community Development
Community Redevelopment
El Pueblo Monument
Emergency Preparedness
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Emergency Preparedness
Environmental Affairs
Fire
General Services
General Services
General Services
General Services
General Services
Harbor
Information Technology
Information Technology
Information Technology
Information Technology
Information Technology
Mayor
Personnel
Planning
Police
Public Works Board
Public Works Board
Public Works Board
Public Works Board
Public Works Board
PW / Sanitation
PW / Street Services
PW / Street Services
Recreation & Parks
Transportation
Transportation
Water and Power
Water and Power
Water and Power
Zoo
American Red Cross
Los Angeles Unified School District
State OES

I. Call to Order; Introductions; Approval of Minutes

Mark Davis called the meeting to order at 9:10 a.m. Yolanda Fuentes and Tom Cotter of the Department of Public Works were introduced. The minutes of the January meeting were approved.

II. Subcommittee Reports and Planning Teams

Budget Richard Deppisch reported that the subcommittee did not meet in February. The next meeting is scheduled on March 1.

Community Preparedness / Training Chris Ipsen reported that the Community Preparedness Subcommittee met on January 19 to discuss the ambassador program. The Training Subcommittee did not meet in January. The January annual exercise – Operation Rolling Show went smoothly. Bioterrorism will be the theme for the Los Angeles Urban Area and Operational Area exercises. The Request for Proposal for the design of a three-year exercise program was released.

Facilities Mark Davis reported that the subcommittee did not meet in January. The contract with ESI – Web EOC for the Emergency Operations Center (EOC) Information Management System will be forwarded to the City Council for approval on February 8. An ASP version of the Web EOC will be installed when the current contract with the Eteam expires on February 8. Training will be scheduled for all EOC responders. Ralph Parker will make a presentation on the wireless priority service provided by the National Communications System after the committee meeting.

Fire / Life Safety Richard Wuerth reported that a drill was conducted at the North District Maintenance Yard. Training for the Building Emergency Coordinators and Floor Wardens was held on January 12. Another training date is scheduled on February 15 in the Parker Center Auditorium. Kevin Corcoran announced that the Fire Department will conduct a fire drill in the City Hall East building on February 26. Mohsen Moayed reported that the Bureau of Sanitation's all facilities evacuation drill was quite successful.

Human Resources Bobbi Jacobsen reported that the subcommittee met on January 27 and discussed the mental health component of the January annual exercise. The subcommittee will work with the Emergency Preparedness Department (EPD) for more mental health training. The next meeting is scheduled on March 30.

Information Technology Rita Khurana-Carwile reported that the subcommittee met on January 31. The Verizon Company was still working on the cellular phone service to the P-4 level of City Hall East. The subcommittee continues to work on the purchase order for the AEOC communication equipment.

Logistics Richard Pineda reported that the subcommittee did not meet in January. The next meeting is scheduled on February 10 to finalize the emergency responder feeding policy. The policy will be submitted to the committee at its next meeting for approval. The Credentialing Task Force met with the vendor to discuss new technology and equipment.

Planning Larry Meyerhofer reported that the subcommittee did not meet in January. The Tsunami Task Force met twice in January and focused in developing a community education program, creating a tsunami annex to the Emergency Operations Master Plan and improving the alert warning system. EPD also attended the Los Angeles County Tsunami Task Force meeting on January 27. The Federal Emergency Management Agency has approved the City's Local Hazard Mitigation Plan. A pre-bid conference for the Request for Proposal for the Urban Area Response Plan is scheduled on February 17. City Departments were reminded to submit their annual emergency plan report that was due by January 31.

III. Citywide Public Safety Bond Program

Rob Freeman reported that the project was at its 60% construction document phase. Committee members are encouraged to attend a design review workshop on February 10. The City Council approved the Information Technology Agency's report on systems recommendation on January 21. The Governor's Office of Emergency Services determined that the methane gas mitigation system did not qualify for the State Hazard Mitigation Grant fund.

IV. Homeland Security Grant Update

Kim Bayer reported that the budget application for FY 05 grant is being processed. The Fire, Police and Emergency Managers Subcommittees will meet in February to discuss budget requests and funding priorities.

V. Old / New Business

David Malin sadly announced the passing of Michael Scotland and a moment of silence was observed.

VI. Adjournment

Mark Davis adjourned the EMC meeting at 9:55 a.m.

Respectfully Submitted:

Approved:

Cecilia Law, Executive Secretary
Emergency Preparedness Department

Mark Davis, Chair
Emergency Management Committee