

CITY OF LOS ANGELES
CALIFORNIA



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Governing Board

President – Jon Mann
Vice President - Karen DiBiase
Treasurer – Heath Kline
Secretary – Joyce Fletcher
Parliamentarian – August Steurer

**WOODLAND HILLS
WARNER CENTER
NEIGHBORHOOD
COUNCIL**

Regular Full Board Meeting Agenda

March 11, 2026

6:30pm – 9:30pm

City of Los Angeles Fire Station 84

In the Community Room

21050 Burbank Blvd. Woodland Hills, CA, 91367

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretaria, por correo electrónico j.fletcher@whcouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board.

AGENDA

Call to Order
Pledge of Allegiance

Roll Call

Board Members

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz

Area 2 – Julian Tu, Jon Mann, Susan Roberts

Area 3 - August Steurer, Harout Aristakessian,

Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink
Area 5 - Meagan Jacoby
Area 6 – Danny Mulvihill, Heath Kline, Harris Cohen
Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Michelle Delgado
At Large – Melanie Kirschbaum

Public Announcements:

Office of Councilmember Bob Blumenfield (5 minutes)
Office of Local and State Officials – if available (5 minutes each)
Other Local Agencies – if available (5 minutes each)

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to two (2) minutes per speaker and 20 minutes total.

I. Organization, Operation, Policies, & Procedures:

All comment is limited to two (2) minutes per speaker, unless adjusted by the presiding officer of the Board. Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

A. Approval of Minutes: Board Meeting January 14, 2026 (2 minutes)
Board Retreat January 31, 2026 (2 minutes)

See posted support document:

Roll Call Vote

B. Officer Reports (5 minutes)

President – Jon Mann
Vice President – Karen DiBiase
Treasurer – Heath Kline
Secretary – Joyce Fletcher
Parliamentarian – August Steurer

2. Items for Discussion and Possible Action:

Item No. (1) Governance Committee – Jon Mann, Chair
(26-108) Motion to appoint a WHWCNC Youth Member Board Member (5 minutes)

Discussion and possible action

Motion to approve Duncan Lawrie to be appointed as the WHWCNC Youth Member Board Member
Governance Committee Vote: Yes – Jon Mann, Karen DiBiase, Heath Kline, Joyce Fletcher, August Steurer

Roll Call Vote

Item No. (2) Governance Committee – Jon Mann, Chair
(26-109) Motion to approve a WHWCNC Board Member seat change (5 minutes)

Discussion and possible action

Motion to approve Michelle Delgado to be moved to area two (2) as Alternative Member Board Member
Governance Committee Vote: Yes – Jon Mann, Heath Kline, August Steurer

Roll Call Vote

Item No. (3) Governance Committee – Jon Mann, Chair
(26-110) Motion to appoint a WHWCNC Board Member

(5 minutes)

Discussion and possible action

Motion to approve Monalisa Okojie to be appointed as the WHWCNC Area 5 Alternative Board Member
Governance Committee Vote: Yes – Jon Mann, Heath Kline, August Steurer

Roll Call Vote

Item No. (4) Public Safety Committee – Megan Jacoby
(26 -111) Motion to Sponsor LAPD NPG

(5 minutes)

For discussion and possible action:

Public Safety Committee meeting on February 18th by a 3 Yes to 0 No vote.

Megan Jacoby - Yes
Danny Mulvihill - Yes
Shelly Schwartz - Yes

See posted support document:

Roll Call Vote

Item No. (5) PLUM Committee - Marty Lipkin and Joyce Fletcher, Co-Chairs
(26-112) ZA 2025-1291-CUW Verizon Wireless Installation “Archwood”
Parking Garage, Westfield Topanga Mall

(10 minutes)

Discussion and possible action:

As pertaining to Verizon Wireless, “Archwood” Project, Case Number: ZA 2025-1291-CUW the “Archwood” project, located at 21725 W Victory Blvd, 91367, and having held three public meetings for the application filed by Verizon Wireless for the installation of a Verizon unmanned wireless communication facility mounted within new Verizon screened boxes located on the east side exterior of the top floor of the parking garage at the Westfield Topanga Mall, the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

WHEREAS, the proposed project designs and plans adhere to requirements of the Warner Center 2035 Specific Plan; and

WHEREAS, the applicant has obtained permission for installation from the property owner Westfield Topanga Owner LP.

WHEREAS, given the installation is on the top floor of the parking garage, faces easterly and all antennas and equipment will be screened from public view

WHEREAS, the installation does not eliminate garage parking spaces nor create hazardous conditions for cars nor pedestrians, and

WHEREAS, the applicant has agreed to the following conditions:

Conditions:

- 1. Verizon will quickly remove all graffiti that could appear on the screens or on the utility installation on the roof of the parking garage.
- 2. Verizon will maintain the screens in a manner that eliminates any safety issues for cars and pedestrians.
- 3. The installation may not be used for advertisements or the display of logos.

Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans submitted by Verizon Wireless receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

See the Case Report in the support documents.

PLUM Vote: Yes – Marty Lipkin, Joyce Fletcher, Matt Richman, August Steurer, Bobbie Wasserman, Henry Rice
No 0 Abstain 0 Ineligible 1

See posted support document:

Roll Call Vote

Item No. (6) PLUM Committee - Marty Lipkin and Joyce Fletcher, Co-Chairs
(26-113) The Boulevard Apartments: 20600 Ventura Bl., 91364
ENV-2025-3894-CE CPC-2025-3893-ZC-SPPE-SPPC

(10 minutes)

Discussion and possible action:

As pertaining to the applicant Acacia Capitals, request per The Boulevard Apartments’ located at 20600 Ventura Bld., Case Numbers ENV-2025-3894 and CPC-2025-3893-ZC-SPPE-SPPC for a formal change-of-use reclassification from retail to residential/live-work, and the partial re-configuration of five (5) currently empty retail spaces in the western-most corner of the structure to be re-classified and converted from retail/commercial-intended space to five (5) residential/live-work spaces that includes 2nd-floor (mezzanine) lofts and at the market rates currently being charged to the other building tenants in similar-sized apartments.

After having held three public meetings in 2025 and 2026 for the application filed by Acacia Capital, the property owner and manager, for the request to change the five front units along Ventura Blvd. and initially earmarked for commercial use but which have either never been utilized by commercial tenants, or have had tenants leave due to the lack of commercial traffic at this location, the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

WHEREAS, the developer/owner of the Boulevard Apartments site did fulfill the original requirements of the Ventura Blvd. Specific Plan at the time of the project’s initial conception and subsequent development, and offered the five (5) spaces for commercial/retail use; and

WHEREAS, the the building construction was completed and residential spaces were almost fully leased, while over the same 9-year period since the structure was completed in 2016, only one or two of the five commercial/retail spaces were subsequently leased--with occupying businesses eventually moving out due to a lack of retail traffic in the area; and

WHEREAS, the five empty commercial spaces are being re-designed to incorporate 2nd (mezzanine) floor lofts for additional living room, and have had new residential appliances and features installed so that the units conform with required residential apartment requirements; and

WHEREAS, the change from commercial to residential space will not eliminate garage parking spaces intended for apartment occupants (45 spaces are available), and rear hallways will give occupants of the five new apartment spaces easy access to their garage stalls; and

WHEREAS, there will be no significant exterior material or architectural changes to the existing building, and only the existing front set of steps originally intended for commercial access will be removed and a new planter installed, Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans

submitted by Acacia Capital for a change of use and limited re-design of The Boulevard Apartments receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC). See the Case Report in the Support Documents.

PLUM Vote: Yes – Marty Lipkin, Joyce Fletcher, Matt Richman, August Steurer, Bobbie Wasserman, Henry Rice
No 0 Abstain 0 Ineligible 1

See posted support document:

Roll Call Vote

Item No. (7) Public Safety Committee – Megan Jacoby

(26-114): Compliance with AB 747 and Emergency Evacuation Planning

(15 minutes)

Discussion and possible action:

The Woodland Hills–Warner Center Neighborhood Council (WHWCNC) Public Safety Committee moves to SUPPORT Council File 25-0848, which calls for the City of Los Angeles to bring its Safety Element and emergency evacuation planning into compliance with Assembly Bill 747 (Levine) following adoption of the City’s Local Hazard Mitigation Plan.

COMMUNITY SAFETY FINDINGS

The Public Safety Committee finds that:

1. Recent emergency events, including the January 7, 2025 Palisades Fire and the July 29, 2025 Tsunami Advisory, revealed significant deficiencies in evacuation preparedness, route capacity, traffic control, and public communication.
2. Woodland Hills includes multiple neighborhoods located within or adjacent to Very High Fire Hazard Severity Zones, hillside corridors, and canyon interfaces, many of which rely on limited roadway access for both evacuation and emergency responder ingress.
3. Specific areas of concern within the WHWCNC boundaries include, but are not limited to:
 - o Valley Circle Boulevard and connecting hillside streets
 - o Mulholland Drive–adjacent neighborhoods, including feeder roads and residential canyons
 - o Topanga Canyon Boulevard (SR-27) interface areas affecting north–south evacuation flow
 - o Corbin Avenue, De Soto Avenue, Dumetz Rd and Woodlake Avenue hillside segments, which experience congestion during peak hours
 - o Dirt or unimproved hillside roads that may become impassable during fire, flood, or seismic events
4. Residents within these areas have repeatedly raised concerns regarding evacuation feasibility, traffic bottlenecks, emergency vehicle access, signage clarity, and the absence of routine community evacuation education or drills.
5. Although the City adopted its Local Hazard Mitigation Plan in September 2024, the required updates to the Safety Element under AB 747 have not yet been completed, leaving communities such as Woodland Hills vulnerable to foreseeable emergencies.

THEREFORE, BE IT RESOLVED that the WHWCNC Public Safety Committee recommends that the City Council:

1. Direct the Department of City Planning, in coordination with the Emergency Management Department, Los Angeles Fire Department, Los Angeles Police Department, Department of Transportation, and other relevant agencies, to report back on the City’s current compliance status with AB 747.
2. Conduct a comprehensive evaluation of evacuation routes in high-risk areas citywide, including hillside and wildland-urban interface neighborhoods such as Woodland Hills, with particular attention to corridors including Valley Circle Boulevard, Mulholland Drive–adjacent streets, and Topanga Canyon Boulevard, and with specific assessment of:

- Route capacity, congestion points, and peak-hour constraints
 - Physical safety hazards and roadway conditions
 - Viability under wildfire, earthquake, flood, and other emergency scenarios
 - Emergency ingress and egress for fire, police, and medical responders
 - Traffic control, signage, and choke-point mitigation strategies
3. Develop and implement community-facing education and preparedness measures, including evacuation route mapping, drills, and outreach tailored to hillside and canyon-adjacent neighborhoods.
 4. Identify and pursue state and federal grant funding to support evacuation infrastructure improvements, signage, traffic management systems, and broader community resilience planning in high-risk areas.

FURTHER RESOLVED

That the WHWCNC Public Safety Committee recommends the WHWCNC Board of Directors adopt this position and submit a corresponding Community Impact Statement (CIS) in support of Council File 25-0848.

See posted support document:

Roll Call Vote

Item No. (8) Homelessness and Social Justice Committee – Juliet Schwarz, Chair
(26-115) WHWCNC Draft Letter of Support of LA Board of Supervisors motion to enact an ordinance which limits ICE activities in certain public spaces

(15 minutes)

Discussion and possible action.

Motion for the Woodland Hills-Warner Center Neighborhood Council (WHWCNC) to approve a draft letter of support for the Los Angeles Board of Supervisors’ motion to enact an ordinance which limits ICE activities in certain public spaces. On January 13, 2026, the Los Angeles County Board of Supervisors unanimously approved a motion by Supervisors Lindsey P. Horvath and Hilda L. Solis initiating the development of an ordinance to establish “ICE-Free Zones” across County-owned and County-controlled properties. The Board action directs County Counsel to draft and return an ordinance for Board consideration within 30 days. Link to the full motion: <https://file.lacounty.gov/SDSInter/bos/supdocs/211800.pdf> The Risks Associated with ICE Raids: ICE is currently staging and conducting unauthorized raids in public spaces such as school parking lots, public parks, public buildings, open spaces and public parking lots etc. These unauthorized “staging areas”, “operations bases” or “processing locations” are often used for unauthorized and often violent immigration enforcement, public harassment and arrests without a warrant, causing significant risk to public safety. Aggressive “Surprise ICE Raids” cause physical harm and death. These unauthorized and aggressive surprise tactics terrorize and endanger innocent bystanders and those being chased down by federal immigration agents. Innocent children are being arrested and people shot during ICE created public chaos. Lindsey Horvath has stated: "Los Angeles County will not allow our public property to be used by ICE to cause harm and to frighten people away from receiving services and support," Horvath said. "When residents are scared to seek care or show up in public spaces, something is deeply wrong." The Board of the Woodland Hills-Warner Center Neighborhood Council also asks the following entities and departments for their support and to take action to establish ICE-Free Zones in the City of Los Angeles: City of Los Angeles Department of Recreation and Parks Los Angeles Police Department Los Angeles Unified School District Council District 3 – Councilmember Bob Blumenfield

See posted support document:

Roll Call Vote

Item No. (9) Homelessness and Social Justice Committee – Juliet Schwarz, Chair (5 minutes)
(26-116) Discussion regarding Neighborhood Purposes Grant (NPG) funding policy for organizations located outside the City of Los Angeles boundary.

See posted support document: ____

Item No. (10) Governance Committee – Jon Mann, Chair
(26-117) Community Impact Statement Filers

(2 minutes)

Discussion and possible action

Motion for the Board to appoint Jon Mann, Joyce Fletcher and August Steurer to be the additional WHWCNC Community Impact Statement (CIS) Filers. Currently Heath Kline is the only board member who has been appointed to file a CIS. The board can appoint a total of five board members to submit board approved CIS.
Governance Committee Vote: Yes - Jon Mann, Karen DiBiase, Heath Kline, Joyce Fletcher, August Steurer

Roll Call Vote

Item No. (11) Community Services Committee – Joyce Fletcher, Chair
(26-118) WGWCNC Damaged Banners on Ventura Blvd.

(10 minutes)

Discussion only and possible action

Discussion related to replacing **currently** damaged WHWCNC double banners on two poles located on Ventura Blvd. These current banners were installed per the April 2025 to April 2026 agreement which **does not** contain a maintenance agreement.

See the attached agreement that the *board approved on January 14, 2026*, that will go into effect in **April 2026 until April 2027** which does contain a maintenance agreement.

However, the 2026-2027 agreement is for next year's replacements, and if used now, will not cover the cost should other banners become damaged in the future year prior to April 2027.

Or the board can vote in March to spend additional funds to replace the currently damaged banners and not deplete the maintenance funds in the 2026 -2027 agreement for next year.

The cost of replacement for double sided banners on two poles is about \$1,500.00.

Community Services vote for discussion: Yes- Karen DiBiase, Joyce Fletcher, Kate Kennedy, Julian Tu, Susan Roberts

Roll Call Vote

Item No. (12) Community Services Committee – Joyce Fletcher, Chair
(26-119) Community Impact Statement (CIS) – Council File Number:25-0434

(10 minutes)

Discussion and possible action

Motion for the board to approve the following Community Impact Statement submitted by Kate Kennedy, Community Service Committee for Council File Number: 25-0434

Directed TO: City Council Budget and Finance Committee
Council File Number: 25-0434
WHWCNC Position: FOR

Summary: The WHWCNC wishes to express their support FOR the motion presented on January 14, 2026, by Bob Blumenfield Councilmember. 3rd District (and seconded by Tim Mcosker) to transfer funds that were previously earmarked, in April of 2025, for the purchase and installation of solar-powered lights along the G (Orange) Line Bike Path, per the Operation Safe Streets Initiative in Council District 3.

In addition, we would like to echo the council members additional motion to ensure that the Bureau of Street Lighting be authorized to make any technical corrections or clarifications to the fund transfer instructions in order to effectuate the intent of their motion as written.

The WHWCNC supports this project and looks forward to the expedition of installation so that our community can enjoy a well lit and safe bike path!

Community Services Committee Vote: Yes – Joyce Fletcher, Karen DiBiase, Julian Tu, Kate Kennedy, Susan Roberts

Roll Call Vote

Item No. (13) Jon Mann, President
(26 -120) Motion to change NC Budget Representative

(5 minutes)

For discussion and possible action:

Julian Tu would like to be this position.

See posted support document:

Roll Call Vote

Item No. (14) Jon Mann, President
(26 -121) Motion to approve up to \$1000 to Sponsor Congress of Neighborhoods

(5 minutes)

For discussion and possible action:

What is Congress of Neighborhoods? Do we want to support this?

\$1000 gets us Gold Level Recognition for September 26, 2026

See posted support document:

Roll Call Vote

Item No. (15) Heath Kline, Treasurer
(26-122) Motion to Approve the January MER

(5 minutes)

For discussion and possible action:

Motion to approve the January 2026 Monthly Expenditure Report [MER]

See posted support document: 39 Pages

Roll Call Vote

Item No. (16) Heath Kline, Treasurer
(26-123) Motion to Approve the February MER

(5 minutes)

For discussion and possible action:

Motion to approve the February 2026 Monthly Expenditure Report [MER]

See WHWCNC MER Feb 26 in supporting docs [17 pages]

Roll Call Vote

Item No. (17) Juliet Schwarz

(26-124) Motion to Approve Outreach Funds for Tabling at New Friends Homeless Center (5 minutes)

For discussion and possible action:

I move that the Woodland Hills–Warner Center Neighborhood Council approve up to \$1,000 from the Outreach Budget for the purpose of hosting an outreach table at the 15th Anniversary event of New Friends Homeless in Center, taking place on March 20, 2026 in Woodland Hills.

See Poster

Roll Call Vote

Item No. (18) Community Services Committee – Karen DiBiase, Committee Member
(26-125) Motion to Approve Funding for the Annual WHWCNC Booth at the VCF Summer Concerts

Discussion and possible action

Motion for the board to approve \$2500 from the 2026/2027 Budget for the annual WHWCNC Booth at the Valley Cultural Foundation Summer Concert Season. \$2500 is the least cost for a booth for 10 concerts and the July 4th Fireworks Program which will also include a tent, two chairs, (3) NC parking passes, WHWCNC signage on VCF promotional outreach materials and one Sunday for the NC to appear on stage to address the stakeholders. The booth provides opportunities for the board members to meet with stakeholders, hear their issues and promote the mission of the WHWCNC.

Joyce Fletcher left the room and recused herself from this discussion and vote, as she is Secretary of the VCF.

Karen DiBiase presented the motion.

Committee Roll Call Vote: Yes – Karen DiBiase, Julian Tu, Kate Kennedy. Joyce Fletcher was Recused

See attached NPG

Item No. (19) Community Services Committee – Joyce Fletcher, Chair
(26-126) Motion to Approve Funding for the CD3 Neighborhood Council Candidate Forum

Discussion and possible action

Motion to approve up to \$200 from the Outreach and/or Office Administrative Budget for meeting-related expenses including light refreshments and handout materials, local advertising for a Spring 2026 CD-3 Joint Candidate Forum.

The event will be a joint general meeting of the five CD-3 Neighborhood Councils: Woodland Hills–Warner Center, Canoga Park, Reseda, Winnetka, and Tarzana.

The purpose of the meeting is to host a candidate forum for individuals running to become the next Los Angeles City Council District 3 representative and other City candidates. The event will be conducted in accordance with all City rules and policies governing joint NC meetings and candidate forums.

The other four participating Neighborhood Councils will share approximately equal costs for organizing the event which will be held at Magnolia Science Academy (MS1), [18238 Sherman Way, Reseda, CA 91335](https://www.google.com/maps/place/18238+Sherman+Way,+Reseda,+CA+91335) on April 27, 2026 | 6:30 PM – 8:30 PM.

Committee Roll Call Vote: Yes – Joyce Fletcher, Karen DiBiase, Kate Kennedy, Julian Tu

No 0 Abstain 0 Ineligible 0

Item No. (20) PLUM Committee – Joyce Fletcher, Chair

(26-127) Verizon Wireless “OSO” Project – 6200 Canoga Avenue – ZA-2025-5184-CUW

Discussion and possible action

As pertaining to Verizon Wireless Project, Case Number: **ZA-2025-5184-CUW** the “OSO” Project, located at 6200 Canoga Avenue, 91367, and having held two public meetings for the application filed by Verizon Wireless for the installation of a Verizon unmanned wireless communication facility mounted within new Verizon screened boxes located on the roof top of the office building located at 6200 Canoga Avenue the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

WHEREAS, the proposed project designs and plans adhere to requirements of the Warner Center 2035 Specific Plan; and all enclosures are made of Fiberglass Reinforced Plastic material, screening the equipment, while matching the architecture and the color of the building’s exterior, and blending materials which make its appearance unnoticeable from the viewer outside, and

WHEREAS, the applicant has obtained permission for installation from the property owner Gelb Enterprises, LP. and

WHEREAS, given the installation is on the roof top of an office building, and all antennas and equipment will be screened from public view, and

WHEREAS, the installation does not eliminate parking spaces, office space nor interfere with or create hazardous conditions for cars nor pedestrians, and

WHEREAS, the applicant has agreed to the following conditions:

PLUM Conditions:

1. Verizon will quickly remove all graffiti that could appear on the screens or on the utility installation on the roof of a four-story office building.
2. Verizon will maintain the screens in a manner that eliminates any safety issues for tenants, cars and pedestrians.
3. The installation may not be used for advertisements or the display of logos.
4. Verizon will contact the WHWCNC PLUM Committee should any changes be made to the project that could impact the neighborhood such as height, size and visual aspects.

Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans submitted by Verizon Wireless “OSO” Project receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

PLUM Vote: Yes 6 No 0 Abstain 0 Ineligible 1

Item No. (21) PLUM Committee – Joyce Fletcher, Chair

**(26-128) DIR-2026-682-DI, Wisteria at Warner Center – Vertical Signage
5490, 5500, 5600 N Canoga Street, Woodland Hills, 91367**

Discussion and possible action

As pertaining to Wisteria at Warner Center Permit 25048-20000-00960 located at 5500 N. Canoga Blvd, Woodland Hills, CA 91367, held two public meeting for the application filed by Weidner CA for the placement of two illuminated signs for Wisteria at Warner Center, the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that: WHEREAS, the proposed project designs and plans adhere to requirements of the Warner Center 2035 Specific Plan; and

WHEREAS, the applicant shall submit written acknowledgment of compliance with mitigation conditions AES-7 through AES-20 of DIR-2018-7428-SPP, including illumination schedule, photometric compliance, wattage and lumen caps, and freeway visibility considerations, prior to NC Board transmission to Planning; and

WHEREAS, given the project's visibility and public-facing architectural frontage at a Warner Center gateway, signage illumination and maintenance are of community interest and subject to PLUM advisory input per Warner Center 2035 Specific Plan design stewardship goals;

Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans from Weidner CA receive APPROVAL of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

Committee Vote: Yes 6 No 0 Abstain 0 Ineligible 1

Item No. (22) PLUM Committee – Joyce Fletcher, Chair
(26-129) DIR-2018-7428-SPP, Wisteria at Warner Center , Master Alcohol Permit
5490, 5500, 5600 N Canoga Street, Woodland Hills, 91367

Discussion and possible action

WHEREAS, the Applicant, Wisteria Warner Center CCRC, LLC, has requested a Main Conditional Use Permit – Master Alcohol Permit (Class 2) pursuant to Los Angeles Municipal Code Sections 12.24.W.1 and 13.B.2.2 to allow the sale and dispensing of alcohol within up to six previously approved ground-floor restaurant and retail tenancies located in the Independent Living Building (“Building 1”) of the Wisteria Warner Center Continuing Care and Retirement Community (CCRC); and

WHEREAS, the Project site consists of approximately 17.63 acres (767,760 square feet) located at 5490, 5500, and 5600 North Canoga Boulevard at the southeast corner of Canoga Avenue and Burbank Boulevard (APN 2149-016-027; Tract PM 2005-1466 Lot A), within the Commerce-SN Zone and the Commerce District of the Warner Center 2035 Specific Plan area; and

WHEREAS, the Wisteria Warner Center CCRC is a previously approved multi-phase mixed-use senior living development currently under construction pursuant to City Planning Case No. DIR-2018-7428-SPP, including the primary Independent Living Building and ancillary structures; and

WHEREAS, the instant request pertains to a maximum of six of the twelve previously approved retail and restaurant tenancies and seeks authorization for ancillary alcohol service within those commercial spaces; and

WHEREAS, the request would authorize four tenancies to provide a full line of alcoholic beverages for on-site consumption with limited off-site carryout, one tenancy to provide beer and wine for on-site consumption, and one tenancy to allow full-line alcohol sales for off-site consumption with associated on-site tasting; and

WHEREAS, proposed alcohol service hours are between 11:00 a.m. and 2:00 a.m., and the Project includes 24-hour on-site security staffing; and

WHEREAS, the Project is located within the Warner Center 2035 Specific Plan area, which establishes the regulatory framework for mixed-use development within the Warner Center community;

Therefore, IT IS HEREBY RESOLVED that the Planning, Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans from Weidner CA receive APPROVAL of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

Committee Vote: Yes 6 No 0 Abstain 0 Ineligible 1

Item No. (23) PLUM Committee – Joyce Fletcher, Chair
(26-130) AA-2026-140-PM and ENV-2026-141-CE, 21300 Oxnard Street

Discussion and possible action

As pertaining to the applicant, 21300 Oxnard Master Site LP, request to subdivide the Subject Property from one ground lot to two ground lots. The Subject Property is located at 21300 Oxnard Street (between Canoga Avenue and Variel Avenue) in the Commerce District of the Warner Center 2035 Plan. The entire lot is comprised of 100,649

square feet and upon completion of the Subdivision, Parcel 1 will include 65,749 square feet and Parcel 2 will include 34,900 square feet. There is no construction request that is in conjunction with approval of the parcel map subdivision request. The project has been previously approved by the city and is 100% low-income housing.

Therefore the WHWCNC Planning, Land Use and Mobility Committee (PLUM) hereby finds that:

WHEREAS, the proposed project designs and plans will not change from the previously approved application Case No. ADM-2023-6353-DB-SPP-HCA-WC-ED1 which adheres to the requirements of the General Plan, Community Plan and Specific Plan, and

WHEREAS, the two-phase development remains a 100% affordable project at various income levels, and

WHEREAS, the applicant has obtained funding and has built one low-income apartment building on the site, and

WHEREAS, the applicant in good faith seeks to locate funding to build the second low-income apartment building on the site, and

WHEREAS, new funding is subject to 21300 Oxnard being subdivided into two lots.

The PLUM Committee approves the sub-division at 21300 Oxnard with the following conditions:

PLUM Conditions:

1. The applicant must comply with Case # ADM-2023-6353-DB-SPP-HCA-WC-ED1 City Planning determination letter and conditions.
2. The WHWCNC must be notified of any major changes to the design and plans for the project.

Therefore, IT IS HEREBY RESOLVED that the Planning Land Use and Mobility Committee of the Woodland Hills-Warner Center Neighborhood Council, for the findings stated herein, finds that the submitted application and plans submitted by Kasey Burke [Company: 21300 Oxnard Master Site LP] receive the support of the Board of the Woodland Hills-Warner Center Neighborhood Council (WHWCNC).

PLUM Vote: Yes 6 No 0 Abstain 0 Ineligible 1

Item No. (24) Governance Committee; Jon Mann and August Steurer

Item (26-131) — Motion on Domain Name Registration, Consolidation, and Privacy Protection

For discussion and possible action: (estimated time 15 minutes)

Motion for the Board of the Woodland Hills Warner Center Neighborhood Council to authorize the Web Administrator to take the following actions regarding the council's domain names:

1. Transfer whcouncil.com from Bluehost to the council's chosen registrar (Hosting.com or Cloudflare.com).
2. Confirm the current registrar for whcouncil.org and transfer that domain to the council's chosen registrar upon verification that access and eligibility are confirmed.
3. Register the new domain whwcnc.org at the council's chosen registrar, to be held in reserve for future Board-directed use.
4. Enable WHOIS privacy protection on all three domains. The Web Administrator is authorized to select the registrar — either Hosting.com or Cloudflare Registrar — that provides WHOIS privacy at no additional charge. If neither can be confirmed to include privacy at no cost, the Web Administrator shall return to the Board before proceeding.

The total estimated annual cost for all three domains, including privacy protection, is not to exceed \$60 per year. The Web Administrator is authorized to execute any registrar transfers, DNS configurations, account verifications, and privacy enrollments required to complete these actions.

Committee Vote: Yes-Mann, Kline, Steurer; Absent-Fletcher, DiBiase

The Governance Committee moves that the Board of the Woodland Hills Warner Center Neighborhood Council authorize the Web Administrator to take the following actions regarding the council's domain names:

1. Transfer whcouncil.com from Bluehost to the council's chosen registrar (Hosting.com or Cloudflare.com).
2. Confirm the current registrar for whcouncil.org and transfer that domain to the council's chosen registrar upon verification that access and eligibility are confirmed.
3. Register the new domain whwcnc.org at the council's chosen registrar, to be held in reserve for future Board-directed use.
4. Enable WHOIS privacy protection on all three domains. The Web Administrator is authorized to select the registrar — either Hosting.com or Cloudflare Registrar — that provides WHOIS privacy at no additional charge. If neither can be confirmed to include privacy at no cost, the Web Administrator shall return to the Board before proceeding.

The total estimated annual cost for all three domains, including privacy protection, is not to exceed \$60 per year. The Web Administrator is authorized to execute any registrar transfers, DNS configurations, account verifications, and privacy enrollments required to complete these actions.

Supplementary information for Governance Motion on Domain Name Registration, Consolidation, and Privacy Protection

This motion arises from the committee's broader review of the council's web infrastructure. As the council migrates its website hosting and email services to Hosting.com, this is an appropriate moment to consolidate and clean up domain registration as well. Three actions are needed: transferring whcouncil.com from Bluehost, locating and transferring whcouncil.org, and registering the council's abbreviation as a domain.

whcouncil.com — Transfer from Bluehost

The council's primary domain, whcouncil.com, is currently registered through Bluehost and renews in April. With the council moving its hosting to Hosting.com, retaining registration at Bluehost creates a split between two vendors managing interdependent services. Transferring whcouncil.com consolidates both under one account and reduces the number of separate credentials a volunteer successor must manage.

Domain transfers require an authorization (EPP) code from the losing registrar. The Web Administrator will obtain this code from Bluehost and initiate the transfer. The domain must not be within 60 days of its original registration or a prior transfer; the Web Administrator will confirm eligibility before initiating. Transfers do not interrupt website or email service.

whcouncil.org — Locate Registrar and Transfer

The current registrar for whcouncil.org has not been confirmed. Before this domain can be transferred, the Web Administrator must identify where it is registered — this may be Bluehost, a prior administrator's personal account, or a separate registrar. The motion authorizes the Web Administrator to investigate, recover access if needed, and execute the transfer once the registrar and account access are confirmed.

If the domain is held in a personal account belonging to a former volunteer, the Web Administrator will coordinate with that individual to initiate a registrant change of ownership before or concurrent with the transfer. This is a known risk with volunteer organizations and is flagged so the Board is aware it may require outreach.

whwcnc.org — New Registration, Reserved for Future Use

The council's common abbreviation — WHWCNC — is not currently reflected in any of its domain names. Registering whwcnc.org protects the council's identity, prevents the domain from being claimed by an outside party, and preserves flexibility for future Board decisions. Possible future uses include:

- Redirect to whcouncil.org (passive brand protection, no further action required after setup)
- Transition to a new primary domain if the Board determines whwnc.org is preferable for public communications
- Email addresses using the @whwnc.org domain, providing a recognizable identity in council correspondence

No decision on use is required by this motion. The Board is authorizing registration only. The domain will be parked or redirected to whcouncil.org until the Board directs otherwise.

WHOIS Privacy Protection

WHOIS is a public directory that, by default, lists the registrant’s name, mailing address, phone number, and email address for every registered domain. Without privacy protection, the council’s domains would publicly display the Web Administrator’s personal contact information, exposing that individual to spam, robocalls, and unsolicited outreach.

Privacy protection substitutes the registrar’s proxy contact information in the public WHOIS record. Legitimate legal inquiries can still reach the registrant through the proxy. This is standard practice for organizations of all sizes and does not conflict with the council’s Brown Act transparency obligations, which govern meetings and records — not domain registration metadata.

Two registrars offer WHOIS privacy at no additional charge and are suitable for the council’s domains: Hosting.com — The council’s new web hosting provider. Consolidating domain registration here keeps all services under one account and one set of login credentials. Privacy inclusion at Hosting.com should be confirmed before transfer is initiated. Cloudflare Registrar — Cloudflare already manages the council’s DNS records and is a trusted part of the infrastructure. Cloudflare Registrar charges wholesale cost for domain registration (no markup) and includes WHOIS privacy free on all domains. If Hosting.com charges for privacy, Cloudflare Registrar is the recommended alternative. Importantly, DNS records remain in Cloudflare either way — the registrar choice does not affect DNS management.

The motion authorizes the Web Administrator to confirm which registrar includes privacy at no charge and to proceed accordingly. If neither can be confirmed to offer free privacy, no transfers or registrations will proceed until the Board reviews updated cost information.

Estimated Annual Cost

Domain	Registration	Privacy	Action
whcouncil.com	~\$15–\$20	Free (conditional)	Transfer from Bluehost
whcouncil.org	~\$15–\$20	Free (conditional)	Transfer — registrar TBD
whwnc.org	~\$15–\$20	Free (conditional)	New registration
ESTIMATED TOTAL	~\$45–\$60 / yr	\$0	<i>Not to exceed \$60/yr total</i>

“Free (conditional)” means WHOIS privacy will be included at no charge provided the selected registrar is confirmed to offer it. If privacy cannot be obtained at no additional cost, the Web Administrator will return to the Board before proceeding. Domain transfer fees vary by registrar and TLD; transfers typically include one free year of registration renewal.

Implementation Notes

- DNS records for all three domains will continue to be managed through Cloudflare regardless of which registrar is chosen. Transferring registration to Hosting.com or Cloudflare Registrar does not change the DNS management workflow or affect website or email delivery.
- The whcouncil.org registrar question should be resolved before the Board meeting if possible. If it cannot be confirmed in time, the Board may wish to authorize actions 1, 3, and 4 (whcouncil.com transfer, whwnc.org registration, and privacy) and table action 2 (whcouncil.org transfer) pending investigation.

- If Cloudflare Registrar is selected, domain registration and DNS management are unified under a single Cloudflare account — reducing vendor count by one compared to using Hosting.com as registrar.
- Hosting.com offers a free transfer and charges only the new annual registration.
- whcouncil.net is not addressed by this motion.

Item No. (25) Governance Committee; Jon Mann and August Steurer

Item (26-132) — Motion to Authorize Software Licensing for whcouncil.org

For discussion and possible action: (estimated time __ minutes)

Motion for the Board of the Woodland Hills – Warner Center Neighborhood Council to authorize expenditures of up to \$600.00 for the Council’s website software licensing to support the website redesign, DIVI 5 implementation, meeting document management system, and The Events Calendar integration.

Committee Vote: Yes-Mann, Kline, Steurer; Absent-Fletcher, DiBiase

Supplemental Material to Governance Motion to Authorize Software Licensing for whcouncil.org

Software / Service	Cost	Type	Purpose
1. ACF Pro	\$49/yr	Annual	Custom data fields for committee pages, board directory, and structured meeting document organization
Enables volunteer-friendly structured data entry for all committee pages, member directories, meeting schedules, and agenda metadata. Free version is insufficient for the repeater fields and options pages required.			
2. Pee-Aye Creative DIVI Events Calendar	\$54/yr	Annual	Native DIVI 5 modules for The Events Calendar — event feeds, carousels, calendar views, and styled meeting pages
Replaces custom-coded TEC display with volunteer-manageable DIVI 5 modules. Modules to be used: Event Feed, Carousel, Calendar, and Event Page. Ticket module not needed. Confirmed compatible with DIVI 5 (February 2026 release).			
3. Premio Folders	\$39	One-time	Folder-based organization of the WordPress Media Library
Selected over Real Media Library due to security concerns: Real Media Library exposes a REST API that was blocked by Wordfence during site operations and caused media library instability. Real Media Library has also been removed from the site. Premio Folders uses standard WordPress hooks without REST API exposure. One-time lifetime license.			
4. FS Poster	\$65/yr	Annual	Automatic social media posting to Facebook, Instagram, Threads, TikTok, and Bluesky
Publishes meeting notices and event announcements automatically when content is published to the website, reducing volunteer workload for manual cross-posting.			
5. AI Engine	\$59/yr	Annual	AI-assisted content generation within WordPress
Enables AI-assisted drafting of meeting descriptions, announcements, and social media posts for committee chairs and the Web Administrator, reducing writing time for recurring content.			
6. Claude API Usage	≤\$120/yr	Usage-based	AI service usage (est. \$10/month) required for AI Engine plugin

Token-based pricing; actual cost will vary with usage. \$10/month is a conservative estimate for a council with monthly meeting cycles.			
7. Real 3D FlipBook	\$69	One-time	PDF-optimized flipbook display for newsletters and formal council documents
EmbedPress Pro (already subscribed) handles general media embeds well but renders PDFs as flat scrollable viewers. Real 3D FlipBook provides a page-turning experience specifically optimized for multi-page PDFs such as newsletters and annual reports, improving stakeholder engagement with Council publications. One-time lifetime license.			
Itemized Total (Year 1):	\$455	One-time: \$108 Annual recurring thereafter: ≤\$347/yr	
Motion Authorization Amount:	\$600	Includes \$105 contingency for unexpected licensing needs or tier adjustments	

Roll Call Vote

Item No. (26) Governance Committee; Jon Mann and August Steurer

Item (26-133) — Motion Migration of Website and Email hosting plus remote storage

For discussion and possible action: (estimated time __ minutes)

Motion for the Board of the Woodland Hills – Warner Center Neighborhood Council to authorize funding for the Web Administrator to migrate the Council’s website hosting and email services from Bluehost within the next two weeks to the following infrastructure, with a combined estimated cost not to exceed \$500 per year:

- Website hosting: Hosting.com cPanel Pro shared hosting plan
- Email hosting: MXroute 100 GB dedicated email hosting
- Website backup storage: Google One 100 GB

The Board further authorizes the Web Administrator to execute the migration, manage DNS cutover through Cloudflare, and export archived email from inactive accounts to council-controlled storage prior to migration.

Committee Vote: Yes-Mann, Kline, Steurer; Absent-Fletcher, DiBiase

Supplementary Material for Migration of Website and Email hosting plus remote storage

Background: How the Committee Learned of These Needs

This item for website and email plus remote storage was placed on the agenda as a routine hosting renewal review. After the Governance agenda was posted, the Web Administrator conducted a detailed audit of the council's current hosting account in preparation for the discussion. That audit revealed issues of greater urgency than anticipated, which are presented here for the Board's information.

Current Contract with Bluehost

The council is currently on a three-year Bluehost Pro shared hosting contract that covers both the website and all council email accounts. The total billed for the current three-year term was:

Item	Amount
Bluehost Pro shared hosting — 3-year term	\$971.00 (paid in full)
Equivalent annual cost	\$323.67 / year

Bluehost required a three-year upfront payment to secure the rate shown. The per-year cost reflects that commitment divided across the contract term. At renewal, Bluehost's standard rate for this plan increases substantially — the renewal pricing for a comparable plan is approximately \$23.99 per month (\$288 per year) on a monthly basis, with three-year lock-in required to

approach the current rate. At this point we cannot risk being stuck in a 3-year plan that turns out to be inadequate next year.

Why the Current Arrangement Must Change

The audit identified two distinct problems that cannot both be solved by renewing with Bluehost at any plan tier:

DIVI 5 Website Builder Performance

The council authorized a website redesign using DIVI 5, the current version of the council's licensed theme. DIVI 5 uses a front-end visual page builder that requires responsive server processing. Under Bluehost's shared hosting infrastructure, every action in the page builder takes one or more seconds to respond due to CPU throttling — a known limitation of shared hosting environments. This makes the authorized website redesign impractical to complete on the current platform. Hosting.com's Pro shared hosting plan provides 4 dedicated virtual CPU cores on LiteSpeed servers, which directly resolves this bottleneck.

Email Cannot Grow Indefinitely on Shared Web Hosting

The council operates 88 email accounts on whcouncil.org. Under the California Public Records Act (CPRA) and applicable LA City records retention policies, email correspondence conducted on council accounts regarding council business must be retained and may not be deleted. As a result, email storage grows continuously with no mechanism for routine deletion.

The audit found that council email currently occupies approximately 83 GB of storage — representing 93% of the council's total 90 GB disk usage on an account that had 80 GB storage. Website files, by contrast, occupy only approximately 7 GB. At current growth rates, the council will exhaust new available storage within the year if email remains on the web hosting account.

This problem cannot be solved by upgrading the Bluehost plan. All web hosting plans — at Bluehost or any comparable shared host — share a single disk allocation between website files, email storage, and backups. A larger shared hosting plan provides more disk space but does not change the underlying architecture: email, web files, and backups compete for the same resource, and public records email will continue to accumulate.

Proposed Solution: Separate Email from Web Hosting

The recommended solution is to separate email hosting from web hosting entirely. This is standard practice for organizations with significant email storage needs and solves both problems simultaneously.

Web Hosting: Hosting.com cPanel Pro

Hosting.com's Pro plan provides the performance needed for DIVI 5 while remaining affordable. Key specifications:

- 4 virtual CPU cores — resolves DIVI 5 page builder performance issues
- 6 GB virtual memory
- 50 GB NVMe SSD disk — sufficient for website files (~7 GB) with substantial room for growth
- LiteSpeed web server with advanced caching
- cPanel control panel — consistent with current environment; no retraining required
- 20 email accounts included — not used really, member mailboxes move to MXroute
- Daily backups, free SSL, DDoS protection, free site migration

Hosting.com bills annually. Unlike Bluehost, the council is not required to commit to a multi-year term to receive a reasonable rate. The introductory first-year rate and the renewal rate are shown in the cost table below.

Email Hosting: MXroute 100 GB

MXroute is a dedicated email hosting provider that stores email independently of web hosting. All 31 active council member mailboxes (currently unrestricted accounts) would migrate to MXroute. Key specifications:

- 100 GB pooled email storage — accommodates current 83 GB with headroom for continued growth
- Unlimited email accounts and domains — no per-account limit
- IMAP, POP3, SMTP — compatible with all email clients members currently use

- Roundcube webmail included
- Flat annual pricing — no introductory discount that increases at renewal

Inactive and suspended accounts (approximately 57 accounts) will be exported as standard archive files (.mbox format) before migration. These archives will be retained in council-controlled storage to satisfy CPRA records retention obligations. Once archived, those accounts will be removed from the active email system, freeing storage and reducing ongoing costs.

Backup Storage: Google One 100 GB

Website backups via UpdraftPlus will be directed to a council-controlled Google One storage account rather than stored on the hosting server. Storing backups on the same disk as the live site provides no protection against server-level failure. Google One at the 100 GB tier costs \$19.99 per year and provides sufficient capacity for rolling 30-day website backup retention.

Cost Comparison

Service	Year 1	Year 2+ (Annual)	Notes
Hosting.com Pro (web hosting)	\$83.87	\$275.88	<i>Annual billing, no multi-year lock-in</i>
MXroute 100 GB (email hosting)	\$100.00	\$100.00	<i>Flat rate, no renewal increase</i>
Google One 100 GB (backup storage)	\$19.99	\$19.99	<i>Flat rate</i>
PROPOSED TOTAL	\$203.86	\$395.87	
Current Bluehost Pro (annual equivalent)	\$323.67	\$323.67	<i>Does not solve either problem</i>

Note on Hosting.com billing: Hosting.com does not require a multi-year commitment. The first-year rate reflects an introductory discount; the renewal rate applies from year two onward. This is the council's actual ongoing annual cost after the first year, with no long-term lock-in. By contrast, Bluehost required a three-year upfront payment; the \$323.67 figure represents the effective annual cost within that locked-in period.

Roll Call Vote

Item No. (27) Woodland Hills Issues and Policies Committee (WHIP) - Chair, Heath Kline

(26-134) Community Impact Statement – Council File No. 25-1083, SB 79 Alternative Implementation Plan

For discussion and possible action:

(5 minutes)

Motion for the Board to authorize submission of a Community Impact Statement (CIS) related to Council File No. 25-1083, whereby the City will develop an alternative plan to implement SB 79. The Planning Department has developed three options: C1, C2, and C3. The Committee recommends that the Board support Option C1. The CIS shall be submitted to the Director of Planning, the Mayor, the City Council, and the City Attorney.

Committee Vote: Yes-Kline, Steurer; Absent-Williams

Roll Call Vote

3. Area Reports – (10 minutes)

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz

Area 2 – Julian Tu, Jon Mann, Susan Roberts

Area 3 - August Steurer, Harout Aristakessian

Area 4 – Martin Lipkin, Mary Jo Rizvi, Janyce Pink

Area 5 - Meagan Jacoby

Area 6 – Danny Mulvihill. Heath Kline, Harris Cohen

Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Michelle Delgado

4. Committee Reports - (10 minutes)

Budget Committee – Heath Kline, Chair

Arts and Culture Committee – Harout Aristakessian

Community Services Committee – Joyce Fletcher, Chair

Community Outreach Committee – August Steurer, Chair

Education and Youth Committee -

Environmental & Beautification Committee – Karen DiBiase, Chair

Governance Committee – Officers

Government Relations Committee –

Homelessness and Social Justice Advocacy Committee – Juliet Schwarz, Chair

PLUM Committee – Martin Lipkin and Joyce Fletcher. Co-Chairs

Public Safety and Transportation Committee –

WHIP Committee – Heath Kline and August Steurer, Co-Chairs

Announcements:

The next Regular Board meeting will be held on April 08, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the date and time.

Meeting dates for year 2025 -2026: Full Board meetings are held on the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting dates and times are subject to change.

Adjournment of Meeting:

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 21050 Burbank Blvd. Woodland Hills, CA, 91367
- www.whcouncil.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled

meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Joyce Fletcher, Secretary, at email at: j.fletcher@whcouncil.org

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.whcouncil.org