

AGENDA
EMERGENCY MANAGEMENT COMMITTEE
Wednesday, April 2, 2008 9:00 a.m.
EOB Room, P- 4 Level, City Hall East

I. Call to Order, Introductions, Approval of Minutes

II. Subcommittee Reports and Planning Teams

- Budget – Mayra Puchalski
- Community Preparedness – Carol Parks
- Fire / Life Safety – Richard Wuerth
- Human Resources – Bobbi Jacobsen
- Information Technology – Joyce Edson
- Logistics – Joon Lee
- Operations – Rob Freeman
- Planning – Larry Meyerhofer
- Shelter and Welfare – Kevin Regan
- Training – Chris Ipsen
- Others

III. NIMS Compliance Documents and Issues – Larry Meyerhofer

- 1) ICF Gap Analysis Final Report of Department Emergency Plans
- 2) New NIMS Compliant Department Emergency Plans Guidelines
- 3) Deadline/Timeline to Comply with the New Guidelines by Jan 31, 2009.

IV. New Emergency Operations Center (Prop Q) – Rob Freeman

V. Citywide Status of Homeland Security Grants – Laura Shin

VI. Old / New Business

VII. Adjournment

Refreshments to be provided by the Department on Disability

EMC MEETING INFORMATION IS AVAILABLE ON THE EMERGENCY MANAGEMENT DEPARTMENT WEBSITE AT www.lacity.org/emd - CLICK ON Emergency Operations Organization, then EMC.

If you would like to be added to the EMC email distribution list, please send an email to wendy.hwang@lacity.org or contact Wendy Hwang at (213) 978-0544.

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: March 25, 2008

To: Anna Burton, Chair
Emergency Management Committee

From: Larry Meyerhofer, Chair
Extreme Heat and Cold Emergency Plan Task Force

Subject: **ACCEPT ICF GAP ANALYSIS/FINDINGS OF DEPARTMENT EMERGENCY PLANS, REVISED DEPARTMENT EMERGENCY PLAN GUIDELINES AND SET DEADLINE TO COMPLY WITH NEW GUIDELINES AS JANUARY 31, 2009 AND FORWARD TO THE EMERGENCY OPERATIONS BOARD FOR APPROVAL**

Recommendation

That the Emergency Management Committee (EMC) accept and forward to the Emergency Operations Board for approval the following:

- 1) ICF's Gap Analysis Final Report of Department Emergency Plans for NIMS compliance;
- 2) The revised NIMS Compliant Department Emergency Plan Guidelines;
- 3) Set a deadline of January 31, 2009, to comply with the new NIMS Compliant Department Emergency Plan Guidelines.

Executive Summary

Working with EOO Departments, ICF conducted a gap analysis of all Department Emergency Plans and made specific recommendations to bring those plans into NIMS compliance. Additionally, to be consistent with NIMS requirements, EMD developed new NIMS Compliant Department Emergency Plan Guidelines for departments to reference when revising their department emergency plans. Lastly, in order for the City to become NIMS compliant in a timely manner, EMD, in consultation with the Planning Subcommittee, is proposing that all city departments comply with the new Guidelines by January 31, 2009.

Attachment