

AGENDA

EMERGENCY MANAGEMENT COMMITTEE

Wednesday, August 3, 2005, 9:00 a.m.

EOB Room, P- 4 Level, City Hall East

- I. Call to Order, Introductions, Approval of Minutes**
- II. Subcommittee Reports and Planning Teams**
 - Budget - Richard Deppisch
 - Community Preparedness / Training - Chris Ipsen
 - Facilities - Mark Davis
 - Fire / Life Safety - Richard Wuerth
 - Human Resources - Bobbi Jacobsen
 - Information Technology - Rita Khurana-Carwile
 - Logistics - Richard Pineda
 - Planning - Larry Meyerhofer
 - Recovery and Reconstruction - Anna Burton
 - Others
- III. Citywide Public Safety Bond Program - Rob Freeman**
- IV. Homeland Security Grant Update - Anna Burton**
- V. 2005 Emergency Management Workshop - Larry Meyerhofer**
- VI. NIMS / NRP Integration Task Force – Anna Burton**
- VII. Old / New Business**
- VIII. Adjournment**

Refreshments to be provided by the Department of Building and Safety.

EMC MEETING INFORMATION IS AVAILABLE ON THE EMERGENCY PREPAREDNESS DEPARTMENT WEBSITE AT www.lacity.org/epd - CLICK ON Emergency Operations Organization, then EMC.

If you would like to be added to the EMC email distribution list, please send an email to mbraithwaite@mailbox.lacity.org or contact Myrna Braithwaite (213) 978-0544.

CITY OF LOS ANGELES
INTERDEPARTMENTAL CORRESPONDENCE

Date: July 27, 2005

To: Anna M. Burton, Chairperson
Emergency Management Committee

From: Richard Pineda, Chairperson
Logistics Subcommittee

Subject: **EMERGENCY RESPONSE FEEDING POLICY**

Recommendation:

The Logistics Subcommittee recommends the Emergency Management Committee (EMC) approve the revised Emergency Response Feeding Policy and forward the policy to the Emergency Operations Board (EOB) with a recommendation for approval.

Executive Summary:

The City provides for the feeding of qualified emergency responders during disaster incidents. This includes providing meals for personnel who would otherwise be unable to acquire meals for themselves while performing mission-critical duties and responsibilities during an emergency event, including an activation of the EOC, City department tactical responses or a local emergency declared by the Mayor.

The policy addresses the cost control and coordination requirements of providing meals during an emergency event.

Policy:

The City will provide nutritional resources to qualified emergency responders during an emergency event, under the following conditions and as shown in the attached matrix:

Activation of the Emergency Operations Center (EOC): During an EOC activation the EOC Director approves the ordering of meals for the EOC, including LAPD-DOC responders. The EOC Logistics Section Coordinator will arrange for the delivery of meals.

City department responders: City departments may provide meals to their emergency responders who are unable to acquire food during their assigned shift. Departments are encouraged to examine their operations and determine if current policies and procedures will suffice during emergency conditions. Policies and procedures developed may incorporate the Emergency Purchasing Card Program (EPCP).

The EPCP provides a streamlined process for City departments to purchase supplies, restore essential services and feed qualified emergency responders. The EPCP is not intended to circumvent procurement and purchasing guidelines, but serve as an alternate method. The EPCP requires City departments to have funds available for payment of food services. Another benefit of the EPCP is the provision of accurate documentation for disaster grant reimbursements. The EPCP guidelines are attached for your information.

City departments may request the coordination of providing food services through the EOC if conditions during an emergency prevent the service of meals. However, requesting departments are responsible for financing these costs.

Background:

The emergency response feeding policy has not been updated since May 5, 1993. Before the policy was in place the feeding of emergency responders proved to be extremely costly or unnecessary. Past emergency response events included the feeding of non-City responders without the proper authorization. Another factor is the rapid changing of events during the tactical responses of an emergency. Meals were delivered to field locations where responders had vacated due to the reallocation of resources in response to the emergency.

FEEDING POLICY MATRIX

Response to an emergency	Eligible Responders	Department Paying for Food Services
EOC Activation	Emergency Operations Center responders	Department of General Services
LAPD DOC	LAPD DOC responders are provided meals only during an EOC activation	Department of General Services
DOC activation or Tactical Response	DOC or Field Command Post responders	Responding Department