



City of Los Angeles

Officers

President – Jon Mann

Vice President - Karen DiBiase

Treasurer – Heath Kline

Secretary – Joyce Fletcher

Parliamentarian – August Steurer

EmpowerLa
200 N. Spring Street
www.wmpowerla.org

AGENDA

Woodland Hills-Warner Center Neighborhood Council FULL BOARD MEETING

January 14, 2026

6:30pm – 9:30pm

City of Los Angeles Fire Station 84

In the Community Room

21050 Burbank Blvd., Woodland Hills CS, 91367

IN PERSON MEETNG

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Joyce Fletcher, Secretaria al 818-639-9444 or j.fletcher@whcouncil.org para avisar al Concejo Vecinal.

***PUBLIC INPUT ON AGENDA ITEMS** – The public may address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. *Public comment is limited to (2) minutes per speaker.*

***PUBLIC INPUT ON MATTERS NOT ON THE AGENDA** - Comments from the public on other matters not appearing on the agenda *that are within the Board's jurisdiction* will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

General Public Comment is limited to (2) minute per speaker and 20 minutes total unless adjusted by the presiding officer of the board.

Notice: Candidates running for elections in LA and California: Individual candidates may not speak about their candidacy as this is prohibited by: The California Supreme Court in *Stanson v. Mott* (1976) 17 Cal.3d 206 at 217 provided the general guiding principle prohibiting the use of public funds and resources in election matters: "A fundamental precept of this nation's democratic electoral process is that the government may not take sides in election contests or bestow an unfair advantage on one of several competing factions. NC board members may attend candidate forums that are not sponsored by the NC or provide a forum where ***ALL candidates are invited, are present and are provided equal time to speak.***

AGENDA

Call to Order
Pledge of Allegiance

Roll Call
Board Members

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz
Area 2 – Julian Tu, Reina Cerros-McCaughey, Jon Mann, Susan Roberts
Area 3 - August Steurer, Dean Mathew, Harout Aristakessian,
Area 4 – Paul Scola, Martin Lipkin, Mary Jo Rizvi, Janyce Pink
Area 5 - Megan Jacoby
Area 6 – Danny Mulvihill, Heath Kline, Harris Cohn
Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz, Michelle Delgado
At Large - Marc Shapiro, Melanie Kirschbaum

Public Announcements:

Office of Councilmember Bob Blumenfield	(5 minutes each)
Office of Local and State Officials – if available	(5 minutes each)
Other Local Agencies – if available	(5 minutes each)

General Public Comment, by the Public, on Non-Agenda Items:

General Public Comment is limited to (2) minutes per speaker and 20 minutes total.

I. Organization, Operation, Policies, & Procedures:

All comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.
Time limits set for each agenda item may be adjusted by the presiding officer of the Board. Time limits may vary so the public is encouraged to join the meeting several minutes PRIOR to a specific agenda item being discussed.

A. Approval of Minutes: (5 minutes)

- 1.) December 10, 2025 Monthly Board Meeting (8 pages)
- 2.) January 8, 2026 Special Meeting (8 pages)

See posted support documents. Roll Call Vote

B. Officer Reports (5 minutes)

President – Jon Mann
Vice President – Karen DiBiase
Treasurer – Heath Kline
Secretary – Joyce Fletcher

Parliamentarian – August Steurer

2. Items for Discussion and Possible Action:

Item No. (1) Heath Kline, Treasurer

(26-0102) Motion to Approve the December MER

For discussion and possible action:

(5 minutes)

Motion to approve the December 2025 Monthly Expenditure Report [MER] (12 pages)

See posted support documents.

Roll Call Vote

Item No. (2) Community Services Committee - Joyce Fletcher, Chair

(26-0103) Motion to Approve Funding for WHWCNC Pole Banner Replacement and Permitting

For discussion and possible action:

(10 minutes)

The WHWCNC has (8) double faced banners on (8) utility poles on Ventura Blvd. The banners are permitted through the City on an annual bases.

Two double faced banners on two poles have been destroyed by the recent storms.

Motion for the board to approve up to \$2, 500 from the 2025/2026 WHWCNC Outreach Budget (Line Item 65-Banners) for the following invoice submitted by A3Visual / AAA Flag and Banner Company. See attached invoice for \$2,197.90 which does not include shipping.

Design and Printing of (2) replacement double banners on (2) poles. \$512.00

Replacement of hardware on two poles, \$195.00

Cost to remove and replace the double banners on (2) poles. \$880.00

Cost for A3Visual to process permits through the City and the City Council for (8) poles for year May 2026 to May 2027. \$450.00

Pre-Flight File Fee: \$20.00 - Tariff surcharge: \$25.60 - Tax: \$115.30 - plus estimated shipping.

Vote: 3 YES; Fletcher, DiBiase, Roberts. 0 NO. 0 ABSTAIN

Support Documents

See attached Invoice and Photographs of the damaged banners. (7 pages)

Roll Call Vote

Item No. (3) Homeless & Social Justice Advocacy Committee – Juliet Schwarz Chair

(26-0104) Motion to Grant a \$2,500 Non-Profit Grant (NPG) to Loving Hands Children's Home

For discussion and possible action:

(10 minutes)

Initially discussed and approved to move forward at the Homeless & Social Justice Advocacy Committee meeting on Dec 2, 2025. Motioned by Juliet Schwarz. Seconded by Dean Mathew. Vote passed. 5 yes. 0 no. 0 abstain.

WHEREAS, the WHWCNC is committed to supporting organizations that provide essential services and promote the welfare, safety, and development of children and families within the community; and

WHEREAS, Loving Hands Children's Home is a recognized non-profit organization dedicated to providing care, shelter, education, and support services to vulnerable and at-risk children; and

WHEREAS, Loving Hands Children's Home has demonstrated a continued need for financial assistance to sustain and expand its programs and services; and

WHEREAS, the proposed Non-Profit Grant (NPG) aligns with the goals, mission, and funding priorities of the WHWCNC;

NOW, THEREFORE, BE IT RESOLVED, that the WHWCNC hereby approves the granting of a Non-Profit Grant (NPG) in the amount of [insert amount] to Loving Hands Children's Home; and

BE IT FURTHER RESOLVED, that the funds shall be used exclusively for approved programmatic and operational purposes consistent with the grant application and WHWCNC funding guidelines; and

BE IT FURTHER RESOLVED, that Loving Hands Children's Home shall comply with all reporting, accountability, and documentation requirements as stipulated by the WHWCNC; and

BE IT FINALLY RESOLVED, that the appropriate officers of the WHWCNC are authorized to take all necessary actions to effectuate this grant.

Adopted this 14th day of January, 2026.

See posted support document:(17 pages)

Roll Call Vote

Item No. (4) Jon Mann President Governance Committee Chair
(26-0105) Motion to remove Paul Scola from the WH-WCNC Board

Discussion and possible action:

(2 minutes)

The Governance committee unanimously voted at its November 18 2025 meeting to recommend to the board that it remove Paul Scola from the board for lack of participation having missed the August, September, October, November (and now December and January 8th) board meetings without explanation. Multiple officers attempted to reach Mr. Scola and he was unresponsive.

Vote: 5 Yes; Mann, DiBiase, Fletcher, Kline, Steurer

Roll Call Vote

Item No. (5) Heath Kline, Treasurer

(26-0106) Budget Reallocation Motion if item 3 above is passed

Discussion and possible action:

(5minutes)

Background:

If the board approves Item 3 (26-0104) above, we will need to reallocate our budget on file with the City Clerk. Our NPG budget category currently has \$0.00 available because we have already spent the \$2,000 originally allocated for NPGs when we passed our annual budget in July at the beginning of the fiscal year.

To fund the approved NPG, we will need to transfer funds from the Outreach budget category, which has sufficient unspent funds. However, this transfer will impact future Outreach activities and expenses that were contemplated when the board passed its annual budget. This will necessitate a discussion and new outreach plans for the remainder of the fiscal year (through June 30) to be held at a future meeting of the Budget Committee [Officers and Committee Chairs].

Motion:

The board directs the Treasurer to increase the NPG Budget Category by \$ _____ (the amount of the approved NPG in Item 3, 26-0104), transferring the funds from the Outreach Budget Category. The Treasurer is further instructed to file this updated balanced budget allocation with the City Clerk and update our internal working detailed budget accordingly.

See posted support document (1 page)

Roll Call Vote

Item No. 6 Nuccio and Tristen Marler; LA Department of Sanitation

(26-0107) Presentation from the Los Angeles Department of Sanitation

Discussion and possible action:

(15minutes)

Presentation and Q & A

3. Area Reports – (10 minutes)

Area 1 – Karen DiBiase, Geoffrey Hobson, Shelly Schwartz

Area 2 – Julian Tu, Reina Cerros-McCaughey, Jon Mann, Susan Roberts

Area 3 - August Steurer, Dean Mathew, Harout Aristakessian

Area 4 – Paul Scola, Martin Lipkin, Mary Jo Rizvi, Janyce Pink

Area 5 - Megan Jacoby

Area 6 – Danny Mulvihill, Heath Kline, Terry Stobie, Harris Cohn

Area 7 – Kate Kennedy, Joyce Fletcher, Juliet Schwarz

At Large – Marc Shapiro, Melanie Kirschbaum

4. Committee Reports - (10 minutes)

Budget Committee – Heath Kline, Chair

Arts and Culture Committee – Harout Aristakessian

Community Services Committee – Joyce Fletcher, Chair

Community Outreach Committee – August Steurer, Chair

Education and Youth Committee -

Environmental & Beautification Committee – Karen DiBiase, Chair

Governance Committee – Officers

Government Relations Committee – Reina Cerros-McCaughey

Homelessness and Social Justice Advocacy Committee – Juliet Schwarz, Chair

PLUM Committee – Martin Lipkin and Joyce Fletcher. Co-Chairs

Public Safety and Transportation Committee –

WHIP Committee – Heath Kline and August Steurer, Co-Chairs

Ad Hoc Committee – Board Retreat – Jon Mann and Juliet Schwarz, Co-Chairs

Announcements:

• The Board will hold a training, capacity building, and planning retreat on January 31, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the location date and time.

• The next Regular Board meeting will be held on February 11, 2026. Please visit the calendar page at whcouncil.org for the complete details and to confirm the location, date and time.

Meeting dates for year 2025 -2026: Full Board meeting are held on the second Wednesday of every month at 6:30pm. Check the NC website calendar for a complete list of committee and board meetings. Meeting locations, dates and times are subject to change.

Adjournment of Meeting:

*THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least (3) business days (72 hours) prior to the meeting you wish to attend by contacting Secretary, Joyce Fletcher, email j.fletcher@whcouncil.org or the Department of Neighborhood Empowerment at (213) 978-1551 EmpowerLa@LACity.org

*PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.whcouncil.org or at the scheduled meeting. In addition, if you would like a copy of any record, if available, related to an item on the agenda, please contact President, Jon Mann email j.mann@whcouncil.org

*PUBLIC POSTING OF AGENDAS – agendas are posted for public review as follows:

- www.whcouncil.org and go to the website Calendar page and click on the date – Board meetings are held on the second Wednesday of each month. Check the calendar for any change of meeting date and/or time.

- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

- **A copy of this agenda is also physically posted in the plexiglass case fixed to the lobby entrance window of Fire Station 84 located at 21050 Burbank Blvd., Woodland Hills, CA**

*RECONSIDERATION AND GRIEVANCE PROCESS - For information on the WHWCNC process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the WHWCNC Bylaws. The Bylaws are available at our website at www.whcouncil.org

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org