



CITY OF LOS ANGELES  
CALIFORNIA



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**Governing Board**

**President – Jon Mann**  
**Vice President - Karen DiBiase**  
**Treasurer – Heath Kline**  
**Secretary – Joyce Fletcher**  
**Parliamentarian – August Steurer**

**WOODLAND HILLS  
WARNER CENTER  
NEIGHBORHOOD  
COUNCIL**

**Special Full Board Meeting Agenda**  
**March 18, 2026**  
**7:00pm – 9:30pm**

**Zoom Meeting Online or By Telephone**  
**<https://us02web.zoom.us/j/89475807382>**  
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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretaria, por correo electrónico [j.fletcher@whcouncil.org](mailto:j.fletcher@whcouncil.org) para avisar al Concejo Vecinal.

**IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE WOODLAND HILLS - WARNER CENTER NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.**

Every person wishing to address the WHWC Neighborhood Council Board can dial **+16699006833, or +16694449171**, and enter **89475807382** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act,

the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5),**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6(A)),**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6(B)).**

## **AGENDA**

**Call to Order**  
**Pledge of Allegiance**

### **Roll Call**

#### **Board Members**

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz

Area 2 – Julian Tu, Jon Mann

Area 3 - August Steurer, Harout Aristakessian,

Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink

Area 5 - Megan Jacoby

Area 6 – Danny Mulvihill, Heath Kline, Harris Cohen

Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Michelle Delgado

At Large – Melanie Kirschbaum

**Public Announcements:**

Office of Councilmember Bob Blumenfield (Up to 3 minutes)

Office of Local and State Officials – if available (Up to 3 minutes each)

Other Local Agencies – if available (Up to 3 minutes each)

**General Public Comment, by the Public, on Non-Agenda Items:**

*General Public Comment is limited to two (2) minutes per speaker and 20 minutes total.*

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## Items for Discussion and Possible Action

***New on this agenda are several consent calendars.***

*Each item on the Consent Calendar is listed separately on this agenda so that Board members and stakeholders can see exactly what is proposed. A vote on the consent calendar applies to all items listed.*

*Before the Board votes on the Consent Calendar, the presiding officer will ask if any Board member wants to remove an item from the Consent Calendar for individual consideration.*

- *Any Board member may request that a consent item be removed*
- *No second or vote is required to remove an item*
- *Removed items will be heard later in the meeting as regular agenda items*

*During public comment on the Consent Calendar, stakeholders can also request that an item be removed. These requests will be granted when a Board member makes the corresponding removal request.*

### *Public comment on Consent Calendar items*

*Members of the public will have the chance to provide comments on any Consent Calendar item before the Board takes action.*

*Public Comment may be given:*

- *While the item remains on the Consent Calendar, before the vote, or*
- *If the item is removed, when it is heard later as a regular agenda item*

*This process aims to give notice of each item, offer an opportunity for public comment, and streamline the handling of routine items.*

*All comments are limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes **PRIOR** to a specific agenda item being discussed.*

## First Consent Calendar

Consent Calendar Motion is to approve the following items 1 – 16.

### Administrative Operations:

#### Item No. 1

**(Action 26-108) Adoption of Minutes of January 14<sup>th</sup> and 31<sup>st</sup>, 2026:**

*Moved by Secretary Joyce Fletcher*

*Discussion and possible action*

*(Up to 4 minutes)*

The Motion is to approve the Board Meeting **Minutes of January 14, 2026** and the Board Retreat **Minutes of January 31, 2026**

*See Draft Minutes in the posted supplemental document.*

***Roll Call Vote***

#### Item No. 2

**Action 26-109) Community Impact Statement Filers**

*Moved by the Governance Committee — President Jon Mann*

*Discussion and possible action*

*(Up to 4 minutes)*

The Motion is for the Board to appoint Jon Mann, Joyce Fletcher, and August Steurer to be the additional WHWCNC Community Impact Statement (CIS) Filers. Currently, Heath Kline is the only board member appointed to file a CIS. The Board may appoint up to five members to submit a Board-approved CIS.

*Governance Committee Vote: Yes – Jon Mann, Karen DiBiase, Heath Kline, Joyce Fletcher, August Steurer*

*No supplemental information*

***Roll Call Vote***

#### Item No. 3

**(Action 26-110) Approval of the January 2026 MER**

*Moved by Treasurer Heath Kline*

*For discussion and possible action*

*(5 minutes)*

The Motion is for the Board to approve the January 2026 Monthly Expenditure Report [MER].

*See WHWCNC MER in the posted supplemental document. [39 Pages]*

***Roll Call Vote***

#### Item No. 4

**(Action 26-111) Approval of the February 2026 MER**

*Moved by Treasurer Heath Kline*

*For discussion and possible action:*

*(5 minutes)*

The Motion is for the Board to approve the February 2026 Monthly Expenditure Report [MER]

*See WHWCNC MER Feb 26 in the posted supplemental document. [17 pages]      **Roll Call Vote***

**Item No. 5**      *Urgent, Time sensitive related to renewal 3-20-26 or moving*

**(Action 26-112) Domain Name Registration, Consolidation, and Privacy Protection (≤\$60/yr)**

*Moved by Governance Committee – Chair, Jon Mann and Website Administrator, August Steurer*

*For discussion and possible action:*

*(Up to 5 minutes)*

The Governance Committee moves that the Board of the Woodland Hills Warner Center Neighborhood Council **authorize spending up to \$60 per year** for the Web Administrator to take the following actions regarding the council's domain names:

1. Transfer **whcouncil.com** from Bluehost to the council's chosen registrar (Hosting.com or Cloudflare.com).
2. Confirm the current registrar for **whcouncil.org** and transfer that domain to the council's chosen registrar upon verification that access and eligibility are confirmed.
3. Register the new domain **whwcnc.org** at the council's chosen registrar, to be held in reserve for future Board-directed use.
4. Enable WHOIS privacy protection on all three domains. The Web Administrator is authorized to select the registrar — either Hosting.com or Cloudflare Registrar — that provides WHOIS privacy at no additional charge. If neither can be confirmed to include privacy at no cost for the first year, the Web Administrator shall return to the Board.

The total estimated annual cost for all three domains, including privacy protection, is not to exceed \$60 per year. The Web Administrator is authorized to execute any registrar transfers, DNS configurations, account verifications, and privacy enrollments required to complete these actions.

*Committee Vote: Yes – Mann, Kline, Steurer.    Absent – DiBiase, Fletcher*

*See supporting information in the posted supplemental document.*

**Roll Call Vote**

**Item No. 6**      *Urgent, Time sensitive related to renewal 3-20-26 or moving*

**(Action 26-113) Authorization of Software Licensing for whcouncil.org**

*Moved by the Governance Committee – Chair, Jon Mann*

*For discussion and possible action:*

*(Up to 5 minutes)*

The Governance Committee moves that the Board of the Woodland Hills – Warner Center Neighborhood Council **approve expenditures of up to \$600.00** for the Council's website software

licensing of ACF Pro, DIVI Events Calendar, Premio Folders, FS Poster, and AI Engine to support the website redesign, DIVI 5 implementation, meeting document management system, and integration with The Events Calendar, which is already in use.

*Committee Vote: Yes – Mann, Kline, Steurer. Absent – DiBiase, Fletcher*

*See supporting information in the posted supplemental document.*

***Roll Call Vote***

## **Item No. 7** *Urgent, Time sensitive related to renewal 3-20-26 or moving*

### **(Action 26-114) Migration of Website and Email hosting plus remote backup storage**

***Moved by the Governance Committee – Chair Jon Mann and Website Administrator August Steurer***

*For discussion and possible action:*

*(Up to 5 minutes)*

The Governance Committee moves that the Board of the Woodland Hills – Warner Center Neighborhood Council **authorize funding of up to \$500 annually** for the Web Administrator to migrate the Council’s website hosting and email services from Bluehost within the next two weeks to the following infrastructure, with a total estimated cost not to exceed \$500 per year.

- Website hosting: Hosting.com cPanel Pro hosting plan
- Email hosting: MXroute 100 GB dedicated email hosting
- Website backup storage: Google One (Disk) 100 GB

The Board further authorizes the Web Administrator to execute the migration, manage DNS cutover, and export archived email from inactive accounts to council-controlled remote storage on Google Disk prior to migration.

*Committee Vote: Yes – Mann, Kline, Steurer. Absent – DiBiase, Fletcher*

*See supporting information in the posted supplemental document.*

***Roll Call Vote***

## **Item No. 8**

### **(Action 26-115) Motion to change NC Representative to Budget Advocates**

***Moved by President Jon Mann***

*For discussion and possible action:*

*(Up to 4 minutes)*

The Motion is that the WHWCNC Board appoint Julian Tu as the Budget Representative for Woodland Hills – Warner Center NC to the Budget Advocates, an Alliance of Neighborhood Councilmembers that monitors and advises the City of Los Angeles on its Budget.

*See information on Budget Advocates in the posted supplemental document.*

***Roll Call Vote***

## **Item No. 9**

### **(Action 26-116) Approval of a WHWCNC Board Member seat change**

***From Governance Committee – Jon Mann, Chair***

*Discussion and possible action*

*(Up to 4 minutes)*

After verification of qualifications, the Governance Committee moves that Michelle Delgado be moved from Area 7 Alternate Representative to Area 2 Alternate Representative. Upon seating, Michelle Delgado will automatically move to the currently vacant Area 2 Business Representative seat per the Bylaws.

*Governance Committee Vote: Yes—Jon Mann, Heath Kline, August Steurer. Absent—Dibiase, Fletcher*

*No supplemental information*

*Roll Call Vote*

## **PLUM Cases:**

### **Item No. 10**

**(Action 26-117) Case ZA 2025-1291-CUW Verizon Wireless Installation “Archwood” at Parking Garage, Westfield Topanga Mall**

*Moved by the PLUM Committee — Co-Chairs Marty Lipkin and Joyce Fletcher*

*Discussion and possible action:*

*(Up to 8 minutes)*

As pertaining to Verizon Wireless, “Archwood” Project, Case Number: ZA 2025-1291-CUW the “Archwood” project, located at 21725 W Victory Blvd, 91367, and having held three public meetings for the application filed by Verizon Wireless for the installation of a Verizon unmanned wireless communication facility mounted within new Verizon screened boxes located on the east side exterior of the top floor of the parking garage at the Westfield Topanga Mall, the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

**WHEREAS**, the proposed project designs and plans adhere to requirements of the Warner Center 2035 Specific Plan; and

**WHEREAS**, the applicant has obtained permission for installation from the property owner Westfield Topanga Owner LP.

**WHEREAS**, given the installation is on the top floor of the parking garage, faces easterly and all antennas and equipment will be screened from public view

**WHEREAS**, the installation does not eliminate garage parking spaces nor create hazardous conditions for cars nor pedestrians, and

**WHEREAS**, the applicant has agreed to the following conditions:

#### **Conditions:**

1. Verizon will quickly remove all graffiti that could appear on the screens or on the utility installation on the roof of the parking garage.
2. Verizon will maintain the screens in a manner that eliminates any safety issues for cars and pedestrians.
3. The installation may not be used for advertisements or the display of logos.

**THEREFORE, IT IS HEREBY RESOLVED** that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds

that the submitted application and plans submitted by Verizon Wireless receive the **SUPPORT** of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

*PLUM Vote: Yes—Marty Lipkin, Joyce Fletcher, Matt Richman, August Steurer, Bobbie Wasserman, Henry Rice      No—0    Abstain—0    Ineligible—1*

*See the Case Report in the posted supplemental documentation.*

***Roll Call Vote***

## **Item No. 11**

### **(Action 26-118) Case ZA-2025-5184-CUW Verizon Wireless “OSO” Project – 6200 Canoga Avenue**

***Moved by the PLUM Committee — Chair Joyce Fletcher***

*Discussion and possible action:*

*(Up to 8 minutes)*

As pertaining to Verizon Wireless Project, Case Number: **ZA-2025-5184-CUW** the “OSO” Project, located at 6200 Canoga Avenue, 91367, and having held two public meetings for the application filed by Verizon Wireless for the installation of a Verizon unmanned wireless communication facility mounted within new Verizon screened boxes located on the roof top of the office building located at 6200 Canoga Avenue the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

**WHEREAS**, the proposed project designs and plans adhere to requirements of the Warner Center 2035 Specific Plan; and all enclosures are made of Fiberglass Reinforced Plastic material, screening the equipment, while matching the architecture and the color of the building’s exterior, and blending materials which make its appearance unnoticeable from the viewer outside, and

**WHEREAS**, the applicant has obtained permission for installation from the property owner Gelb Enterprises, LP.; and,

**WHEREAS**, given the installation is on the roof top of an office building, and all antennas and equipment will be screened from public view; and,

**WHEREAS**, the installation does not eliminate parking spaces, office space nor interfere with or create hazardous conditions for cars nor pedestrians; and,

**WHEREAS**, the applicant has agreed to the following conditions:

#### **PLUM Conditions:**

1. Verizon will quickly remove all graffiti that could appear on the screens or on the utility installation on the roof of a four-story office building.
2. Verizon will maintain the screens in a manner that eliminates any safety issues for tenants, cars and pedestrians.
3. The installation may not be used for advertisements or the display of logos.
4. Verizon will contact the WHWCNC PLUM Committee should any changes be made to the project that could impact the neighborhood such as height, size and visual aspects.

**THEREFORE, IT IS HEREBY RESOLVED** that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans submitted by Verizon Wireless “OSO” Project

receive the **SUPPORT** of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

*PLUM Vote: Yes—6 No—0 Abstain—0 Ineligible—1*

*See the Case Report in the posted supplemental documentation.*

**Roll Call Vote**

## **Item No. 12**

**(Action 26-119) AA-2026-140-PM and ENV-2026-141-CE, 21300 Oxnard Street**

***Moved by the PLUM Committee — Co-Chair Joyce Fletcher***

*Discussion and possible action*

*(Up to 8 minutes)*

As pertaining to the applicant, 21300 Oxnard Master Site LP, request to subdivide the Subject Property from one ground lot to two ground lots. The Subject Property is located at 21300 Oxnard Street (between Canoga Avenue and Variel Avenue) in the Commerce District of the Warner Center 2035 Plan. The entire lot is comprised of 100,649 square feet and upon completion of the Subdivision, Parcel 1 will include 65,749 square feet and Parcel 2 will include 34,900 square feet. There is no construction request that is in conjunction with approval of the parcel map subdivision request. The project has been previously approved by the city and is 100% low-income housing.

The WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

**WHEREAS**, the proposed project designs and plans will not change from the previously approved application Case No. ADM-2023-6353-DB-SPP-HCA-WC-ED1, which adheres to the requirements of the General Plan, Community Plan, and Specific Plan; and,

**WHEREAS**, the two-phase development remains a 100% affordable project at various income levels; and,

**WHEREAS**, the applicant has obtained funding and has built one low-income apartment building on the site; and,

**WHEREAS**, the applicant in good faith seeks to locate funding to build the second low-income apartment building on the site; and,

**WHEREAS**, new funding is subject to 21300 Oxnard being subdivided into two lots,

**THEREFORE**, The PLUM Committee recommends that the WHWCNC Board **SUPPORT** the sub-division at 21300 Oxnard with the following conditions:

### **PLUM Conditions:**

1. The applicant must comply with Case # ADM-2023-6353-DB-SPP-HCA-WC-ED1 City Planning determination letter and conditions.
2. The WHWCNC must be notified of any major changes to the design and plans for the project. Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans submitted by Kasey Burke [Company: 21300 Oxnard Master Site LP] receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

*PLUM Vote: Yes—6 No—0 Abstain—0 Ineligible—1*

*See the Case Report in the posted supplemental documentation.*

*Roll Call Vote*

## **Community Impact Statements:**

### **Item No. 13**

#### **(26-120) Community Impact Statement – Council File No. 25-1083, SB 79 Alternative Implementation Plan**

*Moved by the Woodland Hills Issues and Policies Committee — Chair Heath Kline*

*For discussion and possible action:*

*(Up to 8 minutes)*

The Woodland Hills Issues and Policies Committee moves that the Board authorize submission of a Community Impact Statement (CIS) related to Council File No. 25-1083, whereby the city will develop an alternative plan to implement SB 79. The Planning Department has developed three options: C1, C2, and C3. The Committee recommends that the Board **SUPPORT CF 25-1083 if amended to select Option C1**, which is most compatible with the Warner Center 2035 Specific Plan and the surrounding area, contrary to Councilmember Blumenfield’s support of C2. The CIS shall be submitted to the Director of Planning, the Mayor, the City Council, and the City Attorney.

*Committee Vote: Yes-Kline, Steurer; Absent-Williams*

*See the CIS in the posted supplemental documentation.*

*Roll Call Vote*

### **Item No. 14**

#### **(Action 26-121) Community Impact Statement (CIS) on Compliance with AB 747 and Emergency Evacuation Planning**

*Moved by Public Safety Committee — Megan Jacoby*

*Discussion and possible action*

*(Up to 8 minutes)*

The Public Safety Committee moves that the Board of the Woodland Hills–Warner Center Neighborhood Council (WHWCNC) **SUPPORT Council File 25-0848**, which calls for the City of Los Angeles to bring its Safety Element and emergency evacuation planning into compliance with Assembly Bill 747 (Levine), following adoption of the City’s Local Hazard Mitigation Plan.

#### **COMMUNITY SAFETY FINDINGS**

The Public Safety Committee finds that:

1. Recent emergency events, including the January 7, 2025 Palisades Fire and the July 29, 2025 Tsunami Advisory, revealed significant deficiencies in evacuation preparedness, route capacity, traffic control, and public communication.
2. Woodland Hills includes multiple neighborhoods located within or adjacent to Very High Fire Hazard Severity Zones, hillside corridors, and canyon interfaces, many of which rely on limited roadway access for both evacuation and emergency responder ingress.
3. Specific areas of concern within the WHWCNC boundaries include, but are not limited to:
  - o Valley Circle Boulevard and connecting hillside streets
  - o Mulholland Drive–adjacent neighborhoods, including feeder roads and residential canyons
  - o Topanga Canyon Boulevard (SR-27) interface areas affecting north–south evacuation flow

- Corbin Avenue, De Soto Avenue, Dumetz Rd and Woodlake Avenue hillside segments, which experience congestion during peak hours
- Dirt or unimproved hillside roads that may become impassable during fire, flood, or seismic events
- 4. Residents within these areas have repeatedly raised concerns regarding evacuation feasibility, traffic bottlenecks, emergency vehicle access, signage clarity, and the absence of routine community evacuation education or drills.
- 5. Although the City adopted its Local Hazard Mitigation Plan in September 2024, the required updates to the Safety Element under AB 747 have not yet been completed, leaving communities such as Woodland Hills vulnerable to foreseeable emergencies.

**THEREFORE, BE IT RESOLVED** that the WHWCNC recommends that the City Council:

1. Direct the Department of City Planning, in coordination with the Emergency Management Department, Los Angeles Fire Department, Los Angeles Police Department, Department of Transportation, and other relevant agencies, to report back on the City’s current compliance status with AB 747.
2. Conduct a comprehensive evaluation of evacuation routes in high-risk areas citywide, including hillside and wildland-urban interface neighborhoods such as Woodland Hills, with particular attention to corridors including Valley Circle Boulevard, Mulholland Drive–adjacent streets, and Topanga Canyon Boulevard, and with specific assessment of:
  - Route capacity, congestion points, and peak-hour constraints
  - Physical safety hazards and roadway conditions
  - Viability under wildfire, earthquake, flood, and other emergency scenarios
  - Emergency ingress and egress for fire, police, and medical responders
  - Traffic control, signage, and choke-point mitigation strategies
3. Develop and implement community-facing education and preparedness measures, including evacuation route mapping, drills, and outreach tailored to hillside and canyon-adjacent neighborhoods.
4. Identify and pursue state and federal grant funding to support evacuation infrastructure improvements, signage, traffic management systems, and broader community resilience planning in high-risk areas.

**BE IT FURTHER RESOLVED:**

The WHWCNC Public Safety Committee recommends that the WHWCNC Board adopt this position and submit a corresponding Community Impact Statement (CIS) in **SUPPORT of Council File 25-0848**.

*No supplemental information*

*Roll Call Vote*

## **Item No. 15**

**(Action 26-122) Community Impact Statement (CIS) – Council File Number: 25-0434**

*Moved by Community Services Committee — Chair Joyce Fletcher*

*Discussion and possible action*

*(Up to 8 minutes)*

The Motion is that the WHWCNC Board approve the following Community Impact Statement submitted by Kate Kennedy, Community Service Committee for Council File Number: 25-0434

Directed TO: City Council Budget and Finance Committee

**Council File Number: 25-0434**

WHWCNC Position: **FOR**

**Summary:** The WHWCNC wishes to express their support FOR the motion presented on January 14, 2026, by Bob Blumenfield, Councilmember, 3<sup>rd</sup> District (and seconded by Tim Mcosker) to transfer funds that were previously earmarked, in April of 2025, for the purchase and installation of solar-powered lights along the G (Orange) Line Bike Path, per the Operation Safe Streets Initiative in Council District 3.

In addition, we would like to echo the Councilmembers' additional motion to ensure that the Bureau of Street Lighting is authorized to make any technical corrections or clarifications to the fund transfer instructions in order to effectuate the intent of their motion as written.

The WHWCNC supports this project and looks forward to the installation proceeding so that our community can enjoy a well-lit, safe bike path!

*Community Services Committee Vote: Yes – Joyce Fletcher, Karen DiBiase, Julian Tu, Kate Kennedy, Susan Roberts*

*No supplemental information*

*Roll Call Vote*

## **Item No. 16**

**(Action 26-123) Draft Letter of WHWCNC Support of LA Board of Supervisors ‘ motion to enact an ordinance that limits ICE activities in certain public spaces.**

*Moved by Homelessness and Social Justice Committee — Chair Juliet Schwarz*

*Discussion and possible action.*

*(Up to 8 minutes)*

The Homelessness and Social Justice Committee moves that the Woodland Hills-Warner Center Neighborhood Council (WHWCNC) approve a draft letter of support for the Los Angeles Board of Supervisors' motion to enact an ordinance that limits ICE activities in certain public spaces.

On January 13, 2026, the Los Angeles County Board of Supervisors unanimously approved a motion by Supervisors Lindsey P. Horvath and Hilda L. Solis initiating the development of an ordinance to establish “ICE-Free Zones” across County-owned and County-controlled properties. The Board action directs County Counsel to draft and return an ordinance for Board consideration within 30 days. Link to the full motion: <https://file.lacounty.gov/SDSInter/bos/supdocs/211800.pdf>.

The Risks Associated with ICE Raids: ICE is currently staging and conducting unauthorized raids in public spaces, including school parking lots, public parks, public buildings, open spaces, and public parking lots. These unauthorized “staging areas,” “operations bases,” or “processing locations” are often used for unauthorized and often violent immigration enforcement, public harassment, and arrests without a warrant, causing significant risk to public safety. Aggressive “Surprise ICE Raids” cause physical harm and death. These unauthorized and aggressive surprise tactics terrorize and endanger innocent bystanders and those being chased down by federal immigration agents. Innocent children are being arrested, and people are being shot during ICE-created public chaos. Lindsey Horvath has stated: “Los Angeles County will not allow our public property to be used by ICE to cause harm and to frighten people away from receiving services and support,” Horvath said. “When residents are scared to seek care or show up in public spaces, something is deeply wrong.”

The Board of the Woodland Hills-Warner Center Neighborhood Council also asks the following entities and departments for their support and to take action to establish ICE-Free Zones in the City of Los Angeles: City of Los Angeles Department of Recreation and Parks Los Angeles Police Department Los Angeles Unified School District Council District 3 – Councilmember Bob Blumenfield.

*See support information in the posted supplemental document:*

*Roll Call Vote*

**End of First Consent Calendar**  
**Public Comment on Items 1-16**  
**Board Discussion on Items 1-16**  
**Vote on Items 1-16 not called special**

*Roll Call Vote*

## **Second Consent Calendar**

**Consent Calendar Motion is to approve the following items 17 and 18**

### **PLUM Cases (continued):**

*Items 17 and 18 will be heard separately from the first consent calendar because the employer of Karen DiBiase's spouse has pending work with the developer, requiring her recusal.*

#### **Item No. 17**

**(Action 26-124) Case DIR-2026-682-DI, Wisteria at Warner Center – Vertical Signage; 5490, 5500, 5600 N Canoga Street, Woodland Hills, 91367**

*Moved by the PLUM Committee — Co-Chair Joyce Fletcher*

*Board Member Karen DiBiase is recused.*

*Discussion and possible action:*

*(Up to 6 minutes)*

As pertaining to Wisteria at Warner Center Permit 25048-20000-00960 located at 5500 N. Canoga Blvd, Woodland Hills, CA 91367, held two public meeting for the application filed by Weidner CA for the placement of two illuminated signs for Wisteria at Warner Center, the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

**WHEREAS**, the proposed project designs and plans adhere to requirements of the Warner Center 2035 Specific Plan; and

**WHEREAS**, the applicant shall submit written acknowledgment of compliance with mitigation conditions AES-7 through AES-20 of DIR-2018-7428-SPP, including illumination schedule, photometric compliance, wattage and lumen caps, and freeway visibility considerations, prior to NC Board transmission to Planning; and

**WHEREAS**, given the project’s visibility and public-facing architectural frontage at a Warner Center gateway, signage illumination and maintenance are of community interest and subject to PLUM advisory input per Warner Center 2035 Specific Plan design stewardship goals;

**THEREFORE, IT IS HEREBY RESOLVED** that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans from Weidner CA receive the **SUPPORT** of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

*Committee Vote: Yes 6 No 0 Abstain 0 Ineligible 1*

*See the Case Report in the posted supplemental documentation.*

*Roll Call Vote*

## **Item No. 18**

**(Action 26-125) Case DIR-2018-7428-SPP, Wisteria at Warner Center , Master Alcohol Permit; 5490, 5500, 5600 N Canoga Street, Woodland Hills, 91367**

***Moved by the PLUM Committee — Co-Chair Joyce Fletcher***

*Board Member Karen DiBiase is recused.*

*Discussion and possible action*

*(Up to 6 minutes)*

**WHEREAS**, the Applicant, Wisteria Warner Center CCRC, LLC, has requested a Main Conditional Use Permit – Master Alcohol Permit (Class 2) pursuant to Los Angeles Municipal Code Sections 12.24.W.1 and 13.B.2.2 to allow the sale and dispensing of alcohol within up to six previously approved ground-floor restaurant and retail tenancies located in the Independent Living Building (“Building 1”) of the Wisteria Warner Center Continuing Care and Retirement Community (CCRC); and,

**WHEREAS**, the Project site consists of approximately 17.63 acres (767,760 square feet) located at 5490, 5500, and 5600 North Canoga Boulevard at the southeast corner of Canoga Avenue and Burbank Boulevard (APN 2149-016-027; Tract PM 2005-1466 Lot A), within the Commerce-SN Zone and the Commerce District of the Warner Center 2035 Specific Plan area; and,

**WHEREAS**, the Wisteria Warner Center CCRC is a previously approved multi-phase mixed-use senior living development currently under construction pursuant to City Planning Case No. DIR-2018-7428-SPP, including the primary Independent Living Building and ancillary structures; and

**WHEREAS**, the instant request pertains to a maximum of six of the twelve previously approved retail and restaurant tenancies and seeks authorization for ancillary alcohol service within those commercial spaces; and,

**WHEREAS**, the request would authorize four tenancies to provide a full line of alcoholic beverages for on-site consumption with limited off-site carryout, one tenancy to provide beer and wine for on-site consumption, and one tenancy to allow full-line alcohol sales for off-site consumption with associated on-site tasting; and,

**WHEREAS**, proposed alcohol service hours are between 11:00 a.m. and 2:00 a.m., and the Project includes 24-hour on-site security staffing; and

**WHEREAS**, the Project is located within the Warner Center 2035 Specific Plan area, which establishes the regulatory framework for mixed-use development within the Warner Center community;

**THEREFORE IT IS HEREBY RESOLVED** that the Planning, Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans from Weidner CA receive the **SUPPORT** of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

Committee Vote: Yes—6 No—0 Abstain—0 Ineligible—1

*See the Case Report in the posted supplemental documentation.*

**Roll Call Vote**

**End of Second Consent Calendar**  
**Public Comment on Items 17-18**  
**Board Discussion on Items 17-18**  
**Vote on Items 17-18, not called special**

**Roll Call Vote**

**Organization/Membership:**

**Item No. 19**

**(Action 26-126) Motion to appoint a WHWCNC Youth Member**  
*From Governance Committee – Jon Mann, Chair*

*Discussion and possible action*

*(Up to 6 minutes)*

After a verification of qualifications, the Governance Committee moves that Duncan Lawrie be appointed as the WHWCNC Youth Member.

*Governance Committee Vote: Yes—Jon Mann, Karen DiBiase, Heath Kline, Joyce Fletcher, August Steurer*

*See posted supplemental information*

**Roll Call Vote**

**Item No. 20**

**(Action 26-127) Appointment of a WHWCNC Area 5 Board Member**  
*From Governance Committee – Jon Mann, Chair*

*Discussion and possible action*

*(Up to 6 minutes)*

After a verification of qualifications, the Governance Committee moves that Monalisa Okojie be appointed as the WHWCNC Area 5 Alternate Representative.

*Governance Committee Vote: Yes—Jon Mann, Heath Kline, August Steurer Absent—DiBiase, Fletcher*

*No supplemental information*

**Roll Call Vote**

**Neighborhood Purpose Grants:**

*The Presiding Officer may designate **Item 21** as “Special” to consider it out of order to accommodate on-duty LAPD officers and command staff attending and wishing to present.*

## **Item No. 21**

**(Action 26 -128) A \$2,478.43 NPG for 21<sup>st</sup> Area Boosters to fund project at LAPD Topanga Station that serves & will benefit the Woodland Hills – Warner Center community.**

*Moved by the Public Safety Committee and Member Megan Jacoby*

*Discussion and possible action*

*(Up to 10 minutes)*

### **The Motion is:**

**(a.)** To approve \$2,478.43 for a Neighborhood Purpose Grant (NPG) application for the 21st Area Boosters, Inc / Los Angeles Police Department, Topanga Division. Funds will be used to purchase a free-standing cover for the Mobile Command Unit (MCU) for the Topanga Division. The total cost of the cover is \$9,913.72 and is to be equally shared by the four (4) Neighborhood Councils served by the Topanga Division.

**And (b.)** the WHWCNC board directs the NC Treasurer to perform a Budget Reallocation to transfer funds equal to the amount approved in (a.) above from the Outreach Budget Category where unallocated funds are available to the NPG budget category sufficient to fund this NPG. The treasurer is further directed to update the NC's internal working budget and file an updated budget and reallocation with the City Clerk as is required to reflect these changes, to allow submission to the City Clerk for approval and funding of this NPG without delay upon passage.

*Motion part (a.) was passed by the Public Safety Committee on 2/18/26; Yes—Jacoby, Schwartz, Mulvihill.*

*Motion part (b.) is added at the request of the Treasurer to allow prompt funding upon approval.*

*See 21<sup>st</sup> Area Boosters NPG in the posted supplemental documentation.*

***Roll Call Vote***

## **Outreach:**

### **Item No. 22**

**(26-129) Approve \$2,500 from the 2025/2026 Outreach Budget for the annual WHWCNC Booth at Valley Cultural Foundation Summer Concerts (10 concerts + July 4<sup>th</sup>)**

*Moved by Community Services Committee — Committee Member Karen DiBiase*

*Joyce Fletcher will recuse herself from this item because she is the Secretary of Valley Cultural Foundation.*

*For Discussion and Possible Action.*

*(Up to 5 minutes)*

**Substitute Motion** that the WHWCNC Board approve \$2,500.00 from the *Outreach Budget Category* to Valley Cultural Foundation for the annual WHWCNC Booth at the Valley Cultural Foundation Summer Concert Season.

**\$2,500** is the least cost for a booth for 10 concerts and the July 4<sup>th</sup> Fireworks Program which will also include a tent, two chairs, (3) NC parking passes, WHWCNC signage on VCF promotional outreach materials and one Sunday for the NC to appear on stage to address the stakeholders. The booth provides opportunities for board members to meet with stakeholders, hear their issues and promote the mission of the WHWCNC.

*The motion is supported by Invoice #2029 dated March 9, 2026. Payment of \$2,500.00 is due by April 15, 2026, as required to ensure WHWCNC is included in the printed materials and signage for the concert season.*

*Committee Vote: YES—DiBiase, Tu, Kennedy | Recused—Fletcher*

###

*Note: This item was passed in the Community Services Committee as an “NPG.” Based on the above information, the Treasurer has advised that this item is an Outreach activity and expense, internally budgeted as such. Under NC Funding policies, the board must vote to approve, and the Treasurer must submit to the City Clerk as an Outreach expense, supported by the appropriate documentation. Text in italics represents technical corrections advised by the Treasurer that constitute the substitute motion.*

*See supporting documentation for invoice and concert calendar (disregard previously circulated NPG documentation for this item).* **Roll Call Vote**

## **Item No. 23**

**(Action 26-130) Approval of Funding for the CD3 Neighborhood Council Candidate Forum**  
*Moved by the Community Services Committee — Chair Joyce Fletcher*

*Discussion and possible action: (Up to 8 minutes).*  
This is a Motion to approve up to \$200 from the Outreach and/or Office Administrative Budget for meeting-related expenses, including light refreshments and handout materials, local advertising for a Spring 2026 CD-3 Joint Candidate Forum. The event will be a joint general meeting of the five CD-3 Neighborhood Councils: Woodland Hills–Warner Center, Canoga Park, Reseda, Winnetka, and Tarzana.

The purpose of the meeting is to host a candidate forum for individuals running to become the next Los Angeles City Council District 3 representative and other City candidates. The event will be conducted in accordance with all City rules and policies governing joint NC meetings and candidate forums.

The other four participating Neighborhood Councils will share approximately equal costs for organizing the event, which will be held at Magnolia Science Academy (MS1), [18238 Sherman Way, Reseda, CA 91335](#) on April 27, 2026 | 6:30 PM – 8:30 PM.

*Committee Vote:*  
*Yes—Joyce Fletcher, Karen DiBiase, Kate Kennedy, Julian Tu; No—0; Abstain—0; Ineligible—0*

*No supplemental information*

**Roll Call Vote**

## **Item No. 24**

**(Action 26 -131) Motion to approve up to \$1000 to Sponsor Congress of Neighborhoods**  
*Moved by President Jon Mann*

*For discussion and possible action: (Up to 4 minutes)*

What is Congress of Neighborhoods? Do we want to support this?  
\$1000 gets us Gold Level Recognition for September 26, 2026.

The motion is that the Board approve the Treasurer directing up to \$1,000 to the City's account for the Congress of Neighborhoods. Upon **Board approval**, the Treasurer is directed to **complete the City Clerk's funding form** for the Congress of Neighborhoods to effectuate funding.

*See supporting information in the posted supplemental document.*

**Roll Call Vote**

## **Item No. 25**

### **(Action 26-132) Motion to Approve Outreach Funds for Tabling at New Friends Homeless Center**

*Moved by Juliet Schwarz*

*For discussion and possible action:*

*(Up to 8 minutes)*

I move that the Woodland Hills – Warner Center Neighborhood Council approve up to \$1,000 from the Outreach Budget to host an outreach table at the 15<sup>th</sup> Anniversary event of New Friends Homeless Center, taking place on March 20, 2026, in Woodland Hills.

*See supplemental documentation to see Poster and supporting info*

**Roll Call Vote**

## **Items called Special & Pulled From the Consent Calendars**

The Board will discuss each item removed from the Consent Calendars in the order on the agenda. Items will be addressed as regular agenda items with public comment, followed by Board discussions, and then individual **Roll Call Vote(s)**.

### **3. Officer Reports:**

*(Up to 5 minutes)*

President – Jon Mann  
Vice President – Karen DiBiase  
Treasurer – Heath Kline  
Secretary – Joyce Fletcher  
Parliamentarian – August Steurer

### **4. Area Reports:**

*(Up to 8 minutes)*

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz  
Area 2 – Julian Tu, Jon Mann  
Area 3 - August Steurer, Harout Aristakessian  
Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink  
Area 5 - Megan Jacoby  
Area 6 – Danny Mulvihill. Heath Kline, Harris Cohen  
Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Michelle Delgado  
At Large – Melanie Kirschbaum

### **5. Committee Reports:**

*(Up to 8 minutes)*

Budget Committee – Heath Kline, Chair

Arts and Culture Committee – Harout Aristakessian  
Community Services Committee – Joyce Fletcher, Chair  
Community Outreach Committee – August Steurer, Chair  
Education and Youth Committee -  
Environmental & Beautification Committee – Karen DiBiase, Chair  
Governance Committee – Officers  
Homelessness and Social Justice Advocacy Committee – Juliet Schwarz, Chair  
PLUM Committee – Martin Lipkin and Joyce Fletcher. Co-Chairs  
Public Safety and Transportation Committee –  
WHIP Committee – Heath Kline and August Steurer, Co-Chairs

## **Adjournment of Meeting:**

## ***Announcements:***

The next Regular Board meeting will be held on April 08, 2026. Please visit the calendar page at [whcouncil.org](http://whcouncil.org) for the complete details and to confirm the date and time.

Meeting dates for year 2025 -2026: Full Board meetings are held on the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change.

**THE AMERICANS WITH DISABILITIES ACT.** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: [www.whcouncil.org](http://www.whcouncil.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher, Secretary, at email: [J.Fletcher@WHCouncil.org](mailto:J.Fletcher@WHCouncil.org).

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Fire House 84 Front Door located at 21050 Burbank Blvd. Woodland Hills, CA, 91367
- [www.whcouncil.org](http://www.whcouncil.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System  
at <https://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at

[ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and on our website [www.whcouncil.org](http://www.whcouncil.org)